

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on April 8, 2014 at 7:30 p.m. in the Council Chambers, 3 Primrose Street.

D. Leidlein, Chair
L. Roche, Vice Chair
K. Hamilton, Secretary
K. Alexander
J. Vouros
D. Freedman
M. Ku

L. Gejda
R. Bienkowski
5 Staff
40 Public
2 Press

Mrs. Leidlein called the meeting to order at 7:33 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Student Recognition

Gregg Simon introduced Paul Esposito, coach for the ice hockey team who won the CIAC Division III State Championship. He spoke about the team and their assistant coach Tim Healey who introduced the team members and managers. Mr. Simon spoke about the Unified Sports Team which began this year. Their coach Susan Bridges introduced the students.

MOTION: Mr. Alexander moved to add a discussion and possible action on the Board statement regarding the budget to the agenda. Mrs. Ku seconded. Motion passes unanimously.

Item 3 – Consent Agenda

MOTION: Mrs. Ku moved that the Board of Education approve the consent agenda which includes the minutes of the April 1, 2014 special meeting, the minutes of the April 1, 2014 meeting, the donation for the SOS Program, the donation to the Sandy Hook School Physical Education Department, the resignations for retirement for Marilyn Aylward, teacher at Hawley School and Angela Pennucci, teacher at Newtown High School, the resignation of Rhonda Keating, teacher at Reed Intermediate School, and the correspondence report. Ms. Hamilton seconded. Motion passes unanimously.

Item 4 – Public Participation

Kathy Hall, 19 Tamarack Road, spoke about the RIF notices to non-tenured teachers. A retirement package was brought up but she could not find a discussion on it at a Board meeting. She read comments from a letter stating things that were being addressed but every reason was about money. She asked the Board to reconsider the retirement package.

Item 5 – Reports

There was no Chair report.

Superintendent's Report:

Dr. Gejda updated the Board on the flexibilities waiver we gave to the state a few weeks ago. The professional growth committee decided to go with the recommendations discussed at that meeting. The state requested more clarification but they are supporting what we approved. Their changes are that informal observations are to be in-class observations and there should be one review of practice in every year.

Committee Reports:

Ms. Hamilton sent minutes of the finance subcommittee meeting to the Board.

Mrs. Roche said Mr. Alexander was working on the final budget newsletter for the communications subcommittee. The PTAs are going to send it out. Mr. Alexander wanted it sent tomorrow. The links will be sent for those to access Dr. Reed's videos. She also went to Sandy Hook School for the NASA scipe.

Mr. Vouros asked when the gifted proposal would be presented to the Board for review.

Dr. Gejda was waiting for feedback from Dr. Reed, Dr. Erardi and the committee after which a date will be chosen.

Item 6 – Old Business

Ms. Hamilton moved that the Board of Education approve the recommendation by the finance committee on the non-lapsing account. Mr. Vouros seconded.

Ms. Hamilton said they looked at the state statutes regarding a Board of Education holding money over. The Board of Finance has to create the account. They suggested sending them a proposal of what was added to the account the past years. Mr. Bienkowski feels it is better to include that in the financial report at the end of the year. We proposed that by August the director of business would propose the amount to hold over, vote on it and forward it to the Board of Finance. We didn't want to limit the uses of this money as we can use it for any educational purposes. It would be helpful to list what we would be saving the money for although the Board of Finance said that was not required.

Mr. Vouros asked if it could be used for salaries, hiring back teachers or implementing programs.

Ms. Hamilton said it was for any educational purposes which would be decided by the Board.

Mr. Alexander asked the process.

Ms. Hamilton said the Board would vote to request the Board of Finance give us the money. If what we wanted to use the money for will have some kind of financial impact on the district, we would provide that information.

Mrs. Ku asked if the Board of Finance needs to vote to release the money.

Ms. Hamilton said we know what's in the best interest of the schools and hope they trust us.

They have a meeting on Monday and will write the regulation. We have to trust that the process will work.

Mr. Alexander asked for clarification on what was being approved.

Ms. Hamilton referred to two sections in the finance subcommittee minutes which are adding funds to the non-lapsing Educational Account and removing funds from that account as stated. They would like to have it requested in the last quarter of the year but Mr. Bienkowski prefers it be in the year-end financial report in August. Mr. Bienkowski would prefer it be in the year-end financial report in August.

Motion passes unanimously.

Item 7 – New Business**Financial Report:**

MOTION: Mr. Freedman moved that the Board of Education approve the financial report for the month ending March 31, 2014. Mr. Vouros seconded. Motion passes unanimously.

During the month of March we spent approximately \$7M. All major object accounts are in a positive balance except for property which would be reimbursed from a technology grant. We still have pressure in the homebound tutoring accounts. Security salaries have been projecting a balance in the \$40,000 area as it is taking longer for the SERV and DOJ grants to come in. It may be better to charge those expenses to this budget to allow for a carryover or extension of the equivalent DOJ funds to the next fiscal year to assist with the SSO program.

The oil account is up another \$20,000 for a delivery to Chalk Hill School. Mr. Faiella is considering a package that would include a new truck and a newer used truck. Mr. Freedman asked if we expected more out of district expenses in excess of what was projected.

Mr. Bienkowski said there has been an increase in the number of referrals so there will probably be more placements in the next month or two.

Mr. Vouros noted that homebound tutoring continues to increase.

Mr. Bienkowski said that expense is well above what we've been providing for tutoring over the previous years. There are specific needs at the high school as well as a lot of sensitive issues for the students to deal with. A good portion is related to the tragedy. There are also transportation costs to the tutoring center.

Ms. Hamilton said we are 71% over budget and asked that Mrs. Haggard attend the next Board meeting to address special education costs. She'd like a better understanding on what has been happening since January.

Mr. Vouros asked if this is related to the tragedy if the costs can be covered by the SERV grant. Dr. Gejda stated they are collecting data for that grant. Tutoring wouldn't be covered but support services will. Providing support for students is ongoing. That grant will probably be reduced in the next phase.

Ms. Hamilton was concerned that our balances are positive but projections are mostly all with a negative balance.

Mr. Bienkowski stated that projected balances represent the best estimate as to anticipated obligations for the balance of the year. We estimate the excess cost grant to be \$550,000. When that comes in it will be put in those accounts.

Ms. Hamilton said it would be helpful to know where the excess cost grant money is going.

Mr. Vouros asked where the money came from for the technology lab that was created on the second floor of the middle school.

Dr. Gejda said that came from the grant Mrs. Amodeo applied for.

Mr. Vouros feels that room will need an air conditioner because it's small.

Mrs. Leidlein asked that Mr. Faiella look into that.

Motion passes unanimously.

RIF Notices to Non-tenured Teachers:

MOTION: Mr. Alexander moved that the contracts of employment for the attached list of teachers, which are scheduled to expire at the end of the 2013-2014 school year, are not being renewed for the 2014-2015 school year, and that Assistant Superintendent of Schools, Dr. Linda Gejda, is directed to advise these teachers of this action in writing. Mr. Freedman seconded.

Dr. Gejda said that according to state statutes we are required by May 1 to notify non-tenured teachers if their contract will not be renewed.

Ms. Hamilton said this list depends on who will retire between now and June and she wanted to be sure the teachers understand that.

Dr. Abbey, Interim Director of Human Resources, said we have a legal obligation to inform non-tenured teachers by May 1 if they are not going to be renewed. We are going to do everything we can to keep people. We are also making moves within the district allowing some flexibility for people with multiple certifications. Dr. Reed directed us to hand out letters in advance of making this information public. We have a number who were hired in the first year under the SERV grant and we are hoping the grant will be on a multiple year basis. Regarding the motion, we ask that the Board accept the Superintendent of School's recommendation to inform the teachers. This is approving handing them the notice in writing to meet the timetable.

Ms. Hamilton asked if a name came off the list when someone retired.

Dr. Abbey said when that happens we would inform the Board that we will extend the contract to a teacher identified on this list.

Mr. Freedman asked for an explanation of the process.

Dr. Abbey said until a teacher has tenure they don't have seniority. We've looked at a number of criteria. Dr. Reed didn't just want to look at seniority. He shared that in his video to the faculty. We looked at experience and expertise at a certain level, expertise regarding specific courses, quality of teaching, overall contributions to school district, tenure in another district, specific certifications essential to the district such as remedial reading which we need to have, we looked at those having multiple certifications, and also the date of hire. Dr. Reed and Dr. Gejda were involved in these decisions after discussions with the principals.

Mr. Vouros wanted to be sure to that even if they cannot hold their position they may still be able to have a job with us.

Dr. Abbey said decisions may be made moving teachers to other schools.

Mr. Vouros asked if Dr. Erardi could revisit this retirement package.

Mrs. Leidlein said Dr. Erardi has been advised but feels he should meet with Mr. Bienkowski and possibly come to the Board with a recommendation.

Motion passes unanimously.

Discussion and possible action on the Board statement regarding the budget:

MOTION: Mr. Alexander moved to approve the advocacy statement by the Board of Education to be sent to the Bee and the Patch and circulated through social media sites. Mr. Vouros seconded. Mrs. Leidlein read the following statement:

The Board of Education, along with Interim Superintendent Dr. John Reed and incoming Superintendent Dr. Joseph Erardi, respectfully requests that you join with us in supporting the 2014-2015 budget by voting YES on Tuesday, April 22nd, at Newtown Middle School between the hours of 6am and 8pm. We believe this budget to be fiscally responsible while taking into account both the needs of our schools and declining enrollment. The budget was unanimously supported by both the Board of Finance and the Legislative Council. It is

essential that we move beyond the recent pattern of multiple referendums. Working TOGETHER in the months and years ahead as parents, citizens, elected representatives and staff, we can and will successfully shape a future for all Newtowners. We now ask that you join us at the polls on April 22nd and vote YES for education in Newtown.

Debbie Leidlein

Dr. John Reed

Laura Roche

Dr. Joseph Erardi

Kathy Hamilton

Keith Alexander

John Vouros

David Freedmen

Michelle Ku

Mrs. Leidlein said this would be published in the Bee, the Patch, circulated through social media sites and in the newsletter.

Motion passes unanimously.

Item 8 – Public Participation - none

MOTION: Mr. Alexander moved to adjourn. Mr. Vouros seconded. Motion passes unanimously.

Item 9 – Adjournment

The meeting adjourned at 9:27 p.m.

Respectfully submitted:

Kathy Hamilton
Secretary

TO: Newtown Board of Education

FROM: Julie Haggard

DATE: April 4, 2014

RE: Donation

Please accept the donation of four KidSmart Early Learning Young Explorers computer tables for use in our pre-school program. Two are being donated to use at Head O'Meadow School and two are for Newtown High School. The total value is \$10,399.96.

Thank you.



Kiwanis[®]

Club of Weston Foundation

P.O. Box 1033, Weston, CT 06883

March 29, 2014

Mr. John Reed
Interim Superintendent
Newtown Public School District
3 Primrose Street
Newtown, CT 06470

Dear Mr. Reed,

The Kiwanis Club of Weston Foundation is very pleased to send to you this check for \$6,523 to be earmarked for and representing support for the Newtown schools' SOS Program.

This contribution probably comes as no surprise. With the help of our wonderful school Superintendent, Colleen Palmer, we have been exploring ways to best demonstrate our support for the Newtown schools and we understand that the SOS Program was widely endorsed as an appropriate place to invest these funds.

The funds came from three sources: the majority from the Belton, TX Kiwanis Club that held a musical event especially to raise funds for Newtown schools; a Weston Kiwanis member's company; and, Weston Kiwanis Club members.

We hope Newtown schools will accept our contribution in a deep spirit of support, as it is intended. We would also appreciate being kept abreast of the use of our contribution for the SOS Program. We would ask that the Superintendent's office share with us a report on the use of the funds and the benefit to Newtown schools hopefully within six months.

Kind regards,

A handwritten signature in black ink that reads "Dallas M. Kersey". The signature is written in a cursive style with a large initial 'D'.

Dallas M. Kersey
President

Cc: Dr. Colleen Palmer

DONATIONS

To BOE for Approval on April 8, 2014

4/8/2014

SHES

Blackduck Girls Basketball Varsity
(For SH. Phys. Ed.)

\$50.00

Total \$ 50.00

SHES Library

\$ -

Newtown Public
Schools

\$ -

Total \$ -

NPS Teachers

\$ -

\$ 50.00

\$ 50.00

Marilyn J Aylward
7 Nelson Lane
Newtown, CT 06470

March 31, 2014

Dear John,

It is with mixed feelings that I send this letter to you notifying you of my retirement from the Newtown Public Schools, as of July 1, 2014. I have spent twenty-five years at Hawley School, serving in many capacities. Doris Bushaw hired me as a kindergarten Educational Assistant. I worked for the Math/Science department for two years. Then, in 1994, you hired me as a Reading Recovery Teacher based on the recommendations of Frankie Crookes and Linda Siciliano.

Each opportunity that has been given to me over the years has become my favorite. I loved Reading Recovery. The methods and ideology I learned forever changed my approach to the teaching of reading. When JoAnn Peters asked me to expand my role into teaching remedial groups from different grade levels, it presented a new challenge, but one I embraced warmly. When she asked me to bring my reading expertise to the kindergarten classroom I was very excited for the opportunity. At the close of this school year I will have taught kindergarten for five years and second grade for two.

I have had the privilege of working with wonderful, talented, people over the years. They have brought so much into my personal and professional life. I have enjoyed all my students and have been impressed with Newtown parents and their commitment to their children's education.

Somehow it seems appropriate that I began my Connecticut teaching career with you and now I am ending it in the same way. Rich and I have always respected your commitment to Newtown and to our sons and their educations. The boys have turned out so well as adults, we are proud to say they went to Newtown Schools. We will always be supporters, even as retirees, and we are grateful to you for coming back to us at a time we desperately needed your compassion and leadership. The best to you as always and as you stated, we'll "see you around town.

Very truly yours,



April 3, 2014

Dr. J. Reed
Interim Superintendent
Newtown Public Schools
3 Primrose Lane
Newtown, CT 06470

Dear Dr. Reed:

I will be retiring from my position as a mathematics teacher at Newtown High School at the end of the 2013-2014 academic year. Newtown High has always been like family to me and I will miss everyone. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Angela Pennucci".

Angela Pennucci

Cc: Mr. J. Jaslow, Acting Principal, NHS
Karin Sherman, Dept. Chair, NHS
Suzanne D'Aramo, Human Resources

April 8, 2014

Dear Linda:

Unfortunately due to family commitments and responsibilities I will be unable to continue as .58 Art Teacher at Reed Intermediate School. I respectfully resign, effective at the end of this current school year.

Sincerely,

A handwritten signature in cursive script that reads "Rhonda Keating". The signature is written in black ink and is positioned to the right of the typed name.

Rhonda Keating

BOE Communications Report, 4/8/2014
Kathy Hamilton, Board of Education Secretary

From	Date	Subject
Brigid Altimari	04/3/2014	Lice at Middle Gate School
Kinga Walsh	04/04/2014	Budget Information

Flexibility#1: Student Growth Goals/Objectives

No change to the number of student growth goals

Flexibility #2: Observations

The Newtown Professional Growth Committee unanimously voted for the following:

*For the remaining 2013-2014 school year, tenured teachers who receive and maintain an annual summative performance evaluation designation of proficient or exemplary (or the equivalent annual summative rating in a pre-existing district evaluation plan**) during the 2013-2014 or any subsequent school year shall be evaluated with a minimum of one formal in-class observation no less frequently than once every three years, and three informal **in-class observations** conducted in all subsequent years **with one review of practice in every year**. For the remaining 2013-2014 school year, all non-tenured teachers (***) shall be evaluated with a minimum of three formal **in-class** observations and three informal **in-class** observations each year with the exception of Induction Phase Year Four teachers **who receive and maintain an annual summative performance evaluation designation of proficient or exemplary (or the equivalent annual summative rating in a pre-existing district evaluation plan**) who shall be evaluated with a minimum of two formal **in-class** observation, three informal **in-class** observations and a review of practice. (***)***

*(***)Linda, differentiation of observation protocols should be based on performance/prior summative ratings rather than years of experience – except first and second year teachers have requirements as per the Guidelines. The number of observations you have described here for non-tenured teachers meets the requirements of the Guidelines. For Induction Phase Year Four teachers, if you add a review of practice, this will meet the flexibility to the Guidelines requirement.)*

** In 2012-13, Newtown teachers were evaluated through one of two plans: the pilot “**Newtown Teacher Professional Growth Plan**” or The Newtown “**Teacher Evaluation and Professional Development Plan**” which did not contain a 4-point rating system. Both plans would identify any teacher who was not proficient or exemplary and that teacher would be placed on “Special Support” or terminated. Any teacher(s) who received that rating would NOT be considered for the above flexibility.

Attendance:

David Freedman, Board of Education
 Kathy Hamilton, Board of Education
 Ron Bienkowski, NPS Director of Business

- **CALL TO ORDER**

The Board of Education CIP/Facility/Finance committee meeting was called to order at 8:09am

- **PUBLIC PARTICIPATION**

None

- **APPROVE MINUTES**

Minutes of February 27 approved.

- **COMMUNICATIONS/ANNOUNCEMENTS**

Communication about Non-Lapsing Account from NPS Director of Business – see attached. Also, there was an expectation that the Board of Finance will take up this issue at its next regular meeting on April 14th.

- **UNFINISHED BUSINESS**

Discussion and possible action:

- ***Recommendations for Board of Education Non-Lapsing Account***

The group discussed the memo sent by Mr. Bienkowski. Mr. Bienkowski discussed the timing of making a recommendation to put monies into the non-lapsing account. It would be his preference to tie the recommendation into the same timing as the year-end financial report. His concerns centered on closing out the books for the year and last minute unplanned expenses such as special education costs.

The following is the recommendation from the committee to the full Board of Education:

Adding Funds to the Non-Lapsing Educational Account

1. Each year, before August 31st, the NPS Business Director will recommend to the Board of Education an unexpended amount consistent with the Connecticut Statute 10-248a not to exceed 1% of the previous year's budgeted education appropriation to be placed into the non-lapsing education account.

2. Each year, before August 31st, the Board of Education will forward a request to transfer unexpended funds from the previous year's budgeted education appropriation, to the non-lapsing education account. The transfer request will include each account number and the amount to be transferred. If known, the specific use for the funds will be communicated.

Removing Funds from the Non-Lapsing Educational Account

The Board of Education will vote to forward a request and explanation to the Board of Finance for use of funds from the Non-Lapsing Educational Account. Consistent with the Connecticut Statute

10-248a, the use can be for any educational purpose. If appropriate, this request will also include a financial impact statement.

- **NEW BUSINESS**
None
- **PUBLIC PARTICIPATION**
None
- **ADJOURNMENT** – Meeting was adjourned at 8:48am.

Submitted: Kathy Hamilton, CIP/Facilities/Finance Committee Chair

From: Joanne Morris <morrisj@newtown.k12.ct.us>
Subject: Message from Ron Bienkowski - Section 10-248a Non-Lapsing Account
Date: April 3, 2014 1:34:05 PM EDT
To: Kathy Hamilton <KathyLHamilton@att.net>, David Freedman <dfboenewtown@hotmail.com>, Debbie Leidlein <boedebbie@gmail.com>, John Reed <reedj@newtown.k12.ct.us>, Super Newtown <super@newtown.k12.ct.us>, Ron Bienkowski <bienkowskir@newtown.k12.ct.us>

1 Attachment 498 KB

To All:

Attached please find information regarding subject.

- The recommendations are in the order of the Sub-Committee meeting minutes of 2/27/14. I have discussed and reviewed these with John Reed on 3/19/14.
- Survey results on this topic conducted by CASBO
- Sample policies/resolutions from five districts.

This information is provided for our sub-committee meeting Monday Morning.

Thanks for your review.

Ron Bienkowski

--
Joanne Morris
Business Office Coordinator/District Test Coordinator
Newtown Public Schools
3 Primrose Street
Newtown, CT 06470
Phone: (203) 426-7618
Fax: (203) 270-6199
Email: morrisj@newtown.k12.ct.us

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Section 10-...pdf (498 KB)

Recommendations for the Board of Education Non-Lapsing Account

1. BOE identifies funds, in accordance with statute, to be placed in non-lapsing account. Time frame recommended is within the last quarter of the fiscal year and allowing enough time for the BOF to meet and act on. Source of funds should be identified as well as any anticipated future use, although no necessary.

The time frame should be, following the close of the fiscal year. The final balance cannot be determined in the last quarter of the fiscal year. The Board of Finance does not need to meet and act on this. It will be what it will be. The source of the funds will be the remaining balances as depicted on the year-end financial report usually completed and available in August of each year.

2. BOF meets and acts on BOE request and places funds into non-lapsing account designated for BOE future use.

Included in above statement, meets and acts are unnecessary steps.

3. Funds remain in account until request is formally made by BOE.

Appropriate.

4. BOE submits request to BOF and establishes purpose for use of funds. Request should follow process identified and consistent with a special appropriation request.

Board of Education submits request for use of funds. (Purpose is part of use). Process for special appropriation request is cumbersome. Perhaps reimbursements should be a simpler process. The "special appropriations" definition in the Charter references the need for which a requested appropriation is made without funds being appropriated. The funds in this Non-Lapsing account were appropriated as a result of the budget approval process from which the funds became available.

5. BOE provides rational and justification for request as well as any necessary financial impact statement should the funds be part of a longer-term obligation.

Rational and justification will probably normally be included in the preceding statement.

6. BOF meets and formally acts on request as well as providing a summary to the Legislative Council.

Appropriate. This process would include the same justification as reason to BOE.

7. Consideration needs to be given to the maximum amount that can be held in the account. Perhaps a limit should be imposed such as $\frac{1}{2}$ %.

The amount that may be placed in the account is stated in the law as "not to exceed one percent of the total budgeted appropriation for education for the prior fiscal year". The limit should be consistent with the statute. The prior fiscal year also backs up the point in number one above, that the deposit is made after the close of the fiscal year.

Why not maintain the maximum flexibility the law allows as there may be future consideration or project purposes that should not be limited by a ceiling. The statute allows local boards to have another flexible tool to address legitimate education needs.

8. What about a limit on how much you can take out of the account?

Same rationale as above, why limit the future, the report process of the Board of Education and Board of Finance will determine the appropriateness of the need.

9. Funds in account are for Board of Education use.

Yes.

10. Request should follow the process of an appropriation and be identified much like other funds. (i.e., Park and Rec funds)

Need more details on what this is but the above steps seem to address this issue.

11. Consideration should be given to the fact that the charter requires certain amounts to follow a certain process for approval and that this may or may not be appropriate for this particular process.

State law prevails over charter provisions in this situation.

Section 10-248a Unexpended Education Funds Account

<u>District</u>	<u>Town Established Fund</u>	<u>Control</u>	<u>Designated Use of Fund</u>	<u>Currently in Discussion with Town</u>	<u>Requested Establishment of Fund</u>	<u>Town Denied Request to Establish Fund</u>
Ansonia					No formal request made to Town but plan in the future	
Avon				Yes - town mgr has not yet placed on BOF agenda May 2013		
Berlin	Yes	BOE	Used for the expenses of maintaining the Public Schools			
Bethel	Yes	BOE	for opportunities and emergencies/contingencies/special education unanticipated expenses			
Bloomfield	Yes	BOE	Capital improvement projects			
Branford					No request made to the Town	
Bristol					BOE requested BOF June 2013	
Chaplin (Region 11)	Yes	BOE				
Columbia					BOF reviewing December 2012	
Cromwell	Yes	BOE	Capital expenditures (facility/building related)			
Coventry					BOE discussing	
Danbury				Yes - in discussions		Yes
Derby						
East Haddam	Yes	BOE				
East Hampton				Yes - beginning discussions		
East Lyme				Yes - beginning discussions		
Hamden					No request made to the Town	
Killingly					No formal request made to Town but plan in the future	
Madison	Yes	BOE	SPED external Placements			
Mansfield				Yes - beginning the process		
Milford	Yes	BOE	Artificial turf field replacement and other extraordinary expenditures			
Monroe	Yes	BOE	capital improvements and equipment purchases.			
Montville	Yes	BOE				

<u>District</u>	<u>Town Established Fund</u>	<u>Control</u>	<u>Designated Use of Fund</u>	<u>Currently in Discussion with Town</u>	<u>Requested Establishment of Fund</u>	<u>Town Denied Request to Establish Fund</u>
New Fairfield	Yes	BOE	capital improvements or equipment purchases			
New London					BOE reviewing with Town September 2013	
Newtown				Yes - in discussions	Requesting from BOF for FY14	
North Branford	Yes	BOE	Capital purchases		Submitted proposal - hoping for set up by the end of the 2012-13 fiscal year trying again in FY14	
North Stonington						
Norwalk	Yes	BOE				
Plymouth	Yes	BOE				
Preston					BOF reviewing 2012	
Putnam				Yes - in discussions		
Region 12	Yes	BOE				
Region 14 Bethlehem	Yes	BOE				
Rocky Hill	Yes	BOE	BOE has agreement with Town Council for a BOE Capital Account			
Somers				No		
Southington					No request made to the Town	
South Windsor	Yes	BOE	For SPED costs			
Stamford	Yes	BOE	Safety/security Bldg & Fac, SPED repayment of leases or other purposes as priorities change			Yes
Stonington						
Tolland	Yes	BOE	Education Non-recurring and unanticipated Expenditure Funding			
Trumbull	Yes	BOE				
Waterbury	Yes	BOE				
Westbrook	Yes	BOF	Capital and Non-recurring Expenditure Fund			
Wilton					No - but interested for the future	
Woodstock	Yes	BOE	for 5 year capital plan and/or emergency needs			
Wethersfield -						
Winchester	Yes	BOE	just for 2 years			
Count	25					

DRAFT DATED 10/4/12

**TOWN OF BERLIN
TOWN COUNCIL**

**RESOLUTION TO ESTABLISH A NONLAPSING ACCOUNT FOR THE
DEPOSIT OF UNEXPENDED EDUCATION FUNDS AND TO AUTHORIZE THE
BOARD OF EDUCATION TO APPROVE EXPENDITURES FROM THE
ACCOUNT**

WHEREAS, pursuant to Connecticut General Statutes § 10-248a, for the fiscal year ended June 30, 2011, and each fiscal year thereafter, the authority making appropriations for the school district for a town may deposit into a nonlapsing account any unexpended funds from the prior fiscal year from the budgeted appropriation for education for the town, provided such amount does not exceed one per cent of the total budgeted appropriation for education for such prior fiscal year; and

WHEREAS, the Berlin Board of Education may, from time to time, have such unexpended funds in a fiscal year and may request that the Town Council, as the authority making appropriations for the Town of Berlin school district, approve the deposit of all or a portion of such unexpended funds into such nonlapsing account.

BE IT RESOLVED, that the Town Council hereby establishes the Unexpended Education Funds Account (the "Account") which shall be a nonlapsing account established pursuant to Connecticut General Statutes § 10-248a; and

BE IT FURTHER RESOLVED, that the Town Council may deposit into the Account all or a portion of any unexpended funds from a prior fiscal year from the budgeted appropriation for education for the Town, provided that such amount shall not exceed one per cent of the total budgeted appropriation for education for said prior fiscal year; and

BE IT FURTHER RESOLVED, that the Account shall be used for the expenses of maintaining the Town's public schools, which expenses may be incurred upon the approval of the Berlin Board of Education and paid by the Town as provided in Connecticut General Statutes § 10-248.

Berlin

Board of Finance motion

WHEREAS, Connecticut General Statutes §10-248a permits towns to establish a non-lapsing account from unexpended funds from the prior fiscal year from the budgeted appropriation for education provided such amount does not exceed one (1%) percent of the total budgeted appropriation for education for such prior fiscal year; and

WHEREAS, The Cromwell Board of Education is proposing establishment of such a non-lapsing account to be used for capital expenditures (facility/building related items) that shall be financed from unexpended funds in an amount not to exceed 1% of the Board's annual budgeted appropriation

NOW, THEREFORE BE IT RESOLVED, That the Cromwell Board of Finance, as fiscal authority for the Town, authorizes the creation of the non-lapsing account for the limited purpose of capital expenditures and the establishment within the Board of Education's Capital Account fund, in accordance with Connecticut General Statutes §10-248a.

MOREOVER, BE IT RESOLVED, That once the non-lapsing account is created, the monies initially transferred into the account from the Board of Education's unexpended fiscal year budget shall remain in the account and be available for the purpose of capital expenditures until exhausted by the Board of Education. After the initial transfer of unexpended funds is approved and occurs at the end of the 2012-2013 fiscal year, all future transfers of unexpended funds into the non-lapsing account created under Connecticut General Statutes §10-248a must be approved on an annual basis by the Cromwell Board of Finance.

Cromwell

Section: Business

**Subject: Budget Administration:
Non-Lapsing Education Fund**

P-3171

**Board Policy
Milford Public Schools
Milford, CT**

The Board of Education may request that the city's Board of Finance deposit into a non-lapsing account any unexpended funds from the Board of Education's prior fiscal year general operating budget, provided such amount does not exceed one percent of the total budgeted appropriation for education for such prior fiscal year pursuant to Connecticut General Statute Section 10-248a.

Any expenditure from the Non-Lapsing Education Fund established by the Board of Finance shall be authorized solely by the Board of Education.

The Board of Education may designate these funds for a specific purpose with emphasis on needs as identified in the Five Year Capital Improvement Plan (C.I.P.), but not otherwise funded in the C.I.P. The Board will expend these funds for such previously designated specific purpose except they may also be used for other extra-ordinary or emergency expenditures which may be necessary yet otherwise not budgeted for.

If the Board of Education wishes to add unexpended funds to the non-lapsing account, it must receive approval from the city's Board of Finance.

The Director of Finance of the City of Milford shall create the non-lapsing account and be responsible for the accounting of the funds in accordance with Governmental Accounting standards and Generally Accepted Accounting Principles (GAAP). It will be subject to the annual audit as required by State statute and the Charter of the City of Milford. The Director of Finance will provide a monthly reporting of the status of the account to the Chief Operations Officer.

The fund balance will be reviewed by the Board of Education on an annual basis.

Legal Reference: Connecticut General Statutes

10-248a Unexpended Education Funds Account

Policy Submitted: July 9, 2012
Board of Education Approved: August 13, 2012

**BOARD OF FINANCE SPECIAL MEETING
TUESDAY, JUNE 14, 2011
TOWN HALL**

Present: David Hosmer, Ronald Cabana, George McCoy, Elizabeth Murphy, Michael Dougherty; Frank Baran, Tony Walker, Karen Munroe, Barbara Rich

The meeting was called to order at 6:30 p.m. by Chairman Hosmer.

Motion by McCoy/Cabana to seat alternate Michael Dougherty as a voting member.
Unanimous.

#1. Approve Minutes of May 17, 2011 Meeting

Motion by Murphy/McCoy to approve the minutes of the May 17, 2011 meeting as presented. Unanimous.

#2. Discuss Non-Lapsing Education Fund

Board members were in favor of establishing a non-lapsing education fund under Public Act 10-108 Section 32 to allow the Board of Education to deposit any unexpended funds at the end of the budget year. There was discussion about the need to be aware every year at budget time of the balance remaining in this fund and any intended uses. The following policy, pertaining to the use of those funds, was adopted by the Board of Education and approved by the Board of Finance unanimously.

NON-LAPSING EDUCATION FUND

Any funds expended from the Non-Lapsing Education Fund established by the Woodstock Board of Finance, under Public Act 10-108 Section 32, shall be authorized by the Woodstock Board of Education.

The Woodstock Board of Education will utilize these funds on a priority basis, with emphasis on its Five Year Capital Plan and/or emergency needs.

The fund balance will be jointly reviewed by the Board of Finance and the Board of Education every three fiscal years.

#3. Citizens Participation – None

#4. Correspondence/Announcements – None

Motion by McCoy/Dougherty to adjourn. Meeting adjourned at 6:55 p.m.

Submitted,
Barbara Rich

From: Richard Rudl [mailto:rudlr@norwalkps.org]
Sent: Monday, March 24, 2014 1:55 PM
To: Don Meltabarger
Subject: RE: Unexpended education fund account

Hi Don,

We don't have a formal policy written as of yet. But we intend to bring one to our policy committee in the near future.

We did utilize the unexpended fund account last year at the end of the fiscal year, in which we carried over \$1.2 million. The process we have in place currently is in August we inform the board of our year-end unaudited results and the surplus funds we intended to request into the unexpended education account. The board has to approve the spending plan for those items then upon approval it goes to our City's Board of Estimate and Taxation for final approval. It sits on the City's books until we request the release of those funds, which have to mirror the spending plan the Board Approved and the Board of Estimate and Taxation approved. At that point the funds are released into the account specified in the BOE's operating budget. The only item we cannot use these funds for is re-occurring items that will add to our base budget (i.e Staff). Last year we used the funds to provide wireless infrastructure in our elementary schools, Textbooks and Facilities related repairs.

Hopefully this is helpful.
Thanks,

Richard Rudl
Chief Financial Officer
Norwalk Public Schools

Phone: 203-854-4063
Cell: 203-943-9722
Fax: 203-854-4065
Email: rudlr@norwalkps.org

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
MARCH 31, 2014**

SUMMARY

The attached is the ninth financial report for the 2013-2014 fiscal year. During the month of March, the Board of Education spent approximately \$7.0M; \$3.5M on salaries, \$2.0M for benefits, which includes our final payment for the year to our self-insurance fund, and \$1.5M for all other objects. All the main object accounts on the first page are in a positive balance position with the exception of property which is awaiting reimbursement from the Technology grant.

There have not been many areas that have changed from the prior month, those that have are further detailed below.

There are no current transfers recommendations this month because there are no significant balances available due to the need to receive the final installment of the excess cost and agency placement grant. The Projected balance has remained about the same as last months report.

This budget remains in a positive position and will continue to be carefully monitored. The overall anticipated balance stands at approximately \$239,000. Forecasting anticipated obligations will be ongoing and will modify the balances required to end the fiscal year within the allotted budget. The details of what has changed follows:

EXPENSE CATEGORY CONDITIONS

100 SALARIES

Homebound tutoring services continue to increase and are expected to require about \$20,000 more primarily for students at the High School. Special Education services salaries balance has improved by about \$15,000 due to an employee departure and a maternity leave that will require ongoing services which will be provided by an outside agency.

Custodial salaries continue to produce an additional balance of approximately \$11,000 due to vacancies. While this balance increases the overtime account will need more money as the coverage ends up being provided by existing staff beyond their regular days.

Security salaries have consistently been projecting a balance in the \$40,000 plus area, but as the SERV & DOJ grant review process takes longer than expected it may be prudent to charge those expected expenses to this budget to allow for a carryover or extension of the equivalent SERV funds to the next fiscal to assist with the SSO program.

Custodial and Maintenance overtime will go over by an additional \$15,000 plus for the coverage of the reduced custodial staff mentioned above.

200 EMPLOYEE BENEFITS

Current estimates continue to indicate a positive balance. Depending on the status of the DOJ grant some expenses encumbered for our employee assistance program may be eventually offset which will result in an additional balance of about \$10,000 plus.

300 PROFESSIONAL SERVICES

Current estimates indicate a positive balance. This account includes the Strategic Planning expense proposed for 2014-2015.

400 PURCHASED PROPERTY SERVICES

The overall expected expense here has gone down by approximately \$29,000 due to continuing to reduce the estimates for emergency repairs. This category includes the \$574,000 of Building and Site Improvement projects which are still expected to be completed.

Emergency repairs in the month of March included:

Head O'Meadow	Pump rebuild	\$2,205
Reed Intermediate	HAVAC repair	\$2,737
Head O'Meadow	Secondary Surge Pump	\$1,674
Sandy Hook School	Boiler Relief Valves	\$3,786

Overall, emergency repairs continue to have slowed down which allows us to moderate the prior estimates. The estimates have been scaled back to \$36,000 additional and are reflected in the anticipated obligation column.

500 OTHER PURCHASED SERVICES

Contracted services include the reassignment of \$17,500 for an enrollment study from the proposed to the current operating budget.

All these accounts are essentially the same as reported last month with the exception of the Property and Liability insurance accounts for which we received a \$7,543 credit for value changes related to specific coverage's.

600 SUPPLIES

Current estimates continue to be on track for most of the supply accounts. These estimates are similar to last months with the exception of the oil account which is up \$20,000 due to a March delivery to Chalk Hill. Propane and Natural Gas will be expected to be within the budget and because we have switched the High School and Reed school back to oil temporarily. We haven't had enough time to evaluate these accounts. (This was done to use some of our fuel oil inventory to allow for delivery of our total contracted gallons due to the issue with Monroe's contract providing for the Chalk Hill oil at Newtown's expenses).

700 PROPERTY

Capital/equipment accounts are continuing to show a \$50,000 need due to the reassignment of Sandy Hook School sewer assessment of \$15,393 and \$40,000 for a maintenance vehicle both from the 2014-2015 budget to the current budget.

800 MISCELLANEOUS

Current estimates continue to be on track with no change.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary. As part of the budget discussion, certain balance opportunities will be further vetted.

REVENUES

The receipt of \$20,521 was for the Winter Pay to Participate receipts from the High School.

Ron Bienkowski
Director of Business
April 4, 2014

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2012-13 – actual (unaudited) expenditures of the prior fiscal year (for comparison purposes)
- Approved Budget – indicates the town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action. (No current transfers indicated)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) from transfers to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances, subtracting expenditures and encumbrances from the current budget amount, indicating unobligated balances or shortages.
- Anticipated Obligation – is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level.
- Projected Balance – calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014						
<u>GENERAL FUND BUDGET</u>										
100	SALARIES	\$ 43,732,472	\$ 45,076,226	\$ (118,800)	\$ 44,957,426	\$ 28,779,841	\$ 15,639,721	\$ 537,865	\$ 572,743	\$ (34,878)
200	EMPLOYEE BENEFITS	\$ 10,341,864	\$ 10,675,831	\$ -	\$ 10,675,831	\$ 9,992,605	\$ 118,548	\$ 564,678	\$ 525,632	\$ 39,046
300	PROFESSIONAL SERVICES	\$ 885,059	\$ 920,517	\$ (1,200)	\$ 919,317	\$ 514,136	\$ 238,329	\$ 166,853	\$ 109,448	\$ 57,405
400	PURCHASED PROPERTY SERV.	\$ 2,156,695	\$ 2,393,290	\$ -	\$ 2,393,290	\$ 1,537,374	\$ 148,516	\$ 707,399	\$ 725,996	\$ (18,597)
500	OTHER PURCHASED SERVICES	\$ 6,526,747	\$ 6,851,622	\$ 96,565	\$ 6,948,187	\$ 4,664,035	\$ 1,692,664	\$ 591,488	\$ 817,543	\$ (226,055)
600	SUPPLIES	\$ 4,428,579	\$ 4,554,880	\$ 5,435	\$ 4,560,315	\$ 3,051,510	\$ 138,621	\$ 1,370,184	\$ 1,452,007	\$ (81,823)
700	PROPERTY	\$ 206,463	\$ 497,748	\$ 18,000	\$ 515,748	\$ 370,490	\$ 170,061	\$ (24,803)	\$ 25,364	\$ (50,167)
800	MISCELLANEOUS	\$ 71,081	\$ 75,190	\$ -	\$ 75,190	\$ 69,143	\$ 595	\$ 5,452	\$ 4,495	\$ 957
TOTAL GENERAL FUND BUDGET		\$ 68,348,959	\$ 71,045,304	\$ -	\$ 71,045,304	\$ 48,979,133	\$ 18,147,054	\$ 3,919,117	\$ 4,233,228	\$ (314,111)
GRAND TOTAL		\$ 68,348,959	\$ 71,045,304	\$ -	\$ 71,045,304	\$ 48,979,133	\$ 18,147,054	\$ 3,919,117	\$ 4,233,228	\$ (314,111)
<i>(Audited)</i>										
			<i>75.00%</i>			<i>81.99%</i>				
Excess Cost Grant Reimbursement Offset			\$ 1,452,304	\$ -	\$ 1,834,674	\$ 1,281,725	\$ -	\$ 552,949	\$ -	\$ 552,949
Net Projected Balance									\$ -	\$ 238,838

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD		CURRENT BUDGET	YTD		BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014		EXPENDITURE	ENCUMBER			
100	SALARIES									
	Administrative Salaries	\$ 2,905,110	\$ 2,826,231	\$ 73,000	\$ 2,899,231	\$ 2,100,434	\$ 854,631	\$ (55,834)	\$ 49,886	\$ (105,720)
	Teachers & Specialists Salaries	\$ 30,174,314	\$ 30,919,957	\$ (308,351)	\$ 30,611,606	\$ 18,844,603	\$ 11,720,794	\$ 46,209	\$ -	\$ 46,209
	Early Retirement	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 74,383	\$ 84,903	\$ 855	\$ 85,758	\$ 73,842	\$ 11,743	\$ 174	\$ -	\$ 174
	Homebound & Tutors Salaries	\$ 249,524	\$ 211,664	\$ 77,245	\$ 288,909	\$ 233,876	\$ 90,940	\$ (35,907)	\$ 38,000	\$ (73,907)
	Certified Substitutes	\$ 589,183	\$ 645,725	\$ 1,200	\$ 646,925	\$ 389,376	\$ 78,210	\$ 179,340	\$ 166,000	\$ 13,340
	Coaching/Activities	\$ 534,475	\$ 532,749	\$ -	\$ 532,749	\$ 257,979	\$ 9,103	\$ 265,667	\$ 261,000	\$ 4,667
	Staff & Program Development	\$ 116,368	\$ 167,891	\$ -	\$ 167,891	\$ 133,488	\$ 21,572	\$ 12,831	\$ 12,831	\$ (0)
	CERTIFIED SALARIES	\$ 34,659,356	\$ 35,405,120	\$ (156,051)	\$ 35,249,069	\$ 22,049,597	\$ 12,786,993	\$ 412,479	\$ 527,717	\$ (115,238)
	Supervisors/Technology Salaries	\$ 612,272	\$ 622,327	\$ 6,347	\$ 628,674	\$ 450,365	\$ 178,308	\$ 1	\$ -	\$ 1
	Clerical & Secretarial salaries	\$ 1,913,153	\$ 1,985,904	\$ (15,000)	\$ 1,970,904	\$ 1,369,071	\$ 591,448	\$ 10,384	\$ 2,500	\$ 7,884
	Educational Assistants	\$ 1,783,332	\$ 1,843,658	\$ 93,000	\$ 1,936,658	\$ 1,329,801	\$ 679,597	\$ (72,739)	\$ -	\$ (72,739)
	Nurses & Medical advisors	\$ 665,534	\$ 683,022	\$ -	\$ 683,022	\$ 469,194	\$ 200,649	\$ 13,179	\$ 12,500	\$ 679
	Custodial & Maint Salaries	\$ 2,759,414	\$ 2,898,325	\$ (20,571)	\$ 2,877,754	\$ 2,009,115	\$ 796,890	\$ 71,749	\$ 6,900	\$ 64,849
	Bus Drivers salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 109,211	\$ 108,501	\$ 1,897	\$ 110,398	\$ 81,532	\$ 27,615	\$ 1,252	\$ 1,251	\$ 1
	Special Education Svcs Salaries	\$ 659,495	\$ 824,820	\$ (28,422)	\$ 796,398	\$ 472,533	\$ 276,273	\$ 47,592	\$ -	\$ 47,592
	Attendance & Security Salaries	\$ 207,942	\$ 380,071	\$ -	\$ 380,071	\$ 231,559	\$ 101,085	\$ 47,428	\$ 2,900	\$ 44,528
	Extra Work - Non-Cert	\$ 76,256	\$ 71,115	\$ -	\$ 71,115	\$ 52,586	\$ 863	\$ 17,666	\$ 10,000	\$ 7,666
	Custodial & Maint. Overtime	\$ 242,452	\$ 210,363	\$ -	\$ 210,363	\$ 211,721	\$ -	\$ (1,358)	\$ 19,000	\$ (20,358)
	Civic activities/Park & Rec	\$ 44,055	\$ 43,000	\$ -	\$ 43,000	\$ 52,767	\$ -	\$ (9,767)	\$ (10,025)	\$ 258
	NON-CERTIFIED SALARIES	\$ 9,073,115	\$ 9,671,106	\$ 37,251	\$ 9,708,357	\$ 6,730,243	\$ 2,852,728	\$ 125,386	\$ 45,026	\$ 80,360
	SUBTOTAL SALARIES	\$ 43,732,472	\$ 45,076,226	\$ (118,800)	\$ 44,957,426	\$ 28,779,841	\$ 15,639,721	\$ 537,865	\$ 572,743	\$ (34,878)

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD		CURRENT BUDGET	YTD		ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014		EXPENDITURE					
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 7,918,730	\$ 8,213,013	\$ -	\$ 8,213,013	\$ 8,094,724	\$ 92,939	\$ 25,350	\$ 22,050	\$ 3,300	
	Life Insurance	\$ 83,605	\$ 86,226	\$ -	\$ 86,226	\$ 65,133	\$ -	\$ 21,093	\$ 22,188	\$ (1,095)	
	FICA & Medicare	\$ 1,305,853	\$ 1,359,593	\$ -	\$ 1,359,593	\$ 888,117	\$ -	\$ 471,476	\$ 459,176	\$ 12,300	
	Pensions	\$ 487,540	\$ 462,466	\$ -	\$ 462,466	\$ 444,021	\$ 4,279	\$ 14,166	\$ 2,000	\$ 12,166	
	Unemployment & Employee Assist.	\$ 76,081	\$ 98,120	\$ -	\$ 98,120	\$ 52,672	\$ 21,330	\$ 24,118	\$ 20,218	\$ 3,900	
	Workers Compensation	\$ 470,055	\$ 456,413	\$ -	\$ 456,413	\$ 447,937	\$ -	\$ 8,476	\$ -	\$ 8,476	
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,341,864	\$ 10,675,831	\$ -	\$ 10,675,831	\$ 9,992,605	\$ 118,548	\$ 564,678	\$ 525,632	\$ 39,046	
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 722,630	\$ 675,542	\$ -	\$ 675,542	\$ 411,537	\$ 176,677	\$ 87,328	\$ 37,252	\$ 50,076	
	Professional Educational Ser.	\$ 162,429	\$ 244,975	\$ (1,200)	\$ 243,775	\$ 102,599	\$ 61,652	\$ 79,524	\$ 72,196	\$ 7,328	
	SUBTOTAL PROFESSIONAL SVCS	\$ 885,059	\$ 920,517	\$ (1,200)	\$ 919,317	\$ 514,136	\$ 238,329	\$ 166,853	\$ 109,448	\$ 57,405	
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 665,862	\$ 670,300	\$ -	\$ 670,300	\$ 527,208	\$ 58,292	\$ 84,800	\$ 65,597	\$ 19,203	
	Utility Services - Water & Sewer	\$ 107,302	\$ 117,000	\$ -	\$ 117,000	\$ 82,345	\$ -	\$ 34,655	\$ 36,655	\$ (2,000)	
	Building, Site & Emergency Repairs	\$ 533,970	\$ 460,850	\$ -	\$ 460,850	\$ 403,982	\$ -	\$ 56,868	\$ 92,868	\$ (36,000)	
	Equipment Repairs	\$ 252,231	\$ 270,975	\$ -	\$ 270,975	\$ 174,707	\$ 37,115	\$ 59,153	\$ 56,453	\$ 2,700	
	Rentals - Building & Equipment	\$ 303,229	\$ 300,165	\$ -	\$ 300,165	\$ 263,489	\$ 7,330	\$ 29,346	\$ 31,846	\$ (2,500)	
	Building & Site Improvements	\$ 294,100	\$ 574,000	\$ -	\$ 574,000	\$ 85,644	\$ 45,779	\$ 442,577	\$ 442,577	\$ (0)	
	SUBTOTAL PUR. PROPERTY SER.	\$ 2,156,695	\$ 2,393,290	\$ -	\$ 2,393,290	\$ 1,537,374	\$ 148,516	\$ 707,399	\$ 725,996	\$ (18,597)	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD		CURRENT BUDGET	YTD		ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014		EXPENDITURE					
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 401,159	\$ 360,504	\$ (435)	\$ 360,069	\$ 243,867	\$ 78,624	\$ 37,577	\$ 52,377	\$ (14,800)	
	Transportation Services	\$ 3,607,120	\$ 3,640,547	\$ 95,000	\$ 3,735,547	\$ 2,476,265	\$ 747,268	\$ 512,014	\$ 575,760	\$ (63,746)	
	Insurance - Property & Liability	\$ 291,106	\$ 299,135	\$ 2,000	\$ 301,135	\$ 297,316	\$ -	\$ 3,819	\$ -	\$ 3,819	
	Communications	\$ 121,183	\$ 129,209	\$ -	\$ 129,209	\$ 82,567	\$ 24,819	\$ 21,823	\$ 20,850	\$ 973	
	Printing Services	\$ 32,447	\$ 42,382	\$ -	\$ 42,382	\$ 13,280	\$ 5,196	\$ 23,906	\$ 20,000	\$ 3,906	
	Tuition - Out of District	\$ 1,896,112	\$ 2,152,926	\$ -	\$ 2,152,926	\$ 1,411,601	\$ 815,206	\$ (73,880)	\$ 86,923	\$ (160,803)	
	Student Travel & Staff Mileage	\$ 177,622	\$ 226,919	\$ -	\$ 226,919	\$ 139,140	\$ 21,550	\$ 66,229	\$ 61,633	\$ 4,596	
	SUBTOTAL OTHER PURCHASED SE	\$ 6,526,747	\$ 6,851,622	\$ 96,565	\$ 6,948,187	\$ 4,664,035	\$ 1,692,664	\$ 591,488	\$ 817,543	\$ (226,055)	
600	SUPPLIES										
	Instructional & Library Supplies	\$ 934,107	\$ 939,666	\$ 435	\$ 940,101	\$ 708,121	\$ 61,965	\$ 170,015	\$ 166,807	\$ 3,208	
	Software, Medical & Office Sup.	\$ 144,536	\$ 184,465	\$ -	\$ 184,465	\$ 86,204	\$ 45,006	\$ 53,255	\$ 51,280	\$ 1,975	
	Plant Supplies	\$ 337,919	\$ 376,100	\$ -	\$ 376,100	\$ 279,546	\$ 19,604	\$ 76,950	\$ 75,896	\$ 1,054	
	Electric	\$ 1,357,321	\$ 1,401,255	\$ -	\$ 1,401,255	\$ 935,657	\$ -	\$ 465,598	\$ 471,606	\$ (6,008)	
	Propane & Natural Gas	\$ 291,923	\$ 326,370	\$ (15,000)	\$ 311,370	\$ 225,486	\$ -	\$ 85,884	\$ 84,495	\$ 1,389	
	Fuel Oil	\$ 619,965	\$ 575,466	\$ 5,000	\$ 580,466	\$ 417,816	\$ -	\$ 162,650	\$ 241,481	\$ (78,831)	
	Fuel For Vehicles & Equip.	\$ 554,631	\$ 486,739	\$ 15,000	\$ 501,739	\$ 227,681	\$ -	\$ 274,058	\$ 278,738	\$ (4,680)	
	Textbooks	\$ 188,178	\$ 264,819	\$ -	\$ 264,819	\$ 170,998	\$ 12,046	\$ 81,775	\$ 81,704	\$ 71	
	SUBTOTAL SUPPLIES	\$ 4,428,579	\$ 4,554,880	\$ 5,435	\$ 4,560,315	\$ 3,051,510	\$ 138,621	\$ 1,370,184	\$ 1,452,007	\$ (81,823)	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD			YTD			ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT BUDGET	EXPENDITURE	ENCUMBER	BALANCE		
700	PROPERTY									
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -	\$ 124,177	\$ 124,177	\$ 15,393	\$ (15,393)	\$ -	\$ (15,393)
	Technology Equipment	\$ 51,953	\$ 325,559	\$ -	\$ 325,559	\$ 191,427	\$ 154,668	\$ (20,536)	\$ (20,536)	\$ (0)
	Other Equipment	\$ 30,333	\$ 48,012	\$ 18,000	\$ 66,012	\$ 54,886	\$ -	\$ 11,126	\$ 45,900	\$ (34,774)
	SUBTOTAL PROPERTY	\$ 206,463	\$ 497,748	\$ 18,000	\$ 515,748	\$ 370,490	\$ 170,061	\$ (24,803)	\$ 25,364	\$ (50,167)
800	MISCELLANEOUS									
	Memberships	\$ 71,081	\$ 75,190	\$ -	\$ 75,190	\$ 69,143	\$ 595	\$ 5,452	\$ 4,495	\$ 957
	SUBTOTAL MISCELLANEOUS	\$ 71,081	\$ 75,190	\$ -	\$ 75,190	\$ 69,143	\$ 595	\$ 5,452	\$ 4,495	\$ 957
	TOTAL LOCAL BUDGET	\$ 68,348,959	\$ 71,045,304	\$ -	\$ 71,045,304	\$ 48,979,133	\$ 18,147,054	\$ 3,919,117	\$ 4,233,228	\$ (314,111)

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - MARCH 31, 2014

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	APPROVED BUDGET	YTD TRANSFERS 2013 - 2014	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
SCHOOL GENERATED FEES		RECEIVED 2012-2013				2013-14 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED	
<u>HIGH SCHOOL FEES</u>										
	NURTURY PROGRAM	\$8,000				\$8,000	\$8,000.00	\$0.00	100.00%	
	PARKING PERMITS	\$20,000				\$20,000	\$20,000.00	\$0.00	100.00%	
	PAY FOR PARTICIPATION IN SPORTS	\$84,800				\$84,800	\$59,232.00	\$25,568.00	69.85%	
		\$112,800				\$112,800	\$87,232.00	\$25,568.00	77.33%	
<u>BUILDING RELATED FEES</u>										
	ENERGY - ELECTRICITY	\$0				\$313	\$0.00	\$313.00	0.00%	
	HIGH SCHOOL POOL - OUTSIDE USAG	\$1,100				\$1,100	\$0.00	\$1,100.00	0.00%	
		\$1,100				\$1,413	\$0.00	\$1,413.00	0.00%	
	MISCELLANEOUS FEES	\$185				\$75	\$143.50	(\$68.50)	191.33%	
	TOTAL SCHOOL GENERATED FEES	\$114,085				\$114,288	\$87,375.50	\$26,912.50	76.45%	

**NON-RENEWAL LIST
2013-14**

Non-Renewals for Budgetary Reasons

- Hawley: Gina Shanahan – Grade 4
Nancy Scallon – Reading
- Sandy Hook: Marissa Gebeau – Kindergarten
Kathleen Reynolds – Kindergarten
Nancy Rogers-Duffy – Reading (.75)
- Middle Gate: Jill Bracksieck – Math/Science Specialist
Katie Mauro – Grade 4
Colleen Carriero – Grade 2
- Reed Intermediate: Drew Hall – Math/Science Specialist
Kat Bivona – Reading
Evelyn Nash – Accelerated Math (.8)
- Middle School: Brianne Panzarella – Social Studies

One Year Positions/Long-term Substitutes

- Hawley: Kate-Lynn Kokinchak – L/T sub Gr. 2
- Sandy Hook: Jessica Allen – 1 yr. contract
Jack Hudak – L/T sub P.E.
Meta Cushing-Ela – L/T sub reading
Lauren Poppe – 1 yr. contract
- Middle Gate Caren Mottola – L/T sub Gr. 1
- Reed Intermediate: Cathleen Brooks – 1 yr. contract Gr. 5
Amanda Eide – 1 yr. contract Gr. 5
- Middle School: Michael Greaney – 1 yr contract
Jeffrey Schupp – L/T sub science
- High School: Heidi Burkhardt – 1 yr. contract
Anne Catlin – L/T sub Spec Ed
Janet Horton – L/T sub math
Michael O'Connor – 1 yr. contract

SERV GRANT FUNDED

Hawley: Leanne Fuccillo – School Counselor
Heather Peck – School Psychologist (.5)

Sandy Hook: Tanya Hague-Doehr – School Counselor
Sarah Kearney – School Psychologist

Middle Gate: Ann Branca – School Counselor

Middle Gate/MS: Taylor Carroll-Marino – School Psychologist

Head O'Meadow: Linda Romanchok – School Counselor
Carol Danenberg – School Psychologist

Reed: Lauren Rinn – School Counselor
Kate Napoletano – School Psychologist
Hope Bray – School Social Worker

MS/HS: Lauren Beeson – School Social Worker

St. Rose: Megan Tessitore – School Counselor

SERV GRANT FUNDED ADMINISTRATORS

Sandy Hook: Brian Kirmil – Assistant Principal (.8)

District: Robin Lawler-Pavia – Supervisor of Spec. Ed.