

BOE Policy Committee Minutes
January 29, 2020, 8:30 AM – 10:00 AM
Municipal Building, Conference Room 1
3 Primrose Street, Newtown, CT 06470

CALL TO ORDER Meeting was called to order at 8:30 a.m.

IN ATTENDANCE

Rebekah Harriman-Stites, Dan Cruson, Lorrie Rodrigue

PUBLIC PARTICIPATION

None

APPROVE MINUTES Rebekah Harriman-Stites made a motion to approve the minutes of January 3, 2019. Dan Cruson seconded. Motion was unanimously approved.

UNFINISHED NEW BUSINESS

Discussion and possible action

Item	Reports
<p>Bylaw 9330 – Board School System Records The committee agreed to use CABA’s version of this bylaw. In this bylaw, the committee took legal counsel’s advice and decided it was best to remove the list of categories of public records to with the privilege of access is given. On page 9330(b), under Availability of Records, first sentence, S. Connell will add in the statute after “<i>Any person shall receive promptly on request, a plain or certified copy of any public record except those which access is not permitted under law</i> (C.G.S 1-210 to 1-213 Access to public records) On page 9330(c), S. Connell will remove the Alternative position. Under <u>Designation of Records Access Officer</u>, the committee agreed that the Superintendent “<u>will</u>” designate a Records Access Officer... Under Requests for Public Access to Records, the committee agreed to remove “at least four (4) working days” from the language. The committee still has questions regarding #4 in this section and asked L. Rodrigue to reach out to Rich Mills for his input. R. Harriman-Stites specifically had a question regarding the number of days of receipt of a request and if it was law.</p>	<ul style="list-style-type: none"> • S. Connell will invite Carmella Amodeo to an upcoming policy meeting to discuss this bylaw. • L. Rodrigue will reach out to R. Mills regarding this bylaw.
<p>Bylaw 9326 – Taping Recording Board Meetings / Recording Devices S. Connell reached out to the Town and they had no issue of putting up a sign that the meeting may be recorded. S. Connell will make the final edits and send to K. June for Board review.</p>	<ul style="list-style-type: none"> • S. Connell will send edited bylaw to K. June for Board Review.

<p>Bylaw 9327 – Electronic Mail Communications D. Cruson had some concerns with the wording in the section Under Guidelines for Board E-Mail Usage, #2. R. Harriman-Stites agreed that it may sound that members are able to deliberate in other ways. S. Connell will remove the language “as a substitute” and “at public Board meetings”. The statement will now read: <u>“Board members shall not use e-mail for deliberations and/or shall not discuss policy matters or vote informally on any issues.”</u></p>	<ul style="list-style-type: none"> • S. Connell will send edited bylaw to K. June for Board Review.
<p>Bylaw 9350 – Hearings Under the advisement of legal counsel, the committee agreed to rescind this bylaw. No other further action is required.</p>	<ul style="list-style-type: none"> • S. Connell will send this bylaw to K. June for the Board to rescind.

NEW BUSINESS

Discussion and possible action:

Item	Reports
<p>Next Series for the Policy Committee to Review R. Harriman-Stites asked S. Connell to bring in the remaining policies in the 5000 queue to review before sending to the Board for approval. After the policy committee has reviewed the policies, the committee agreed to review the 4000 series- Personnel.</p>	<ul style="list-style-type: none"> • S. Connell will add the remaining policies in the 5000 queue to the next Policy Committee agenda.

UPDATE FROM THE SUPERINTENDENT

L. Rodrigue received some questions and comments regarding Class Size and would like the Policy Committee to review the policy again. R. Harriman-Stites agreed and asked S. Connell to add to the next agenda.

A motion was made by Rebekah Harriman-Stites to move Bylaw 9330 – Board School System Records, Bylaw 9326 – Taping Recording Board Meetings / Recording Devices, Bylaw 9327- Electronic Mail Communications, Bylaw 9350 – Hearings to the Board of Education for review. Dan Cruson seconded. Motion was unanimously approved.

PUBLIC PARTICIPATION

None

ADJOURNMENT

Rebekah Harriman-Stites made a motion to adjourn the meeting. Dan Cruson seconded. Motion was unanimously approved. Meeting was adjourned at 9:06 a.m.

Submitted: Rebekah Harriman-Stites, Policy Committee Chair