

BOE Policy Committee Minutes
3 Primrose Street, Newtown, CT
May 24, 2017

Meeting was called to order at 8:04 a.m.

IN ATTENDANCE: Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi (8:04 a.m. – 8:45 a.m.), Mark Pompano, Mark Gerace (8:04 a.m. - 9:25 a.m.), Gino Faiella (8:04 a.m. – 9:55 a.m.), Anne Dalton (8:04 am – 8:40 a.m.), Lorrie Rodrigue (8:04 a.m. – 9:10 a.m.), Suzanne D’Eramo (9:55 a.m. – 10:00 a.m.)

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES: M. Ku made a motion to approve the minutes of May 10, 2017, R. Harriman-Stites seconded. Minutes were unanimously approved.

UNFINISHED BUSINESS:

Action	Follow-up
<p>Policy 5141.213 – Opioid Overdose Prevention (Emergency Administration of Naloxone) – A. Dalton informed the committee that all schools have Narcan. She also told the committee that the nurses have been trained in administering the Narcan. A discussion took place on whether we needed a separate policy or if Narcan could be added to the nursing procedures which are part of our current Policy 4-607/Regulation 4-607.1 – Safety, First Aid, and Emergency Care Procedures. Since there is a section of the regulation on Standing Orders the committee determined a separate policy on emergency administration of Naloxone was not necessary. The committee agreed not to recommend this optional policy.</p>	<ul style="list-style-type: none"> • No further action required.
<p>Policy 5141.25 – Life-Threatening Allergies and Glycogen Storage Disease Management (Food Allergy) – A. Dalton reviewed the policy and changed some wording for clarification and to reflect current procedures. It was recommend to cross-reference Policy 4-607 and Regulation 4-607.1 – Safety, First Aid, and Emergency Care Procedures. A. Dalton and M. Gerace will continue to review the Southington’s Plan and incorporate what is needed into a plan suitable for Newtown Public Schools. The committee agreed to forward Policy 5141.25 with agreed upon edits to the Board of Education for approval. This policy will replace our old policy presently number 7-103A/7-103A.1.</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review. • A. Dalton and M. Gerace will continue the review of Southington’s Plan and incorporate what is needed into a plan suitable for Newtown Public Schools.

<p>Policy 6146 – Graduation Requirements –M. Reilly informed the committee of the legal references she received from CABA for the policy. M. Ku reviewed the legal references sent by CABA. She recommended we add legal reference 10-16(l) and remove legal reference 10-14n. The committee agreed upon the changes and agreed to forward Policy 6146 with already agreed upon edits to the Board of Education for approval.</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
<p>Policy 6142.101 – School Wellness Policy – M. Gerace suggested adding two goals under a section of the policy Goals for Social-Emotional Wellness. The committee agreed upon adding the two goals. It was also agreed upon to change one of the Goals for Physical Activity to promoting “wellness activity” instead of “physical activity”. The committee agreed to forward Policy 6142.101 with agreed upon edits to the Board of Education for approval. This policy replaces our current policy presently numbered 8-704/8-704.1</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
<p>Policy 3515 – Community Use of School Facilities – A discussion took place regarding security at evening and afterschool events. A decision was made to change the wording in the policy to clarify that security is a separate charge when using school facilities. M. Reilly will work with M. Pompano, G. Faiella and K. Dugan to update the form that goes with the regulation. The committee agreed to forward Policy 3515 with agreed upon edits to the Board of Education for approval.</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.

NEW BUSINESS:

A motion was made by M. Ku to add Policy 5131.914, 5131.911 and the Safe School Climate Plan to the agenda for review. R. Harriman-Stites seconded. The policies were added to the agenda.

<p>Policy 5131.914 – Safe School Climate Policy, Policy 5131.911 – Bullying Prevention and Intervention Policy and the Newtown Safe School Climate Plan – The committee reviewed public comment on the draft policy but decided to leave the verbiage as is in the policy.</p>	<ul style="list-style-type: none"> • No action required. The policy was already recommended to move forward to the Board of Education for review.
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Policy 4112.52/4212.52 – Criminal History Record Information (CHRI)/Security Check/Fingerprinting – The committee reviewed the policy and our current practice for criminal history record information with Mark Pompano and Suzanne D’Eramo. M. Pompano will review the policy and comeback to the committee with suggestions.	<ul style="list-style-type: none"> • M. Pompano will review policy and comeback to the committee with suggestions.
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A motion was made by M. Ku to forward policy 5141.25 – Life-Threatening Allergies and Glycogen Storage Disease Management, Policy 6142.101 – School Wellness Policy, Policy 6146 – Graduation Requirements, Policy 3515 – Community Use of School Facilities with recommended changes to the Board of Education for review. R. Harriman-Stites seconded. Motion was approved.

A motion was made by M. Ku to postpone discussion on all policies listed under Unfinished Business and Unfinished New Business. R. Harriman-Stites seconded. Motion was approved.

UNFINISHED BUSINESS - DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING:

Policy 5113.2 – Truancy – Review regulation for changes.	<ul style="list-style-type: none"> • J. Erardi will meet with L. Rodrigue to discuss the Administrative Responsibilities and Method of Reporting.
Policy 5114 – Suspension/Expulsion: Student Due Process – Review revised policy for changes and in conjunction with Policy 5131 and 5144.	<ul style="list-style-type: none"> • J. Erardi will review policy with L. Rodrigue.
Policy 5114.21 – Conduct Code for Participation in Extracurricular Activities – Review for changes.	<ul style="list-style-type: none"> • J. Erardi will meet with L. Rodrigue and M. Memoli and bring back policy suggestions to the committee.

UNFINISHED NEW BUSINESS - DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING:

Policy 5131 – Conduct and Discipline	<ul style="list-style-type: none"> • Review in conjunction with Policy 5114 and 5144.
Policy 5144 – Discipline	<ul style="list-style-type: none"> • Review in conjunction with Policy 5114 and 5131.
Policy 3542.43 – Food Services Charging Policy – review revised mandated policy and administrative regulation to consider.	<ul style="list-style-type: none"> • Review update from CABE.
Policy 5141.251 – Accommodating Students with Special Dietary Needs – review new policy, administrative regulation and forms. Policy is not required.	<ul style="list-style-type: none"> • Review update from CABE.
Policy 6172 – Alternative Education Program – review revised policy and new administrative regulation. Policy is mandated if district has an alternate program.	<ul style="list-style-type: none"> • Review update from CABE.
Policy 6172.4 – Parent and Family Engagement Policy for Title I Students – review required updated policy and School-Parent Compact.	<ul style="list-style-type: none"> • Review update from CABE.
Policy 5119 – Transfers; Withdrawals	<ul style="list-style-type: none"> • R. Harriman-Stites will lead discussion.

Policy 5120 – Progress/Records	• R. Harriman-Stites will lead discussion.
Policy 5121 – Examination/Grading/Rating	• R. Harriman-Stites will lead discussion.
Policy 5121.1 – High School Mid-Year and Final Examinations	• R. Harriman-Stites will lead discussion.
Policy 5121.2 – Honor Roll	• R. Harriman-Stites will lead discussion.
Policy 5121.3 – Academic Dishonesty/Plagiarism (Cheating)	• R. Harriman-Stites will lead discussion.
Policy 5122 – Assignment to Teachers and Classes	• R. Harriman-Stites will lead discussion.
Policy 5122.1 – Choices of Studies/Academic Load	• R. Harriman-Stites will lead discussion.
Policy 5121.2 – Pupil Placement Team	• R. Harriman-Stites will lead discussion.
Policy 5121.3 Assignment of Former Home-Schooled Students to Classes	• R. Harriman-Stites will lead discussion.
Policy 5121.4 – Staff Teaching Servicing His/Her Own Child	• R. Harriman-Stites will lead discussion.
Policy 5123 – Promotion/Retention	• R. Harriman-Stites will lead discussion.
Policy 5123.1 – Supervision Required for Schools Designated as Needing Improvement	• R. Harriman-Stites will lead discussion.
Policy 5123.2 – Summer School Work for Credit	• R. Harriman-Stites will lead discussion.
Policy 5123.3 – Graduation Ceremonies	• R. Harriman-Stites will lead discussion.
Policy 5124 – Reporting to Parents	• R. Harriman-Stites will lead discussion.
Policy 5124.1 – District/School Report Cards	• R. Harriman-Stites will lead discussion.
Policy 5124.2 – Release of Report Cards	• R. Harriman-Stites will lead discussion.

PUBLIC PARTICIPATION:

None

A motion to adjourn the meeting was made by M. Ku and seconded by R. Harriman-Stites. All were in favor. Meeting was adjourned at 10:09 a.m.

Submitted: Michelle Ku, Policy Committee Chair