

Newtown Board of Education Virtual Meeting  
CIP/Facilities/Finance Sub-Committee Minutes  
May 13, 2021, 5:30 p.m.

**Call to Order:** The BOE CIP Sub Committee meeting was called to order at 5:31pm by Mr. Delia

**Participants:** Dan Delia, Sub Committee Chair and BOE Vice Chair, Debbie Leidlein, Sub Committee & Board Member, Deborra Zukowski, Sub-Committee & Board Member, Tanja Vadas, Director of Business, Robert Gerbert, Director of Facilities, Dr. Lorrie Rodrigue, Superintendent, Nathalie de Brantes, Executive Secretary, Newtown High School

**Pledge of Allegiance**

**Item 1: Approval of January 14, 2021 and March 11, 2021 BOE CIP Sub Committee Minutes**

Mr. Delia made a motion to approve the minutes of January 14, 2021 and March 11, 2021. Mrs. Zukowski moved to accept the minutes of January 14, 2021. Mr. Delia seconds the motion. Mrs. Leidlein abstained. Motion passes to approve the minutes of January 14, 2021. Mrs. Zukowski moved to accept minutes of March 11, 2021, Mrs Leidlein second the motion. Mr. Delia abstained. Motion passes to approve the minutes of March 11, 2021.

Mr. Delia asked to move the discussion of the Activity Accounts to Item #2. All approve.

**Item 2 School Activity Accounts**

Mrs. Leidlein stated since being on the board the activity accounts have been going for as long as she has been on the board and is wondering what the ideas are with this discussion.

Mr. Delia stated the main reason is because it is such a large number and the account has grown significantly over the last 3 years and he had a few questions. He stated a couple of years ago the account balance was around \$400K and now it is up to \$800K and he wanted to discuss the process and the intents.

Mrs. Leidlein wanted clarification that this is money that is not in our budget, and it is nothing we budget for, and as the Board of Education we are not responsible for this in our budget oversight. Mr. Delia stated as part of the budget process we are not in charge of this account, but as a Board we do supervise this account.

Mrs. Vadas stated we do have the fiduciary responsibilities to oversee all of the school activity accounts, but we do not budget for them. These accounts belong to the students.

Mrs. Leidlein asked what the end goal of this discussion is. Mr. Delia stated his goal was to take this to the board and recommend that we approve these accounts with the current balances.

Mr. Delia asked Mrs. de Brantes to explain what has happened to make the high school account grow so significantly over this year.

Mrs. de Brantes stated the balance of \$800K includes \$200K in a savings account that has been in existence for 10-12 years.

Mrs. Vadas stated she has been preparing the activity account documents for board approval for several years which shows what the ending balances for all school accounts are as of March 31<sup>st</sup>. She said this year 2020-21, we happened to pick up both balances on the high school account which includes the savings and is all part of the activity fund. She said going back in time the reports did not include the savings portion.

Dr. Rodrigue stated the content of all of these accounts is very important. If you look at the substance of all the accounts there is a reason why you will see a fluctuation given the enormity of all of the activities that go and what is funneled in and out. We have spoken about this for many years and this question has come up before in terms of scrutinizing. Administration does handle those accounts very well. She also said, it is an enormous amount of money and when you think of all of the activities we provide there is a reason for the fluxuation of those accounts and it is typical especially with the high school.

Mrs. Zukowski asked about the \$200K savings account and is that for the entire district and what is the purpose of the savings account.

Dr. Rodrigue stated what they have done with such an enormous amount of money each year was to take some of that balance of what was sitting there and is not earning anything and put it in a CD which would be a way to add additional funds to the accounts for our students and therefore is a part of that entire amount.

Mrs. Zukowski asked what would we be using this money for and when would that account be accessed.

Mrs. Vadas stated the CD would not be accessed. She stated typically we have enough money to support all of the activities in the high school fund. The \$600K excluding the \$200K could support all of the activities. She said in the past she has seen the account near a \$200K balance.

Dr. Rodrigue stated she thinks of it as a checking account that bears interest and if there is any support needed we have sufficient funds to do that.

Mrs. Vadas said if you look at the detailed report with all of the accounts they total the \$800K. If we had to drain every account that amount would include part of that CD.

Mr. Delia stated that this account is important and that it is funded because it provides critical support for students and for activities that make a big difference in their lives.

Mr. Delia would like to recommend that we approve these accounts at the next board meeting. All were in favor.

### **Item 3 Discussion and Action o Reed Boilers/Lights For Recommendation to the BOE**

Mr. Gerbert stated we started with two contractors that he brought in to look at this. They both spent a lot of time doing a full lighting audit of the building, both interior and exterior and a full dive of the boiler room to make sure everything was covered and to give a comprehensive package that would give us some good energy savings and longevity on the equipment. The two companies were Greenleaf Energy who is familiar with the recent project at HOM, and the other company was Automated Building Systems who has done similar projects in the past along with serving as a district vendor for our automation system. Mr. Gerbert stated in looking at breakdown costs the two companies were very close. With lighting there is a \$46K difference, the heating plant is virtually nil which leads to a \$43K difference for Greenleaf in their favor.

He stated these numbers are not counting potential rebates. Each company was looking at a range of \$220-\$240K in rebates which could bring the total cost down to around \$700K when all said and done. He said in terms of what we asked for from the town was \$1.5M so we will be well under that.

Dr. Delia asked what Mr. Gerbert's recommendation is at this time.

Mr. Gerbert stated obviously if you go on price it edges to Greenleaf. The one caveat is both of these vendors participate on a state contract for this specific purpose. He said both companies have worked for us before. ABS worked at the high school in 2019 on lights and boilers.

Greenleaf did the lighting job at HOM which was very painless. He then said all things equal, the edge would go to Greenleaf based on the price and therefore that is his recommendation.

Mr. Delia asked if the rebates could change where one company could get a larger rebate than other. Mr. Gerbert stated it still has to get vetted by the power company and the rebate numbers that they present would not give us a number that would be way off. He said from the rebate number we just did for HOM lighting, the amount was within \$5 dollars of what the power company approved for a rebate.

Mr. Gerbert stated the power company has an extra rebate that we did get on HOM, which they are calling a Savings Are Essential like a COVID bonus. We have to sign a letter of agreement with them by June 30<sup>th</sup>.

Mr. Delia asked if everyone was in agreement to recommend Greenleaf to the Board. All were in agreement. This will be added to the next Board of Ed Agenda.

#### **Item 4 Joint Non-Lapsing Account Discussion**

Mrs. Zukowski is the Vice Chair of the Joint Non-Lapsing Committee. She stated she was hoping to get a discussion going in terms of what we think we could leverage the account for and to make requests on several different levels. She spoke of the use of the non-lapsing account and from what she has heard through Board of Finance meetings regarding capital expenditures and moving certain contingency funds out of budgets and putting them into this account. She said the use of a contingency would mean that we would have to have a guaranteed amount of funds and this would need cooperation from other town funding sources. She then asked how can we put this account to better use for our district and our students.

The discussion centered around different Board conversations regarding using the account for capital expenditures and contingency line items. The committee addressed their concerns around how the account was initially understood within the town Boards, the responsibility of the Board of Education in asking for funds, having flexibility within the account without deeply defining areas.

Dr. Rodrigue stated having an expense that we did not want to burden our budget with felt more flexible before but now it does not. She said another concern is if the Board of Education will be allowed from this point forward to put money in the account at the end of the year. If this changes then this conversation is mute. She further said the Board of Education has been very responsible in going to the Board of Finance with what they have asked for in the past.

Mrs. Leidlein stated how complex this whole discussion has become. She said she looks at the budget as a plan for spending with the understanding that money is going to be moved around. It

is not a definitive. She also stated she agrees with Dr. Rodrigue that when it comes to setting up contingency accounts within this account, we lose all flexibility and said this is one of the areas she is most concerned about. She also stated if we put money into this account and then we say it can only be spent for this or that then we lose the flexibility of what takes precedence. She stated we really need to focus on goals and she is concerned earmarking money within this account ties our hands. She understands having a contingency within the budget but not within this account.

Mrs. Zukowski discussed why she feels the Board of Finance pushed back and how they may be looking at a town wide uniform approach to capital expenses.

Mrs. Leidlein addressed her concerns regarding decisions being made without the voice of the Board of Education being heard.

Mr. Delia stated he did not want this discussion to make predictions on what people are thinking or going to do. He said he only makes judgments on his conversations that have been put on record in public. He said he has not had any public conversations regarding contingency accounts or anything of that nature.

Mrs. Zukowski talked about the town Board meetings and that she listens in when they are discussing finances. She indicated there are conversations regarding the general fund and the Capital Non-Recurring and using these funds to remove some capital projects out of our budgets. She indicated these conversations are not including anyone from the Board of Ed at the moment but believes it will become part of the conversation in the non-lapsing discussions. She indicated this could be the way for all capital expenditures to go through with this unified town process. She stated the question is will the non-lapsing account be for extra ordinary and emergency uses only.

Mrs. Leidlien asked if this is in line with the Charter. She stated she feels like there could be a powerplay going on which is very concerning among the Boards.

Mrs. Vadas stated she thought we were losing sight of what this account was set up for.

Dr. Rodrigue stated there is a process if we are talking about a certain amount already and we would not veer off that process. She stated our own policy affords or mandates that we ask for the money even though by statute we don't have to, it was more about coming out. She said it was put in as an extra protection and to also be responsible and show the town Boards that we wanted to work collaboratively and not work outside of that process.

Mrs. Zukowski said what she is hearing from everyone as a CIP/CFF group is that essentially we should get that administrative regulation in and agreed upon by the other groups and explained.

Mr. Delia stated we have worked hard on that policy and those regulations. He said his point of view is he will try to find a way to stream line this process because he feels the process that we went through of asking, then being rejected and then asking again and getting rejected again was inappropriate. He said his goal as a representative of the Board of Education is to try and find a way to stream line this process because this account is good for students, education, town, and

promotes fiscal responsibility. He stated he was very comfortable supporting our policies and regulations and as a Board of Education they are strong and we follow them.

### **Item 5 Financial Updates**

Mrs. Vadas stated we have a small balance of \$16,000 which changed by about \$29K over the last month. She said there is a lot of moving pieces right now and the most important column is the anticipated obligations. Variance reports are sent out to principals each month. We go over the columns of anticipated obligations with principals. She explained that these are items that have been budgeted but not encumbered.

Major movers in Special Services increased the balance by \$70K. Special Education typically has a lot of expenses for professional services for students such as evaluations, etc. Another Major mover was supplies which decreased by \$90K.

She stated the new K-5 Math Program that we piloted will go to the board for approval. If the program is approved we want to utilize some of these funds for this program. The program cost is close to \$200K and once we get the program completely funded, next year we can utilize funds in the budget for the 6-8 Math Program. She indicated this will be a big change in May as long as we have these funds available, she will recommend a transfer.

The Special Education grant came in a bit lower than anticipated at \$58K, less than what we had originally thought at 83.48% and is actually now at 80.31%. Special Education department is up \$380K but tuition line is down by \$120K. She said probably in June we will transfer the contingency funds over to those accounts. Special Education is in red by \$120K in tuition. The Excess cost grant is to be received in May.

### **Item 6 Possible Food Service Renewal Update**

Mrs. Vadas stated we are still waiting from the State regarding our renewal. We did move the High School over to the NSLP (National School Lunch Program) back in November. We are also waiting to find out if we can combine the two contracts because the high school was always on its own contract so we want to combine K-8 with the high school to make things easier. Our loss in the program has somewhat stabilized with a negative balance of \$329K. We have been able to fund the program with federal reimbursement. The past month sales have been picking up.

We have been in touch with Matt Arinello and Amy Mangold with providing food for the summer programs. We are hoping to feed these programs as well which will add revenue to the bank.

### **Public Comment**

None

### **Adjournment:**

Mr. Delia made a motion to adjourn the meeting. Mrs. Leidlein moved the motion. Mrs. Zukowski second the motion. All in favor. The meeting adjourned at 6:40pm.

Respectfully Submitted,  
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE  
CIP/CFF SUB COMMITTEE.

Newtown Board of Education Virtual Meeting  
CIP/Facilities/Finance Sub-Committee Minutes  
January 14, 2021, 5:30 p.m.

**Call to Order:** The BOE CIP Sub Committee meeting was called to order at 5:30 by Mr. Delia.

**Participants:** Dan Delia, Chair, Sub-Committee, Tanja Vadas, Director of Business, Robert Gerbert, Director of Operations, Deb Zukowski, Sub-Committee & Board Member, Dr. Lorrie Rodrigue, Superintendent

**Pledge of Allegiance**

**Item 1 Approval of December 9, 2020 BOE CIP Sub Committee Minutes**

Ms. Zukowski moved to approve the minutes of December 9, 2020. Mr. Delia seconds the motion. Ms. Zukowski moved to withdraw the motion. Mr. Delia stated the sub-committee would table this item to the next meeting.

**Item 2 CIP Calendar**

Ms. Zukowski moved to approve the CIP calendar. (Attached) Mr. Delia seconds the motion. All in favor.

The CIP Sub Committee Calendar for 2021 will be posted on the District website.

**Item 3 HOM Lighting**

Mr. Gerbert contacted Greenleaf, a lighting company that was recommended by the Sustainable Energy Committee. They submitted two proposals.

One proposal was a quick retrofit using existing fixtures and replacing with LED lamps. Second proposal called 'enhanced' included replacing all lights with new fixtures and replacing lighting controls. They also provided cost analysis for each option. Mr. Gerbert stated there are rebate dollars to help bring down the initial cost. He said we could also pursue Eversource on-bill financing program which would give us no money out of pocket and they could take the cost and tack it on to our bill at a 0% interest for 60 months. He said it works where the cost of the job is amortised over 60 months. With the incentives that are projected it would be an \$800 expense per month. Mr. Gerbert stated that Mrs. Vadas broke it down based on the net metering that is starting to come through and is producing somewhere over \$900/month. He stated essentially it is no cost to us with a \$100 savings.

Mrs. Vadas stated with the virtual net metering savings there is an overall savings in year 1.

Dr. Rodrigue stated we did not bring this up at the last Legislative Council meeting because we did not have a chance to talk this out within our committee and at the time, the Legislative

Council was focused on the Hawley project. We wanted to make sure it was agreed that this was something we want to pull from the CIP and put it on our side.

Mr. Gerbert stated he will attend the next Sustainable Energy meeting and has put it on their agenda to present this.

Ms. Zukowski asked if we want to move the cost to the operating budget as opposed to having it on the CIP. She said the operating budget would be good as we would not have to pay interest or whether it makes sense to do it at all in terms of cost.

Mr. Gerbert stated there is also a COVID bonus that the utilities are offering which expires June 30<sup>th</sup> of this year. He indicated it was worth about \$13K extra. He stated if we were to do the job and complete it before June 30<sup>th</sup> of this year, there would be an extra incentive that we could get.

Ms. Zukowski asked about the numbers in terms of budget projection and if this was the enhanced or retrofit package.

Mr. Gerbert said he does not advise to use the retrofit package. He stated it is a cheap way and does not get us to where we want to be. He then said if we are going to commit to this we should put all new fixtures in as this is the way to go. Mr. Gerbert went on to explain the difference in the two options.

Ms. Zukowski asked if this was precipitated with the Board of Finance suggesting that we actually consider taking the HOM lighting project off the CIP or is this something coming from us.

Mr. Gerbert stated he initiated this based on the few Board of Finance meetings in November. He said he received some good advice from the Sustainable Energy Committee and how the program works. They recommended Greenleaf as a vendor to engage in. Subsequently, the Board of Finance moved the HOM project from year 3 to year 1. He said he wanted to get the ball rolling and get a proposal so that if the project was approved on the CIP we would have something to move forward with.

The committee talked about the process of whether this would stay on the CIP or be pulled off and added to the operational budget.

Mr. Delia stated the CIP is in the hands of the LC. As long as they are informed he is comfortable with it.

The committee talked about the net metering vs. the financing of the CIP which is over a period of time.

Mr. Gerbert said it is about 6 weeks from start to finish. If we started in March with April break to use to our advantage we can wrap it up.



Mr. Delia stated if correct it is a \$280K project and after incentives alone we are saving around \$80K. The \$14K SAE is the COVID bonus and with a 0% financing he thinks it's a really smart fiscal decision.

Ms. Zukowski asked about the \$450K on the CIP.

Mr. Gerbert said the original job was \$850K and encompassed the boilers and the lights. The Board of Finance split it roughly 50/50. \$425K was allowed for lighting and \$425K for the boilers.

Ms. Zukowski asked if it is \$425K, does this need to be by charter and sent out to bid.

Mr. Gerbert stated this company is on a state contract so it satisfies our purchasing regulations.

Mr. Delia asked if we pull the \$425K out of the CIP and put it in our operational budget we would only be paying about \$280K.

Mr. Gerbert said the net cost is a little over \$200K.

Mr. Delia stated we will offer the Legislative Council to remove this from the CIP and add it to the operational budget. He further said he would inform the Chair of the Legislative Council.

#### **Item 4 Financial Update Including COVID Expenses**

Mrs. Vadas shared the COVID expense report (see attached). She said a lot of COVID expenses have ceased at this time. Facilities have pretty much everything they need at this point, but they did just place an order for desk shields at an additional cost of \$32K for all staff at all school buildings. There have been a lot of concerns with staff returning back to school.

Mr. Gerbert stated they would be distributed by this week to all schools.

Mr. Delia asked what the cost was per desk shield.

Mr. Gerbert stated they were \$32/piece.

Dr. Rodrigue said we had planned to get these early on for all staff but we came back in hybrid in the fall. She indicated students had them and teachers had been given face shields. Now that we are back in school she said we wanted to be sure there is every safety measure in place.

Mrs. Vadas went on to explain the COVID expenses. She talked about another part of the Corona Relief Grant with the town receiving additional funds and gave us \$165K of those funds, which was applied to our expenses. She said our net COVID expenses that our budget is now carrying is at \$1.3M. She then talked about the potential offset savings including transportation, bus fuel, and staff due to a lot of open positions.

Dr. Rodrigue stated Mrs. Vadas has done an outstanding job in putting this information together so it is understandable.

The conversation was then moved to the draft of the Financial Report (attached). Mrs. Vadas further discussed the December financial report. She said our estimated balance is \$136,982. That balance has changed from the prior month from a negative \$400K due to the transfer of the

non-lapsing account (she meant to say the Town's Capital Non-Recurring account) over to our budget along with the \$165K.

She reviewed with the group where we were last month and the variance with this month and briefly summarized the various account balances.

Mrs. Vadas stated we had some large emergency repairs for the month of December with a total of \$55K. Repairs consisted of the band room at the high school for an a/c unit \$17,000, a repair of a leak at the high school auditorium for \$31, 845, and an additional repair to a generator at the high school for \$6,794.

Ms. Zukowski asked how much have we spent for emergency repairs year to date.

Mr. Gerbert stated that the High School and Reed were in the red. The other five schools are still within budget.

Mrs. Vadas said last year we spent over \$500K between the emergency repairs and the maintenance accounts.

Mr. Delia stated we went from a deficit to a surplus and asked if that was due to the \$400K from the Town's Capital Non-Recurring Fund.

Mrs. Vadas stated yes it was and we have spent \$156,374 on emergency repairs so far and \$55,259 on general repairs.

Mrs. Vadas further talked about the COVID Expense Report and the Financial Report.

Mrs. Vadas and Mr. Delia discussed the main points of these reports to discuss with the Board of Education at the next meeting.

## **Item 5 Facilities Expenditures**

Ms. Zukowski stated one of the things she would feel more comfortable with is to see the trends on what happens on a 5 year project. Going forward she would like to be able to see yearly the projections and then the actuals to view how the projects have changed.

Mr. Gerbert stated he has been tracking a spreadsheet which would break this out and he would share with the committee.

## **NEW ITEMS:**

Mrs. Vadas asked if we could bring up new business items to this meeting that she wanted to present to the committee.

Ms. Zukowski moved to add the following new items to this meeting. Mr. Delia seconds. All in favor.

Mrs. Vadas stated Hocon Gas offered to extend our contract for the propane fuel. She said in lieu of going out to bid they would like to extend it at the same price at \$1.07/gallon for another year. We have just begun talking with them about it. There could be an opportunity to go into a

consortium with the Seymour district. We would not be going out to bid until March, so there might be an opportunity there.

Mrs. Vadas stated the second new item is regarding a second round of federal funding from the state's Elementary and Secondary School Emergency Relief Funds (ESSER).

Dr. Rodrigue stated she heard other districts saying they are anticipating twice as much and either way it will be more than what we have received. She said she heard it does go all the way through 2024. She then stated it is very much like the CARES funding. This is good news for the district. Further information is forthcoming from the state.

Ms. Vadas discussed the third new item with regards to our Food Service Contract. She indicated we are required by the State to put out a RFP (Request For Proposal) on the food service program this year. The State has offered a waiver to continue our current contract with Whitsons for another year if we elect to do so. Mrs. Vadas stated she thought we should take the waiver for another year as we have done well with Whitsons and with another year of uncertainty with the pandemic. She indicated that Whitsons is looking at new innovative ways to mitigate some of the costs and she said we work well with them.

Ms. Zukowski stated we might want to discuss with the Board of Finance to get a sense of where they stand on this and offer pros or cons.

Mrs. Vadas stated she did not think it needs to be up for discussion with the Board of Finance as there are about 35 districts in the state that have signed up for this due to the pandemic. Districts are stressed.

Dr. Rodrigue stated she would want to talk with the Board of Education first since it is our food service program.

Mr. Gerbert asked how would you get pricing and how do you price accordingly not knowing how many students are in school and not knowing how long this pandemic will go on.

Mrs. Vadas thought this is why the USDA through the State has offered this waiver because of the pandemic and the difficulty it would be for districts to estimate at this time. She will gather documentation regarding this.

Mr. Delia stated we will bring this to the full Board of Education for discussion.

**Adjournment:**

Ms. Zukowski moved to adjourn the meeting. Mr. Delia seconds the motion. All in favor. Motion passes and the meeting was adjourned at 6:50pm.

Respectfully Submitted,

Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE  
CIP/FACILITIES/FINANCE SUB COMMITTEE

Newtown Board of Education Virtual Meeting  
CIP/Facilities/Finance Sub-Committee Minutes  
March 11, 2021, 5:30 p.m.

**Call to Order:** The BOE CIP Sub Committee meeting was called to order at 5:35 by Mrs. Leidlein.

**Participants:** Debbie Leidlein, Sub Committee & Board Member, Deborra Zukowski, Sub-Committee & Board Member, Tanja Vadas, Director of Business, Robert Gerbert, Director of Facilities, Dr. Lorrie Rodrigue, Superintendent  
**Absent:** Dan Delia, Sub Committee Chair

**Pledge of Allegiance**

**Item 1 Approval of December 9, 2020 and January 14, 2021 BOE CIP Sub Committee Minutes**

Mrs. Leidlein made a motion to approve the minutes of December 9, 2020. Mrs. Zukowski moved the motion. Mrs. Leidlein seconds the motion. All in favor. Motion passes unanimously for the minutes of December 9, 2020.

Mrs. Leidlein stated she was not present for the January 14, 2021 Sub Committee meeting. Therefore, due to not enough Sub Committee members present, the January 14, 2021 minutes could not be approved. These minutes have been tabled until the next Sub Committee meeting.

**Item 2 Municipal Building Committee**

Mr. Gerbert stated this committee is ramping up and has been established. Ned Simpson from the Board of Finance is the Chair of the group. Mr. Gerbert mentioned some of the members on the committee, Fred Hurley, Allen Adriani, Zack Marchetti, Mrs. Leidlein, Ms. Zukowski. The first meeting is March 24<sup>th</sup>. The first task will be to evaluate all school and town buildings, put together a planning document which would include; inventory of buildings that includes equipment in buildings, and approximate age. He said there may be a possibility of including a cost estimate on each building so that the committee could start to plan accordingly when adding items whether on the CIP or within operating budgets.

Dr. Rodrigue asked Mr. Gerbert how long did he anticipate this committee will take.

Mr. Gerbert stated he asked Mr. Simpson if this was something on-going which Mr. Simpson stated at some point it will come to a conclusion. Mr. Gerbert thought possibly in the fall.

Mrs. Vadas asked what he meant by addressing inventory.

Mr. Gerbert stated mechanical equip. roofs, doors, HVAC etc. A lot of core building systems that are the most expensive.

**Item 3 HOM Lighting Project**

Mr. Gerbert stated this has now progressed with a target start date of March 22<sup>nd</sup>. He stated the work would be completed at night once students leave from 4pm to 10pm. Hopefully they will finish up by mid to late April.

Mrs. Leidlein asked if it would take a month.

Mr. Gerbert stated he is hoping to complete the project in 4-6 weeks and with the April break it should line up with finishing at that time.

Ms. Zukowski wanted a clarification on the project in regards to being estimated at just under \$90K and that it will be pulled off the CIP, and if so did it go well.

Mr. Gerbert stated yes.

Ms. Zukowski stated on the CIP it says the \$425K for year one for Head O'Meadow is called VFD & Pump Replacement in addition to the lighting and she asked if there was anything left in year 1 for Head O'Meadow.

Mr. Gerbert stated no, originally that was bundled together with the boilers and then split on the CIP. The VFDs and pumps will be part of the boiler work. He further said this project is strictly lighting that will start on March 22<sup>nd</sup>.

Ms. Zukowski then asked if there would be an increase in the \$425K that the boiler and water heaters had for year 2 on the CIP.

Mr. Gerbert stated no, the \$425K will cover the boilers, pumps and VFDs.

#### **Item 4 Reed Lighting/Boiler Project**

Mr. Gerbert stated Reed was still in the works. Greenleaf Energy which was selected for Head O'Meadow did the lighting audit for Reed which is included in the attached document. We had this at \$1.5M on the CIP. Greenleaf has the lighting project cost at just under \$400K with anticipated rebates. With the rebates it could bring the lighting portion down to \$260K.

Greenleaf is still crunching numbers on the heating side. Mr. Gerbert said we will be well shy of the \$1.5M. The heating side could be around \$500K. Greenleaf has the lighting rebate at \$95K and we may add \$60-\$70K more on top of that, so probably a rebate closer to \$160K coupled with the heating project. We might be able to have this job all in after rebates at \$700-\$800K. He indicated that it will be very favorable with the taxpayers.

#### **Item 5 Year-to-Year Maintenance Needs Discussion**

Mr. Gerbert stated that this was an item that the Sub Committee Chair, wanted to discuss.

Ms. Zukowski stated this is a follow up from a conversation with a concern around the how maintenance is being done right now and that the amount of maintenance needed may not be able to be done as necessary in order to keep things in good condition.

Mr. Gerbert stated he was just trying to express a need and if there is more money available to spend for facilities in order to try to catch up on deferred maintenance. He said he understands the crunch of a budget while trying to be aware of the taxpayers.

Ms. Zukowski asked if there is any way to expand the 5 year plan to cover the operational side of maintenance expenses per site.

Mr. Gerbert stated we can certainly work on that and having this good municipal committee with more people and more eyes to address these pressing needs. He stated the timing could not be better at putting this committee together.

Mrs. Leidlein asked if he had some examples of urgent projects that would be put to the top of this list.

Mr. Gerbert stated for example, with the Middle School, there is aging roof top units, and at the High School, Reed and Head O'Meadow, we have some aging building controls systems.

Dr. Rodrigue stated giving credence to school buildings for example, where Hawley would fall if someone was looking across a scope of something really old as opposed to ventilation. How will that play a role in that Committee.

Mr. Gerbert stated hopefully we get a good conversation going and try to work off the facts.

Ms. Zukowski asked does legislation set requirements for HVAC and will we be including that in our research.

Mr. Gerbert said he doesn't know if we will get into that level of detail because that is more operational. He also said the hard part of this committee is that there is a lot of stuff that needs to get done and we are both fighting the same battle.

Dr. Rodrigue stated she did not think prioritizing is a good point, and was under the impression it is more about what we have in inventory across the municipality and schools. From there it lends credence to when you are going to put something in a CIP, with either side you have the argument.

Mr. Gerbert stated this will say a lot for when we go forward in the future.

### **Item 6 Financial Update Including COVID Expenses**

Mrs. Vadas talked about the Cyber Liability Policy. As of June 30<sup>th</sup>, CIRMA will no longer carry the cyber liability policy. Corvus (information attached) has the same policy with 3 levels of coverage; \$1M for liability with a \$10K deductible, level 2 would be \$2M liability with a 10K deductible or level 3 at \$3M liability with a \$15K deductible. The level 1 policy could take effect on March 15<sup>th</sup> with the cost at \$20,740.

Mrs. Vadas stated the Town has agreed to begin their policy in March. She said she would like to recommend the level 1 policy for the \$20,740 to the Board of Education. Quotes are only good through next week and stated there is a very quick turnaround.

Mrs. Leidlein asked what the cost was for the Cyber Liability in our current policy,

Mrs. Vadas stated this portion was included with our CIRMA LAP policy so you can't really break out the costs.

Ms. Zukowski asked how often we renew our CIRMA policy.

Mrs. Vadas stated every year.

Ms. Zukowski stated maybe we could pass this onto the full board if time is of the essence.

Mrs. Leidlien stated whether or not it requires board approval we should discuss this with the Chair of the Board.

Ms. Zukowski said it would be good to have a sense of what the reduced cost of our policy would be without this cyber liability policy included.

Mrs. Vadas said she would try to reach out to get that answer.

Dr. Rodrigue asked Mrs. Vadas if she has checked with other districts as she would be interested to see what other districts are doing. She also stated we should reach out to other districts to see if they have additional information and she would add it to the next BOE agenda.

Mrs. Vadas then moved on to the financial update. She stated there is a change from last month. We incurred an additional \$33K so our new balance for February is a -\$87,423 from last month when we were at \$55K. She said the largest change was in our salary account with about \$100K

that went down. A positive offset was in Other Purchased Services with an additional \$45K, and Supplies with an additional \$40K. She said other accounts were small and the total was about \$22K.

Mrs. Vadas further discussed more detailed accounts and also going through encumbrances and balances.

Ms. Zukowski stated we were expecting to get \$1.8M on the Excess Cost Grant but instead we are getting \$170K less than that.

Mrs. Vadas stated our budget was \$1.8M and our December projection was \$1.479M, so March came in a bit higher from budget to what we anticipate is \$267K less. She said the approved budget is based on what we put in for last year. The \$1.8M was built on a certain amount of expenses. When the rate goes down the expenses goes down.

Ms. Zukowski and Ms. Vadas then discussed the SpEd contingency and the transferring of funds.

Ms. Vadas talked further about contracted services where our cafeteria fund is. She said we included a full year estimate and had a meeting with Whitsons. They presented what they thought what the full year loss would be. She said we accrued a little bit of profit at the High School. The other schools are still losing quite a bit of money due to the not having the revenue to offset the cost. She further said she accrued an additional \$74K to bring the total loss of the lunch program for the full year to \$324K. This is happening all over with other districts. She has a good forecast in place and does not anticipate a change for the balance of the year.

She said with Transportation she tightened the belts in encumbrances. She stated she increased the balance by \$50K.

Mrs. Vadas stated Virtual Net Metering has been a proven winner, and she is anticipating over a \$350K balance right now.

Ms. Zukowski asked about the virtual net metering and if it was included within the Object code 600 Supplies...

Mrs. Vadas stated yes.

Ms. Zukowski asked if it is not pulled out in terms of other revenue.

Mrs. Vadas said no it is not revenue it is credits.

Mrs. Vadas talked about COVID expenses (see attached). She stated there has not been much of a change with COVID expenses. She indicated she has looked at encumbrances for technology and the number could shift a bit. She stated the anticipated column has gone down, which is still at \$2.4M in COVID expenses. The grant offset was \$380K and the Town total offset was \$565K. There is a potential total savings of \$764K. She will continue to monitor and will adjust the potential savings up or down. She indicated with expenses she hasn't seen anything new in about a month or two.

Mr. Gerbert stated that facilities seemed to be pretty good with supplies, except for wipes. The High School and Middle School go through a lot of wipes due to changing classes all day.



Mr. Gerbert said if we have to spend another \$25K for the rest of the year that would probably be the last of it. He said we are stocked up on sanitizer and disinfect spray.

Dr. Rodrigue said she is not worried about COVID expenses such as wipes, PPE as we will be getting another rendition of funds. She stated she has a good estimation provided by the CAPSS organization for every district but would not elaborate on that any further.

Mr. Gerbert stated for the supplies that we do need we can get them pretty quickly. Shipments usually come next day service so there are no concerns.

**Adjournment:**

Mrs. Leidlein made a motion to adjourn the meeting. Mrs. Zukowski moved the motion. Mrs. Leidlein seconds the motion. All in favor. Motion passes and the meeting was adjourned at 6:30 pm.

Respectfully Submitted,  
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE  
CIP/FACILITIES/FINANCE SUB COMMITTEE

## **High School Activity Funds**

The High School BOE budget includes all staff (certified and non-certified) salaries, staff training, equipment repairs, equipment rental, contracted services, athletic activities insurance, communications, printing services, out-of-district tuition, student and staff travel and mileage, supplies, textbooks, equipment and memberships. In addition the BOE budget some funds are maintained with the school.

Activities funds are often questioned and how each dollar is monitored/recorded often misunderstood. Activity funds can be classified in five major areas: Athletics, Activities Account, Enterprises, Club account, Scholarship, and Fines.

### **1. Interscholastic Sports**

The approved BOE athletic budget includes all costs related to school athletic activities falling within the school program including all coaching stipends. The Athletic Department's budget covers all costs related to AFTER school sports activities and includes salaries (e.g., trainer), maintenance/repair (e.g., cleaning/repair of uniforms, scoreboard), rentals (e.g., trailers), contracted services (e.g., officials), student and staff travel (e.g., busing to/from games), supplies and insurance. The AFTER SCHOOL athletic programs include basketball, golf, tennis, wrestling, volleyball, baseball, softball, football, field hockey, lacrosse, ice hockey, soccer, swimming, cheerleading, dance, indoor and outdoor track, cross-country, and unified.

Families pay a "play to participate" (PTP) fees. The fee is \$160 per sport and \$200 for ice hockey, however there is currently a family cap of \$450 per year. The PTP fees are used to pay for a portion of contracted services (e.g., security, officials, and staff) as well as transportation. The High School administrative staff handles these funds with each sport being allocated an individual account for easier tracking and reporting.

Additional funding comes from "gate fees" charged at some after school events specifically football, basketball and wrestling. Total collections are estimated to be \$20K per year. These funds, combined with "pay to participate" are used to offset expenses and are tracked within each sport sub-account.

### **2. Parent Organization Accounts**

Many teams have "booster" or parent organization accounts within the high school. The money in these accounts comes from fundraising activities (bake sales, car wash, T-shirt sales etc) to further help team members offset costs. The funds are used to purchase sweat pants/shirts, practice jersey, jackets that the team members will keep at the end of the season. Team uniforms are provided by the school, paid from the BOE athletic budget and return to the school at the end of the season. Other use for these funds would be expenses incurred on senior night, flowers, or concession stand items.

# **NEWTOWN PUBLIC SCHOOLS**

## **GUIDELINES FOR STUDENT ACTIVITY FUND ACCOUNTING**

## **NEWTOWN PUBLIC SCHOOLS GUIDELINES FOR STUDENT ACTIVITY FUND ACCOUNTING**

The following is established as a guide to student activities financial accounting to ensure that efficient procedures are available for the creation, operation, and culmination of student activities funds.

Regardless of the methods used to finance school activities, the school district, and thus the principal of the school, is ultimately responsible for the funds. Connecticut State Statute Section 10-237 requires that separate accounts be maintained and school activity funds be considered Town accounts to be audited by the Town auditor in the same manner as all other accounts.

Raising and expending activity money by student bodies should promote the general welfare, education, and morale of the students and finance the normal legitimate extra-curricular activities of the student body organization. To the extent possible, student activity money shall be expended to benefit those pupils currently in school who have contributed to the accumulation of the money. Fundraising should be for specific team needs and the majority of money raised should be used in the current school year with minimal carry-over from year-to-year. If there is a shortfall between funds on hand and anticipated purchases, the team can either hold a fundraiser or have athletes pay directly. Cash should be deposited as cash and not converted into a personal check. Because of state regulations, raffles and 50/50s are not acceptable fundraisers. The management of student activity funds shall be in accordance with sound business practices, including sound budgetary and accounting procedures, and thorough audits.

These guidelines are provided to establish a uniform system of procedures for handling school activity accounts.

### **PRINCIPLES GOVERNING ACTIVITY FUND ACCOUNTING**

The accounting procedures outlined in this section are based on the following principles:

- The administration of the activity funds shall be governed by rules and regulations prescribed by the State of Connecticut and Newtown Board of Education.
- As trustee for the fund, the Principal of the school shall be directly responsible for the conduct of student financial activities in accordance with policies, rules, and procedures set forth by the State, Newtown Board of Education, and the district's Business Office.
- The Director of Business shall have responsibility and authority to implement all policies and rules pertaining to the supervision and administration of Student Activity

Funds in schools in accordance with established policies and rules of Newtown Board of Education.

### **MANAGEMENT OF STUDENT ACTIVITY FUNDS**

Student activity records and financial procedures shall be subject to periodic and random audits by internal personnel, and annual audits by an outside independent auditor. Audit reports shall be referred to the school principal and the Director of Business for informative purposes and possible improvement of procedures.

Monthly bank statements are mailed directly to individual schools. As each monthly statement is received, it is the obligation of each school's designated individual to reconcile the monthly statement to the school records. Any discrepancies should be reported promptly to the Director of Business. A reconciliation report will be prepared by the designated individual at each school, approved by the principal, and provided monthly to the Business Office. These reports shall reflect the financial condition of the student activity fund and the monthly reconciliation of funds with the bank statement. Reconciliation reports, original bank statements, cancelled checks, and deposit receipts must be sent monthly to the Business Office for audit. Copies of all information should be made and kept at each school, excluding cancelled checks and bank deposits. Auditing of records by the Business Office does not relieve school Principals or Student Activities Coordinators from maintaining financial records of receipts, expenses, and financial standing of the specific activity.

Student Activity Funds shall not be used for any purpose that represents an accommodation, loan, or credit to any person.

No savings or checking accounts will be established for programs or activities authorized by Newtown Board of Education or the Director of Business.

The Principal of each school shall designate one person, in addition to himself/herself, who shall be authorized to receive, deposit, and account for funds. At least two signatures shall be required for all withdrawals: that of the Principal (or designee) and a school secretary. These rules shall apply to savings as well as to checking accounts. Supporting evidence shall be required prior to signing the check or withdrawal slip. Blank checks shall never be signed; this action makes the signer personally liable for anything recorded over his/her signature.

Interest should be earned on savings accounts, and on checking accounts whenever possible.

Each account must be so accounted for that the identity of its resources, obligations, revenues, and expenditures are continually maintained.

### Procedures for Using a Cash Box

A cash box should be used at sporting events, but could be used at any event where a ticket taker starts with a certain amount of cash in order to make change while collecting money. The amount of starting cash is determined from experience and the expected attendance at an event. The cash box is a secure way to handle receipts. After an event, the cash box should be reconciled and a bank deposit made as quickly as possible. If this is not practical, the proceeds should be secured in the school safe. The cash box and the starting money should be returned to the principal's office along with a deposit slip covering the amount collected at the event.

### Collection and Deposit of Cash

All monies collected from any source must be substantiated by pre-numbered duplicate-copy receipts. A receipt will be issued by the student activities account bookkeeper or school secretary upon receiving funds. First copy of the receipt is to be given to the person from whom the money is received. The second copy is to be retained by the school principal or designee as permanent record of money received.

Collections should be deposited weekly if reasonable. Money should never be left in the school over weekends or holidays. All monies collected shall be placed in the school safe for safe keeping. Monies shall remain in the school safe only until such time as a deposit can be reasonably completed. All checks to be deposited in the student activity bank account shall be endorsed immediately upon receipt showing a restrictive endorsement.

### Documentation of Receipts

Cash receipts should include supporting documentation. For example, if a teacher is organizing a field trip and collecting money from students, the deposit receipt should include a class list of those students who have paid. Other examples would include the number of candy bars, tickets, etc. sold, and the receipt of gifts. At the very least, the receipt should include a brief summary of the reason for the deposit. Note that all monetary gifts must be approved by the Newtown Board of Education before being accepted or deposited. A copy of the deposit slip should be retained and checked against statements on a monthly basis.

### Disbursements

All disbursements shall be made on pre-numbered checks that serve as the basis for making an entry recording the disbursement. Disbursements shall be supported by invoice or documentation bearing signatures certifying receipt of merchandise. Accuracy of prices, extensions, and total should be checked prior to payment. When a check has been

written, the invoice and supporting documents shall be marked "PAID BY CHECK NUMBER \_\_\_\_\_" and "DATE OF PAYMENT \_\_\_\_\_" and shall be filed for auditing purposes. Two signatures shall be required for all disbursements. In elementary schools where there is only one administrator, only one signature will be required. Two signatures will be required at all other schools. Administrators reimbursing themselves for petty cash activities will have the reimbursement signed off by another administrator. Disbursement checks should not be made out to cash. Reimbursements to individuals must be accompanied by original receipts.

### Records of Transactions

The school principal, or designee, shall maintain a complete set of books recording all monies deposited and disbursed. The cash receipts journal and the cash disbursement journal shall serve as a control whereby the total amount of money deposited and expended for all funds is maintained continuously. All transactions shall be entered and categorized to permit appropriate analysis.

### Reconciliation of Bank Statements

The balance shown by the bank statement will rarely agree with the balance reflected by the books of the fund because of outstanding checks, deposits in transit, bank charges, and possible errors. Thus, the bank statement shall be reconciled with the activity fund books as soon as possible after it has been received. The end of each month shall serve as the cut-off date for reconciliation of the bank statement.

### Forms W-9 and 1099 MISC.

Any vendor engaged to provide a service (sales of goods do not apply), and who is not incorporated (LLCs are not considered corporations in this instance) must fill out an IRS Form W-9. If you are not sure if the vendor is incorporated, have the vendor complete Form W-9. The vendor can contact the Business Office if there are any questions or clarifications needed. This should be done before any payment is rendered, and the form must be kept on file with student activity account records. If at the end of the calendar year, the vendor has been paid \$600 or more, the Business Office will then be able to issue a Form 1099-MISC. The school principal or designee will be responsible for obtaining completed W-9 forms and for keeping them on file. The information gathered on the W-9 form will be used for year-end reporting.

Payment to active employees for their service should not be paid directly from the activities account as employees must not receive both a 1099 MISC form and a W-2 form. Payments to employees must be made through the Payroll Department. A properly approved payment form that lists the employee name, school, activity, service date, and payment amount must be sent to the Payroll Department for processing. The Payroll

Department will pay the employee and bill the proper school for the salary account as well as corresponding FICA and Medicare taxes.

### Monthly Financial Statements

At the end of each month, a financial statement shall be prepared by the school principal or designee. The information contained in the statement shall include the financial status of each activity making up the activity fund. Any discrepancies should be reported promptly to the Director of Business. Copies of the statement shall be forwarded monthly to the Director of Business for the purpose of reporting the overall financial status of the fund as well as to provide an internal audit. The Business Office bookkeeper will assist schools in reconciling bank statements.

### Annual Financial Statement

Annual financial statements shall be prepared by the school principal or designee at the end of each school year. The statement shall be signed by the school principal.

### Audit

An annual audit shall be conducted each year by the Town auditor in the same manner as all other Town accounts. Copies of the audit report shall be maintained as a permanent record.

### Scholarship Funds

Any scholarship funds that are under the control of the school principal shall be made available to the auditors on an annual basis.

### A Word to the Student Advisor

- Fund raising is a well-established procedure in most Connecticut schools regardless of grade level. When involved in fund raising, accurate records with respect to distribution and receipt of inventories are essential to a successful fundraiser.
- When receiving money for trips, an accurate record of student deposits and destination costs are imperative for a successful trip. A full rebate for students who withdraw at the last minute should be the general rule. However, there may be a penalty to the entire group if a certain size group needs to be guaranteed. In this case, it is acceptable to determine a reasonable rebate penalty. It is the advisor's obligation to make any penalties clear at the onset of student participation. When in doubt, contact the school principal. Rebates should be made in a timely manner.



- Under no circumstances are advisors to open student accounts using their own signatures or names of parents.
- Always issue receipts when monies are received.
- In many cases, fund raising is a valuable learning experience for the students involved. Where age-appropriate, students should be involved in establishing the purpose for fund raising, methods of generating funds and vote on the disbursements of funds. It is appropriate for the advisor to guide the students in these processes, but it is inappropriate to pressure or overrule student decisions. In many cases, this is a fine line and common sense should prevail.

### **NEWTOWN HIGH SCHOOL CLASS ACCOUNTS**

A student activities account may be established for each individual class at Newtown High School for the purpose of receiving funds and paying class obligations. The senior class may not incur new obligations any later than one week after graduation. Once the graduating class' obligations are paid, the outstanding balance must be permanently transferred to an account established by graduating class officers that is not part of Newtown Public School's activity accounts. If no members of the graduating class can be located, the Business Office shall place a legal notice in a newspaper with general circulation in the Town of Newtown indicating there is a plan to disburse class funds and stating the deadline date. The cost for legal notification shall be drawn from the class account. If the cost of placing the legal notice is higher than the balance in the account, authorization is given to transfer funds from Newtown High School's General Scholarship Account to cover the expense. After proper notification has been made and no reply is received, account balances still remaining shall be transferred to the Newtown High School General Scholarship Account; this shall be done annually by December 31 during the year following June graduation. The proper notification procedure is:

- The Business Office must contact a minimum of three graduating class officers to inform them in writing about the balance in their class account.
- The officers shall be advised that they must decide how disbursement should be made and each person must notify us of their preference. Disbursement can either be made to a separate account, a gift to Newtown High School as they direct, or a donation to the Newtown High School General Scholarship Account. At least two officers must make the decision.
- If class officers can not be reached, at least three alumni must be contacted to request disbursement instructions.
- If no response is received, a legal notice must be placed.

As directed by Newtown Savings Bank, our district's bank, alumni shall do the following to get a balance released to their class:

- Create a not-for-profit entity according to Roberts Rules.
- Register as an organization on the IRS.Gov website and get a tax ID number using application Form SS4.
- Provide the Business Office with a confirmation letter from the IRS showing the name of the entity and its tax ID number. This documentation will enable Newtown Public Schools to release a check made payable to the organization.

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These guidelines are established to avoid problems and to protect students and staff. Should you have any questions, please do not hesitate to contact the Director of Business for assistance or clarification.

**NPS**  
**Newtown Public Schools**  
**Activity Accounts**  
**Period Ending March 31, 2021**

Hawley School  
*Acct# 729519990*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$5,334.80

Middle School  
*Acct# 729519974*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$94,139.32

Sandy Hook School  
*Acct# 729519931*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$7,162.98

High School  
*Acct# 729519624*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$812,500.75

Middle Gate School  
*Acct# 701053826*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$3,067.01

Custodial Account  
*Acct# 729516781*  
Managed by: Assistant Business Director  
Approved by: Director of Business  
Current Balance: \$74,639.56

Head O'Meadow  
*Acct# 729519851*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$2,305.99

Continuing Education  
*Acct# 729519755*  
Managed by: Bookkeeper  
Approved by: Director of Continuing Ed  
Current Balance: \$37,120.14

Reed Intermediate  
*Acct# 729519966*  
Managed by: Secretary  
Approved by: Principal  
Current Balance: \$24,508.73

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct | Account Name            | Beg. Bal.   | Recpt / JV  | Disb / JV     | Transfers  | End. Bal.    | YTD Payables | Work Bal     |
|------|-------------------------|-------------|-------------|---------------|------------|--------------|--------------|--------------|
| 111  | UNIFIED THEATER         | \$3,199.42  | \$0.00      | \$0.00        | \$1,004.12 | \$4,203.54   | \$0.00       | \$4,203.54   |
| 112  | MUSIC ACTIVITIES        | \$5,376.55  | \$520.00    | \$(535.00)    | \$6.93     | \$5,368.48   | \$0.00       | \$5,368.48   |
| 113  | BAND ACTIVITIES         | \$503.44    | \$0.00      | \$0.00        | \$0.65     | \$504.09     | \$0.00       | \$504.09     |
| 114  | CHORUS ACTIVITIES       | \$3,209.64  | \$0.00      | \$0.00        | \$4.13     | \$3,213.77   | \$0.00       | \$3,213.77   |
| 115  | DRAMA ACTIVITIES        | \$7,391.08  | \$26,451.81 | \$(20,840.39) | \$1,009.52 | \$14,012.02  | \$0.00       | \$14,012.02  |
| 116  | THEATRE PRODUCTION      | \$162.93    | \$0.00      | \$100.00      | \$0.21     | \$263.14     | \$0.00       | \$263.14     |
| 117  | ORCHESTRA ACTIVITIES    | \$4,332.48  | \$35.00     | \$0.00        | \$5.58     | \$4,373.06   | \$0.00       | \$4,373.06   |
| 118  | W. LANG ACTIVITIES      | \$4,540.10  | \$20.00     | \$(458.55)    | \$(44.15)  | \$4,057.40   | \$0.00       | \$4,057.40   |
| 119  | ART ACTIVITIES          | \$0.00      | \$0.00      | \$0.00        | \$0.00     | \$0.00       | \$0.00       | \$0.00       |
| 120  | SCIENCE ACTIVITIES      | \$1,958.34  | \$649.00    | \$(60.00)     | \$13.60    | \$2,560.94   | \$0.00       | \$2,560.94   |
| 121  | TOSHIBA                 | \$11.07     | \$0.00      | \$0.00        | \$(11.07)  | \$0.00       | \$0.00       | \$0.00       |
|      | GRANT-PLTW-BIOSCI       |             |             |               |            |              |              |              |
| 122  | FUNDS FOR TEACHERS-PLTW | \$90.22     | \$0.00      | \$0.00        | \$0.12     | \$90.34      | \$0.00       | \$90.34      |
| 123  | NSTA-PLTW               | \$0.00      | \$0.00      | \$0.00        | \$0.00     | \$0.00       | \$0.00       | \$0.00       |
| 124  | ENGLISH-GRANT           | \$432.43    | \$0.00      | \$0.00        | \$(432.43) | \$0.00       | \$0.00       | \$0.00       |
| 125  | Unified Arts            | \$4,013.39  | \$0.00      | \$0.00        | \$5.17     | \$4,018.56   | \$0.00       | \$4,018.56   |
| 129  | ENGLISH ACTIVITIES      | \$950.47    | \$0.00      | \$0.00        | \$434.21   | \$1,384.68   | \$0.00       | \$1,384.68   |
| 131  | MATH ACTIVITIES         | \$100.00    | \$0.00      | \$(389.93)    | \$402.32   | \$112.39     | \$0.00       | \$112.39     |
| 134  | LIBRARY ACTIVITIES      | \$140.14    | \$0.00      | \$(140.14)    | \$0.18     | \$0.18       | \$0.00       | \$0.18       |
| 135  | BUSINESS ACTIVITIES     | \$286.56    | \$0.00      | \$0.00        | \$0.37     | \$286.93     | \$0.00       | \$286.93     |
| 138  | GUIDANCE ACTIVITIES     | \$34,020.15 | \$77,700.00 | \$(13,292.81) | \$43.82    | \$98,471.16  | \$0.00       | \$98,471.16  |
| 140  | TAP ACTIVITIES          | \$76.00     | \$0.00      | \$(32.00)     | \$0.10     | \$44.10      | \$0.00       | \$44.10      |
| 141  | OFFICE ACTIVITIES       | \$(128.92)  | \$590.00    | \$(93.79)     | \$30.47    | \$397.76     | \$0.00       | \$397.76     |
| 144  | NICE                    | \$93,043.32 | \$11,864.05 | \$(3,229.50)  | \$119.84   | \$101,797.71 | \$0.00       | \$101,797.71 |
| 145  | COMMUNITY CONVERSATIONS | \$676.07    | \$0.00      | \$0.00        | \$0.87     | \$676.94     | \$0.00       | \$676.94     |
| 147  | TRANSITION PROGRAM      | \$1,551.60  | \$4,000.00  | \$(2,615.00)  | \$2.00     | \$2,938.60   | \$0.00       | \$2,938.60   |
| 160  | PRINCIPAL FUND          | \$10,607.25 | \$2,759.08  | \$(2,681.40)  | \$2,705.28 | \$13,390.21  | \$0.00       | \$13,390.21  |
| 166  | AUTO ACTIVITIES         | \$2,563.43  | \$2,011.00  | \$(3,088.30)  | \$3.30     | \$1,489.43   | \$0.00       | \$1,489.43   |
| 171  | GRAPHIC ART ACTIVITIES  | \$111.15    | \$80.00     | \$(5.00)      | \$0.14     | \$186.29     | \$0.00       | \$186.29     |
| 175  | GREENHOUSE ACTIVITIES   | \$3,324.73  | \$800.00    | \$(197.91)    | \$704.28   | \$4,631.10   | \$0.00       | \$4,631.10   |
| 184  | MATH ACTIVITIES         | \$401.67    | \$0.00      | \$0.00        | \$(401.67) | \$0.00       | \$0.00       | \$0.00       |
| 194  | INTEREST                | \$0.00      | \$818.74    | \$0.00        | \$(818.74) | \$0.00       | \$0.00       | \$0.00       |
| 200  | SPORTS ACTIVITIES       | \$10,225.98 | \$1,383.38  | \$100.00      | \$238.17   | \$11,947.53  | \$0.00       | \$11,947.53  |
| 201  | TECH CLUB               | \$14,433.30 | \$0.00      | \$(166.84)    | \$18.59    | \$14,285.05  | \$0.00       | \$14,285.05  |
| 205  | NHS VIDEO ACTIVITIES    | \$993.07    | \$0.00      | \$0.00        | \$1.28     | \$994.35     | \$0.00       | \$994.35     |
| 207  | S.S. ACTIVITIES         | \$455.28    | \$100.00    | \$200.00      | \$0.59     | \$755.87     | \$0.00       | \$755.87     |
| 209  | STAFF HEALTH            | \$64.20     | \$0.00      | \$0.00        | \$0.08     | \$64.28      | \$0.00       | \$64.28      |
| 210  | RETIREMENT PARTY        | \$192.41    | \$0.00      | \$0.00        | \$0.25     | \$192.66     | \$0.00       | \$192.66     |
| 211  | AUDITORIUM FUND         | \$821.44    | \$0.00      | \$0.00        | \$1.06     | \$822.50     | \$0.00       | \$822.50     |
| 212  | WATER CLUB              | \$263.05    | \$60.00     | \$(19.95)     | \$0.34     | \$303.44     | \$0.00       | \$303.44     |
| 213  | WATER-CARA              | \$988.98    | \$0.00      | \$(330.80)    | \$1.27     | \$659.45     | \$0.00       | \$659.45     |
| 216  | COFFEE CLUB             | \$540.56    | \$540.00    | \$(359.34)    | \$0.70     | \$721.92     | \$0.00       | \$721.92     |
| 301  | F.L. BOOK FINES         | \$2,906.01  | \$0.00      | \$0.00        | \$3.74     | \$2,909.75   | \$0.00       | \$2,909.75   |
| 302  | MATH BOOK FINES         | \$1,402.14  | \$0.00      | \$0.00        | \$1.81     | \$1,403.95   | \$0.00       | \$1,403.95   |
| 303  | S.S. BOOK FINES         | \$987.70    | \$0.00      | \$(971.76)    | \$1.27     | \$17.21      | \$0.00       | \$17.21      |
| 304  | SCI BOOK FINES          | \$6,200.94  | \$107.97    | \$(1,530.54)  | \$7.99     | \$4,786.36   | \$0.00       | \$4,786.36   |
| 305  | BUSINESS BOOK FINES     | \$439.13    | \$0.00      | \$0.00        | \$0.57     | \$439.70     | \$0.00       | \$439.70     |
| 306  | ENGLISH BOOK FINES      | \$9,614.86  | \$104.90    | \$(1,473.13)  | \$12.38    | \$8,259.01   | \$0.00       | \$8,259.01   |
| 307  | LIBRARY BOOK FINES      | \$2,203.91  | \$10.00     | \$(8.24)      | \$(157.16) | \$2,048.51   | \$0.00       | \$2,048.51   |
| 308  | MUSIC FINES             | \$76.87     | \$0.00      | \$0.00        | \$0.10     | \$76.97      | \$0.00       | \$76.97      |
| 309  | ATHLETIC ASSOC FINES    | \$33.13     | \$0.00      | \$0.00        | \$0.04     | \$33.17      | \$0.00       | \$33.17      |

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct | Account Name              | Beg. Bal.   | Recpt / JV  | Disb / JV     | Transfers    | End. Bal.   | YTD Payables | Work Bal    |
|------|---------------------------|-------------|-------------|---------------|--------------|-------------|--------------|-------------|
| 310  | P.E. FINES                | \$478.50    | \$0.00      | \$0.00        | \$0.62       | \$479.12    | \$0.00       | \$479.12    |
| 352  | NURTURY SUPPLIES          | \$82.48     | \$0.00      | \$0.00        | (\$82.48)    | \$0.00      | \$0.00       | \$0.00      |
| 353  | NURTURY TUITION           | \$2,740.50  | \$0.00      | \$0.00        | (\$2,740.50) | \$0.00      | \$0.00       | \$0.00      |
| 355  | PARKING                   | \$81,058.08 | \$28,855.00 | \$(20,245.00) | \$104.39     | \$89,772.47 | \$0.00       | \$89,772.47 |
| 356  | COLLEGE FAIR              | \$14,360.44 | \$0.00      | \$0.00        | \$18.50      | \$14,378.94 | \$0.00       | \$14,378.94 |
| 358  | NHS NEWTEK                | \$501.74    | \$451.27    | \$(9.00)      | \$0.65       | \$944.66    | \$0.00       | \$944.66    |
| 360  | CULINARY                  | \$71,670.71 | \$3,009.83  | \$(6.00)      | \$142.31     | \$74,816.85 | \$0.00       | \$74,816.85 |
| 362  | FEED THE NEED             | \$2,765.52  | \$0.00      | \$0.00        | \$3.56       | \$2,769.08  | \$0.00       | \$2,769.08  |
| 401  | FBLA                      | \$4,549.76  | \$250.00    | \$(240.00)    | \$5.86       | \$4,565.62  | \$0.00       | \$4,565.62  |
| 402  | THE MARKET PLACE          | \$1,080.60  | \$0.00      | \$0.00        | \$1.39       | \$1,081.99  | \$0.00       | \$1,081.99  |
| 403  | PEER LEADERSHIP           | \$1,218.82  | \$0.00      | \$(242.32)    | \$1.57       | \$978.07    | \$0.00       | \$978.07    |
| 404  | SUNSHINE                  | \$1,700.88  | \$200.00    | \$(1,336.11)  | \$2.19       | \$566.96    | \$0.00       | \$566.96    |
| 405  | CLASS OF 2022             | \$4,549.17  | \$416.82    | \$0.00        | \$1,005.86   | \$5,971.85  | \$0.00       | \$5,971.85  |
| 406  | CLASS OF 2024             | \$9,439.70  | \$298.54    | \$0.00        | (\$9,439.70) | \$298.54    | \$0.00       | \$298.54    |
| 407  | CLASS OF 2023             | \$1,600.00  | \$0.00      | \$0.00        | \$1,002.06   | \$2,602.06  | \$0.00       | \$2,602.06  |
| 408  | CLASS OF 2021             | \$4,837.23  | \$6,935.00  | \$(150.00)    | \$458.09     | \$12,080.32 | \$0.00       | \$12,080.32 |
| 409  | DECA                      | \$0.00      | \$0.00      | \$0.00        | \$0.00       | \$0.00      | \$0.00       | \$0.00      |
| 410  | BADMINTON CLUB            | \$115.97    | \$0.00      | \$0.00        | \$0.15       | \$116.12    | \$0.00       | \$116.12    |
| 411  | ANIMAL CONCERNS           | \$330.46    | \$0.00      | \$0.00        | \$0.43       | \$330.89    | \$0.00       | \$330.89    |
| 412  | PENCILS OF PROMISE        | \$550.00    | \$0.00      | \$0.00        | \$0.71       | \$550.71    | \$0.00       | \$550.71    |
| 413  | HAWKEYE                   | \$667.05    | \$0.00      | \$0.00        | \$0.86       | \$667.91    | \$0.00       | \$667.91    |
| 414  | YEARBOOK                  | \$13,628.36 | \$2,405.80  | \$(2,692.46)  | \$267.55     | \$13,609.25 | \$0.00       | \$13,609.25 |
| 415  | GHA GUIDANCE HONOR ASSO   | \$210.51    | \$0.00      | \$0.00        | \$0.27       | \$210.78    | \$0.00       | \$210.78    |
| 416  | SAFE SCHOOL CLIMATE       | \$7,449.51  | \$0.00      | \$(344.78)    | \$9.60       | \$7,114.33  | \$0.00       | \$7,114.33  |
| 417  | STUDENT GOVERNMENT        | \$6,753.46  | \$0.00      | \$(1,158.15)  | (\$183.30)   | \$5,412.01  | \$0.00       | \$5,412.01  |
| 418  | LEO                       | \$851.10    | \$52.50     | \$203.57      | (\$500.90)   | \$606.27    | \$0.00       | \$606.27    |
| 419  | NATIONAL HONOR SOCIETY    | \$6,626.32  | \$5,025.00  | \$(870.75)    | \$8.53       | \$10,789.10 | \$0.00       | \$10,789.10 |
| 420  | SADD                      | \$250.42    | \$0.00      | \$0.00        | \$0.32       | \$250.74    | \$0.00       | \$250.74    |
| 421  | COMPUTER SCIENCE HS       | \$795.25    | \$865.00    | \$(319.54)    | \$1.02       | \$1,341.73  | \$0.00       | \$1,341.73  |
| 422  | "ROAST" MAGAZINE          | \$1,063.33  | \$0.00      | \$0.00        | \$1.37       | \$1,064.70  | \$0.00       | \$1,064.70  |
| 423  | PEER COUNSELING           | \$23.21     | \$0.00      | \$0.00        | \$0.03       | \$23.24     | \$0.00       | \$23.24     |
| 424  | ROBOTICS                  | \$16.44     | \$0.00      | \$0.00        | \$0.02       | \$16.46     | \$0.00       | \$16.46     |
| 425  | mORE THAN A BOOK CLUB     | \$30.43     | \$0.00      | \$0.00        | (\$30.43)    | \$0.00      | \$0.00       | \$0.00      |
| 426  | nHS sCIENCE hONOR sOCIETY | \$0.00      | \$541.00    | \$0.00        | \$0.00       | \$541.00    | \$0.00       | \$541.00    |
| 427  | INTERNATIONAL CLUB        | \$649.59    | \$0.00      | \$0.00        | \$0.84       | \$650.43    | \$0.00       | \$650.43    |
| 429  | SKI CLUB                  | \$165.63    | \$0.00      | \$25.00       | \$0.21       | \$190.84    | \$0.00       | \$190.84    |
| 430  | CT INNOVATION CLUB        | \$0.00      | \$0.00      | \$0.00        | \$0.00       | \$0.00      | \$0.00       | \$0.00      |
| 431  | INTERACT CLUB             | \$443.21    | \$0.00      | \$(352.00)    | \$352.57     | \$443.78    | \$0.00       | \$443.78    |
| 435  | G/S ALLIANCE              | \$285.07    | \$0.00      | \$0.00        | \$1,000.37   | \$1,285.44  | \$0.00       | \$1,285.44  |
| 436  | FUTURE TEACHERS           | \$149.46    | \$0.00      | \$0.00        | \$0.19       | \$149.65    | \$0.00       | \$149.65    |
| 437  | CHESS CLUB                | \$99.23     | \$0.00      | \$0.00        | \$0.13       | \$99.36     | \$0.00       | \$99.36     |
| 438  | CHESS LEAGUE              | \$0.00      | \$0.00      | \$0.00        | \$0.00       | \$0.00      | \$0.00       | \$0.00      |
| 440  | LIFE SKILLS               | \$22.37     | \$0.00      | \$0.00        | \$0.03       | \$22.40     | \$0.00       | \$22.40     |
| 441  | GLOBAL VOICE              | \$247.18    | \$0.00      | \$0.00        | \$0.32       | \$247.50    | \$0.00       | \$247.50    |
| 442  | BEST BUDDIES              | \$3,251.14  | \$1,006.20  | \$19.97       | \$1,079.19   | \$5,356.50  | \$0.00       | \$5,356.50  |
| 443  | CREATIVE WRITING          | \$503.95    | \$0.00      | \$0.00        | \$0.65       | \$504.60    | \$0.00       | \$504.60    |
| 444  | DEBATE CLUB               | (\$280.87)  | \$1,015.00  | \$0.00        | \$0.00       | \$734.13    | \$0.00       | \$734.13    |
| 445  | ECOLOGY CLUB              | \$818.46    | \$0.00      | \$0.00        | \$1.05       | \$819.51    | \$0.00       | \$819.51    |
| 446  | HEMMA                     | \$1,468.82  | \$200.00    | \$(100.32)    | \$1.89       | \$1,570.39  | \$0.00       | \$1,570.39  |
| 447  | SCIENCE BOWL              | \$518.50    | \$74.00     | \$0.00        | \$0.67       | \$593.17    | \$0.00       | \$593.17    |
| 449  | QUIZ BOWL                 | \$163.97    | \$0.00      | \$(30.00)     | \$0.21       | \$134.18    | \$0.00       | \$134.18    |

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct | Account Name              | Beg. Bal.    | Recpt / JV   | Disb / JV     | Transfers    | End. Bal.    | YTD Payables | Work Bal     |
|------|---------------------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|
| 450  | AFRICAN AID CLUB          | \$965.12     | \$0.00       | \$0.00        | \$1.24       | \$966.36     | \$0.00       | \$966.36     |
| 451  | PAINTBALL CLUB            | \$57.84      | \$0.00       | \$0.00        | \$0.07       | \$57.91      | \$0.00       | \$57.91      |
| 452  | LINKCREW                  | \$547.30     | \$1,461.00   | \$(822.95)    | \$0.70       | \$1,186.05   | \$0.00       | \$1,186.05   |
| 453  | NHS THESPIAN SOCIETY      | \$83.45      | \$0.00       | \$0.00        | \$1,000.11   | \$1,083.56   | \$0.00       | \$1,083.56   |
| 454  | AIDS CLUB                 | \$573.12     | \$0.00       | \$0.00        | \$0.74       | \$573.86     | \$0.00       | \$573.86     |
| 456  | ROCKET CLUB               | \$72.52      | \$0.00       | \$0.00        | \$0.09       | \$72.61      | \$0.00       | \$72.61      |
| 457  | ULTIMATE FRISBEE          | \$1,989.88   | \$200.00     | \$(100.00)    | \$2.56       | \$2,092.44   | \$0.00       | \$2,092.44   |
| 503  | NURSES FUND               | \$190.27     | \$0.00       | \$0.00        | \$0.25       | \$190.52     | \$0.00       | \$190.52     |
| 504  | ART SCHOLARSHIP           | \$293.30     | \$0.00       | \$0.00        | \$0.38       | \$293.68     | \$0.00       | \$293.68     |
| 506  | GOODRICH MEMORIAL         | \$91.78      | \$13,000.00  | \$0.00        | \$0.12       | \$13,091.90  | \$0.00       | \$13,091.90  |
| 507  | WELLER FOUNDATION         | \$2,940.77   | \$8,145.00   | \$(4,145.00)  | \$3.79       | \$6,944.56   | \$0.00       | \$6,944.56   |
| 508  | ROBERT MCHUGH SCHOLARSHIP | \$140.78     | \$0.00       | \$0.00        | \$0.18       | \$140.96     | \$0.00       | \$140.96     |
| 509  | WRESTLING SCHOLARSHIP     | \$48.23      | \$0.00       | \$0.00        | \$0.06       | \$48.29      | \$0.00       | \$48.29      |
| 510  | ALAN EMBREE SCHOLARSHIP   | \$301.75     | \$0.00       | \$0.00        | \$0.39       | \$302.14     | \$0.00       | \$302.14     |
| 514  | NORM MCCONNELL SCHOLARSHI | \$6,962.17   | \$0.00       | \$0.00        | \$8.97       | \$6,971.14   | \$0.00       | \$6,971.14   |
| 515  | GENERAL SCHOLARSHIP FUND  | \$598.07     | \$0.00       | \$0.00        | \$0.77       | \$598.84     | \$0.00       | \$598.84     |
| 517  | JEANS FOR CHARITY         | \$83.09      | \$1,080.00   | \$0.00        | \$0.11       | \$1,163.20   | \$0.00       | \$1,163.20   |
| 518  | NEWTOWN EDUCATION FOUNDAT | \$1,036.63   | \$0.00       | \$0.00        | \$1.34       | \$1,037.97   | \$0.00       | \$1,037.97   |
| 520  | PAY IT FORWARD            | \$0.00       | \$0.00       | \$0.00        | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| 600  | ATHLETIC ACCOUNT          | \$18,829.29  | \$100,321.92 | \$(44,532.21) | \$3,277.01   | \$77,896.01  | \$0.00       | \$77,896.01  |
| 601  | GIRLS INDOOR TRACK        | \$2,414.50   | \$0.00       | \$(1,500.00)  | \$3.11       | \$917.61     | \$0.00       | \$917.61     |
| 602  | BOYS SWIM TEAM            | \$822.46     | \$752.00     | \$(353.32)    | \$1.06       | \$1,222.20   | \$0.00       | \$1,222.20   |
| 603  | GIRLS SWIM                | \$3,240.96   | \$2,155.00   | \$(2,802.26)  | \$4.17       | \$2,597.87   | \$0.00       | \$2,597.87   |
| 604  | BOYS TRACK TEAM           | \$3,903.61   | \$0.00       | \$0.00        | \$5.03       | \$3,908.64   | \$0.00       | \$3,908.64   |
| 605  | GIRLS TRACK               | \$898.08     | \$0.00       | \$0.00        | \$1.16       | \$899.24     | \$0.00       | \$899.24     |
| 606  | CHEERLEADERS              | \$263.62     | \$3,500.00   | \$(2,304.25)  | \$0.34       | \$1,459.71   | \$0.00       | \$1,459.71   |
| 607  | FIELD HOCKEY              | \$3,936.20   | \$3,865.75   | \$(3,350.23)  | \$5.07       | \$4,456.79   | \$0.00       | \$4,456.79   |
| 609  | BOYS CROSS COUNTRY        | \$708.75     | \$2,212.00   | \$(1,225.00)  | \$0.91       | \$1,696.66   | \$0.00       | \$1,696.66   |
| 610  | BASEBALL                  | \$(1,668.77) | \$0.00       | \$(1,360.00)  | \$0.00       | \$(3,028.77) | \$0.00       | \$(3,028.77) |
| 611  | BOYS SOCCER               | \$1,524.27   | \$880.00     | \$(305.32)    | \$1.96       | \$2,100.91   | \$0.00       | \$2,100.91   |
| 612  | GIRLS SOCCER              | \$1,405.30   | \$2,340.00   | \$(3,029.70)  | \$1.81       | \$717.41     | \$0.00       | \$717.41     |
| 613  | BOYS INDOOR TRACK         | \$3,039.46   | \$0.00       | \$0.00        | \$3.91       | \$3,043.37   | \$0.00       | \$3,043.37   |
| 614  | VOLLEYBALL                | \$6,402.63   | \$0.00       | \$(408.00)    | \$8.25       | \$6,002.88   | \$0.00       | \$6,002.88   |
| 615  | WEIGHT ROOM FUND          | \$0.00       | \$0.00       | \$0.00        | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| 616  | COLOR GUARD               | \$545.25     | \$0.00       | \$0.00        | \$0.70       | \$545.95     | \$0.00       | \$545.95     |
| 617  | WRESTLING                 | \$9,690.29   | \$0.00       | \$(4,000.00)  | \$(3,940.28) | \$1,750.01   | \$0.00       | \$1,750.01   |
| 618  | DANCE TEAM                | \$2,558.35   | \$0.00       | \$(630.85)    | \$3.30       | \$1,930.80   | \$0.00       | \$1,930.80   |
| 619  | SOFTBALL                  | \$4,397.16   | \$0.00       | \$(872.02)    | \$5.66       | \$3,530.80   | \$0.00       | \$3,530.80   |
| 620  | GIRLS LACROSSE            | \$5,165.99   | \$7,404.00   | \$(6,737.58)  | \$6.65       | \$5,839.06   | \$0.00       | \$5,839.06   |
| 621  | GIRLS BASKETBALL          | \$4,181.16   | \$9,425.00   | \$(11,982.55) | (\$219.61)   | \$1,404.00   | \$0.00       | \$1,404.00   |
| 622  | BOYS TENNIS               | \$913.31     | \$0.00       | \$0.00        | \$1.18       | \$914.49     | \$0.00       | \$914.49     |
| 623  | GIRLS TENNIS              | \$339.73     | \$0.00       | \$0.00        | \$0.44       | \$340.17     | \$0.00       | \$340.17     |
| 624  | GIRLS CROSS COUNTRY       | \$408.49     | \$0.00       | \$0.00        | \$0.53       | \$409.02     | \$0.00       | \$409.02     |
| 626  | NH INTERMURALS            | \$20.55      | \$0.00       | \$0.00        | \$0.03       | \$20.58      | \$0.00       | \$20.58      |
| 627  | GOLF-BOYS                 | \$162.72     | \$0.00       | \$0.00        | \$0.21       | \$162.93     | \$0.00       | \$162.93     |
| 628  | ICE HOCKEY                | \$0.00       | \$0.00       | \$0.00        | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| 629  | BOYS BASKETBALL           | \$2,495.26   | \$1,570.00   | \$(430.03)    | \$3.21       | \$3,638.44   | \$0.00       | \$3,638.44   |
| 630  | GYMNASTICS                | \$2,313.53   | \$0.00       | \$0.00        | \$2.98       | \$2,316.51   | \$0.00       | \$2,316.51   |

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct                                 | Account Name       | Beg. Bal.           | Recpt / JV          | Disb / JV             | Transfers     | End. Bal.           | YTD Payables  | Work Bal            |
|--------------------------------------|--------------------|---------------------|---------------------|-----------------------|---------------|---------------------|---------------|---------------------|
| 631                                  | BOYS LACROSSE      | \$76.11             | \$9,940.00          | \$(1,910.00)          | \$0.10        | \$8,106.21          | \$0.00        | \$8,106.21          |
| 632                                  | UNIFIED SPORTS     | \$5,446.22          | \$2,716.00          | \$(1,472.70)          | \$1,127.01    | \$7,816.53          | \$0.00        | \$7,816.53          |
| 633                                  | VOLLEYBALL-BOYS    | \$5,164.12          | \$740.29            | \$(754.00)            | \$6.65        | \$5,157.06          | \$0.00        | \$5,157.06          |
| 634                                  | GOLF-GIRLS         | \$670.00            | \$0.00              | \$0.00                | \$0.86        | \$670.86            | \$0.00        | \$670.86            |
| 635                                  | E-SPORTS           | \$43.62             | \$0.00              | \$0.00                | \$192.06      | \$235.68            | \$0.00        | \$235.68            |
| 707                                  | 2007 Reunion Fund  | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 708                                  | 2008 Reunion Fund  | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 709                                  | 2009 Reunion Funds | \$17,107.05         | \$0.00              | \$0.00                | \$22.03       | \$17,129.08         | \$0.00        | \$17,129.08         |
| 710                                  | 2010 Reunion Funds | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 711                                  | 2011 REUNION FUNDS | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 712                                  | 2012 REUNION FUNDS | \$940.01            | \$0.00              | \$0.00                | \$1.21        | \$941.22            | \$0.00        | \$941.22            |
| 713                                  | 2013 REUNION FUNDS | \$8,240.82          | \$0.00              | \$0.00                | \$10.61       | \$8,251.43          | \$0.00        | \$8,251.43          |
| 714                                  | 2014 REUNION FUNDS | \$8,686.80          | \$0.00              | \$0.00                | \$11.19       | \$8,697.99          | \$0.00        | \$8,697.99          |
| 715                                  | 2015 REUNION FUNDS | \$1,110.76          | \$0.00              | \$0.00                | \$1.43        | \$1,112.19          | \$0.00        | \$1,112.19          |
| 716                                  | 2016 REUNION FUNDS | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 717                                  | 2017 REUNION FUNDS | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 718                                  | 2018 REUNION FUNDS | \$3,920.02          | \$0.00              | \$0.00                | \$5.05        | \$3,925.07          | \$0.00        | \$3,925.07          |
| 719                                  | 2019 REUNION FUNDS | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        | \$0.00              |
| 720                                  | 2020 REUNION FUNDS | \$0.00              | \$0.00              | \$0.00                | \$1,000.00    | \$1,000.00          | \$0.00        | \$1,000.00          |
| <b>Activity Accounts Grand Total</b> |                    | <b>\$633,583.08</b> | <b>\$353,913.85</b> | <b>\$(174,996.18)</b> | <b>\$0.00</b> | <b>\$812,500.75</b> | <b>\$0.00</b> | <b>\$812,500.75</b> |

GL Accounts

| GL Acct                           | Begin Bal       | Recpt / JV          | Disb / JV           | Transfers             | End Bal       | YTD Payables        | Work Bal      |
|-----------------------------------|-----------------|---------------------|---------------------|-----------------------|---------------|---------------------|---------------|
| 990                               | PETTY CASH      | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        |
| 991                               | CASH ON HAND    | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        |
| 992                               | CHECK ACCOUNT   | \$440,038.56        | \$353,095.11        | \$(174,996.18)        | \$0.00        | \$618,137.49        | \$0.00        |
| 993                               | SAVINGS ACCOUNT | \$193,544.52        | \$818.74            | \$0.00                | \$0.00        | \$194,363.26        | \$0.00        |
| 994                               | INVESTMENTS     | \$0.00              | \$0.00              | \$0.00                | \$0.00        | \$0.00              | \$0.00        |
| <b>General Ledger Grand Total</b> |                 | <b>\$633,583.08</b> | <b>\$353,913.85</b> | <b>\$(174,996.18)</b> | <b>\$0.00</b> | <b>\$812,500.75</b> | <b>\$0.00</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
Principal: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

NEWTOWN MIDDLE SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct | Account Name                 | Beg. Bal.   | Recpt / JV | Disb / JV    | Transfers  | End. Bal.   | YTD Payables | Work Bal    |
|------|------------------------------|-------------|------------|--------------|------------|-------------|--------------|-------------|
| 100  | ACADEMIC ACHIEVEMENT<br>AWAR | (\$100.00)  | \$0.00     | \$0.00       | \$0.00     | (\$100.00)  | \$0.00       | \$(100.00)  |
| 101  | PHYSICAL EDUCATION           | \$135.77    | \$0.00     | \$0.00       | \$0.00     | \$135.77    | \$0.00       | \$135.77    |
| 102  | BAND                         | \$475.62    | \$0.00     | \$0.00       | \$0.00     | \$475.62    | \$0.00       | \$475.62    |
| 103  | BASKETBALL                   | \$24.35     | \$0.00     | \$0.00       | \$0.00     | \$24.35     | \$0.00       | \$24.35     |
| 104  | BOOK FINES                   | \$1,421.87  | \$0.00     | \$0.00       | \$0.00     | \$1,421.87  | \$0.00       | \$1,421.87  |
| 105  | CHORUS                       | \$58.73     | \$0.00     | \$0.00       | \$0.00     | \$58.73     | \$0.00       | \$58.73     |
| 106  | DRAMA                        | \$14,632.42 | \$86.19    | \$(825.00)   | \$0.00     | \$13,893.61 | \$0.00       | \$13,893.61 |
| 107  | FRENCH                       | \$0.00      | \$0.00     | \$0.00       | \$0.00     | \$0.00      | \$0.00       | \$0.00      |
| 108  | FAMILY CONSUMER SCIENCE      | (\$79.49)   | \$0.00     | \$0.00       | \$0.00     | (\$79.49)   | \$0.00       | \$(79.49)   |
| 109  | LIBRARY                      | \$53.14     | \$22.94    | \$0.00       | \$0.00     | \$76.08     | \$0.00       | \$76.08     |
| 110  | MAGAZINE DRIVE               | \$0.00      | \$0.00     | \$0.00       | \$0.00     | \$0.00      | \$0.00       | \$0.00      |
| 111  | NYA                          | \$4,053.41  | \$0.00     | \$0.00       | \$0.00     | \$4,053.41  | \$0.00       | \$4,053.41  |
| 112  | HOLIDAY CARES                | \$35.00     | \$735.00   | \$(1,500.00) | \$765.00   | \$35.00     | \$0.00       | \$35.00     |
| 113  | SCIENCE                      | \$29.83     | \$0.00     | \$0.00       | \$0.00     | \$29.83     | \$0.00       | \$29.83     |
| 114  | SPANISH                      | \$0.00      | \$0.00     | \$0.00       | \$0.00     | \$0.00      | \$0.00       | \$0.00      |
| 115  | STUDENT COUNCIL              | \$4,467.35  | \$0.00     | \$(1,500.00) | \$0.00     | \$2,967.35  | \$0.00       | \$2,967.35  |
| 116  | SUNSHINE                     | \$1,250.82  | \$1,090.00 | \$(1,674.21) | \$0.00     | \$666.61    | \$0.00       | \$666.61    |
| 117  | GRANTS                       | \$0.00      | \$0.00     | \$0.00       | \$0.00     | \$0.00      | \$0.00       | \$0.00      |
| 118  | CROSS COUNTRY                | \$140.00    | \$0.00     | \$0.00       | \$0.00     | \$140.00    | \$0.00       | \$140.00    |
| 120  | 7 GREEN                      | \$382.98    | \$30.00    | \$0.00       | \$0.00     | \$412.98    | \$0.00       | \$412.98    |
| 121  | 7 BLUE                       | \$794.21    | \$0.00     | \$0.00       | \$0.00     | \$794.21    | \$0.00       | \$794.21    |
| 122  | 8 BLUE                       | \$2,184.22  | \$0.00     | \$(400.00)   | \$0.00     | \$1,784.22  | \$0.00       | \$1,784.22  |
| 123  | 8 RED                        | \$2,182.08  | \$0.00     | \$(200.00)   | \$0.00     | \$1,982.08  | \$0.00       | \$1,982.08  |
| 124  | 8 GREEN                      | \$2,991.58  | \$0.00     | \$(200.00)   | \$0.00     | \$2,791.58  | \$0.00       | \$2,791.58  |
| 125  | 7 ORANGE                     | \$131.26    | \$0.00     | \$0.00       | \$0.00     | \$131.26    | \$0.00       | \$131.26    |
| 126  | YEARBOOK                     | \$7,013.76  | \$1,064.00 | \$(137.69)   | \$0.00     | \$7,940.07  | \$0.00       | \$7,940.07  |
| 127  | LITERARY MAGAZINE            | \$965.00    | \$0.00     | \$0.00       | \$0.00     | \$965.00    | \$0.00       | \$965.00    |
| 132  | GENERAL                      | \$3,365.36  | \$821.31   | \$(908.46)   | \$0.00     | \$3,278.21  | \$0.00       | \$3,278.21  |
| 133  | GATES                        | \$284.47    | \$0.00     | \$0.00       | \$0.00     | \$284.47    | \$0.00       | \$284.47    |
| 134  | ART                          | \$713.30    | \$0.00     | \$0.00       | \$0.00     | \$713.30    | \$0.00       | \$713.30    |
| 135  | RETIREMENT FUND              | \$41.66     | \$0.00     | \$0.00       | \$0.00     | \$41.66     | \$0.00       | \$41.66     |
| 139  | 7 RED                        | \$641.90    | \$0.00     | \$120.00     | \$0.00     | \$761.90    | \$0.00       | \$761.90    |
| 140  | SUPPORT ACCOUNT              | \$32,439.54 | \$3,588.88 | \$(193.31)   | (\$765.00) | \$35,070.11 | \$0.00       | \$35,070.11 |
| 141  | ORCHESTRA                    | \$4.29      | \$0.00     | \$0.00       | \$0.00     | \$4.29      | \$0.00       | \$4.29      |
| 143  | SOCIAL STUDIES TEXTS         | \$155.62    | \$0.00     | \$0.00       | \$0.00     | \$155.62    | \$0.00       | \$155.62    |
| 145  | MATH TEXTS                   | \$950.23    | \$0.00     | \$0.00       | \$0.00     | \$950.23    | \$0.00       | \$950.23    |
| 146  | LANGUAGE ARTS TEXTS          | \$77.98     | \$0.00     | \$0.00       | \$0.00     | \$77.98     | \$0.00       | \$77.98     |
| 147  | FOREIGN LANG TEXT            | \$471.90    | \$0.00     | \$0.00       | \$0.00     | \$471.90    | \$0.00       | \$471.90    |
| 148  | MUSIC                        | (\$55.42)   | \$0.00     | \$0.00       | \$0.00     | (\$55.42)   | \$0.00       | \$(55.42)   |
| 151  | BASEBALL                     | \$58.00     | \$0.00     | \$0.00       | \$0.00     | \$58.00     | \$0.00       | \$58.00     |
| 154  | SOFTBALL                     | \$45.63     | \$0.00     | \$0.00       | \$0.00     | \$45.63     | \$0.00       | \$45.63     |
| 161  | INTERACT CLUB                | \$937.97    | \$0.00     | \$46.00      | \$0.00     | \$983.97    | \$0.00       | \$983.97    |
| 169  | 8 PURPLE                     | \$350.91    | \$0.00     | \$0.00       | \$0.00     | \$350.91    | \$0.00       | \$350.91    |
| 170  | HEALTH OFFICE                | \$14.50     | \$0.00     | \$0.00       | \$0.00     | \$14.50     | \$0.00       | \$14.50     |
| 172  | SKI & SNOWBOARD CLUB         | \$3,334.97  | \$2,486.00 | \$(2,019.00) | \$0.00     | \$3,801.97  | \$0.00       | \$3,801.97  |
| 173  | READING                      | \$7.04      | \$0.00     | \$0.00       | \$0.00     | \$7.04      | \$0.00       | \$7.04      |
| 177  | COOKIE DOUGH                 | \$2,814.08  | \$0.00     | \$62.55      | \$0.00     | \$2,876.63  | \$0.00       | \$2,876.63  |
| 178  | JAZZ BAND                    | \$1,132.91  | \$0.00     | \$0.00       | \$0.00     | \$1,132.91  | \$0.00       | \$1,132.91  |
| 179  | CONCERT CHOIR                | \$0.00      | \$0.00     | \$0.00       | \$0.00     | \$0.00      | \$0.00       | \$0.00      |
| 185  | COMPUTER TECH CLUB           | \$91.97     | \$0.00     | \$0.00       | \$0.00     | \$91.97     | \$0.00       | \$91.97     |



NEWTOWN MIDDLE SCHOOL

General Ledger Report

Financial Report

**From Date:** 7/1/2020  
**To Date:** 03/31/2021

**From Acct:** 1  
**To Acct:** 999999

Activity Accounts

| Acct                                 | Account Name              | Beg. Bal.          | Recpt / JV        | Disb / JV           | Transfers     | End. Bal.          | YTD Payables  | Work Bal           |
|--------------------------------------|---------------------------|--------------------|-------------------|---------------------|---------------|--------------------|---------------|--------------------|
| 186                                  | STAFF SHIRTS              | \$23.75            | \$0.00            | \$0.00              | \$0.00        | \$23.75            | \$0.00        | \$23.75            |
| 188                                  | TOM D. SHIRTS             | \$502.00           | \$0.00            | \$0.00              | \$0.00        | \$502.00           | \$0.00        | \$502.00           |
| 189                                  | SCIENCE BOWL              | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 190                                  | MATH TEAM                 | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 191                                  | SPORTS BANQUET            | \$182.73           | \$0.00            | \$0.00              | \$0.00        | \$182.73           | \$0.00        | \$182.73           |
| 192                                  | SOCIAL COMMITTEE          | \$5.27             | \$0.00            | \$0.00              | \$0.00        | \$5.27             | \$0.00        | \$5.27             |
| 193                                  | SOFTBALL/BASEBALL BOOSTER | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 194                                  | Men in Green              | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 195                                  | Umpire Fees               | (\$94.04)          | \$0.00            | \$0.00              | \$0.00        | (\$94.04)          | \$0.00        | (\$94.04)          |
| 196                                  | NATURE'S CLASSROOM        | \$5.95             | \$0.00            | \$0.00              | \$0.00        | \$5.95             | \$0.00        | \$5.95             |
| 197                                  | ROBOTICS                  | \$1,844.25         | \$0.00            | \$0.00              | \$0.00        | \$1,844.25         | \$0.00        | \$1,844.25         |
| 199                                  | Unified Sports            | (\$18.65)          | \$0.00            | \$0.00              | \$0.00        | (\$18.65)          | \$0.00        | (\$18.65)          |
| 200                                  | Be Kind Mural             | \$250.00           | \$0.00            | \$(250.00)          | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| <b>Activity Accounts Grand Total</b> |                           | <b>\$93,823.98</b> | <b>\$9,924.32</b> | <b>\$(9,579.12)</b> | <b>\$0.00</b> | <b>\$94,169.18</b> | <b>\$0.00</b> | <b>\$94,169.18</b> |

GL Accounts

| GL Acct                           | Begin Bal       | Recpt / JV         | Disb / JV         | Transfers           | End Bal       | YTD Payables       | Work Bal      |
|-----------------------------------|-----------------|--------------------|-------------------|---------------------|---------------|--------------------|---------------|
| 990                               | PETTY CASH      | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        |
| 991                               | CASH ON HAND    | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        |
| 992                               | CHECK ACCOUNT   | \$93,794.12        | \$9,924.32        | \$(9,579.12)        | \$94,139.32   | \$0.00             | \$94,139.32   |
| 993                               | SAVINGS ACCOUNT | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        |
| 994                               | INVESTMENTS     | \$0.00             | \$0.00            | \$0.00              | \$0.00        | \$0.00             | \$0.00        |
| <b>General Ledger Grand Total</b> |                 | <b>\$93,794.12</b> | <b>\$9,924.32</b> | <b>\$(9,579.12)</b> | <b>\$0.00</b> | <b>\$94,139.32</b> | <b>\$0.00</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
 Principal: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

REED INTERMEDIATE SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020  
To Date: 03/31/2021

From Acct: 1  
To Acct: 999999

Activity Accounts

| Acct                                 | Account Name             | Beg. Bal.          | Recpt / JV         | Disb / JV            | Transfers     | End. Bal.          | YTD Payables  | Work Bal           |
|--------------------------------------|--------------------------|--------------------|--------------------|----------------------|---------------|--------------------|---------------|--------------------|
| 100                                  | Staff water/General fund | \$570.71           | \$1,125.00         | \$(832.70)           | \$0.00        | \$863.01           | \$0.00        | \$863.01           |
| 113                                  | LIBRARY ACCOUNT          | \$1,600.78         | \$134.70           | \$0.00               | \$0.00        | \$1,735.48         | \$0.00        | \$1,735.48         |
| 114                                  | Reed Interact Club       | \$112.84           | \$0.00             | \$0.00               | \$0.00        | \$112.84           | \$0.00        | \$112.84           |
| 119                                  | RIS STUDENT COUNCIL      | \$1,052.01         | \$0.00             | \$0.00               | (\$600.00)    | \$452.01           | \$0.00        | \$452.01           |
| 120                                  | SOCIAL STUDIES BOOKS     | \$639.97           | \$0.00             | \$0.00               | \$0.00        | \$639.97           | \$0.00        | \$639.97           |
| 121                                  | MATH/SCIENCE BOOKS       | \$1,868.70         | \$10.00            | \$0.00               | \$0.00        | \$1,878.70         | \$0.00        | \$1,878.70         |
| 122                                  | Literacy Center          | \$296.22           | \$0.00             | \$0.00               | \$0.00        | \$296.22           | \$0.00        | \$296.22           |
| 124                                  | SUNSHINE ACCOUNT         | \$1,072.33         | \$0.00             | \$(630.61)           | \$0.00        | \$441.72           | \$0.00        | \$441.72           |
| 125                                  | CACULATOR & TEMPLET ACCT | \$11.02            | \$0.00             | \$0.00               | \$0.00        | \$11.02            | \$0.00        | \$11.02            |
| 127                                  | INTRAMURAL/football      | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 132                                  | CRAFT CLUB               | \$30.07            | \$0.00             | \$0.00               | \$0.00        | \$30.07            | \$0.00        | \$30.07            |
| 134                                  | STUDENT PLANNER ACCOUNT  | \$56.00            | \$16.00            | \$0.00               | \$0.00        | \$72.00            | \$0.00        | \$72.00            |
| 136                                  | Yearbook Account         | \$4,701.07         | \$2,275.75         | \$(1,896.20)         | \$0.00        | \$5,080.62         | \$0.00        | \$5,080.62         |
| 140                                  | 5TH & 6TH GRADE BAND     | \$916.70           | \$1,411.00         | \$(2,100.00)         | \$0.00        | \$227.70           | \$0.00        | \$227.70           |
| 143                                  | Health                   | \$58.26            | \$0.00             | \$0.00               | \$0.00        | \$58.26            | \$0.00        | \$58.26            |
| 144                                  | PRINCIPAL'S ACCOUNT      | \$130.58           | \$0.00             | \$0.00               | \$0.00        | \$130.58           | \$0.00        | \$130.58           |
| 145                                  | Retirement Fund          | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 148                                  | CHORUS ACCOUNT           | \$2.42             | \$0.00             | \$0.00               | \$0.00        | \$2.42             | \$0.00        | \$2.42             |
| 150                                  | ORCHESTRA                | \$425.26           | \$0.00             | \$0.00               | \$0.00        | \$425.26           | \$0.00        | \$425.26           |
| 155                                  | TECHNOLOGY               | \$81.00            | \$0.00             | \$0.00               | \$0.00        | \$81.00            | \$0.00        | \$81.00            |
| 156                                  | TEXTBOOKS                | \$105.90           | \$0.00             | \$0.00               | \$0.00        | \$105.90           | \$0.00        | \$105.90           |
| 159                                  | Coke Cola account        | \$41.08            | \$0.00             | \$0.00               | \$0.00        | \$41.08            | \$0.00        | \$41.08            |
| 162                                  | LIBRARY /LOST BOOK ACCT  | \$304.20           | \$99.95            | \$0.00               | \$0.00        | \$404.15           | \$0.00        | \$404.15           |
| 168                                  | Ski Club                 | \$721.02           | \$0.00             | \$355.00             | \$0.00        | \$1,076.02         | \$0.00        | \$1,076.02         |
| 171                                  | 6TH GRADE FIELD TRIPS    | \$233.62           | \$1,200.00         | \$0.00               | \$0.00        | \$1,433.62         | \$0.00        | \$1,433.62         |
| 172                                  | 5TH GRADE FIELD TRIPS    | \$4,054.21         | \$1,400.00         | \$0.00               | \$0.00        | \$5,454.21         | \$0.00        | \$5,454.21         |
| 173                                  | Miscellaneous            | \$351.68           | \$0.00             | \$0.00               | \$0.00        | \$351.68           | \$0.00        | \$351.68           |
| 175                                  | Student Productions      | \$2,577.31         | \$0.00             | \$(580.00)           | \$0.00        | \$1,997.31         | \$0.00        | \$1,997.31         |
| 176                                  | Charity /Donations       | \$207.87           | \$4,664.42         | \$(5,112.59)         | \$600.00      | \$359.70           | \$0.00        | \$359.70           |
| 179                                  | Trout Release            | \$78.17            | \$0.00             | \$0.00               | \$0.00        | \$78.17            | \$0.00        | \$78.17            |
| 180                                  | Odyssey of the Mind      | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        | \$0.00             |
| 181                                  | cluster activities       | \$793.01           | \$4,511.00         | \$(4,636.00)         | \$0.00        | \$668.01           | \$0.00        | \$668.01           |
| <b>Activity Accounts Grand Total</b> |                          | <b>\$23,094.01</b> | <b>\$16,847.82</b> | <b>\$(15,433.10)</b> | <b>\$0.00</b> | <b>\$24,508.73</b> | <b>\$0.00</b> | <b>\$24,508.73</b> |

GL Accounts

| GL Acct                           | Begin Bal    | Recpt / JV         | Disb / JV          | Transfers            | End Bal       | YTD Payables       | Work Bal           |
|-----------------------------------|--------------|--------------------|--------------------|----------------------|---------------|--------------------|--------------------|
| 990                               | Petty Cash   | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00             |
| 991                               | Cash On Hand | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00             |
| 992                               | Checking     | \$23,094.01        | \$16,847.82        | \$(15,433.10)        | \$0.00        | \$24,508.73        | \$24,508.73        |
| 993                               | Savings      | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00             |
| 994                               | Investments  | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00             |
| <b>General Ledger Grand Total</b> |              | <b>\$23,094.01</b> | <b>\$16,847.82</b> | <b>\$(15,433.10)</b> | <b>\$0.00</b> | <b>\$24,508.73</b> | <b>\$24,508.73</b> |

**REED INTERMEDIATE SCHOOL**

**General Ledger Report**

**Financial Report**

|                   |            |
|-------------------|------------|
| <b>From Date:</b> | 7/1/2020   |
| <b>To Date:</b>   | 03/31/2021 |

|                   |        |
|-------------------|--------|
| <b>From Acct:</b> | 1      |
| <b>To Acct:</b>   | 999999 |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_  
Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Reed Intermediate - Boilers and Lighting Upgrade

|               | GreenLeaf Energy | Automated Building Systems | Difference    |
|---------------|------------------|----------------------------|---------------|
| Lighting      | \$ 428,905.33    | \$ 475,129.00              | \$ 46,223.67  |
| Heating Plant | \$ 497,220.00    | \$ 494,368.00              | \$ (2,852.00) |
| Total Cost    | \$ 926,125.33    | \$ 969,497.00              | \$ 43,371.67  |



**Main Office**

126 Kreiger Lane

Glastonbury, Connecticut 06033

TEL 860.657.9257 FAX 860.657.3135 www.absddc.com

Southborough, Massachusetts • Braintree, Massachusetts

Licenses: CT E1-125715, CT S1-389041, MA 20987A

April 30, 2021

Newtown Public Schools  
3 Primrose Street  
Newtown, CT 06470

Attn: Mr. Robert Gerbert, PE - Director of Facilities

Re: Reed Intermediate School Energy Conservation Project 2021

Dear Bob,

Thank you for allowing ABS the opportunity to submit this proposal. Please review and should you have any questions please let me know.

ABS is confident that we can provide a complete and functional lighting upgrade at Reed Intermediate School. ABS and Newtown Schools have had a long and successful relationship and please be confident that ABS will deliver a quality installation based on past performances. As you know ABS has successfully completed the same type of projects at four other Newtown Schools, Middle Gate Elementary summer of 2016, Newtown Middle School summer of 2019, Newtown High and Hawley Elementary summer of 2020.

ABS is proposing a turnkey energy efficiency proposal at Reed Intermediate School that will:

- Enhance the learning environment with better quality of light and visual comfort
- Reduce long-term utility expenses while hedging against rising utility costs
- Reduce O&M expenses through LED technology with longer life
- Provide sustainability benefits and reduce carbon footprint
- Pay for itself with the savings generated

\*Eversource is offering a "Savings is Essential" enhanced incentive for projects signed by June 30, 2021 and installed by November 30, 2021.

LED is now considered standard lighting, with high market penetration due to greater efficiency and long-term performance. **Utility incentives for LED lighting are expected to end after 2021.** The proposed LED fixtures last up to 5-10 times longer than the existing fluorescent fixtures and require virtually no maintenance, while using a fraction of energy and offering superior light output. The fixtures furnish a 5-10 year manufacturer's warranty and ABS provides a 1-year service warrantee.

If you wish to move forward, we will need to submit the project to Eversource to secure the confirmed incentive amount and Letter of Agreement. ABS will process all paperwork on your behalf.

Details are provided on the following pages, any questions let me know.

## NEWTOWN PUBLIC SCHOOLS

### REED INTERMEDIATE SCHOOL - ENERGY CONSERVATION PROJECT PRICING

#### ABS ENERGY BOX \*\*

| Newtown Reed Intermediate School |   | Installed Cost   | Total Energy Savings | Operation & Maint. Savings | Estimated Incentive | Net Cost         | Payback    |
|----------------------------------|---|------------------|----------------------|----------------------------|---------------------|------------------|------------|
| ECM#                             | Proposed Measures                               |                  |                      |                            |                     |                  |            |
| ECM-1                            | Lighting - Tier 2 with Controls                 | \$475,129        | \$48,354             | \$18,780                   | \$170,661           | \$304,468        | 4.5        |
| ECM-3                            | New Gas Condensing Boilers Including DHW Boiler | \$494,368        | \$28,212             | \$8,000                    | \$64,000            | \$437,580        | 12.3       |
|                                  | See Additional Options listed below             |                  |                      |                            |                     |                  |            |
| <b>TOTALS</b>                    |   | <b>\$969,497</b> | <b>\$76,566</b>      | <b>\$26,780</b>            | <b>\$234,661</b>    | <b>\$734,836</b> | <b>7.1</b> |

**\*\* Disclaimer:**

Any incentive and/or energy savings numbers referenced in this proposal are estimates only and should not be interpreted as a commitment to pay incentives for any referenced project. Estimates are made based on information provided by the Participant, vendors providing services for the Participant, or other sources, and are not guaranteed to be error-free. Figures may change due to program changes, calculation errors, inaccurate project data discovered through pre-inspection, or for any other reason. Only a Letter of Agreement (LOA) signed by CL&P Management AND counter-signed by the program Participant is considered to be a valid estimation of incentives. The final incentive for a project is dependent on multiple factors including the actual installed equipment, costs, and energy savings so any change in project parameters may result in a change in incentives.

#### ABS Utility Energy Savings\*\* – Gas (CCF) and Electric (kW & kWh)

| Newtown Reed Intermediate School |   | Electricity Savings |                |                 | Natural Gas   |                 |
|----------------------------------|---|---------------------|----------------|-----------------|---------------|-----------------|
| ECM#                             | Proposed Measures                               | kW                  | kWh/yr.        | \$/yr.          | CCF           | \$/yr.          |
| ECM-1                            | Lighting - Tier 2 with Controls                 | 121.8               | 284,435        | \$48,354        |               |                 |
| ECM-3                            | New Gas Condensing Boilers Including DHW Boiler |                     |                |                 | 25,647        | \$28,212        |
|                                  | See Additional Options listed below             |                     |                |                 |               |                 |
| <b>TOTALS</b>                    |   |                     | <b>305,747</b> | <b>\$51,977</b> | <b>25,647</b> | <b>\$28,212</b> |

**\*\* Disclaimer:**

Any incentive and/or energy savings numbers referenced in this proposal are estimates only and should not be interpreted as a commitment to pay incentives for any referenced project. Estimates are made based on information provided by the Participant, vendors providing services for the Participant, or other sources, and are not guaranteed to be error-free. Figures may change due to program changes, calculation errors, inaccurate project data discovered through pre-inspection, or for any other reason. Only a Letter of Agreement (LOA) signed by CL&P Management AND counter-signed by the program Participant is considered to be a valid estimation of incentives. The final incentive for a project is dependent on multiple factors including the actual installed equipment, costs, and energy savings so any change in project parameters may result in a change in incentives.

### **Scope of Work Overview**

Based on our multiple site visits, review of the existing mechanical and plumbing plans of Reed Intermediate School and our discussions regarding ABS's design approach the following is our proposal. The intention of this proposal is to provide a complete turn-key installation of the scope of work provided and also secure the utility incentive thru Eversource on behalf of Newtown Public Schools.

Reed Intermediate School is a two story structure with 165,000 square foot of condition space used as a school for 5th and 6th graders located in the town of Newtown. There are approximately 650 students with about 200 staff. Building was built in 2002.

As part of the following scope of work ABS will submit required paperwork to Eversource on the behalf of Newtown public schools, for any and all utility incentives that may be available for this project. This includes all energy saving associated with the boiler, lighting and controls upgrades.

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### **BOILER ROOM**

**Existing:** The building is heated by 2 standard gas fired HB Smith CR2-OA hot water boilers (rated at 4853 MBH), the delivery system uses 2 (40 HP) Baldor Pumps with VFDs. There are 2 gas fired PowerFlame Burners rated at 4853 MBH each. Existing Boilers are lead lag boilers. These boilers are also used for Domestic Hot Water during the heating season which feed 4 TR-60 (60 Gallon storage tanks). During the non-heating season there is one HB Smith hot water boiler rated at 1342 MBH.

#### **New Work:**

Demolition – removal of the existing boilers, main pumps, injection pumps, hot water tanks and hot water pumps. All equipment will be “safed-off”, disconnected, removed from site and properly disposed of. Required state notification paperwork of boiler being removed from service will be done. Waste recycling program will be followed – cardboard, metal separation at construction site.

Two (2) New Aerco 4000 series boiler will be provided, 8 MBH total. The two new boilers will be sized to provide 70% redundancy. Motorized boiler isolation valves will be included to increase pumping efficiency.

New high efficiency hot water circulation pumps will be provided (primary/secondary pumping), two new boiler pumps and two new system pumps will be provided and install. New circulating pumps will be installed with two new circuit setters on boiler water piping.

Domestic hot water will be provide by two (2) new indirect water tanks and will match the existing capacity. Also provides and installed will be two new circuit setters on domestic hot water supply piping.

New high efficiency condensing boilers will have a new flue system for boilers. The existing chimney will be reused with an insert chimney liner, designed specifically for the new high efficiency condensing boilers. Also included will be the required condensate neutralizers.

Boiler Room continued.....

Gas piping and gas venting will be connected to new boilers as required and new gas regulator will be provided as required for the new Aereco boilers.

All new hot water piping will have new pipe insulation. Minor insulation repair to existing piping will also be included.

Electrical work, demolition and safe off of existing equipment and new work will be included. All power wiring and control wiring will be provided.

Equipment and pipe labeling will be furnished and install.

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## **LIGHTING**

The lighting upgrade will reduce electric and O&M expenses by an estimated \$67,134 annually, and yield a 18% ROI and 4.5 year year payback, while hedging against rising energy costs and virtually eliminating lighting maintenance costs.

### **Lighting Scope of Work**

Includes engineering, furnishing, installing and commissioning the systems as described in this scope of work as well as lifts, recycling and disposal of all material.

LED lighting package with controls using Philips "SpaceWise DT" wireless technology and new DayBrite fixtures with integral sensors that will be programmed for dimming, occupancy control, and advanced grouping with dwell time. The granular dimming and dwell time features allows for a more soothing transition of light levels that is comfortable to occupants. The fixtures will be trimmed to a set wattage to provide more savings and utility incentives.

Upgrade 2,449 interior fluorescent and 38 exterior metal halide fixtures LED fixtures and/or retrofit kits.

### **Fixtures with Controls**

- 2x2 and 2x4 recessed troffers will be upgraded to DayBrite FluxGrid architectural troffer fixtures with sensors

*Note: other brands may not allow for grouping of fixtures, which is crucial in classroom settings, where you want all fixtures to dim up and down uniformly to prevent distraction).*

- High bay fixtures in the gyms will also be upgraded to DayBrite high bay fixtures with sensors
- Recessed downlights will be upgraded with LED downlight retrofit kits that replace the guts of the existing fixture and provide the aesthetics of a new fixture, and have adjustable lumen and color temperature options.



**Fixtures without Controls**

- Linear strip, wrap, and cove lighting fixtures will be upgraded with LED bar kits, which offer a cost-effective solution for upgrading fixtures in low-use areas, areas where aesthetics are not important, or linear architectural fixtures in cove lighting. An advantage to using bar kits over using LED tubes is that they do not use existing ballasts or tombstones which tend to fail over time.
- Exterior fixtures; Pole mounted area lights will be upgraded to new LED fixtures, architectural wall packs and flood lights at the main entrance will have LED retrofit kits to preserve the aesthetics, acorn post-top fixtures will not be upgraded because we were told they are LED.
- The proposal *does* include dimmer switches in the class rooms, 90 dimmer switches are included.

Listing of lighting fixtures to be upgraded as part of this project.

| Code | Qty Before | Description Before            | Watts | Qty After | LED Description After           | Set Watts | Manufacturer | Product ID                   |
|------|------------|-------------------------------|-------|-----------|---------------------------------|-----------|--------------|------------------------------|
| A8   | 230        | 8" Recessed Can               | 56    | 230       | 8" Recessed Can Retrofit        | 12        | Espen        | VEKR8D/9T/27W-10V            |
| A10  | 216        | 10" Recessed Can              | 56    | 216       | 10" recessed can retrofit       | 23        | Espen        | VEKR9.5D/9T/40W-10V          |
| B    | 416        | 2x2 Troffer                   | 30    | 416       | 2x2 Troffer w Integrated Sensor | 23        | Day-Brite    | 2FGG38L835-2-D-UNV-DIM-SWZDT |
| C    | 1,249      | 2x4 Troffer                   | 89    | 1,249     | 2x4 Troffer w Integrated Sensor | 25        | Day-Brite    | 2FGG43L835-4-D-UNV-DIM-SWZDT |
| D    | 30         | 2-Lamp 2' Cove Light          | 20    | 30        | 2-Lamp 2' Bar Kit               | 20        | Espen        | VEKM-L22F/840                |
| E    | 52         | 2-Lamp 3' Cove Light          | 32    | 52        | 2-Lamp 3' Bar Kit               | 32        | Espen        | VEKM-L32F/840                |
| F    | 110        | 2-Lamp 4' Cove Light or Strip | 27    | 110       | 2-Lamp 4' Bar Kit               | 27        | Espen        | VEKM-L42F/840                |
| G    | 55         | 4-Lamp 4' Wrap or Strip       | 110   | 55        | 4-Lamp 4' Bar Kit               | 51        | Espen        | VEKM-L44F/840                |
| H    | 30         | T5 High Bay                   | 234   | 30        | High Bay w Integrated Sensor    | 123       | Day-Brite    | FBY24L840-UNV-SNH200         |
| I    | 28         | 2-Lamp 12" Drum               | 28    | 28        | 12" Drum Fixture                | 11        | Sunpark      | DCO12D-2G-11W-4000K          |
| J    | 24         | Pole Mounted Area Light       | 120   | 24        | Pole Mounted Area Light         | 75        | Alphalite    | ALBE-75/40K MSPM             |
| K    | 5          | Architectural Wall Pack       | 56    | 5         | Retrofit Kit (2)                | 12        | Alphalite    | DXR-ML-12W                   |
| L    | 4          | Architectural Flood Light     | 190   | 4         | Retrofit Kit (2)                | 50        | Disruptive   | DXR-ML-50W                   |
| M    | 26         | LED Acorn Post Top            | 150   | 26        | No Change - Already LED         |           |              |                              |
| N    | 25         | Architectural Fixture         | 36    | 25        | No Change                       |           |              |                              |
|      | 2,500      | Total Fixtures                |       | 2,449     | Total Upgrades                  |           |              |                              |
| O    |            |                               |       | 1         | Lighting Controls               |           | Philips      | Philips SpaceWise DT         |
|      |            |                               |       | 1         | Programming Tool                |           | Phillips     | Philips Programming Tool     |
|      |            |                               |       | 1         | Commissioning of Fixtures       |           | ABS          | Commissioning of Fixtures    |
| P    |            |                               |       | 90        | Dimmer Switches (Adder)         |           | Philips      | UID8451/10                   |

Link to Spec Sheets for lighting products

<https://www.dropbox.com/sh/x4xytubcrmwhj3p/AAAu5MI4rneqF-U7MtJ3PDPea?dl=0>

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## **CONTROLS**

The intention is to have the new boiler plant equipment connected and controlled via the existing Alerton Controls Energy Management System.

The Lighting Upgrade System will not be connected to the existing Alerton Control System.

Boiler Room – new boilers (2), circulating pumps (4) and associated equipment will be tied into and controlled via the existing Alerton Energy Management System for Reed School.

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## **ADDITIONAL OPTIONS:**

Upgrade existing global controller to most current global controller.

**ADDITIONAL COST \$6,780.00**

Stamped engineered, mechanical design build project documents will be provided by a licensed engineer in the state of Connecticut. Actual building load calculations will be performed to determine the required heating load.

**ADDITIONAL COST \$7,500.**

### **Boiler Room**

It is assumed that all existing shut off valves work and that draining and filling of heating hot water piping will not be required. Should draining, filling and venting of the heating hot water system be needed (limited to one time draining, filling and venting).

**ADDITIONAL COST \$4,900.**

The existing piping behind the boiler has a “bull headed” tee arrangement which is not an approved re-pipe return header to eliminate bullhead Tee arrangement. This decreases flow and is probably against code.

This includes draining, re-piping, two new lug valves, filling and one round of bleeding.

**ADDITIONAL \$7500.**

Third party commission agent will review design documents and inspect installation, operation and functionality of equipment installed per the scope of work provided.

**ADDITIONAL COST \$3,800.**

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Clarifications:

- Schedule of work will be during the summer school break.
- Domestic hot water will be shut off to the school during this project, no temporary hot water is included.
- DAS contract 18PSX 0104 service prevailing wage rates apply to all work associated with this project.
- Materials cost are of concern regarding price escalation by suppliers. ABS reserves the right to update the materials pricing at the time of acceptance of this proposal.
- Based on the age of the building it is assumed that no asbestos abatement is required. No asbestos abatement is included as part of this proposal. All hazardous materials are the responsibility of the owner.
- Scope of work is limited to the scope of work as outlined above.
- Permits will be filed for all required work, mechanical and electrical. Permit "fees" are assumed to be waived for this work.
- No overtime labor is included.
- No life safety/fire alarm system work is included as part of this proposal. Any smoke detectors, heat detectors, etc. components are not included.
- Parking and staging area is assumed to be available at rear of building close to the mechanical room parking area.
- No painting is included.
- No roofing is included.
- No any costs associated with completion dates.

Again, we appreciate the opportunity to submit this proposal and also look forward to reviewing the details of the scope of work, utility incentive and ABS's approach to this exciting project.

Bob, I trust this proposal addresses your needs. If you have any questions related to this offering please give me a call. Thank you again for this opportunity and your continued business.

Approved by: \_\_\_\_\_ and/or P.O. # \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Sincerely,

*Jack Haggett*

Jack Haggett  
Automated Building Systems, Inc.

### Terms & Conditions

**The information contained in this proposal is proprietary and confidential to Automated Building Systems, Inc. and is offered solely for your own use and evaluation. We intend to maintain the confidentiality of any information you have provided us, and we require that this proposal be kept in strict confidence and that it not be disclosed to any outside party for any other purpose.**

1. Project services provided under this agreement will be performed during normal working hours unless otherwise noted. Normal working hours are defined as 7:00am to 3:30pm, Monday through Friday inclusive, excluding holidays.
2. Reasonable and **safe** means of access to the equipment being serviced shall be provided to Automated Building Systems. Automated Building Systems shall be permitted to start and stop all equipment necessary to perform its services.
3. The guarantees and services provided under the scope of this agreement are conditioned upon the Client properly operating and maintaining the system. Client will do so in accordance with industry accepted practices.
4. Client agrees to pay invoices within thirty (30) days of receipt. Automated Building Systems reserves the right to cancel this and/or stop work under this agreement without notice, should payment become ninety (90) days or more delinquent.
5. Client agrees to pay in advance for material, equipment and engineering costs necessary for the start of the project.
6. It is understood and agreed to that this project is not subject to any retainage.
7. Automated Building Systems shall not be liable for any loss, delay, injury or damage that may be caused by circumstances beyond its control including, but not restricted to acts of God, war, civil commotion, acts of government, fire, theft, corrosion, flood, lightning, power fluctuation, freeze-ups, strikes, lockouts, differences with workmen, riots, explosions, quarantine restrictions, delays in transportation, fuel, labor or materials, or malicious mischief.
8. In no event shall Automated Building Systems be liable for business interruption losses or consequential or speculative damages, but this sentence shall not relieve Automated Building Systems of liability for damage to property or injury to persons resulting from accidents caused directly by the negligence of Automated Building Systems in performance or failure of its obligations under this agreement.
9. Automated Building Systems shall warrant the ALERTON control system to the extent that all hardware/software repairs, modifications, revisions, and/or changes must be performed by Automated Building Systems. Any unauthorized hardware/software repairs, modifications, revisions, and/or changes will void the Automated Building Systems warranty, (if applicable).
10. In the unlikely event of failure to perform its obligations, Automated Building Systems liability is limited to repair or replacement at its option and such shall be Client's sole remedy. Under no circumstances will Automated Building Systems be responsible for loss of use, loss of profits, increased maintenance or operating costs, claims of clients or client's tenants, or any special, indirect or consequential damages.



*A Practical Energy Management Solution*

## **Newtown Reed Intermediate**

**Enhanced Lighting, Aerco Boiler, Indirect Water Heaters, & Pumps/Motors/VFDs**

**3 Trades Ln**

**Newtown, CT 06470**

**5/12/2021**

**Presented By:**

**Felipe Siebrecht**

**(203) 917-8024**



## Initial Proposal

Customer is presented economics based on E.C. scope

## Measure Verification

P.M. verifies audit before utility submission

## Utility Submission

P.D. submits data to utility. Often requires utility pre- inspection

## Order Material

P.M. will schedule install with customer when E.T.A. is known

## Install Project

P.M. will oversee licensed contractors through installation

## Final Utility Paperwork

P.D. submits final data to utility. Often requires a post-inspection

### Contacts Going Forward

|                           |                   |  |
|---------------------------|-------------------|--|
| Energy Consultant (E.C.): | Felipe Siebrecht  | (203) 917-8024<br>fsiebrecht@greenleafenergy.com |
| Project Developer (P.D.): | Matthew Trager    | (475) 655-7303<br>mtrager@greenleafenergy.com    |
| Program Manager:          | Michael Mastriano | (475) 655-7285<br>mmastriano@greenleafenergy.com |
| Project Manager (P.M.):   | Gordon Yocher     | (203) 906-8545<br>gyocher@greenleafenergy.com    |



# Retrofit Overview

Your facility will not only benefit from a large reduction in operating costs, but its appearance will improve. The new equipment will increase the color-rendering index of your current lighting system. This will make colors more vivid and true.

Weekly Operating Hours: Various

Cost of Electricity | \$ 0.17

Cost of Gas | \$ 0.90

| Pre Fixture      | Qty | Watts | Post Fixture                 | Qty | Watts | kWh Savings | \$ Savings   |
|------------------|-----|-------|------------------------------|-----|-------|-------------|--------------|
| 2F32T8 NPB       | 7   | 60    | 2 Lamp 4' LED w/ Driver      | 7   | 25    | 369         | \$ 70.87     |
| 3F32T8 NPB       | 369 | 88    | LIT 2BLT4R 2x4 30L Retro v   | 369 | 16.1  | 38,671      | \$ 7,147.95  |
| 3F32T8 NPB       | 9   | 88    | LIT 2BLT4R 2x4 30L Retro v   | 9   | 16.1  | 1,007       | \$ 185.58    |
| Additional Labor | 22  | 0     | Remove existing ceiling sens | 22  | 0     | 0           | \$ -         |
| Additional Labor | 11  | 0     | Remove existing switch and   | 11  | 0     | 0           | \$ -         |
| Additional Labor | 9   | 0     | Remove existing switches ar  | 9   | 0     | 0           | \$ -         |
| Add Sensor       | 5   | 0     | Wall Sensor                  | 5   | 0     | 0           | \$ -         |
| 2F40 Biax        | 10  | 72    | LIT 2BLT2 2x2 20L New w/ \$  | 10  | 11.62 | 1,998       | \$ 369.20    |
| Add Control      | 44  | 0     | nLight AIR Switch/Dimmer     | 44  | 0     | 0           | \$ -         |
| 2F17T8 NPB       | 38  | 37    | LIT 2BLT2R 2x2 20L Retro v   | 38  | 11.2  | 3,467       | \$ 701.43    |
| 2F17T8 NPB       | 26  | 37    | LIT 2BLT2R 2x2 20L Retro v   | 26  | 11.2  | 2,372       | \$ 479.92    |
| Add New          | 22  | 0     | New switch plate             | 22  | 0     | 0           | \$ -         |
| 2F32T8 NPB       | 7   | 60    | 2 Lamp 4' LED w/ Driver      | 7   | 25    | 556         | \$ 106.77    |
| 4F32T8 NPB       | 5   | 112   | 4 Lamp 4' LED w/ Driver      | 5   | 49    | 807         | \$ 156.67    |
| 4F32T8 NPB       | 3   | 112   | LIT 2BLT4R 2x4 30L Retro v   | 3   | 16.1  | 676         | \$ 127.51    |
| 4F32T8 NPB       | 1   | 112   | LIT 2BLT4R 2x4 30L Retro v   | 1   | 16.1  | 225         | \$ 42.50     |
| 3F32T8 NPB       | 731 | 88    | LIT 2BLT4R 2x4 30L Retro v   | 731 | 16.1  | 83,391      | \$ 15,395.89 |
| 3F32T8 NPB       | 72  | 88    | LIT 2BLT4R 2x4 30L Retro v   | 72  | 16.1  | 9,601       | \$ 1,769.97  |
| Additional Labor | 117 | 0     | Additional Labor 3           | 117 | 0     | 0           | \$ -         |
| Additional Labor | 5   | 0     | Additional Labor 5           | 5   | 0     | 0           | \$ -         |
| Additional Labor | 39  | 0     | Remove existing ceiling sens | 39  | 0     | 0           | \$ -         |
| Additional Labor | 20  | 0     | Remove existing switch and   | 20  | 0     | 0           | \$ -         |
| Additional Labor | 42  | 0     | Remove existing switches ar  | 42  | 0     | 0           | \$ -         |
| Add Sensor       | 10  | 0     | Wall Sensor                  | 10  | 0     | 0           | \$ -         |
| 26w PL H         | 1   | 56    | SYL RT8 23w                  | 1   | 23    | 95          | \$ 20.21     |
| 2F40 Biax        | 20  | 72    | LIT 2BLT2 2x2 20L New w/ \$  | 20  | 11.62 | 3,997       | \$ 738.40    |
| 2F40 Biax        | 11  | 72    | LIT 2BLT2 2x2 20L New w/ \$  | 11  | 11.62 | 2,198       | \$ 406.12    |
| Add Control      | 22  | 0     | nLight AIR Fixture Mount Se  | 22  | 0     | 0           | \$ -         |
| Add Control      | 8   | 0     | nLight AIR Fixture Mount Se  | 8   | 0     | 0           | \$ -         |
| Add Control      | 117 | 0     | nLight AIR Switch/Dimmer     | 117 | 0     | 0           | \$ -         |
| 4F25T8 NPB       | 3   | 88    | 4 Lamp 3' LED w/ Driver      | 3   | 44    | 365         | \$ 74.12     |
| 2F17T8 NPB       | 176 | 37    | LIT 2BLT2R 2x2 20L Retro v   | 176 | 11.2  | 12,959      | \$ 2,621.72  |
| 2F17T8 NPB       | 60  | 37    | LIT 2BLT2R 2x2 20L Retro v   | 60  | 11.2  | 5,049       | \$ 1,021.46  |
| Add New          | 38  | 0     | New switch plate             | 38  | 0     | 0           | \$ -         |
| 4F54T5 HPB       | 30  | 234   | MXL BLHE 17L                 | 30  | 135   | 8,688       | \$ 1,594.31  |
| 4F32T8 NPB       | 32  | 112   | 4 Lamp 4' LED w/ Driver      | 32  | 49    | 1,869       | \$ 373.54    |
| Already LED      | 27  | 0     | No Change                    | 27  | 0     | 0           | \$ -         |
| 150w MH          | 4   | 190   | 74w LED PIP Flood T          | 4   | 74    | 2,027       | \$ 366.29    |

# Retrofit Overview

Your facility will not only benefit from a large reduction in operating costs, but its appearance will improve. The new equipment will increase the color-rendering index of your current lighting system. This will make colors more vivid and true.

|                     |         |
|---------------------|---------|
| Cost of Electricity | \$ 0.17 |
|---------------------|---------|

|                         |         |
|-------------------------|---------|
| Weekly Operating Hours: | Various |
|-------------------------|---------|

|             |         |
|-------------|---------|
| Cost of Gas | \$ 0.90 |
|-------------|---------|

| Pre Fixture      | Qty | Watts | Post Fixture                | Qty | Watts | kWh Savings | \$ Savings  |
|------------------|-----|-------|-----------------------------|-----|-------|-------------|-------------|
| Additional Labor | 23  | 0     | Additional Labor 5          | 23  | 0     | 0           | \$ -        |
| Additional Labor | 5   | 0     | Additional Labor 6          | 5   | 0     | 0           | \$ -        |
| 13w PL V         | 5   | 30    | FUL Rectangle 15w           | 5   | 15    | 328         | \$ 92.99    |
| 26w PL H         | 26  | 56    | FUL Round 15w               | 26  | 15    | 4,656       | \$ 985.54   |
| 20w LED          | 20  | 20    | No Change                   | 20  | 20    | 0           | \$ -        |
| 36w PL H         | 4   | 37    | G.C. 9w OMNI BYP (Single l  | 4   | 9     | 489         | \$ 98.09    |
| 2F30 Biax        | 6   | 63    | FUL Rectangle 9w            | 6   | 9     | 1,415       | \$ 265.28   |
| 200w Induction   | 22  | 215   | RAB 78w Area                | 22  | 75.9  | 13,367      | \$ 2,362.90 |
| 2F32T8 NPB       | 22  | 60    | 2 Lamp 4' LED w/ Driver     | 22  | 25    | 2,103       | \$ 414.09   |
| 4F32T8 NPB       | 16  | 112   | 4 Lamp 4' LED w/ Driver     | 16  | 49    | 1,539       | \$ 307.65   |
| 26w PL H         | 20  | 56    | SYL RT8 23w                 | 20  | 23    | 2,065       | \$ 457.96   |
| 2F32T8 NPB       | 30  | 60    | 2 Lamp 4' LED w/ Driver     | 30  | 25    | 1,749       | \$ 344.46   |
| 26w PL H         | 21  | 56    | SYL RT8 23w                 | 21  | 23    | 1,155       | \$ 256.03   |
| 2F17T8 NPB       | 2   | 37    | 2 Lamp 2' LED w/ Driver     | 2   | 18    | 63          | \$ 13.90    |
| 2F25T8 NPB       | 12  | 47    | 2 Lamp 3' LED w/ Driver     | 12  | 21    | 520         | \$ 107.20   |
| 2F32T8 NPB       | 45  | 60    | 2 Lamp 4' LED w/ Driver     | 45  | 25    | 2,548       | \$ 501.77   |
| 4F32T8 NPB       | 2   | 112   | 4 Lamp 4' LED w/ Driver     | 2   | 49    | 210         | \$ 41.96    |
| 26w PL H         | 36  | 56    | SYL RT8 23w                 | 36  | 23    | 1,950       | \$ 432.38   |
| 4F25T8 NPB       | 2   | 88    | 4 Lamp 3' LED w/ Driver     | 2   | 44    | 147         | \$ 31.20    |
| 2F17T8 NPB       | 11  | 37    | 2 Lamp 2' LED w/ Driver     | 11  | 18    | 339         | \$ 74.33    |
| 2F25T8 NPB       | 28  | 47    | 2 Lamp 3' LED w/ Driver     | 28  | 21    | 1,180       | \$ 243.30   |
| 2F32T8 NPB       | 5   | 60    | 2 Lamp 4' LED w/ Driver     | 5   | 25    | 286         | \$ 56.36    |
| 4F32T8 NPB       | 21  | 112   | 4 Lamp 4' LED w/ Driver     | 21  | 49    | 2,231       | \$ 446.05   |
| Additional Labor | 13  | 0     | Additional Labor 1          | 13  | 0     | 0           | \$ -        |
| Additional Labor | 12  | 0     | Additional Labor 2          | 12  | 0     | 0           | \$ -        |
| Additional Labor | 200 | 0     | Additional Labor 4          | 200 | 0     | 0           | \$ -        |
| Additional Labor | 5   | 0     | Additional Labor 5          | 5   | 0     | 0           | \$ -        |
| Additional Labor | 3   | 0     | Remove existing switches ar | 3   | 0     | 0           | \$ -        |
| 13w PL V         | 4   | 30    | FUL Rectangle 15w           | 4   | 15    | 125         | \$ 35.55    |
| 13w PL V         | 6   | 30    | No Change                   | 6   | 30    | 0           | \$ -        |
| 50w Inc          | 3   | 200   | Phl. 7w MR16                | 3   | 28    | 952         | \$ 164.52   |
| 2F32UT8 NPB      | 72  | 60    | No Change                   | 72  | 60    | 0           | \$ -        |
| 250w MH          | 8   | 295   | 45w LED Corn Cob            | 8   | 45    | 4,174       | \$ 730.36   |
| 26w PL H         | 160 | 56    | No Change                   | 160 | 56    | 0           | \$ -        |
| 26w PL H         | 12  | 112   | No Change                   | 12  | 112   | 0           | \$ -        |
| 26w PL H         | 195 | 56    | SYL RT8 23w                 | 195 | 23    | 16,106      | \$ 3,571.52 |
| Add Control      | 1   | 0     | nLight AIR Switch/Dimmer    | 1   | 0     | 0           | \$ -        |
| 90w Inc          | 16  | 90    | No Change                   | 16  | 90    | 0           | \$ -        |





# Newtown Reed Intermediate - Comprehensive Project - Executive Summary

Greenleaf Energy Solutions is pleased to present this proposal for a new energy efficient lighting and boiler system upgrade. The turnkey package that we are presenting, includes all materials and labor required to complete the retrofit project.

In addition, Greenleaf Energy Solutions will handle all administration and documentation to secure state and utility funding as well as project financing\* if applicable.

## Project Goals:

- ◆ Reduce Operating Costs
- ◆ Improve the Quality of Light
- ◆ Lower Maintenance Costs

## Net Investment:

|                                      |                      |
|--------------------------------------|----------------------|
| ◆ Lighting Project Cost:             | \$ 428,905.33        |
| ◆ Boiler Project Cost:               | \$ 365,557.00        |
| ◆ Indirect Water Heater Cost:        | \$ 36,848.00         |
| ◆ Pumps, Motors, Drives Cost:        | \$ 94,815.00         |
| ◆ Total Project Cost:                | <u>\$ 926,125.33</u> |
| ◆ EPACT Discount <sup>1</sup> :      | \$ (6,750.00)        |
| ◆ "SAE" Bonus <sup>2</sup> :         | \$ (32,311.41) Est.  |
| ◆ Multi End Use Bonus <sup>3</sup> : | \$ (40,383.20) Est.  |
| ◆ Standard Incentive:                | \$ (148,219.08) Est. |
| ◆ Net Cost:                          | <u>\$ 698,461.64</u> |

## Net Results:

|                                     |                     |
|-------------------------------------|---------------------|
| ◆ Annual Energy Savings:            | \$ 54,512.82        |
| ◆ Annual Maintenance Savings:       | <u>\$ 24,663.36</u> |
| ◆ Total Annual Savings:             | \$ 79,176.17        |
| ◆ Est. Annual Energy Savings (kWh): | 261,523             |
| ◆ Est. Annual Energy Savings (CCF): | 11,171              |
| ◆ Est. Annual Payback:              | 8.82 Years          |
| ◆ Est. Annual ROI:                  | 11%                 |

## Payment Terms:\*

- ◆ 60% Due Upon Signing: \$ 419,076.98
- ◆ Balance Due Upon Completion

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Signature of Acceptance

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Title

Date

- ◆ <sup>1</sup> Newtown Board of Ed agrees to sign all necessary EPACT paperwork in order to receive
- ◆ <sup>2</sup> Eversource LOA must be signed before 06/30/2021 to receive the COVID-19 "Savings Are Essential"
- ◆ <sup>3</sup> All measures listed on the proposal must be installed to receive the Multi End Use bonus.
- ◆ A purchase order is required
- ◆ Projections based on customer provided information
- ◆ The rebate reflected in the proposal, is only an estimate

# Environmental Impact

## Energy Eco-Estimator

### Environmental Impact of Lighting Upgrade

Changing your lights can benefit the environment!

Installation of energy efficient measures identified for this project will save an estimated

**3,604,906** kWh over the fifteen year life of the measures.

The environmental benefits from this project are:

**5,551,555** *Pounds of Carbon Dioxide (CO<sub>2</sub>) emissions avoided*

**10,815** *Pounds of Nitrogen Oxides (NO<sub>x</sub>) emissions avoided*

**21,629** *Pounds of Sulfur Dioxide (SO<sub>2</sub>) emissions avoided*

By reducing greenhouse gas emissions and other harmful environmental pollutants, this project will reduce air pollution and improve air quality.

This is equivalent to:

**2,694,929** *Pounds of coal not burned*

**688** *Acres of forestation (trees) added*

**484** *Cars removed from road*

**301** *Homes provided with electricity*

Environmental Impact calculations are estimates based on the 2007 Energy Star Campaign Facts and Assumptions Sheet & EPA Clean Energy Calculations & References Guide.

## Warranty

Upon completion of the job, all of the products, as well as all Greenleaf Energy Solutions workmanship, are fully warranted according to the following schedule.

|                              |   |
|------------------------------|---|
| <b>Lighting Materials:</b>   | Manufacturer's warranty for up to <u>five years</u> *           |
| <b>Lighting Workmanship:</b> | Greenleaf Energy Solutions <u>five year</u> warranty            |
| <b>Mechanical Measures:</b>  | All measures are covered by the standard manufacturer warranty. |

\* Failed original equipment must be returned to Greenleaf Energy Solutions to fulfill the requirements of the manufacturer.

## Disposal

Greenleaf Energy Solutions will handle the recycling of your existing lamps and the disposal of non-hazardous waste at no additional cost.

## Additional Notes

The information provided in this proposal is based on an audit of your facility performed by Greenleaf Energy Solutions.

Although the audit is as accurate as possible, it is often difficult to access every room or the inside of every lighting fixture. This occasionally leads to minor variances from this proposal. Costs related to variances in the fixture count will be adjusted at the same unit price quoted in this proposal. Energy Savings will be adjusted accordingly. You will be notified of

Estimates of the hours of operation used to calculate savings are provided to Greenleaf Energy Solutions by representatives of your facility. All existing fixtures are assumed to be functioning and have an operating voltage between 110 and 277 volts. Changes in processes, operations, equipment or operating hours may impact the savings estimate, which Greenleaf Energy does not guarantee.

Mechanical EXCLUSIONS (applies to all above measures): The following exclusions shall apply, unless explicitly described in above description of work:

Bid bonds, performance and payment bonds, Addenda's, Revised Drawings unless explicitly listed, Overtime unless explicitly stated, Cutting & patching, Painting, Asbestos removal, Protection for hazardous chemicals, Ceiling tile & grid removal & installation, Temporary utilities, Fire alarm systems, High Voltage Wiring unless explicitly stated, demolition, Duct smokes, control dampers, and Fire Duct smoke dampers.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

## Summary

We look forward to working with you and furnishing you with a professionally installed energy efficient lighting and mechanical system. Your new lighting & mechanical system will be reliable and cost effective, and is designed to meet your current and future requirements.

Sincerely,

Felipe Siebrecht  
Energy Consultant

# Letter of Authorization

May 12, 2021

Eversource Energy  
Energy Efficiency  
P.O. Box 270  
Hartford, CT 06141-0270

RE: **Newtown Reed Intermediate**

Dear Representative:

I am working on an energy efficiency project with Greenleaf Energy Solutions (GES). GES will submit data to secure a Letter of Agreement (LOA) on our behalf. Please include GES on any and all communication regarding the data or approval process for the LOA. Please also share the Letter of Authorization with GES when it has been generated.

I intend for the incentive check to be made payable to the contractor, Greenleaf Energy Solutions LLC.

Sincerely,

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Signature, Title

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Company

---

Printed Name, Telephone #

**NEWTOWN BOARD OF EDUCATION  
2020-21 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING APRIL 30, 2021**

| OBJECT<br>CODE                    | EXPENSE CATEGORY         | EXPENDED<br>2019 - 2020 | 2020 - 2021<br>APPROVED<br>BUDGET | YTD<br>TRANSFERS<br>2020 - 2021 | CURRENT<br>BUDGET | YTD<br>EXPENDITURE | ENCUMBER      | BALANCE      | ANTICIPATED<br>OBLIGATIONS | PROJECTED<br>BALANCE | %<br>EXP |
|-----------------------------------|--------------------------|-------------------------|-----------------------------------|---------------------------------|-------------------|--------------------|---------------|--------------|----------------------------|----------------------|----------|
| <b><u>GENERAL FUND BUDGET</u></b> |                          |                         |                                   |                                 |                   |                    |               |              |                            |                      |          |
| 100                               | SALARIES                 | \$ 49,586,526           | \$ 51,044,554                     | \$ 16,223                       | \$ 51,060,777     | \$ 37,298,718      | \$ 13,615,841 | \$ 146,218   | \$ 245,468                 | \$ (99,250)          | 100.19%  |
| 200                               | EMPLOYEE BENEFITS        | \$ 11,126,524           | \$ 11,435,283                     | \$ -                            | \$ 11,435,283     | \$ 10,977,757      | \$ -          | \$ 457,526   | \$ 493,857                 | \$ (36,331)          | 100.32%  |
| 300                               | PROFESSIONAL SERVICES    | \$ 659,940              | \$ 751,382                        | \$ (39,550)                     | \$ 711,832        | \$ 415,850         | \$ 83,284     | \$ 212,698   | \$ 116,947                 | \$ 95,751            | 86.55%   |
| 400                               | PURCHASED PROPERTY SERV. | \$ 2,304,638            | \$ 1,884,463                      | \$ -                            | \$ 1,884,463      | \$ 1,447,925       | \$ 238,942    | \$ 197,595   | \$ 201,076                 | \$ (3,480)           | 100.18%  |
| 500                               | OTHER PURCHASED SERVICES | \$ 8,823,709            | \$ 9,314,942                      | \$ (33,325)                     | \$ 9,281,617      | \$ 7,325,807       | \$ 1,835,702  | \$ 120,107   | \$ 72,711                  | \$ 47,397            | 99.49%   |
| 600                               | SUPPLIES                 | \$ 3,347,825            | \$ 3,498,335                      | \$ 58,952                       | \$ 3,557,287      | \$ 2,643,324       | \$ 227,801    | \$ 686,162   | \$ 547,405                 | \$ 138,757           | 96.10%   |
| 700                               | PROPERTY                 | \$ 831,904              | \$ 549,402                        | \$ -                            | \$ 549,402        | \$ 644,974         | \$ 130,334    | \$ (225,906) | \$ 9,030                   | \$ (234,936)         | 142.76%  |
| 800                               | MISCELLANEOUS            | \$ 66,090               | \$ 73,415                         | \$ (2,300)                      | \$ 71,115         | \$ 58,855          | \$ 2,238      | \$ 10,022    | \$ 1,453                   | \$ 8,569             | 87.95%   |
| 910                               | SPECIAL ED CONTINGENCY   | \$ -                    | \$ 100,000                        | \$ -                            | \$ 100,000        | \$ -               | \$ -          | \$ 100,000   | \$ -                       | \$ 100,000           | 0.00%    |
| <b>TOTAL GENERAL FUND BUDGET</b>  |                          | \$ 76,747,157           | \$ 78,651,776                     | \$ -                            | \$ 78,651,776     | \$ 60,813,211      | \$ 16,134,143 | \$ 1,704,422 | \$ 1,687,947               | \$ 16,475            | 99.98%   |
| 900                               | TRANSFER NON-LAPSING     |                         |                                   |                                 |                   |                    |               |              |                            |                      |          |
| <b>GRAND TOTAL</b>                |                          | \$ 76,747,157           | \$ 78,651,776                     | \$ -                            | \$ 78,651,776     | \$ 60,813,211      | \$ 16,134,143 | \$ 1,704,422 | \$ 1,687,947               | \$ 16,475            | 99.98%   |



**NEWTOWN BOARD OF EDUCATION  
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|----------------|--|-------------------------|-----------------------------------|---------------------------------|----------------------|----------------------|----------------------|---------------------|----------------------------|----------------------|----------------|
| <b>100</b>     | <b>SALARIES</b>                        |                         |                                   |                                 |                      |                      |                      |                     |                            |                      |                |
|                | Administrative Salaries                | \$ 4,163,820            | \$ 4,160,309                      | \$ 11,430                       | \$ 4,171,739         | \$ 3,444,004         | \$ 723,675           | \$ 4,060            | \$ 8,220                   | \$ (4,160)           | 100.10%        |
|                | Teachers & Specialists Salaries        | \$ 31,619,798           | \$ 32,219,745                     | \$ (19,930)                     | \$ 32,199,815        | \$ 22,680,927        | \$ 10,010,698        | \$ (491,810)        | \$ 2,133                   | \$ (493,943)         | 101.53%        |
|                | Early Retirement                       | \$ 32,000               | \$ 16,000                         | \$ -                            | \$ 16,000            | \$ 16,000            | \$ -                 | \$ -                | \$ -                       | \$ -                 | 100.00%        |
|                | Continuing Ed./Summer School           | \$ 92,408               | \$ 93,096                         | \$ -                            | \$ 93,096            | \$ 62,142            | \$ 7,764             | \$ 23,190           | \$ 3,750                   | \$ 19,440            | 79.12%         |
|                | Homebound & Tutors Salaries            | \$ 88,213               | \$ 185,336                        | \$ -                            | \$ 185,336           | \$ 51,858            | \$ 18,185            | \$ 115,293          | \$ 36,000                  | \$ 79,293            | 57.22%         |
|                | Certified Substitutes                  | \$ 548,648              | \$ 698,193                        | \$ (15,000)                     | \$ 683,193           | \$ 597,134           | \$ 107,266           | \$ (21,206)         | \$ 43,030                  | \$ (64,236)          | 109.40%        |
|                | Coaching/Activities                    | \$ 643,256              | \$ 656,571                        | \$ -                            | \$ 656,571           | \$ 613,815           | \$ 1,333             | \$ 41,422           | \$ 9,269                   | \$ 32,153            | 95.10%         |
|                | Staff & Program Development            | \$ 173,319              | \$ 143,517                        | \$ 41,585                       | \$ 185,102           | \$ 91,488            | \$ 16,025            | \$ 77,589           | \$ 65,000                  | \$ 12,589            | 93.20%         |
|                | <b>CERTIFIED SALARIES</b>              | <b>\$ 37,361,462</b>    | <b>\$ 38,172,767</b>              | <b>\$ 18,085</b>                | <b>\$ 38,190,852</b> | <b>\$ 27,557,369</b> | <b>\$ 10,884,946</b> | <b>\$ (251,462)</b> | <b>\$ 167,402</b>          | <b>\$ (418,864)</b>  | <b>101.10%</b> |
|                | Supervisors & Technology Salaries      | \$ 917,739              | \$ 945,154                        | \$ 50,245                       | \$ 995,399           | \$ 840,635           | \$ 176,532           | \$ (21,768)         | \$ 500                     | \$ (22,268)          | 102.24%        |
|                | Clerical & Secretarial Salaries        | \$ 2,310,741            | \$ 2,362,981                      | \$ (69,514)                     | \$ 2,293,467         | \$ 1,771,987         | \$ 457,488           | \$ 63,992           | \$ 5,552                   | \$ 58,440            | 97.45%         |
|                | Educational Assistants                 | \$ 2,743,151            | \$ 2,875,564                      | \$ (1,862)                      | \$ 2,873,702         | \$ 2,060,072         | \$ 670,243           | \$ 143,388          | \$ 3,840                   | \$ 139,548           | 95.14%         |
|                | Nurses & Medical Advisors              | \$ 764,244              | \$ 801,532                        | \$ 58,592                       | \$ 860,124           | \$ 601,873           | \$ 265,268           | \$ (7,017)          | \$ 5,700                   | \$ (12,717)          | 101.48%        |
|                | Custodial & Maint. Salaries            | \$ 3,144,919            | \$ 3,263,032                      | \$ -                            | \$ 3,263,032         | \$ 2,521,528         | \$ 637,089           | \$ 104,416          | \$ 10,600                  | \$ 93,816            | 97.12%         |
|                | Non-Certied Adj & Bus Drivers Salaries | \$ 22,043               | \$ 81,607                         | \$ (56,022)                     | \$ 25,585            | \$ 8,957             | \$ 18,667            | \$ (2,039)          | \$ -                       | \$ (2,039)           | 107.97%        |
|                | Career/Job Salaries                    | \$ 117,954              | \$ 183,209                        | \$ (32,281)                     | \$ 150,928           | \$ 41,395            | \$ 48,740            | \$ 60,793           | \$ (13,500)                | \$ 74,293            | 50.78%         |
|                | Special Education Svcs Salaries        | \$ 1,224,685            | \$ 1,355,856                      | \$ 48,980                       | \$ 1,404,836         | \$ 1,013,746         | \$ 324,265           | \$ 66,825           | \$ 3,104                   | \$ 63,721            | 95.46%         |
|                | Security Salaries & Attendance         | \$ 594,071              | \$ 621,957                        | \$ -                            | \$ 621,957           | \$ 467,086           | \$ 131,754           | \$ 23,118           | \$ 2,000                   | \$ 21,118            | 96.60%         |
|                | Extra Work - Non-Cert.                 | \$ 141,823              | \$ 115,447                        | \$ -                            | \$ 115,447           | \$ 127,516           | \$ 850               | \$ (12,919)         | \$ 2,769                   | \$ (15,689)          | 113.59%        |
|                | Custodial & Maint. Overtime            | \$ 214,479              | \$ 233,448                        | \$ -                            | \$ 233,448           | \$ 284,232           | \$ -                 | \$ (50,784)         | \$ 54,500                  | \$ (105,284)         | 145.10%        |
|                | Civic Activities/Park & Rec.           | \$ 29,216               | \$ 32,000                         | \$ -                            | \$ 32,000            | \$ 2,324             | \$ -                 | \$ 29,676           | \$ 3,000                   | \$ 26,676            | 16.64%         |
|                | <b>NON-CERTIFIED SALARIES</b>          | <b>\$ 12,225,064</b>    | <b>\$ 12,871,787</b>              | <b>\$ (1,862)</b>               | <b>\$ 12,869,925</b> | <b>\$ 9,741,349</b>  | <b>\$ 2,730,895</b>  | <b>\$ 397,680</b>   | <b>\$ 78,066</b>           | <b>\$ 319,615</b>    | <b>97.52%</b>  |
|                | <b>SUBTOTAL SALARIES</b>               | <b>\$ 49,586,526</b>    | <b>\$ 51,044,554</b>              | <b>\$ 16,223</b>                | <b>\$ 51,060,777</b> | <b>\$ 37,298,718</b> | <b>\$ 13,615,841</b> | <b>\$ 146,218</b>   | <b>\$ 245,468</b>          | <b>\$ (99,250)</b>   | <b>100.19%</b> |

**NEWTOWN BOARD OF EDUCATION  
2020-21 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING APRIL 30, 2021**

| OBJECT CODE | EXPENSE CATEGORY                    | EXPENDED<br>2019 - 2020 | 2020 - 2021<br>APPROVED<br>BUDGET | YTD<br>TRANSFERS<br>2020 - 2021 | CURRENT<br>BUDGET    | YTD<br>EXPENDITURE   | ENCUMBER          | BALANCE           | ANTICIPATED<br>OBLIGATIONS | PROJECTED<br>BALANCE | %<br>EXP       |
|-------------|-------------------------------------|-------------------------|-----------------------------------|---------------------------------|----------------------|----------------------|-------------------|-------------------|----------------------------|----------------------|----------------|
| <b>200</b>  | <b>EMPLOYEE BENEFITS</b>            |                         |                                   |                                 |                      |                      |                   |                   |                            |                      |                |
|             | Medical & Dental Expenses           | \$ 8,051,502            | \$ 8,289,180                      | \$ -                            | \$ 8,289,180         | \$ 8,277,356         | \$ -              | \$ 11,824         | \$ 8,660                   | \$ 3,164             | 99.96%         |
|             | Life Insurance                      | \$ 86,352               | \$ 86,760                         | \$ -                            | \$ 86,760            | \$ 72,630            | \$ -              | \$ 14,130         | \$ 14,130                  | \$ -                 | 100.00%        |
|             | FICA & Medicare                     | \$ 1,523,488            | \$ 1,602,597                      | \$ -                            | \$ 1,602,597         | \$ 1,207,530         | \$ -              | \$ 395,067        | \$ 395,067                 | \$ -                 | 100.00%        |
|             | Pensions                            | \$ 863,104              | \$ 913,394                        | \$ -                            | \$ 913,394           | \$ 888,067           | \$ -              | \$ 25,327         | \$ 41,000                  | \$ (15,673)          | 101.72%        |
|             | Unemployment & Employee Assist.     | \$ 122,970              | \$ 82,000                         | \$ -                            | \$ 82,000            | \$ 86,011            | \$ -              | \$ (4,011)        | \$ 35,000                  | \$ (39,011)          | 147.57%        |
|             | Workers Compensation                | \$ 479,108              | \$ 461,352                        | \$ -                            | \$ 461,352           | \$ 446,163           | \$ -              | \$ 15,189         | \$ -                       | \$ 15,189            | 96.71%         |
|             | <b>SUBTOTAL EMPLOYEE BENEFITS</b>   | <b>\$ 11,126,524</b>    | <b>\$ 11,435,283</b>              | <b>\$ -</b>                     | <b>\$ 11,435,283</b> | <b>\$ 10,977,757</b> | <b>\$ -</b>       | <b>\$ 457,526</b> | <b>\$ 493,857</b>          | <b>\$ (36,331)</b>   | <b>100.32%</b> |
| <b>300</b>  | <b>PROFESSIONAL SERVICES</b>        |                         |                                   |                                 |                      |                      |                   |                   |                            |                      |                |
|             | Professional Services               | \$ 500,341              | \$ 559,102                        | \$ -                            | \$ 559,102           | \$ 346,165           | \$ 76,643         | \$ 136,293        | \$ 77,380                  | \$ 58,914            | 89.46%         |
|             | Professional Educational Serv.      | \$ 159,599              | \$ 192,280                        | \$ (39,550)                     | \$ 152,730           | \$ 69,685            | \$ 6,641          | \$ 76,405         | \$ 39,568                  | \$ 36,837            | 75.88%         |
|             | <b>SUBTOTAL PROFESSIONAL SERV.</b>  | <b>\$ 659,940</b>       | <b>\$ 751,382</b>                 | <b>\$ (39,550)</b>              | <b>\$ 711,832</b>    | <b>\$ 415,850</b>    | <b>\$ 83,284</b>  | <b>\$ 212,698</b> | <b>\$ 116,947</b>          | <b>\$ 95,751</b>     | <b>86.55%</b>  |
| <b>400</b>  | <b>PURCHASED PROPERTY SERV.</b>     |                         |                                   |                                 |                      |                      |                   |                   |                            |                      |                |
|             | Buildings & Grounds Contracted Svc. | \$ 716,095              | \$ 664,859                        | \$ -                            | \$ 664,859           | \$ 535,931           | \$ 82,848         | \$ 46,080         | \$ 50,000                  | \$ (3,920)           | 100.59%        |
|             | Utility Services - Water & Sewer    | \$ 134,403              | \$ 146,945                        | \$ -                            | \$ 146,945           | \$ 77,900            | \$ -              | \$ 69,045         | \$ 60,045                  | \$ 9,000             | 93.88%         |
|             | Building, Site & Emergency Repairs  | \$ 503,227              | \$ 460,850                        | \$ -                            | \$ 460,850           | \$ 382,280           | \$ 71,478         | \$ 7,093          | \$ 67,920                  | \$ (60,827)          | 113.20%        |
|             | Equipment Repairs                   | \$ 283,175              | \$ 351,506                        | \$ -                            | \$ 351,506           | \$ 249,617           | \$ 37,551         | \$ 64,339         | \$ 17,611                  | \$ 46,728            | 86.71%         |
|             | Rentals - Building & Equipment      | \$ 268,547              | \$ 260,303                        | \$ -                            | \$ 260,303           | \$ 202,198           | \$ 47,067         | \$ 11,039         | \$ 5,500                   | \$ 5,539             | 97.87%         |
|             | Building & Site Improvements        | \$ 399,191              | \$ -                              | \$ -                            | \$ -                 | \$ -                 | \$ -              | \$ -              | \$ -                       | \$ -                 |                |
|             | <b>SUBTOTAL PUR. PROPERTY SERV.</b> | <b>\$ 2,304,638</b>     | <b>\$ 1,884,463</b>               | <b>\$ -</b>                     | <b>\$ 1,884,463</b>  | <b>\$ 1,447,925</b>  | <b>\$ 238,942</b> | <b>\$ 197,595</b> | <b>\$ 201,076</b>          | <b>\$ (3,480)</b>    | <b>100.18%</b> |



**NEWTOWN BOARD OF EDUCATION  
2020-21 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING APRIL 30, 2021**

| OBJECT CODE | EXPENSE CATEGORY                      | EXPENDED<br>2019 - 2020 | 2020 - 2021<br>APPROVED<br>BUDGET | YTD<br>TRANSFERS<br>2020 - 2021 | CURRENT<br>BUDGET | YTD<br>EXPENDITURE | ENCUMBER     | BALANCE      | ANTICIPATED<br>OBLIGATIONS | PROJECTED<br>BALANCE | %<br>EXP |
|-------------|---------------------------------------|-------------------------|-----------------------------------|---------------------------------|-------------------|--------------------|--------------|--------------|----------------------------|----------------------|----------|
| <b>500</b>  | <b>OTHER PURCHASED SERVICES</b>       |                         |                                   |                                 |                   |                    |              |              |                            |                      |          |
|             | Contracted Services                   | \$ 750,419              | \$ 669,215                        | \$ (24,225)                     | \$ 644,990        | \$ 891,387         | \$ 31,078    | \$ (277,475) | \$ 51,759                  | \$ (329,234)         | 151.04%  |
|             | Transportation Services               | \$ 3,827,061            | \$ 4,457,135                      | \$ -                            | \$ 4,457,135      | \$ 3,135,160       | \$ 677,898   | \$ 644,077   | \$ 239,177                 | \$ 404,900           | 90.92%   |
|             | Insurance - Property & Liability      | \$ 378,323              | \$ 378,032                        | \$ -                            | \$ 378,032        | \$ 402,662         | \$ -         | \$ (24,630)  | \$ -                       | \$ (24,630)          | 106.52%  |
|             | Communications                        | \$ 142,944              | \$ 146,872                        | \$ -                            | \$ 146,872        | \$ 127,525         | \$ 24,331    | \$ (4,984)   | \$ 1,575                   | \$ (6,559)           | 104.47%  |
|             | Printing Services                     | \$ 24,637               | \$ 31,040                         | \$ (500)                        | \$ 30,540         | \$ 7,508           | \$ 13,795    | \$ 9,237     | \$ 6,656                   | \$ 2,581             | 91.55%   |
|             | Tuition - Out of District             | \$ 3,527,920            | \$ 3,399,851                      | \$ -                            | \$ 3,399,851      | \$ 2,681,538       | \$ 1,034,586 | \$ (316,272) | \$ (242,411)               | \$ (73,861)          | 102.17%  |
|             | Student Travel & Staff Mileage        | \$ 172,406              | \$ 232,797                        | \$ (8,600)                      | \$ 224,197        | \$ 80,028          | \$ 54,013    | \$ 90,155    | \$ 15,955                  | \$ 74,200            | 66.90%   |
|             | <b>SUBTOTAL OTHER PURCHASED SERV.</b> | \$ 8,823,709            | \$ 9,314,942                      | \$ (33,325)                     | \$ 9,281,617      | \$ 7,325,807       | \$ 1,835,702 | \$ 120,107   | \$ 72,711                  | \$ 47,397            | 99.49%   |
| <b>600</b>  | <b>SUPPLIES</b>                       |                         |                                   |                                 |                   |                    |              |              |                            |                      |          |
|             | Instructional & Library Supplies      | \$ 805,612              | \$ 801,275                        | \$ (6,500)                      | \$ 794,775        | \$ 628,649         | \$ 103,101   | \$ 63,024    | \$ 77,609                  | \$ (14,585)          | 101.84%  |
|             | Software, Medical & Office Supplies   | \$ 212,777              | \$ 221,701                        | \$ -                            | \$ 221,701        | \$ 134,352         | \$ 47,881    | \$ 39,468    | \$ 27,772                  | \$ 11,696            | 94.72%   |
|             | Plant Supplies                        | \$ 423,659              | \$ 356,400                        | \$ -                            | \$ 356,400        | \$ 468,972         | \$ 56,047    | \$ (168,619) | \$ 40,512                  | \$ (209,131)         | 158.68%  |
|             | Electric                              | \$ 1,164,615            | \$ 1,228,072                      | \$ -                            | \$ 1,228,072      | \$ 813,051         | \$ -         | \$ 415,021   | \$ 38,521                  | \$ 376,500           | 69.34%   |
|             | Propane & Natural Gas                 | \$ 347,253              | \$ 431,350                        | \$ -                            | \$ 431,350        | \$ 288,828         | \$ -         | \$ 142,522   | \$ 113,022                 | \$ 29,500            | 93.16%   |
|             | Fuel Oil                              | \$ 76,257               | \$ 63,000                         | \$ -                            | \$ 63,000         | \$ 54,778          | \$ -         | \$ 8,222     | \$ 8,222                   | \$ -                 | 100.00%  |
|             | Fuel for Vehicles & Equip.            | \$ 122,159              | \$ 205,031                        | \$ -                            | \$ 205,031        | \$ 123,995         | \$ -         | \$ 81,036    | \$ 37,536                  | \$ 43,500            | 78.78%   |
|             | Textbooks                             | \$ 195,495              | \$ 191,506                        | \$ 65,452                       | \$ 256,958        | \$ 130,698         | \$ 20,772    | \$ 105,488   | \$ 204,212                 | \$ (98,724)          | 138.42%  |
|             | <b>SUBTOTAL SUPPLIES</b>              | \$ 3,347,825            | \$ 3,498,335                      | \$ 58,952                       | \$ 3,557,287      | \$ 2,643,324       | \$ 227,801   | \$ 686,162   | \$ 547,405                 | \$ 138,757           | 96.10%   |

**NEWTOWN BOARD OF EDUCATION  
2020-21 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING APRIL 30, 2021**

| OBJECT CODE | EXPENSE CATEGORY              | EXPENDED 2019 - 2020 | 2020 - 2021 APPROVED BUDGET | YTD TRANSFERS 2020 - 2021 | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER      | BALANCE      | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE | % EXP   |
|-------------|-------------------------------|----------------------|-----------------------------|---------------------------|----------------|-----------------|---------------|--------------|-------------------------|-------------------|---------|
| <b>700</b>  | <b>PROPERTY</b>               |                      |                             |                           |                |                 |               |              |                         |                   |         |
|             | Technology Equipment          | \$ 559,515           | \$ 410,000                  | \$ -                      | \$ 410,000     | \$ 604,811      | \$ 29,552     | \$ (224,363) | \$ -                    | \$ (224,363)      | 154.72% |
|             | Other Equipment               | \$ 272,389           | \$ 139,402                  | \$ -                      | \$ 139,402     | \$ 40,163       | \$ 100,782    | \$ (1,543)   | \$ 9,030                | \$ (10,573)       | 107.58% |
|             | <b>SUBTOTAL PROPERTY</b>      | \$ 831,904           | \$ 549,402                  | \$ -                      | \$ 549,402     | \$ 644,974      | \$ 130,334    | \$ (225,906) | \$ 9,030                | \$ (234,936)      | 142.76% |
| <b>800</b>  | <b>MISCELLANEOUS</b>          |                      |                             |                           |                |                 |               |              |                         |                   |         |
|             | <b>Memberships</b>            | \$ 66,090            | \$ 73,415                   | \$ (2,300)                | \$ 71,115      | \$ 58,855       | \$ 2,238      | \$ 10,022    | \$ 1,453                | \$ 8,569          | 87.95%  |
|             | <b>SUBTOTAL MISCELLANEOUS</b> | \$ 66,090            | \$ 73,415                   | \$ (2,300)                | \$ 71,115      | \$ 58,855       | \$ 2,238      | \$ 10,022    | \$ 1,453                | \$ 8,569          | 87.95%  |
| <b>910</b>  | <b>SPECIAL ED CONTINGENCY</b> | \$ -                 | \$ 100,000                  | \$ -                      | \$ 100,000     | \$ -            | \$ -          | \$ 100,000   | \$ -                    | \$ 100,000        | 0.00%   |
|             | <b>TOTAL LOCAL BUDGET</b>     | \$ 76,747,157        | \$ 78,651,776               | \$ -                      | \$ 78,651,776  | \$ 60,813,211   | \$ 16,134,143 | \$ 1,704,422 | \$ 1,687,947            | \$ 16,475         | 99.98%  |

| <b>REVENUES</b>   |   |                 |                 |                 |                |                    |                |                       |             |  |  |
|---|---|-----------------|-----------------|-----------------|----------------|--------------------|----------------|-----------------------|-------------|--|--|
| <b>EXCESS COST GRANT REVENUE</b>                        |   |                 |                 |                 |                |                    |                |                       |             |  |  |
|   | EXPENDED 2019 - 2020                          | APPROVED BUDGET | PROJECTED 1-Dec | PROJECTED 1-Mar | FINAL 22-Apr   | VARIANCE to Budget | FEB DEPOSIT    | MAY DEPOSIT           | % TO BUDGET |  |  |
| 51266   | \$ (33,039)                                   | \$ (26,247)     | \$ (39,115)     | \$ (31,680)     | \$ (30,492)    | \$ 4,245           | \$ (22,367)    | \$ (8,125)            | 120.70%     |  |  |
| 54116   | \$ (354,206)                                  | \$ (402,480)    | \$ (244,709)    | \$ (258,303)    | \$ (257,766)   | \$ (144,714)       | \$ (182,364)   | \$ (75,402)           | 64.18%      |  |  |
| 54160   | \$ (1,372,981)                                | \$ (1,381,462)  | \$ (1,195,965)  | \$ (1,253,201)  | \$ (1,196,501) | \$ (184,961)       | \$ (954,090)   | \$ (242,411)          | 90.72%      |  |  |
|   | \$ (1,760,226)                                | \$ (1,810,189)  | \$ (1,479,789)  | \$ (1,543,184)  | \$ (1,484,759) | \$ (325,430)       | \$ (1,158,821) | \$ (325,938)          | 85.25%      |  |  |
|   |   |                 |                 |                 |                |                    | <b>Total</b>   | <b>\$ (1,484,759)</b> |             |  |  |
| <b>OTHER REVENUES</b>                                   |   |                 |                 |                 |                |                    |                |                       |             |  |  |
| <b>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</b> |   |                 |                 |                 |                |                    |                |                       |             |  |  |
|   |   | APPROVED BUDGET | ANTICIPATED     | RECEIVED        | BALANCE        | % RECEIVED         |                |                       |             |  |  |
|   | LOCAL TUITION                                 | \$32,340        | \$8,605         | \$27,270        | \$5,070        | 84.32%             |                |                       |             |  |  |
|   | HIGH SCHOOL FEES FOR PARKING PERMITS          | \$30,000        | \$0             | \$20,000        | \$10,000       | 66.67%             |                |                       |             |  |  |
|   | MISCELLANEOUS FEES                            | \$6,000         | \$3,596         | \$3,371         | \$2,629        | 56.19%             |                |                       |             |  |  |
|   | <b>TOTAL SCHOOL GENERATED FEES</b>            | \$68,340        |                 | \$50,641        | \$17,699       | 74.10%             |                |                       |             |  |  |
| <b>OTHER GRANTS &amp; SPECIAL REVENUE OFFSETS</b>       |   |                 |                 |                 |                |                    |                |                       |             |  |  |
|   | Excess Cost Grant State Reimbursement         |                 | \$ (1,810,189)  | \$ (1,484,759)  | \$ (1,158,821) | \$ (325,938)       | 78.05%         |                       |             |  |  |
|   | Corona Relief Grant - State Entitlement Grant |                 | \$380,841       |                 | \$380,841      |                    | 100.00%        |                       |             |  |  |
|   | Town Municipal Portion of CRF Grant           |                 | \$165,000       |                 | \$165,000      |                    | 100.00%        |                       |             |  |  |
|   | Town Capital Non-recurring Revenue Fund       |                 | \$400,000       |                 | \$400,000      |                    | 100.00%        |                       |             |  |  |