

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
JANUARY 31, 2013**

**SUMMARY**

This seventh report for the fiscal year 2012-13 has changed in four major object classifications from the prior month.

We have spent \$6.7M for operations in the month of January. \$3.3M for salaries, \$2.1M for benefits, (our 3<sup>rd</sup> quarterly payment of \$2M was deposited) with the balance of \$1.3M for all other expenses necessary for operations. Transportation and tuition accounted for over \$580K.

All the main object accounts remain in a positive balance position for this month.

All of the sub-account balances are in positive positions except for: EA's, Special Education Service Salaries, and Tuition which are expected to be offset by anticipated excess cost grant receipts. Additionally, last month fuel oil and extra work non-certified moved to the red, and this month administrative salaries and professional services have moved to a negative position. These items will be presented to our insurance carrier for reimbursement consideration as they result from the December 14<sup>th</sup> incident.

There are no transfer recommendations for this month.

This report continues a positive position at this time based on the internal reviews and analysis. The continuing concern we will worry about will be how the State's current deficit position may impact our anticipated excess cost grant revenue, but we will have to see how this develops.

**EXPENSE CATEGORY CONDITIONS**

**100 SALARIES**

The total salary budget balance is expected to be adequate to continue planned services for the balance of the year. The total balance has gone down by approximately \$35,000. Line items of concern are substitutes and the extra work account mention above.

**200 EMPLOYEE BENEFITS**

The balance in benefits has increased by \$25,000 due to the status of the dental account and a lesser expectation for unemployment claims.

### **300 PROFESSIONAL SERVICES**

It was noted previously that this account needed to be monitored closely. The current estimate continues to be on track with minimal change.

### **400 PURCHASED PROPERTY SERVICES**

This account's anticipated balance moves to the red due to the HOM generator replacement need.

### **500 OTHER PURCHASED SERVICES**

Current estimates are that this account shortage will increase by \$63,000. \$3,200 was for an insurance deductible and the balance results from a Special Education settlement.

### **600 SUPPLIES**

Current estimates continue to be on track with no change.

### **700 PROPERTY**

Current estimates continue to be on track with no change.

### **800 MISCELLANEOUS**


Current estimates continue to be on track with no change.

### **900 REVENUES**

No additional receipts were booked in January.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski  
Director of Business

February 14, 2013 

## TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has meet the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JANUARY 31,2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
<b><u>GENERAL FUND BUDGET</u></b>										
100	SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ 43,885,835	\$ 21,116,959	\$ 21,904,438	\$ 864,439	\$ 1,059,816	\$ (195,377)
200	EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ 10,425,010	\$ 7,847,094	\$ 1,678,083	\$ 899,833	\$ 872,881	\$ 26,952
300	PROFESSIONAL SERVICES	\$ 839,913	\$ 732,105	\$ 184,638	\$ 916,743	\$ 507,345	\$ 302,025	\$ 107,373	\$ 199,100	\$ (91,727)
400	PURCHASED PROPERTY SERV.	\$ 1,920,448	\$ 1,787,285	\$ 4,800	\$ 1,792,085	\$ 1,028,014	\$ 387,018	\$ 377,054	\$ 430,888	\$ (53,834)
500	OTHER PURCHASED SERVICES	\$ 6,908,882	\$ 6,299,500	\$ 76,760	\$ 6,376,260	\$ 3,956,777	\$ 2,412,243	\$ 7,240	\$ 889,008	\$ (881,768)
600	SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ 4,676,512	\$ 2,059,233	\$ 546,375	\$ 2,070,904	\$ 2,052,474	\$ 18,430
700	PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ 209,375	\$ 178,674	\$ 1,659	\$ 29,042	\$ 29,042	\$ 0
800	MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 64,994	\$ 255	\$ 8,725	\$ 8,700	\$ 25
<b>TOTAL GENERAL FUND BUDGET</b>		\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 36,759,090	\$ 27,232,095	\$ 4,364,609	\$ 5,541,909	\$ (1,177,300)
<b>GRAND TOTAL</b>		\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 36,759,090	\$ 27,232,095	\$ 4,364,609	\$ 5,541,909	\$ (1,177,300)
Excess Cost Grant Reimbursement Offset									75%	\$ 1,252,159
Town Capital & Non-recurring Account (Tech & Projects)		\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 87,541	\$ 5,963	\$ 106,497	\$ 106,497	\$ (0)
Net Projected Balance										\$ 74,859

## NEWTOWN BOARD OF EDUCATION

## BUDGET SUMMARY REPORT

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OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
<b>100</b>	<b>SALARIES</b>									
	Administrative Salaries	\$ 2,841,719	\$ 2,837,501	\$ 11,811	\$ 2,849,312	\$ 1,609,622	\$ 1,304,462	\$ (64,772)	\$ -	\$ (64,772)
	Teachers & Specialists Salaries	\$ 29,587,529	\$ 30,496,134	\$ (310,104)	\$ 30,186,030	\$ 13,916,566	\$ 16,121,537	\$ 147,927	\$ 48,000	\$ 99,927
	Early Retirement	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 72,611	\$ 81,787	\$ (6,200)	\$ 75,587	\$ 53,492	\$ 18,091	\$ 4,005	\$ 4,000	\$ 5
	Homebound & Tutors Salaries	\$ 249,480	\$ 170,998	\$ 4,954	\$ 175,952	\$ 101,899	\$ 59,128	\$ 14,925	\$ 34,498	\$ (19,573)
	Certified Substitutes	\$ 599,171	\$ 586,650	\$ 30,065	\$ 616,715	\$ 260,091	\$ 104,618	\$ 252,007	\$ 261,700	\$ (9,693)
	Coaching/Activities	\$ 539,589	\$ 541,749	\$ -	\$ 541,749	\$ 132,584	\$ 24,582	\$ 384,584	\$ 382,000	\$ 2,584
	Staff & Program Development	\$ 139,517	\$ 195,857	\$ -	\$ 195,857	\$ 47,282	\$ 66,514	\$ 82,061	\$ 82,061	\$ (0)
	<b>CERTIFIED SALARIES</b>	<b>\$ 34,045,617</b>	<b>\$ 34,926,676</b>	<b>\$ (269,474)</b>	<b>\$ 34,657,202</b>	<b>\$ 16,137,535</b>	<b>\$ 17,698,931</b>	<b>\$ 820,736</b>	<b>\$ 812,259</b>	<b>\$ 8,477</b>
	Supervisors/Technology Salaries	\$ 600,021	\$ 609,577	\$ 1,782	\$ 611,359	\$ 339,126	\$ 264,933	\$ 7,300	\$ 7,300	\$ (0)
	Clerical & Secretarial salaries	\$ 1,954,405	\$ 1,942,502	\$ 4,168	\$ 1,946,670	\$ 1,029,507	\$ 880,164	\$ 37,000	\$ 36,200	\$ 800
	Educational Assistants	\$ 1,733,935	\$ 1,824,359	\$ -	\$ 1,824,359	\$ 872,617	\$ 973,199	\$ (21,457)	\$ -	\$ (21,457)
	Nurses & Medical advisors	\$ 580,246	\$ 680,221	\$ -	\$ 680,221	\$ 346,805	\$ 327,036	\$ 6,380	\$ 7,500	\$ (1,120)
	Custodial & Maint Salaries	\$ 2,686,968	\$ 2,822,289	\$ -	\$ 2,822,289	\$ 1,546,211	\$ 1,194,429	\$ 81,649	\$ 61,480	\$ 20,169
	Bus Drivers salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,389	\$ 101,256	\$ 7,090	\$ 108,346	\$ 61,347	\$ 43,678	\$ 3,321	\$ 3,270	\$ 51
	Special Education Svcs Salaries	\$ 682,289	\$ 760,852	\$ 3,934	\$ 764,786	\$ 410,963	\$ 451,930	\$ (98,106)	\$ 18,183	\$ (116,289)
	Attendance & Security Salaries	\$ 140,940	\$ 146,750	\$ 2,089	\$ 148,839	\$ 77,814	\$ 68,578	\$ 2,447	\$ 5,000	\$ (2,553)
	Extra Work - Non-Cert	\$ 71,886	\$ 68,401	\$ -	\$ 68,401	\$ 147,649	\$ 1,560	\$ (80,808)	\$ -	\$ (80,808)
	Custodial & Maint. Overtime	\$ 210,183	\$ 210,363	\$ -	\$ 210,363	\$ 123,056	\$ -	\$ 87,307	\$ 90,000	\$ (2,693)
	Civic activities/Park & Rec	\$ 41,673	\$ 43,000	\$ -	\$ 43,000	\$ 24,330	\$ -	\$ 18,670	\$ 18,624	\$ 46
	<b>NON-CERTIFIED SALARIES</b>	<b>\$ 8,803,935</b>	<b>\$ 9,209,570</b>	<b>\$ 19,063</b>	<b>\$ 9,228,633</b>	<b>\$ 4,979,424</b>	<b>\$ 4,205,507</b>	<b>\$ 43,702</b>	<b>\$ 247,557</b>	<b>\$ (203,855)</b>
	<b>SUBTOTAL SALARIES</b>	<b>\$ 42,849,552</b>	<b>\$ 44,136,246</b>	<b>\$ (250,411)</b>	<b>\$ 43,885,835</b>	<b>\$ 21,116,959</b>	<b>\$ 21,904,438</b>	<b>\$ 864,439</b>	<b>\$ 1,059,816</b>	<b>\$ (195,377)</b>

## NEWTOWN BOARD OF EDUCATION

## BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JANUARY 31,2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
<b>200</b>	<b>EMPLOYEE BENEFITS</b>									
	Medical & Dental Expenses	\$ 8,039,444	\$ 7,933,343	\$ -	\$ 7,933,343	\$ 6,328,036	\$ 1,555,159	\$ 50,148	\$ 28,404	\$ 21,744
	Life Insurance	\$ 82,766	\$ 84,270	\$ -	\$ 84,270	\$ 48,933	\$ -	\$ 35,337	\$ 34,377	\$ 960
	FICA & Medicare	\$ 1,257,494	\$ 1,357,597	\$ -	\$ 1,357,597	\$ 637,326	\$ -	\$ 720,271	\$ 719,100	\$ 1,171
	Pensions	\$ 439,834	\$ 475,318	\$ -	\$ 475,318	\$ 459,634	\$ 16,407	\$ (722)	\$ 500	\$ (1,222)
	Unemployment & Employee Assist.	\$ 120,616	\$ 128,120	\$ -	\$ 128,120	\$ 33,941	\$ -	\$ 94,179	\$ 90,500	\$ 3,679
	Workers Compensation	\$ 446,361	\$ 446,362	\$ -	\$ 446,362	\$ 339,226	\$ 106,518	\$ 619	\$ -	\$ 619
	<b>SUBTOTAL EMPLOYEE BENEFITS</b>	\$ 10,386,515	\$ 10,425,010	\$ -	\$ 10,425,010	\$ 7,847,094	\$ 1,678,083	\$ 899,833	\$ 872,881	\$ 26,952
<b>300</b>	<b>PROFESSIONAL SERVICES</b>									
	Professional Services	\$ 634,759	\$ 490,240	\$ 184,638	\$ 674,878	\$ 441,950	\$ 261,747	\$ (28,819)	\$ 64,100	\$ (92,919)
	Professional Educational Ser.	\$ 205,154	\$ 241,865	\$ -	\$ 241,865	\$ 65,395	\$ 40,278	\$ 136,192	\$ 135,000	\$ 1,192
	<b>SUBTOTAL PROFESSIONAL SVCS</b>	\$ 839,913	\$ 732,105	\$ 184,638	\$ 916,743	\$ 507,345	\$ 302,025	\$ 107,373	\$ 199,100	\$ (91,727)
<b>400</b>	<b>PURCHASED PROPERTY SVCS</b>									
	Buildings & Grounds Services	\$ 651,996	\$ 671,800	\$ -	\$ 671,800	\$ 363,283	\$ 228,865	\$ 79,651	\$ 79,588	\$ 63
	Utility Services - Water & Sewer	\$ 106,310	\$ 116,600	\$ -	\$ 116,600	\$ 58,180	\$ -	\$ 58,420	\$ 58,400	\$ 20
	Building, Site & Emergency Repairs	\$ 463,765	\$ 460,850	\$ -	\$ 460,850	\$ 314,361	\$ 70,376	\$ 76,113	\$ 133,400	\$ (57,287)
	Equipment Repairs	\$ 213,556	\$ 252,403	\$ -	\$ 252,403	\$ 115,153	\$ 23,819	\$ 113,431	\$ 111,000	\$ 2,431
	Rentals - Building & Equipment	\$ 274,884	\$ 285,632	\$ 4,800	\$ 290,432	\$ 177,036	\$ 63,957	\$ 49,439	\$ 48,500	\$ 939
	Building & Site Maintenance	\$ 209,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL PUR. PROPERTY SER.</b>	\$ 1,920,448	\$ 1,787,285	\$ 4,800	\$ 1,792,085	\$ 1,028,014	\$ 387,018	\$ 377,054	\$ 430,888	\$ (53,834)

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<b>500</b>	<b>OTHER PURCHASED SERVICES</b>									
	Contracted Services	\$ 374,023	\$ 408,667	\$ (8,440)	\$ 400,227	\$ 216,616	\$ 58,584	\$ 125,027	\$ 123,600	\$ 1,427
	Transportation Services	\$ 4,443,994	\$ 3,819,431	\$ (100,000)	\$ 3,719,431	\$ 1,830,974	\$ 1,263,830	\$ 624,627	\$ 555,530	\$ 69,097
	Insurance - Property & Liability	\$ 336,943	\$ 291,066	\$ -	\$ 291,066	\$ 230,667	\$ 58,555	\$ 1,844	\$ 3,298	\$ (1,454)
	Communications	\$ 112,883	\$ 127,369	\$ -	\$ 127,369	\$ 60,967	\$ 52,541	\$ 13,861	\$ 13,800	\$ 61
	Printing Services	\$ 51,981	\$ 50,697	\$ (4,800)	\$ 45,897	\$ 8,008	\$ 6,982	\$ 30,907	\$ 30,200	\$ 707
	Tuition - Out of District	\$ 1,364,044	\$ 1,392,548	\$ 190,000	\$ 1,582,548	\$ 1,513,643	\$ 966,751	\$ (897,846)	\$ 55,580	\$ (953,426)
	Student Travel & Staff Mileage	\$ 225,014	\$ 209,722	\$ -	\$ 209,722	\$ 95,902	\$ 5,000	\$ 108,820	\$ 107,000	\$ 1,820
	<b>SUBTOTAL OTHER PURCHASED SERVICES</b>	\$ 6,908,882	\$ 6,299,500	\$ 76,760	\$ 6,376,260	\$ 3,956,777	\$ 2,412,243	\$ 7,240	\$ 889,008	\$ (881,768)
<b>600</b>	<b>SUPPLIES</b>									
	Instructional & Library Supplies	\$ 991,852	\$ 1,002,246	\$ -	\$ 1,002,246	\$ 563,066	\$ 70,043	\$ 369,136	\$ 368,500	\$ 636
	Software, Medical & Office Sup.	\$ 231,715	\$ 165,988	\$ -	\$ 165,988	\$ 57,920	\$ 44,421	\$ 63,646	\$ 63,200	\$ 446
	Plant Supplies	\$ 361,207	\$ 361,100	\$ -	\$ 361,100	\$ 204,088	\$ 26,514	\$ 130,498	\$ 130,498	\$ (0)
	Electric	\$ 1,371,748	\$ 1,442,763	\$ (25,000)	\$ 1,417,763	\$ 722,124	\$ -	\$ 695,639	\$ 691,468	\$ 4,171
	Propane & Natural Gas	\$ 311,240	\$ 358,287	\$ -	\$ 358,287	\$ 133,979	\$ -	\$ 224,308	\$ 209,308	\$ 15,000
	Fuel Oil	\$ 557,923	\$ 617,123	\$ -	\$ 617,123	\$ 227,303	\$ 392,779	\$ (2,959)	\$ -	\$ (2,959)
	Fuel For Vehicles & Equip.	\$ 480,240	\$ 565,019	\$ -	\$ 565,019	\$ 68,918	\$ -	\$ 496,101	\$ 495,000	\$ 1,101
	Textbooks	\$ 234,884	\$ 188,986	\$ -	\$ 188,986	\$ 81,835	\$ 12,617	\$ 94,534	\$ 94,500	\$ 34
	<b>SUBTOTAL SUPPLIES</b>	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ 4,676,512	\$ 2,059,233	\$ 546,375	\$ 2,070,904	\$ 2,052,474	\$ 18,430



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<b>700</b>	<b>PROPERTY</b>									
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -	\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0
	Technology Equipment	\$ 264,535	\$ 51,602	\$ -	\$ 51,602	\$ 44,181	\$ -	\$ 7,421	\$ 7,421	\$ (0)
	Other Equipment	\$ 46,973	\$ 33,596	\$ -	\$ 33,596	\$ 10,316	\$ 1,659	\$ 21,621	\$ 21,621	\$ (0)
	<b>SUBTOTAL PROPERTY</b>	\$ 435,685	\$ 209,375	\$ -	\$ 209,375	\$ 178,674	\$ 1,659	\$ 29,042	\$ 29,042	\$ 0
<b>800</b>	<b>MISCELLANEOUS</b>									
	Memberships	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 64,994	\$ 255	\$ 8,725	\$ 8,700	\$ 25
	<b>SUBTOTAL MISCELLANEOUS</b>	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 64,994	\$ 255	\$ 8,725	\$ 8,700	\$ 25
	<b>TOTAL LOCAL BUDGET</b>	\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 36,759,090	\$ 27,232,095	\$ 4,364,609	\$ 5,541,909	\$ (1,177,300)

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BUDGET SUMMARY REPORT

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	RECEIVED 2011 - 2012	2012-13 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED
<b><u>SCHOOL GENERATED FEES</u></b>					
<b><u>HIGH SCHOOL FEES</u></b>					
NURTURY PROGRAM	\$8,000	\$8,000	\$8,000.00	\$0.00	100.00%
PARKING PERMITS	\$20,000	\$20,000	\$20,000.00	\$0.00	100.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$84,800	\$38,711.00	\$46,089.00	45.65%
	\$112,800	\$112,800	\$66,711.00	\$46,089.00	59.14%
<b><u>BUILDING RELATED FEES</u></b>					
ENERGY - ELECTRICITY	\$626	\$313	\$0.00	\$313.00	0.00%
HIGH SCHOOL POOL - OUTSIDE USAG	\$400	\$500	\$0.00	\$500.00	0.00%
	\$1,026	\$813	\$0.00	\$813.00	0.00%
MISCELLANEOUS FEES	\$77	\$150	\$0.00	\$150.00	0.00%
<b>TOTAL SCHOOL GENERATED FEES</b>	\$113,903	\$113,763	\$66,711.00	\$47,052.00	58.64%