

Board of Education  
Communications Sub Committee  
June 6, 2022  
BOE Conference Room  
3 Primrose Street  
Newtown, CT 06470  
1:00 PM

Minutes of the meeting in the BOE/Administration Conference at 3 Primrose Street

Present: Don Ramsey, Chair  
Dan Cruson  
Janet Kuzma  
Lorrie Rodrigue  
Matt Memoli  
One Public Participant

1. Call to Order  
Mr. Ramsey called the meeting to order at 1:05PM
2. Public Participation  
There was no public participation.
3. Motion made to approve the minutes of May 2, 2022. Seconded by Dan Cruson. Motion passed unanimously.
4. Old Business  
Motion was made by Dan Cruson to change the order of the agenda to allow Matt Memoli to speak to us first. Seconded by Janet Kuzma and unanimously passed. Matt proceeded to describe various summer activities including athletic training, various sports pre-season training, and details regarding the "back field project". Upon inquiry from Don, Matt agreed to provide some names of individuals for a possible "Closer Look" article for an August/September issue of the BOE District Highlights. It was also agreed upon that Don would contact the middle school, Dan would connect with the high school people, and Janet would explore the "Unified Program" for an athletics and sports oriented theme for the newsletter. The topic then turned to the SMORES format upgrade with Lorrie agreeing to contact the "Tech" Department to provide the mid-level upgrade which would allow for greater statistics of usage, unlimited publications, and more efficient PDF format printing capabilities.
5. New Business

Don mentioned the new superintendent involvement in future Communications Subcommittee meetings and it was agreed upon that likely he would want to participate in all subcommittee meetings the same way Lorrie presently does and that it would not be necessary to interview him in an article highlighting him for the next issue. He will have much on his plate with respect to other issues associated with introducing himself along with his own Superintendent's Entry Plan. We then entertained a brief discussion regarding a "facilities" theme in October/November including possible articles about maintenance and custodial work as well as the Hawley School HVAC project. We agreed to reach out to Bob Gerber at an appropriate time.

6. Public Participation

There was no public participation

7. Motion was made to adjourn the meeting. Seconded by Dan Cruson. Motion passed unanimously at 1:35pm.

Respectfully submitted,

Donald H. Ramsey, Chair