

In consideration of public health, open meetings and the Governor's Executive Order No. 7B dated March 10, 2020 regarding PROTECTION OF PUBLIC HEALTH AND SAFETY DURING COVID-19 PANDEMIC AND RESPONSE - FURTHER SUSPENSION OR MODIFICATION OF STATUTES, this meeting will include an option for the public to live-stream or phone in to listen to the audio of the meeting. Please note that public comment will be received by phone at the beginning and end of this meeting. Alternatively, the Board encourages the public to email any comments for Board consideration to NewtownBOE@newtown.k12.ct.us

***To view this meeting, the live stream link is: <https://bit.ly/2DXNak3>
For public participation and to listen to the meeting, please call 1-646-558-8656
The PIN is 838 4423 2386#***

Board of Education Meeting
August 25, 2020

Reed Intermediate School Library
7:00 p.m. (virtual meeting)

As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.

A G E N D A

- | | |
|--------|--|
| Item 1 | PLEDGE OF ALLEGIANCE |
| Item 2 | CELEBRATION OF EXCELLENCE |
| Item 3 | CONSENT AGENDA <ul style="list-style-type: none">• Minutes of August 6, 2020• Donation to Sandy Hook School Music Department• Correspondence Report |
| Item 4 | **PUBLIC PARTICIPATION |
| Item 5 | REPORTS <ul style="list-style-type: none">• Chair Report• Superintendent's Report• Committee Reports• Action on June 30, 2020 Year-End Financial Report• Action on Financial Report Month Ending July 31, 2020 |
| Item 6 | OLD BUSINESS <ul style="list-style-type: none">• Action on Policies<ul style="list-style-type: none">○ 6114.8 Pandemic/Epidemic Emergencies○ 6172.61 Distance Learning Plan Due to Health and Safety School Closure |
| Item 7 | NEW BUSINESS <ul style="list-style-type: none">• Action on Request for Unexpended Funds from 2019-2020 Budget to be deposited in the Non-lapsing Account• BOE School Community Recognition Letter• Athletic Program Update |
| Item 8 | **PUBLIC PARTICIPATION |
| Item 9 | ADJOURNMENT |

*****During the first Public Participation, the Board welcomes commentary regarding items on the agenda. After being recognized, please state your name and address for the record. We request that speakers be respectful and limit comments to not more than three minutes. The Board of Education does not discuss personnel items or student matters in public. During the second Public Participation, commentary may address the agenda or may introduce issues for the Board to consider in the future. The Board does not engage in dialogue during either public comment period. If you desire more information or answers to specific questions, please email the BOE: NewtownBOE@newtown.k12.ct.us***

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting held virtually on August 6, 2020 at 1:30 p.m.

M. Ku, Chair	L. Rodrigue
D. Delia, Vice Chair	A. Uberti
D. Cruson, Secretary	R. Bienkowski
D. Leidlein	5 Staff
J. Vouros	1 Press
R. Harriman-Stites (absent)	40 Public
D. Zukowski	

Mrs. Ku called the meeting to order at 1:37 p.m. with Board members joining virtually and members of the public joining by phone. The meeting was also being recorded. Board members were on video except for John Vouros who joined by phone. Staff members on video were Dr. Rodrigue, Mrs. Uberti, and Mr. Bienkowski.

Item 1 – Pledge of Allegiance

Item 2 – Consent Agenda

MOTION: Mr. Delia moved that the Board of Education approve the consent agenda which includes the minutes of July 21, 2020 and the correspondence report. Mr. Cruson seconded. Motion passes unanimously.

Item 3 – Public Participation – none

Mrs. Ku clarified the purpose of the agenda item regarding the re-entry plan was for the Superintendent to convey how she intends to implement the plan in the best interest of the safety and security of our students and staff.

Item 4 – Reports

Chair Report: Mrs. Ku asked for everyone's patience in the coming weeks because of all the challenges we are facing including the storm with many of us still without power. There are a lot of decisions to make and she appreciated everyone who was able to be here. We received a survey from the AFT Union and appreciated the information that was gathered.

Superintendent's Report:

Dr. Rodrigue stated that she has met with many families and received numerous emails from parents. We are on a timeline and she wanted to speak publicly with the Board of Education regarding making any changes to the model for entering school in the fall.

Committee Reports:

Mrs. Ku said the Public Building and Site Commission are talking about the Hawley engineering process.

Ms. Zukowski went to the last meeting and they confirmed that the contract was being awarded and just beginning to start. It would be nice to get official invites to those meetings.

Mr. Delia asked Mrs. Ku to reach out to the chair to invite them to their meetings.

Mrs. Ku stated that Ms. Zukowski has been attending the CAFE Leadership Program and shared her notes on the sessions.

Ms. Zukowski said the last one was on equity and diversity. The last two were postponed and will be rescheduled.

Mr. Delia attended an orientation meeting with EdAdvance and Jeff Kitching. That's a wonderful organization that provides a lot of services to our town.

Mr. Cruson said the Communications Committee met on Monday and discussed who we need to meet with to facilitate our interviews for articles by the end of September. Their newsletter will be ready for Board approval in October.

Item 5 – Old Business

Update on the Re-Entry Plan:

Dr. Rodrigue stated that this information will come out in multiple forms following this meeting. No one will be asked to make any decisions until well after everyone has had the chance to stop, reflect, review, and ask questions. We have shared a great deal of information about our school re-entry based on the work of our re-entry committee. Principals have also sent out details regarding the logistics at their buildings and Mrs. Uberti has send information regarding distance learning as it will unfold in each of the three models. They have been looking at data on Connecticut Covid trends which change daily. From our initial data we have 15% of our families who may opt for all distance and nearly 20% to 25% of staff who may not be able to return under a full in-person model.

The Governor allowed a new flexibility regarding the re-entry model for the fall which contrasted with the original directive for an all-in person model based on the positive trends. The in-person model was in all of our re-entry plans with precautionary measures and mitigation strategies in place. The hybrid model was part of our plan and was for a medium spread of infection and includes distance learning. The low and moderate categories indicate conditions in the area are appropriate for schools to have a partial in-school option for students and shared her rationale for the hybrid model. Reducing our density will reduce the risk of infection. If the risk is low, we would consider bringing back the K-6 students October 5 and the 7-12 students November 1. This is a safer and more logical step to open our schools but we would be mindful of the community and State data and work closely with Donna Culbert to review the updated information. The sample calendar showed the A and B cohorts and the days they would be in school. Wednesdays would be for full distance learning for everyone with deep cleaning at the building level. We have worked with Community Center to offer space for student distance learning. She will also help NYA plan programs to help support our staff and families regarding daycare issues. Wearing masks is a critical safeguard and is not debatable. The American Academy of Pediatrics considers you can be 3 feet closer with masks rather than 6 feet. Frequent handwashing and not touching your face is also important. We are adding face shields as a precaution for staff but it doesn't take the place of masks.

We worked hard to create a plan to support our students and staff. The main concern from our teachers' union is implementing safety protocols so the hybrid model makes most sense. She is recommending a move to the hybrid model to start the year and will send a letter to parents. She feels this is right for staff, students and the community. She wanted the Board of Education to hear her reasons to move to this model.

Ms. Zukowski asked if we will meet the CDC social distancing requirement if we allow 50% of the students to be 3 feet apart when wearing a mask.

Dr. Rodrigue said as we move to a hybrid we know we will be closer to being 6 feet apart. Some at the high school may not but it will still be so much better with 50% less students in the building. That doesn't account for parents who keep their children home so we will achieve that 6 feet.

Mr. Delia received a lot of communication from parents who are overwhelmingly in support of the hybrid model and then phasing into the full model.

Dr. Rodrigue said that was nice to hear and of the parents she spoke to everyone is concerned and felt this makes far more sense.

Mrs. Leidlein asked if teachers are at school the full four days if they would be exposed to all of the students.

Dr. Rodrigue said they will be but with the hybrid model each cohort is staying with that teacher two days per week. A deep cleaning occurs on Wednesday for the next cohort and teacher protection.

Mrs. Leidlein also asked about specials.

Dr. Rodrigue said it depends on the space where they have these classes but there will be less students per location.

Mr. Cruson had two concerns. If we start with the hybrid and people are not comfortable we will never reach a point to have a comfort level with the full model.

Dr. Rodrigue said it isn't just about the comfort level but all of what she outlined. It's about just easing in as most businesses did. She will need to look at the data before we reconsider a full day. Many were concerned about bringing students back for ESY but it worked this summer. Protocols were followed. Once they see the protocols work everyone will feel safe coming in.

Mr. Cruson said his other concern was around not completely being a phase-in. By bringing students back at the same time we would have buses just as the full-day schedule.

Dr. Rodrigue said we will have half of the buses because it will be half of the population. .

Mr. Cruson said bringing back all K-6 students in October was a concern.

Dr. Rodrigue said we are phasing into the all-in model but if we see trends on the negative, we may decide on holding off.

Ms. Zukowski asked what the Wednesdays would entail and how it will be different from Wednesdays in full distance learning.

Dr. Rodrigue said on Wednesdays the schedules will be somewhat shorter and the teachers will have time to meet with students. If we go to a distance model, Wednesdays will be different as teachers will have staff development. With the hybrid model, Wednesdays will continue with remote instruction and the schools will be deep cleaned.

Mrs. Uberti stated the important thing is it's a remote learning day which is why the blocks of instruction are shorter.

Mr. Delia asked for an update on sports.

Dr. Rodrigue said the CIAC guides that and they have a schedule of bringing students back in the fall and we will address that after school is in session.

Mrs. Ku asked about the State guidelines and wondered if we could look at three other parameters including whether the Health District could track the data relative to students ages 0 to 19 in the coming weeks.

Donna Culbert said we can track the data but it comes to her slowly and sometimes incomplete. The State is sending us tools as how to track trends.

Mrs. Ku also asked her to share the turnaround time in testing and if we could also know the positivity of the virus. The Board of Finance also asked for an update on the Covid finances.

Dr. Rodrigue is adding a staff member to Head O'Meadow School and another .2 special education teacher for the high school to take on a social studies class. Also, we are adding another behavioral interventionist at Head O'Meadow for the social emotional aspects when students return to school. We have firmer numbers regarding custodial and PPE needs and professional development. We are increasing the sub rate also and are advertising for those positions. She met with Mr. Bienkowski and he updated adjustments to the original figures on

what we had previously. This was submitted to the State last week. The Board of Finance also asked for that information.

Mrs. Ku was a pathobiologist and feels comfortable talking about the scientific data regarding the re-entry plan and feels this is the safest plan within our control. Looking at whether the testing is working and the PPE is in place are important and looking at the infrastructure in our schools is a challenge to maintain distance. The community is something we depend on to keep infection rates down so we feel safer about sending staff and students back to school. She supports this plan appreciated the work that went into it.

Item 6 – New Business

Proposal for Transportation Route Changes:

Mrs. Ku spoke about Ms. Zukowski's ideas regarding bus route changes and cohorting students on transportation. All-Star engaged in the discussion and will look at suggestions for possible changes in the future.

Ms. Zukowski stated her concern was if we start seeing trending upward in terms of infections one issue is that every bus has students from two different schools and the students may have different risk levels in the transmission of the virus. A proposal would be to divide the region geographically for bus routes and have two buses on every route. The bus company is looking into it but there are complications at the high school level. We would have to guarantee that only 50% of buses were occupied and the same schools were on each bus. The bus company is investigating this possibility.

Dr. Rodrigue said All-Star is looking at possible scenarios about dividing the town geographically. They are looking at more buses in the two tier schedule but there are issues with that. We spoke to Rich Dufour and Alan Colangelo from All-Star about this which will be difficult and challenging but we have more time now. We might be looking at a lot of changes if we see more cases.

Action on Authorization Signature:

MOTION: Mr. Delia moved that the Board of Education authorize Dr. Lorrie Rodrigue and/or Ronald Bienkowski to execute agreements, apply for grants, or to sign other documents as necessary in the normal course of the school system's business, including documents that support the adopted budget or that implement the Board's established policies or programs. Mr. Cruson seconded.

Mrs. Ku stated that we do this as part of the policy.
Motion passes unanimously.

First Read of Policies:

Mr. Cruson spoke about the policies needing to be addressed before the start of the school year.

Policy O523 Equity and Diversity is an edit on an existing policy.

Dr. Rodrigue stated that we added much to this policy and brought it forward to the community conversation she had and they offered some suggestions.

Mr. Cruson referred to the changes.

Mr. Delia was concerned about the definitions under District Staff which referred to consultants and contractors and the broadness of that. It says we're asking staff to set goals but not sure it's appropriate for a contractor to do this.

Mr. Cruson said the Whitsons lunch staff and bus drivers are considered contractors who have regular interactions with students.

Mr. Delia asked to include contractors who are in regular contact with our students or bring it back to the Policy Committee.

Ms. Zukowski looked for another version and found none and asked if this language was recommended by CABE.

Mr. Cruson said it came from CABE.

Ms. Zukowski asked if we have any policy on equity and diversity.

Mr. Cruson said this came from CABE but he thought we had something but not to the same degree.

Ms. Zukowski asked to forward it to the Board members.

Mrs. Ku said there is a list of policies in the back of this one which lists policies in place that cover some of the things in this one.

Ms. Zukowski said we are graduating out students to work within our State and nation and asked if we could we set the bar higher to say the diversity should mirror the diversity in the State. She would prefer to see a more represented percent of diverse staff.

Mrs. Ku agrees with the goal but was not sure about putting it in a policy.

Dr. Rodrigue said there is a lot we can do and we are trying to do the best we can. She contacted an organization that helps support the recruitment process and going out to other universities. We've done recruitment fairs in the past. There isn't just one approach or strategy. This is a goal throughout the State of Connecticut and throughout the nation.

Ms. Zukowski was concerned if we ultimately want to see a higher level of diversity of staff over what is represented in our student body and to add that to the policy to make a stronger statement.

Mrs. Ku felt we should strive for this but once we pass this policy she is concerned we will be out of compliance.

Ms. Zukowski said we need to modify the language to show the goal.

Mr. Vouros asked how we know the diversity of the applicants.

Dr. Rodrigue said there are optional questions on the application. The organization she reached out to indicated there are certain statistics and data we need to be mindful of.

Mrs. Ku asked for revised language for the next meeting.

Ms. Zukowski asked if we could not have a second read until after the Policy Committee meets as she has more questions to be addressed.

Mr. Cruson said these will not be approved by the start of the school year if we wait until the next meeting. He asked her to forward her questions to him and he will contact Mrs. Harriman-Stites and see if we need to have a special meeting.

Policy 6114.8 Pandemic/Epidemic Emergencies was written by CABE and we broadened the wording. This also went through Donna Culbert's office.

Policy 6172.61 was from CABE.

Item 7 – Public Participation – none

MOTION: Mr. Delia moved to adjourn. Mr. Cruson seconded. Motion passes unanimously.

Item 8 – Adjournment

The meeting adjourned at 3:34 p.m.

Respectfully submitted:

Daniel J. Cruson, Jr.
Secretary

Donation from "Voices for Heroes" for the Sandy Hook School Music Department.

THIS DOCUMENT HAS A MULTI-COLORED FACE THAT CHANGES COLOR GRADUALLY.

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9600 NE Cascades Pkwy Ste 180
Portland OR 97220

FIFTH THIRD BANK

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VOID AFTER 180 DAYS

DATE: 07/27/2020

PAY TO THE ORDER OF: SANDY HOOK SCHOOL MUSIC DEPARTMENT

*****\$113.56

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SANDY HOOK SCHOOL MUSIC DEPARTMENT
118 CAPITOL AVE
WATERBURY CT 06705-2403

Tracy M...
AUTHORIZED SIGNATURE



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**NEWTOWN BOARD OF EDUCATION
YEAR END FINANCIAL REPORT
JUNE 30, 2020**

SUMMARY

This June 30, 2020 budget summary report reflects the unaudited year-end financial position of Newtown Public Schools. The report includes all expenditure and encumbrance commitments associated with the 2019-20 budget year that represent financial obligations for the fiscal year ending June 30, 2020.

The district spent \$11.8M for operations in the month of June; \$9.3M for salaries (including the summer pays), \$331K for benefits, \$60K for Professional Services, \$389K for Purchased Property Services, \$962K for Other Purchased Services (primarily tuition and transportation), \$557K for supplies, including electricity, natural gas, oil, and diesel, \$201K for equipment, and the balance of \$5K for all other expenses necessary for operations. The balance of \$237K in encumbrances represent commitments for tuition, supplies, products, utilities and services that haven't been invoiced, delivered or completed by the end of the year. These encumbrances typically take several months to clear out. Any shortages or excess will get captured at the end of the 2020-21 year. This is the accepted accounting practice that produces the \$30,022 balance included in this report from last years' encumbrances, which will be returned to the Town.

The district concluded the year with a remaining positive balance in the appropriated budget of \$1,362,451 or 1.7%, which is classified as a unexpended year-end balance which is eligible to be deposited in the 'Non-Lapsing account' in accordance with Section 10-248a of the Connecticut General Statute. School revenues, State of Connecticut, school generated, and other miscellaneous revenue totaled \$5,908 less than budgeted, due to reduced tuition receipts.

This report does not include transfer recommendations to bring all major object codes to a positive balance in accordance with past practice. The final excess cost, agency placement, and magnet school transportation grant receipts have all been distributed to the appropriate accounts. In addition, pre-school and transitional tuition and other miscellaneous credits have similarly been captured.

Transfers are not recommended because the school year for on-site learning was effectively shut down on March 12, 2020. Consequently numerous accounts for planned expenditures did not occur. It is better to be able to see the account balances available understanding that they were areas specifically effected by the COVID-19 Pandemic.

Areas of budget overages are detailed as follows: Administrative salaries (\$7,657), vacation payout, administrative reduction. Extra work non-certified (\$31,461) long term absence replacement (two salaries for one position, non-COVID related). Unemployment (\$23,435) COVID related. Workers Compensation (\$17,756) audit of prior payrolls, non-COVID related. Building and Site Emergency Repairs (\$42,377) took advantage of vacant buildings to make needed repairs. Building and site Improvements (\$35,491) higher bid for Middle Gate HVAC and other committee approved overages, non-COVID. Contracted Services (\$118,883) distance learning materials, COVID related. Tuition (\$99,041 usual overage area). Plant Supplies

(\$48,659) COVID cleaning materials. Textbooks (\$39,812) Board authorized pre-payment for budget reduction. Technology Equipment (\$10,319) chrome books due to COVID. Other Equipment (\$64,817) an additional tuba, maintenance machines for floor care, security items and furniture for maker spacers at the Middle School. All reviewed during budget process prior to COVID. All of the other budget accounts have positive balances which primarily result from the COVID shutdown.

Following the Financial Report is a listing of all the Building & Site Maintenance Projects that have been completed this past year.

Hawley expenses to the Hawley Fund were as follows:

1) Carpet tiles	\$7,315
2) Sound panels for Cafe	\$5,000
<u>Total Expenditure</u>	<u>\$12,315</u>

This leaves a balance of \$31,249 in the fund on June 30th.

All accounts were reviewed and purchases scrutinized on a continuing basis to assure a positive financial position.

Providing current financial information to the Board of Education is an established practice that meets the mission and goals of Newtown Board of Education. The fiscal year ended well within the allotted budget.

All these items are unaudited and subject to change.

NEWTOWN PUBLIC SCHOOLS
GENERAL FUND EXPENDITURE AND REVENUE BALANCE

The General Fund account history and school revenue balances over the last several years demonstrates that the Board of Education has managed to provide the required educational opportunities to the students of Newtown while operating within the budget appropriation approved by its citizens.

<u>Year-End</u>	<u>Unexpended Budget Funds</u>	<u>Unliquidated Encumbrances From the Prior Year</u>	<u>School Revenues</u>
6/30/02	\$23,322	\$961	\$42,482
6/30/03	\$32,962	\$0	(\$18,647)
6/30/04	\$26,809	\$4,723	(\$120,145)
6/30/05	\$9,000	\$15,387	\$130,634
6/30/06	\$272,100	\$27,911	\$134,370
6/30/07	\$1,474	\$18,751	\$117,800
6/30/08	\$7,688	\$1,233	\$15,485
6/30/09	\$7,773	\$432	\$51,263
6/30/10	\$155,762	\$12,696	(\$88,921)
6/30/11	\$58,670	\$74,159	\$8,659
6/30/12	\$38,167	\$33,959	\$101,024
6/30/13	\$6,035	\$222	\$51,767
6/30/14	\$47,185	\$12,195	\$6,236
6/30/15	\$12,909	\$16,345	(\$21,056)
6/30/16	\$2,533	\$2,286	\$323,260
6/30/17	\$97,942	\$947	(\$128,840)
6/30/18	\$276,038	\$22,632	(\$389,075)
6/30/19	\$328,772	\$1,088	\$1,454
6/30/2020	\$1,362,451	\$30,022	(\$5,980)

Ronald J. Bienkowski
 Director of Business
 August 13, 2020

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2018-19 – audited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers – identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$37,700 for this year. The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits.
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

**NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
FOR THE YEAR ENDING - JUNE 30, 2020**

8/7/2020

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019 - 2020 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
<u>GENERAL FUND BUDGET</u>								
100	SALARIES	\$ 48,042,992	\$ 50,205,315	\$ -	\$ 50,205,315	\$ 49,586,526	\$ -	\$ 618,789
200	EMPLOYEE BENEFITS	\$ 11,165,888	\$ 11,093,340	\$ -	\$ 11,093,340	\$ 11,113,830	\$ -	\$ (20,490)
300	PROFESSIONAL SERVICES	\$ 767,554	\$ 797,835	\$ -	\$ 797,835	\$ 639,100	\$ 22,082	\$ 136,653
400	PURCHASED PROPERTY SERV.	\$ 2,243,310	\$ 2,292,742	\$ -	\$ 2,292,742	\$ 2,261,922	\$ 42,716	\$ (11,896)
500	OTHER PURCHASED SERVICES	\$ 8,901,602	\$ 9,111,879	\$ 100,000	\$ 9,211,879	\$ 8,800,493	\$ 27,741	\$ 383,644
600	SUPPLIES	\$ 3,784,438	\$ 3,671,332	\$ -	\$ 3,671,332	\$ 3,250,037	\$ 98,713	\$ 322,582
700	PROPERTY	\$ 756,806	\$ 757,572	\$ -	\$ 757,572	\$ 787,376	\$ 45,332	\$ (75,136)
800	MISCELLANEOUS	\$ 62,869	\$ 74,395	\$ -	\$ 74,395	\$ 66,090	\$ -	\$ 8,305
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ 75,725,459	\$ 78,104,410	\$ -	\$ 78,104,410	\$ 76,505,374	\$ 236,584	\$ 1,362,451
900	TRANSFER NON-LAPSING	\$ 328,772						
GRAND TOTAL		\$ 76,054,231	\$ 78,104,410	\$ -	\$ 78,104,410	\$ 76,505,374	\$ 236,584	\$ 1,362,451

**NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
FOR THE YEAR ENDING - JUNE 30, 2020**

8/7/2020

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019 - 2020 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
100	SALARIES							
	Administrative Salaries	\$ 3,926,453	\$ 4,156,163	\$ -	\$ 4,156,163	\$ 4,163,820	\$ -	\$ (7,657)
	Teachers & Specialists Salaries	\$ 30,602,780	\$ 31,770,823	\$ -	\$ 31,770,823	\$ 31,619,798	\$ -	\$ 151,025
	Early Retirement	\$ 40,000	\$ 32,000	\$ -	\$ 32,000	\$ 32,000	\$ -	\$ -
	Continuing Ed./Summer School	\$ 89,327	\$ 94,514	\$ -	\$ 94,514	\$ 92,408	\$ -	\$ 2,106
	Homebound & Tutors Salaries	\$ 150,895	\$ 162,236	\$ -	\$ 162,236	\$ 88,213	\$ -	\$ 74,023
	Certified Substitutes	\$ 629,852	\$ 652,430	\$ -	\$ 652,430	\$ 548,648	\$ -	\$ 103,782
	Coaching/Activities	\$ 621,521	\$ 652,752	\$ -	\$ 652,752	\$ 643,256	\$ -	\$ 9,496
	Staff & Program Development	\$ 226,225	\$ 213,494	\$ -	\$ 213,494	\$ 173,319	\$ -	\$ 40,175
	CERTIFIED SALARIES	\$ 36,287,053	\$ 37,734,412	\$ -	\$ 37,734,412	\$ 37,361,462	\$ -	\$ 372,950
	Supervisors/Technology Salaries	\$ 879,898	\$ 934,371	\$ -	\$ 934,371	\$ 917,739	\$ -	\$ 16,632
	Clerical & Secretarial Salaries	\$ 2,261,580	\$ 2,339,317	\$ -	\$ 2,339,317	\$ 2,310,741	\$ -	\$ 28,576
	Educational Assistants	\$ 2,577,377	\$ 2,783,832	\$ -	\$ 2,783,832	\$ 2,743,151	\$ -	\$ 40,681
	Nurses & Medical Advisors	\$ 734,534	\$ 779,871	\$ -	\$ 779,871	\$ 764,244	\$ -	\$ 15,627
	Custodial & Maint. Salaries	\$ 3,116,314	\$ 3,212,091	\$ -	\$ 3,212,091	\$ 3,144,919	\$ -	\$ 67,172
	Non-Certied Adj & Bus Drivers Salaries	\$ 12,745	\$ 25,022	\$ -	\$ 25,022	\$ 22,043	\$ -	\$ 2,979
	Career/Job Salaries	\$ 48,376	\$ 141,195	\$ -	\$ 141,195	\$ 117,954	\$ -	\$ 23,241
	Special Education Svcs Salaries	\$ 1,172,425	\$ 1,271,345	\$ -	\$ 1,271,345	\$ 1,224,685	\$ -	\$ 46,660
	Attendance & Security Salaries	\$ 580,533	\$ 605,759	\$ -	\$ 605,759	\$ 594,071	\$ -	\$ 11,688
	Extra Work - Non-Cert.	\$ 104,484	\$ 110,362	\$ -	\$ 110,362	\$ 141,823	\$ -	\$ (31,461)
	Custodial & Maint. Overtime	\$ 228,815	\$ 235,738	\$ -	\$ 235,738	\$ 214,479	\$ -	\$ 21,259
	Civic Activities/Park & Rec.	\$ 38,858	\$ 32,000	\$ -	\$ 32,000	\$ 29,216	\$ -	\$ 2,784
	NON-CERTIFIED SALARIES	\$ 11,755,939	\$ 12,470,903	\$ -	\$ 12,470,903	\$ 12,225,064	\$ -	\$ 245,839
	SUBTOTAL SALARIES	\$ 48,042,992	\$ 50,205,315	\$ -	\$ 50,205,315	\$ 49,586,526	\$ -	\$ 618,789

**NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
FOR THE YEAR ENDING - JUNE 30, 2020**

8/7/2020

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019 - 2020 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
200	EMPLOYEE BENEFITS							
	Medical & Dental Expenses	\$ 8,179,822	\$ 8,058,967	\$ -	\$ 8,058,967	\$ 8,051,502	\$ -	\$ 7,465
	Life Insurance	\$ 84,680	\$ 87,134	\$ -	\$ 87,134	\$ 86,352	\$ -	\$ 782
	FICA & Medicare	\$ 1,499,915	\$ 1,534,045	\$ -	\$ 1,534,045	\$ 1,523,329	\$ -	\$ 10,716
	Pensions	\$ 809,692	\$ 864,842	\$ -	\$ 864,842	\$ 863,104	\$ -	\$ 1,738
	Unemployment & Employee Assist.	\$ 59,858	\$ 87,000	\$ -	\$ 87,000	\$ 110,435	\$ -	\$ (23,435)
	Workers Compensation	\$ 531,920	\$ 461,352	\$ -	\$ 461,352	\$ 479,108	\$ -	\$ (17,756)
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,165,888	\$ 11,093,340	\$ -	\$ 11,093,340	\$ 11,113,830	\$ -	\$ (20,490)
300	PROFESSIONAL SERVICES							
	Professional Services	\$ 574,753	\$ 590,802	\$ -	\$ 590,802	\$ 495,062	\$ 5,279	\$ 90,461
	Professional Educational Serv.	\$ 192,800	\$ 207,033	\$ -	\$ 207,033	\$ 144,038	\$ 16,803	\$ 46,192
	SUBTOTAL PROFESSIONAL SERV.	\$ 767,554	\$ 797,835	\$ -	\$ 797,835	\$ 639,100	\$ 22,082	\$ 136,653
400	PURCHASED PROPERTY SERV.							
	Buildings & Grounds Services	\$ 694,509	\$ 708,805	\$ -	\$ 708,805	\$ 710,465	\$ 5,630	\$ (7,290)
	Utility Services - Water & Sewer	\$ 132,669	\$ 147,645	\$ -	\$ 147,645	\$ 134,403	\$ -	\$ 13,242
	Building, Site & Emergency Repairs	\$ 550,790	\$ 460,850	\$ -	\$ 460,850	\$ 501,427	\$ 1,800	\$ (42,377)
	Equipment Repairs	\$ 300,958	\$ 338,819	\$ -	\$ 338,819	\$ 254,529	\$ 28,646	\$ 55,644
	Rentals - Building & Equipment	\$ 271,749	\$ 272,923	\$ -	\$ 272,923	\$ 268,547	\$ -	\$ 4,376
	Building & Site Improvements	\$ 292,635	\$ 363,700	\$ -	\$ 363,700	\$ 392,551	\$ 6,640	\$ (35,491)
	SUBTOTAL PUR. PROPERTY SERV.	\$ 2,243,310	\$ 2,292,742	\$ -	\$ 2,292,742	\$ 2,261,922	\$ 42,716	\$ (11,896)

**NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
FOR THE YEAR ENDING - JUNE 30, 2020**

8/7/2020

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019 - 2020 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
500	OTHER PURCHASED SERVICES							
	Contracted Services	\$ 619,306	\$ 631,536	\$ -	\$ 631,536	\$ 737,244	\$ 13,175	\$ (118,883)
	Transportation Services	\$ 4,180,892	\$ 4,323,600	\$ -	\$ 4,323,600	\$ 3,827,061	\$ -	\$ 496,539
	Insurance - Property & Liability	\$ 400,457	\$ 407,947	\$ -	\$ 407,947	\$ 378,323	\$ -	\$ 29,624
	Communications	\$ 140,237	\$ 160,926	\$ -	\$ 160,926	\$ 142,944	\$ -	\$ 17,982
	Printing Services	\$ 32,114	\$ 33,057	\$ -	\$ 33,057	\$ 20,535	\$ 9,028	\$ 3,494
	Tuition - Out of District	\$ 3,330,730	\$ 3,328,479	\$ 100,000	\$ 3,428,479	\$ 3,521,980	\$ 5,539	\$ (99,041)
	Student Travel & Staff Mileage	\$ 197,866	\$ 226,334	\$ -	\$ 226,334	\$ 172,406	\$ -	\$ 53,928
	SUBTOTAL OTHER PURCHASED SERV.	\$ 8,901,602	\$ 9,111,879	\$ 100,000	\$ 9,211,879	\$ 8,800,493	\$ 27,741	\$ 383,644
600	SUPPLIES							
	Instructional & Library Supplies	\$ 885,366	\$ 819,252	\$ -	\$ 819,252	\$ 784,007	\$ 22,209	\$ 13,036
	Software, Medical & Office Supplies	\$ 189,356	\$ 216,843	\$ -	\$ 216,843	\$ 178,104	\$ 34,465	\$ 4,274
	Plant Supplies	\$ 366,651	\$ 375,000	\$ -	\$ 375,000	\$ 423,659	\$ -	\$ (48,659)
	Electric	\$ 1,433,462	\$ 1,384,117	\$ -	\$ 1,384,117	\$ 1,134,783	\$ 29,831	\$ 219,502
	Propane & Natural Gas	\$ 426,559	\$ 434,914	\$ -	\$ 434,914	\$ 347,253	\$ -	\$ 87,661
	Fuel Oil	\$ 97,798	\$ 81,000	\$ -	\$ 81,000	\$ 76,257	\$ -	\$ 4,743
	Fuel for Vehicles & Equip.	\$ 246,113	\$ 203,992	\$ -	\$ 203,992	\$ 122,159	\$ -	\$ 81,833
	Textbooks	\$ 139,133	\$ 156,214	\$ -	\$ 156,214	\$ 183,816	\$ 12,208	\$ (39,810)
	SUBTOTAL SUPPLIES	\$ 3,784,438	\$ 3,671,332	\$ -	\$ 3,671,332	\$ 3,250,037	\$ 98,713	\$ 322,582

**NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
FOR THE YEAR ENDING - JUNE 30, 2020**

8/7/2020

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019 - 2020 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
700	PROPERTY							
	Capital Improvements (Sewers)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Technology Equipment	\$ 576,182	\$ 550,000	\$ -	\$ 550,000	\$ 522,228	\$ 38,092	\$ (10,319)
	Other Equipment	\$ 180,624	\$ 207,572	\$ -	\$ 207,572	\$ 265,148	\$ 7,241	\$ (64,817)
	SUBTOTAL PROPERTY	\$ 756,806	\$ 757,572	\$ -	\$ 757,572	\$ 787,376	\$ 45,332	\$ (75,136)
800	MISCELLANEOUS							
	Memberships	\$ 62,869	\$ 74,395	\$ -	\$ 74,395	\$ 66,090	\$ -	\$ 8,305
	SUBTOTAL MISCELLANEOUS	\$ 62,869	\$ 74,395	\$ -	\$ 74,395	\$ 66,090	\$ -	\$ 8,305
910	SPECIAL ED CONTINGENCY		\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ 75,725,459	\$ 78,104,410	\$ -	\$ 78,104,410	\$ 76,505,374	\$ 236,584	\$ 1,362,451

<u>REVENUES</u>				
<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>	<u>2019-21 APPROVED BUDGET</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>% RECEIVED</u>
LOCAL TUITION	\$38,950	\$32,340	\$6,610	83.03%
HIGH SCHOOL FEES FOR PARKING PERMITS	\$20,000	\$20,000	\$0	100.00%
MISCELLANEOUS FEES	\$5,000	\$4,497	\$503	89.93%
TOTAL SCHOOL GENERATED FEES	\$63,950	\$56,837	\$7,113	88.88%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

"FOR THE MONTH ENDING - JUNE 30, 2020"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE -	13-Jan	Feb RECEIVED	May RECEIVED
100	SALARIES	\$ (54,463)	\$ -	\$ (34,983)	\$ (34,856)	\$	\$ (26,140)	\$ (8,464)
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,467,089)	\$ -	\$ (1,850,850)	\$ (1,844,127)	\$	\$ (1,383,001)	\$ (342,441)
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,521,552)	\$ -	\$ (1,885,833)	\$ (1,878,983)	\$	\$ (1,409,141)	\$ (350,905)
100	SALARIES							
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Teachers & Specialists Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Educational Assistants	\$ (5,386)	\$ (5,386)	\$ -	\$ -	\$	\$ -	\$ -
	Nurses & Medical advisors	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Special Education Svcs Salaries	\$ (49,077)	\$ (49,077)	\$ (34,983)	\$ (34,856)	\$	\$ (26,140)	\$ (8,464)
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (54,463)	\$ -	\$ (34,983)	\$ (34,856)	\$	\$ (26,140)	\$ (8,464)
	SUBTOTAL SALARIES	\$ (54,463)	\$ -	\$ (34,983)	\$ (34,856)	\$	\$ (26,140)	\$ (8,464)
200	EMPLOYEE BENEFITS							
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -

"FOR THE MONTH ENDING - JUNE 30, 2020"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE -	13-Jan	Feb RECEIVED	May RECEIVED
300	PROFESSIONAL SERVICES							
	Professional Services	\$ -	\$ -					\$ -
	Professional Educational Ser.	\$ -	\$ -					\$ -
	SUBTOTAL PROFESSIONAL SVCS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SVCS							
	SUBTOTAL PUR. PROPERTY SER.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES							
	Contracted Services	\$ -	\$ -					
	Transportation Services	\$ (329,230)	\$ (329,230)	\$ (371,702)	\$ (370,351)		\$ (277,744)	\$ (104,868)
	Insurance - Property & Liability	\$ -	\$ -					
	Communications	\$ -	\$ -					
	Printing Services	\$ -	\$ -					
	Tuition - Out of District	\$ (1,137,859)	\$ (1,137,859)	\$ (1,479,148)	\$ (1,473,776)		\$ (1,105,257)	\$ (237,573)
	Student Travel & Staff Mileage	\$ -	\$ -					
	SUBTOTAL OTHER PURCHASED SER.	\$ (1,467,089)	\$ (1,467,089)	\$ (1,850,850)	\$ (1,844,127)		\$ (1,383,001)	\$ (342,441)
600	SUPPLIES							
	SUBTOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY							
	SUBTOTAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS							
	Memberships							
	SUBTOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ (1,521,552)	\$ (1,521,552)	\$ (1,885,833)	\$ (1,878,983)		\$ (1,409,141)	\$ (350,905)

Difference, 1st estimate to States Estimate \$ (6,850)

Excess Cost and Agency placement Grants are budgeted at 75%. \$ (1,521,552)

The first state estimate is at 74.8% reimbursement (this represents \$6,850 less than our internal 1st estimate). \$ (1,878,983)

The second state estimate is at 70.89% reimbursement (this represents \$118,937 less than the State's 1st estimate). Total Grant \$ (1,760,046)

Amount beyond budgeted \$ (357,431) Amount beyond budgeted \$ (238,494)

NEWTOWN PUBLIC SCHOOLS
NEWTOWN, CONNECTICUT

As of 6/30/2020

FY 2020 BUILDING & SITE MAINTENANCE PROJECTS -

	<u>Requested</u>	<u>Transfers</u>	<u>Actual</u>	<u>Remaining</u>
<i>Acct # 001-90-094-0000-53501</i>				
<u>HAWLEY SCHOOL</u>				
NONE	\$ -			\$ -
	\$ -	\$ -	\$ -	\$ -
<i>Acct # 001-90-094-0000-53502</i>				
<u>SANDY HOOK SCHOOL</u>				
NONE	\$ -			\$ -
	\$ -	\$ -	\$ -	\$ -
<i>Acct # 001-90-094-0000-53503</i>				
<u>MIDDLE GATE SCHOOL</u>				
INSTALL HVAC IN GYM	\$ 45,000		\$ 107,690	\$ (62,690)
	\$ 45,000	\$ -	\$ 107,690	\$ (62,690)
<i>Acct # 001-90-094-0000-53504</i>				
<u>HEAD O'MEADOW SCHOOL</u>				
REMOVE SINKS/RETILE FLOOR/INSTALL SINGLE SINK SET	\$ 15,000		\$ 10,719	\$ 4,281
ADDITIONAL CARD READER	\$ -		\$ 3,161	\$ (3,161)
REPLACE 40 OLD CLASSROOM CURTAINS WITH SHADES	\$ -		\$ 7,801	\$ (7,801)
	\$ 15,000	\$ -	\$ 21,681	\$ (6,681)
<i>Acct # 001-90-094-0000-53505</i>				
<u>REED INTERMEDIATE SCHOOL</u>				
CARPET/FLOORING REPLACEMENT PROGRAM	\$ 20,000		\$ 17,545	\$ 2,455
REPLACE SHADES IN LIBRARY	\$ 12,000		\$ 2,516	\$ 9,484
INSTALL MULLIONS & EXIT DEVICES AT EXTERIOR DOORS	\$ 20,000		\$ 20,992	\$ (992)
	\$ 52,000	\$ -	\$ 41,053	\$ 10,947
<i>Acct # 001-90-094-0000-53506</i>				
<u>MIDDLE SCHOOL</u>				
INSTALL ACOUSTICAL CEILING AND LIGHTING IN LMC	\$ 26,000		\$ 18,390	\$ 7,610
CARPET/FLOORING REPLACEMENT PROGRAM	\$ 10,000		\$ 2,520	\$ 7,480
REPLACE MAIN ENTRY STAIR/RAMP/LOWER LANDING	\$ 35,000		\$ 26,970	\$ 8,030
INSTALL ACOUSTICAL CEILING IN ROOM D14 - Health	\$ 9,000		\$ 3,300	\$ 5,700
SIDEWALK / CURB REPAIRS	\$ 25,000		\$ 20,000	\$ 5,000
	\$ 105,000	\$ -	\$ 71,180	\$ 33,820

NEWTOWN PUBLIC SCHOOLS
NEWTOWN, CONNECTICUT

As of 6/30/2020

FY 2020 BUILDING & SITE MAINTENANCE PROJECTS -

	<u>Requested</u>	<u>Transfers</u>	<u>Actual</u>	<u>Remaining</u>
<i>Acct # 001-90-094-0000-53507</i>				
<u>HIGH SCHOOL</u>				
REPAINT LOCKERS first floor B wing	\$ 15,000		\$ 3,736	\$ 11,264
REPLACE 1 SET EXTERIOR DOORS AT AUDITORIUM	\$ 6,700		\$ 6,416	\$ 284
REPLACE STAIR TREADS,RISERS,LANDINGS FRONT B STAIRWELL	\$ 15,000		\$ 11,855	\$ 3,145
CARPET/FLOORING MAIN ADMIN OFFICES/BAND/MUSIC/GUIDANCE	\$ 60,000		\$ 66,689	\$ (6,689)
SIDEWALK REPLACEMENTS FRONT & TO FIELD	\$ 25,000		\$ 26,127	\$ (1,127)
TRACK REPAIRS & FIELD REFRESH	\$ -		\$ 9,725	\$ (9,725)
REPLACE GUARD STATION AT MAIN ENTRANCE	\$ -		\$ 6,640	\$ (6,640)
	\$ 121,700	\$ -	\$ 131,188	\$ (9,488)
<i>Acct # 001-90-094-0000-53508</i>				
<u>SYSTEM WIDE</u>				
REPAVE LOT, DRIVE AND STAIRS AT WAREHOUSE LOADING AREA	\$ 25,000		\$ 26,400	\$ (1,400)
	\$ 25,000	\$ -	\$ 26,400	\$ (1,400)
TOTAL BUILDING & SITE MAINTENANCE PROJECTS	\$ 363,700	\$ -	\$ 399,191	\$ (35,491)

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
JULY 31, 2020**

SUMMARY

Information available for the first financial report in fiscal year 2020-21 is limited at this time. This is generally the case as anticipated obligations are not indicated and would be projected as the budgeted numbers until the account-by-account analysis progresses. Any event that would negatively impact our budget as the school year begins will be addressed and brought forward as soon as possible. Routine account analyses ramp up throughout the year. The first major priority is to properly encumber all regular employee salaries.

This July report correlates with the budget as approved on April 28, 2020 by referendum and includes the Boards adjustments to the budget which occurred on June 16, 2020, and July 7, 2020.

During the month of July the district spent \$4.7M for operations. The biggest area of expenditures occurred in the Employee Benefits; including, our initial self-insurance deposit of \$2.1M and the pension, workers' compensation, FICA, Medicare and other benefits for \$900K. District summer payroll required \$930K while all other operational requirements accounted for the balance of approximately \$770K in expenditures.

While the 2019-2020 expended is included for reference, it should be noted that these figures are currently unaudited and subject to change. The audit process continues for a number of months into the current fiscal year. (You will be advised when the numbers become final.) Having these numbers present helps one observe the expenses of the current budget to the year just completed. The overall budget for this year is 0.7% more than last year, (remembering that last year all building usage was suspended on March 12th due to the COVID-19 pandemic).

Following the monthly report is the "Offsetting Revenue Included in Anticipated Obligations" report. These figures are based on what was included in the budget and subject to change based on actuals to be submitted. These estimates are also included in the Anticipated Obligation column of the financial as an offset to expenditures, (they are represented by the negative highlighted entries).

No emergency repairs were required during this month.

The budget will be monitored closely with important and or significant issues identified as quickly as we become aware of them.

Ron Bienkowski
Director of Business
August 13, 2020

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2019-20 – unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose

annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$26,000 for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits..
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

**NEWTOWN BOARD OF EDUCATION
2020-21 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING JULY 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	<i>(Unaudited)</i> EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	YTD TRANSFERS 2020 - 2021	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
<u>GENERAL FUND BUDGET</u>										
100	SALARIES	\$ 49,586,526	\$ 51,044,554	\$ -	\$ 51,044,554	\$ 931,819	\$ 14,528,711	\$ 35,584,024	\$ (26,247)	\$ 35,610,271
200	EMPLOYEE BENEFITS	\$ 11,113,830	\$ 11,435,283	\$ -	\$ 11,435,283	\$ 3,043,413	\$ 6,447,219	\$ 1,944,651	\$ -	\$ 1,944,651
300	PROFESSIONAL SERVICES	\$ 661,182	\$ 751,382	\$ -	\$ 751,382	\$ 12,905	\$ 10,827	\$ 727,650	\$ -	\$ 727,650
400	PURCHASED PROPERTY SERV.	\$ 2,304,638	\$ 1,884,463	\$ -	\$ 1,884,463	\$ 111,014	\$ 705,232	\$ 1,068,216	\$ -	\$ 1,068,216
500	OTHER PURCHASED SERVICES	\$ 8,828,235	\$ 9,314,942	\$ -	\$ 9,314,942	\$ 441,388	\$ 1,775,612	\$ 7,097,943	\$ (1,783,942)	\$ 8,881,885
600	SUPPLIES	\$ 3,348,750	\$ 3,498,335	\$ -	\$ 3,498,335	\$ 105,787	\$ 526,684	\$ 2,865,864	\$ -	\$ 2,865,864
700	PROPERTY	\$ 832,708	\$ 549,402	\$ -	\$ 549,402	\$ 39	\$ 398,373	\$ 150,990	\$ -	\$ 150,990
800	MISCELLANEOUS	\$ 66,090	\$ 73,415	\$ -	\$ 73,415	\$ 44,058	\$ 1,470	\$ 27,887	\$ -	\$ 27,887
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
TOTAL GENERAL FUND BUDGET		\$ 76,741,959	\$ 78,651,776	\$ -	\$ 78,651,776	\$ 4,690,423	\$ 24,394,128	\$ 49,567,225	\$ (1,810,189)	\$ 51,377,414
900	TRANSFER NON-LAPSING	\$ 1,362,451								
GRAND TOTAL		\$ 78,104,410	\$ 78,651,776	\$ -	\$ 78,651,776	\$ 4,690,423	\$ 24,394,128	\$ 49,567,225	\$ (1,810,189)	\$ 51,377,414

**NEWTOWN BOARD OF EDUCATION
2020-21 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING JULY 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	<i>(Unaudited)</i> EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	YTD TRANSFERS 2020 - 2021	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
100	SALARIES									
	Administrative Salaries	\$ 4,163,820	\$ 4,160,309	\$ -	\$ 4,160,309	\$ 337,326	\$ 3,369,729	\$ 453,254	\$ -	\$ 453,254
	Teachers & Specialists Salaries	\$ 31,619,798	\$ 32,219,745	\$ -	\$ 32,219,745	\$ 70,110	\$ 908,894	\$ 31,240,741	\$ -	\$ 31,240,741
	Early Retirement	\$ 32,000	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	\$ 16,000
	Continuing Ed./Summer School	\$ 92,408	\$ 93,096	\$ -	\$ 93,096	\$ 21,265	\$ 44,646	\$ 27,185	\$ -	\$ 27,185
	Homebound & Tutors Salaries	\$ 88,213	\$ 185,336	\$ -	\$ 185,336	\$ -	\$ -	\$ 185,336	\$ -	\$ 185,336
	Certified Substitutes	\$ 548,648	\$ 698,193	\$ -	\$ 698,193	\$ -	\$ -	\$ 698,193	\$ -	\$ 698,193
	Coaching/Activities	\$ 643,256	\$ 656,571	\$ -	\$ 656,571	\$ -	\$ -	\$ 656,571	\$ -	\$ 656,571
	Staff & Program Development	\$ 173,319	\$ 143,517	\$ -	\$ 143,517	\$ 18,309	\$ 298	\$ 124,910	\$ -	\$ 124,910
	CERTIFIED SALARIES	\$ 37,361,462	\$ 38,172,767	\$ -	\$ 38,172,767	\$ 447,011	\$ 4,323,566	\$ 33,402,190	\$ -	\$ 33,402,190
	Supervisors/Technology Salaries	\$ 917,739	\$ 945,154	\$ -	\$ 945,154	\$ 80,539	\$ 735,339	\$ 129,276	\$ -	\$ 129,276
	Clerical & Secretarial Salaries	\$ 2,310,741	\$ 2,362,981	\$ -	\$ 2,362,981	\$ 114,303	\$ 2,137,446	\$ 111,232	\$ -	\$ 111,232
	Educational Assistants	\$ 2,743,151	\$ 2,875,564	\$ -	\$ 2,875,564	\$ 9,502	\$ 2,627,561	\$ 238,501	\$ -	\$ 238,501
	Nurses & Medical Advisors	\$ 764,244	\$ 801,532	\$ -	\$ 801,532	\$ -	\$ 25,482	\$ 776,050	\$ -	\$ 776,050
	Custodial & Maint. Salaries	\$ 3,144,919	\$ 3,263,032	\$ -	\$ 3,263,032	\$ 221,406	\$ 2,912,854	\$ 128,773	\$ -	\$ 128,773
	Non-Certied Adj & Bus Drivers Salaries	\$ 22,043	\$ 81,607	\$ -	\$ 81,607	\$ -	\$ 34,243	\$ 47,364	\$ -	\$ 47,364
	Career/Job Salaries	\$ 117,954	\$ 183,209	\$ -	\$ 183,209	\$ 2,072	\$ 180,516	\$ 620	\$ -	\$ 620
	Special Education Svcs Salaries	\$ 1,224,685	\$ 1,355,856	\$ -	\$ 1,355,856	\$ 28,555	\$ 963,011	\$ 364,289	\$ (26,247)	\$ 390,536
	Attendance & Security Salaries	\$ 594,071	\$ 621,957	\$ -	\$ 621,957	\$ 12,153	\$ 587,109	\$ 22,695	\$ -	\$ 22,695
	Extra Work - Non-Cert.	\$ 141,823	\$ 115,447	\$ -	\$ 115,447	\$ 13,414	\$ 1,583	\$ 100,450	\$ -	\$ 100,450
	Custodial & Maint. Overtime	\$ 214,479	\$ 233,448	\$ -	\$ 233,448	\$ 2,864	\$ -	\$ 230,584	\$ -	\$ 230,584
	Civic Activities/Park & Rec.	\$ 29,216	\$ 32,000	\$ -	\$ 32,000	\$ -	\$ -	\$ 32,000	\$ -	\$ 32,000
	NON-CERTIFIED SALARIES	\$ 12,225,064	\$ 12,871,787	\$ -	\$ 12,871,787	\$ 484,808	\$ 10,205,145	\$ 2,181,834	\$ (26,247)	\$ 2,208,081
	SUBTOTAL SALARIES	\$ 49,586,526	\$ 51,044,554	\$ -	\$ 51,044,554	\$ 931,819	\$ 14,528,711	\$ 35,584,024	\$ (26,247)	\$ 35,610,271

**NEWTOWN BOARD OF EDUCATION
2020-21 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING JULY 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	<i>(Unaudited)</i> EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	YTD TRANSFERS 2020 - 2021	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
200	EMPLOYEE BENEFITS									
	Medical & Dental Expenses	\$ 8,051,502	\$ 8,289,180	\$ -	\$ 8,289,180	\$ 2,139,874	\$ 6,110,328	\$ 38,978	\$ -	\$ 38,978
	Life Insurance	\$ 86,352	\$ 86,760	\$ -	\$ 86,760	\$ 7,037	\$ -	\$ 79,723	\$ -	\$ 79,723
	FICA & Medicare	\$ 1,523,329	\$ 1,602,597	\$ -	\$ 1,602,597	\$ 51,279	\$ -	\$ 1,551,318	\$ -	\$ 1,551,318
	Pensions	\$ 863,104	\$ 913,394	\$ -	\$ 913,394	\$ 716,427	\$ 18,750	\$ 178,217	\$ -	\$ 178,217
	Unemployment & Employee Assist.	\$ 110,435	\$ 82,000	\$ -	\$ 82,000	\$ 600	\$ -	\$ 81,400	\$ -	\$ 81,400
	Workers Compensation	\$ 479,108	\$ 461,352	\$ -	\$ 461,352	\$ 128,195	\$ 318,141	\$ 15,015	\$ -	\$ 15,015
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,113,830	\$ 11,435,283	\$ -	\$ 11,435,283	\$ 3,043,413	\$ 6,447,219	\$ 1,944,651	\$ -	\$ 1,944,651
300	PROFESSIONAL SERVICES									
	Professional Services	\$ 500,341	\$ 559,102	\$ -	\$ 559,102	\$ 6,575	\$ 9,390	\$ 543,137	\$ -	\$ 543,137
	Professional Educational Serv.	\$ 160,841	\$ 192,280	\$ -	\$ 192,280	\$ 6,330	\$ 1,437	\$ 184,513	\$ -	\$ 184,513
	SUBTOTAL PROFESSIONAL SERV.	\$ 661,182	\$ 751,382	\$ -	\$ 751,382	\$ 12,905	\$ 10,827	\$ 727,650	\$ -	\$ 727,650
400	PURCHASED PROPERTY SERV.									
	Buildings & Grounds Services	\$ 716,095	\$ 664,859	\$ -	\$ 664,859	\$ 101,126	\$ 441,961	\$ 121,772	\$ -	\$ 121,772
	Utility Services - Water & Sewer	\$ 134,403	\$ 146,945	\$ -	\$ 146,945	\$ -	\$ -	\$ 146,945	\$ -	\$ 146,945
	Building, Site & Emergency Repairs	\$ 503,227	\$ 460,850	\$ -	\$ 460,850	\$ 5,040	\$ 27,084	\$ 428,726	\$ -	\$ 428,726
	Equipment Repairs	\$ 283,175	\$ 351,506	\$ -	\$ 351,506	\$ 4,849	\$ 49,001	\$ 297,656	\$ -	\$ 297,656
	Rentals - Building & Equipment	\$ 268,547	\$ 260,303	\$ -	\$ 260,303	\$ -	\$ 187,186	\$ 73,117	\$ -	\$ 73,117
	Building & Site Improvements	\$ 399,191	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PUR. PROPERTY SERV.	\$ 2,304,638	\$ 1,884,463	\$ -	\$ 1,884,463	\$ 111,014	\$ 705,232	\$ 1,068,216	\$ -	\$ 1,068,216

**NEWTOWN BOARD OF EDUCATION
2020-21 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING JULY 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	(Unaudited) EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	YTD TRANSFERS 2020 - 2021	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
500	OTHER PURCHASED SERVICES									
	Contracted Services	\$ 750,419	\$ 669,215	\$ -	\$ 669,215	\$ 204,784	\$ 182,668	\$ 281,764	\$ -	\$ 281,764
	Transportation Services	\$ 3,827,061	\$ 4,457,135	\$ -	\$ 4,457,135	\$ -	\$ -	\$ 4,457,135	\$ (402,480)	\$ 4,859,615
	Insurance - Property & Liability	\$ 378,323	\$ 378,032	\$ -	\$ 378,032	\$ 92,829	\$ 240,020	\$ 45,184	\$ -	\$ 45,184
	Communications	\$ 142,944	\$ 146,872	\$ -	\$ 146,872	\$ 13,937	\$ 96,762	\$ 36,172	\$ -	\$ 36,172
	Printing Services	\$ 29,563	\$ 31,040	\$ -	\$ 31,040	\$ 1,350	\$ 1,116	\$ 28,574	\$ -	\$ 28,574
	Tuition - Out of District	\$ 3,527,520	\$ 3,399,851	\$ -	\$ 3,399,851	\$ 126,649	\$ 1,234,877	\$ 2,038,325	\$ (1,381,462)	\$ 3,419,787
	Student Travel & Staff Mileage	\$ 172,406	\$ 232,797	\$ -	\$ 232,797	\$ 1,838	\$ 20,169	\$ 210,789	\$ -	\$ 210,789
	SUBTOTAL OTHER PURCHASED SERV.	\$ 8,828,235	\$ 9,314,942	\$ -	\$ 9,314,942	\$ 441,388	\$ 1,775,612	\$ 7,097,943	\$ (1,783,942)	\$ 8,881,885
600	SUPPLIES									
	Instructional & Library Supplies	\$ 806,216	\$ 801,275	\$ -	\$ 801,275	\$ 20,780	\$ 126,902	\$ 653,593	\$ -	\$ 653,593
	Software, Medical & Office Supplies	\$ 212,569	\$ 221,701	\$ -	\$ 221,701	\$ 5,918	\$ 96,846	\$ 118,937	\$ -	\$ 118,937
	Plant Supplies	\$ 423,659	\$ 356,400	\$ -	\$ 356,400	\$ 73,409	\$ 266,234	\$ 16,756	\$ -	\$ 16,756
	Electric	\$ 1,164,615	\$ 1,228,072	\$ -	\$ 1,228,072	\$ -	\$ -	\$ 1,228,072	\$ -	\$ 1,228,072
	Propane & Natural Gas	\$ 347,253	\$ 431,350	\$ -	\$ 431,350	\$ -	\$ -	\$ 431,350	\$ -	\$ 431,350
	Fuel Oil	\$ 76,257	\$ 63,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 63,000	\$ -	\$ 63,000
	Fuel for Vehicles & Equip.	\$ 122,159	\$ 205,031	\$ -	\$ 205,031	\$ -	\$ -	\$ 205,031	\$ -	\$ 205,031
	Textbooks	\$ 196,024	\$ 191,506	\$ -	\$ 191,506	\$ 5,680	\$ 36,702	\$ 149,124	\$ -	\$ 149,124
	SUBTOTAL SUPPLIES	\$ 3,348,750	\$ 3,498,335	\$ -	\$ 3,498,335	\$ 105,787	\$ 526,684	\$ 2,865,864	\$ -	\$ 2,865,864

**NEWTOWN BOARD OF EDUCATION
2020-21 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING JULY 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	(Unaudited) EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	YTD TRANSFERS 2020 - 2021	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
700	PROPERTY									
	Technology Equipment	\$ 560,319	\$ 410,000	\$ -	\$ 410,000	\$ -	\$ 298,000	\$ 112,000	\$ -	\$ 112,000
	Other Equipment	\$ 272,389	\$ 139,402	\$ -	\$ 139,402	\$ 39	\$ 100,373	\$ 38,990	\$ -	\$ 38,990
	SUBTOTAL PROPERTY	\$ 832,708	\$ 549,402	\$ -	\$ 549,402	\$ 39	\$ 398,373	\$ 150,990	\$ -	\$ 150,990
800	MISCELLANEOUS									
	Memberships	\$ 66,090	\$ 73,415	\$ -	\$ 73,415	\$ 44,058	\$ 1,470	\$ 27,887	\$ -	\$ 27,887
	SUBTOTAL MISCELLANEOUS	\$ 66,090	\$ 73,415	\$ -	\$ 73,415	\$ 44,058	\$ 1,470	\$ 27,887	\$ -	\$ 27,887
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
	TOTAL LOCAL BUDGET	\$ 76,741,959	\$ 78,651,776	\$ -	\$ 78,651,776	\$ 4,690,423	\$ 24,394,128	\$ 49,567,225	\$ (1,810,189)	\$ 51,377,414

<u>REVENUES</u>		2020-21 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED
<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>					
LOCAL TUITION		\$32,340	\$0	\$32,340	0.00%
HIGH SCHOOL FEES FOR PARKING PERMITS		\$30,000	\$0	\$30,000	0.00%
MISCELLANEOUS FEES		\$6,000	\$0	\$6,000	0.00%
TOTAL SCHOOL GENERATED FEES		\$68,340	\$0	\$68,340	0.00%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT
 "FOR THE MONTH ENDING - JULY 31, 2020"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE -	13-Jan	Feb RECEIVED	May RECEIVED
100	SALARIES	\$ (26,247)	\$ -	\$ (26,247)	\$ -	\$ -	\$ -	\$ -
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,783,942)	\$ -	\$ (1,783,942)	\$ -	\$ -	\$ -	\$ -
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,810,189)	\$ -	\$ (1,810,189)	\$ -	\$ -	\$ -	\$ -
100	SALARIES							
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Teachers & Specialists Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Educational Assistants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Nurses & Medical advisors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Special Education Svcs Salaries	\$ (26,247)	\$ -	\$ (26,247)	\$ -	\$ -	\$ -	\$ -
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (26,247)	\$ -	\$ (26,247)	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL SALARIES	\$ (26,247)	\$ -	\$ (26,247)	\$ -	\$ -	\$ -	\$ -
200	EMPLOYEE BENEFITS							
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

"FOR THE MONTH ENDING - JULY 31, 2020"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE -	13-Jan	Feb RECEIVED	May RECEIVED
300	PROFESSIONAL SERVICES							
	Professional Services	\$ -	\$ -					\$ -
	Professional Educational Ser.	\$ -	\$ -		\$ -			
	SUBTOTAL PROFESSIONAL SVCS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
400	PURCHASED PROPERTY SVCS							
	SUBTOTAL PUR. PROPERTY SER.	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
500	OTHER PURCHASED SERVICES							
	Contracted Services	\$ -	\$ -		\$ -			
	Transportation Services	\$ (402,480)	\$ (402,480)	\$ -	\$ -		\$ -	\$ -
	Insurance - Property & Liability	\$ -	\$ -		\$ -			
	Communications	\$ -	\$ -		\$ -			
	Printing Services	\$ -	\$ -		\$ -			
	Tuition - Out of District	\$ (1,381,462)	\$ (1,381,462)	\$ -	\$ -		\$ -	\$ -
	Student Travel & Staff Mileage	\$ -	\$ -		\$ -			
	SUBTOTAL OTHER PURCHASED SER.	\$ (1,783,942)	\$ (1,783,942)	\$ -	\$ -		\$ -	\$ -
600	SUPPLIES							
	SUBTOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
700	PROPERTY							
	SUBTOTAL PROPERTY	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
800	MISCELLANEOUS							
	Memberships							
	SUBTOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ (1,810,189)	\$ (1,810,189)	\$ -	\$ -		\$ -	\$ -
	Difference, 1st estimate to States Estimate				\$ -			
	Excess Cost and Agency placement Grants are budgeted at 75%.		\$ (1,810,189)					
	The first state estimate is at xx.x% reimbursement.				\$ -			

Instruction

Emergencies and Disaster Preparedness

Pandemic/Epidemic Emergencies

The Board recognizes that a pandemic/epidemic outbreak is a serious threat that stands to affect students, staff, and the community as a whole. With this consideration in mind, the Board establishes this policy in the event the town/municipality and/or school district is threatened by a reasonably likely pandemic/epidemic outbreak. At all times decisions will be made to reflect the health, safety and welfare of students, district employees and the Newtown community. ~~shall be of foremost concern along with the health, safety and welfare of the District employees and mindful of the overall health and welfare of the community.~~

Planning and Coordination

The Superintendent shall designate the head School Nurse or other appropriate staff members who in conjunction with the School Medical Advisor, shall serve as a liaison between the school district and local and state health officials. This designee and the School Medical Advisor are jointly responsible for connecting with health officials to identify local hazards, determine what crisis plans exist in the school district and community, and to establish procedures to account for student well-being and safety during such a crisis. The designee shall work with local health officials and shall keep the Superintendent advised when the risk of a pandemic or an epidemic of a serious illness has materially increased.

The Principals and/or school nurse or other designee shall develop a curriculum component to health classes that is designed to teach students about preventing or limiting the spread of communicable diseases.

With fiscal concerns in mind, the District shall purchase and store supplies necessary for an epidemic/pandemic outbreak, including but not limited to disinfectant products, face masks, water, examination gloves, and other supplies as recommended by the school nurse and/or School Medical Advisor.

The Superintendent shall develop procedures and plans for the transportation of students in the event of an evacuation. Such procedures shall include provisions for students who cannot be transported to home at the time of the evacuation.

Response

In the event anyone within the school is discovered or suspected to have a communicable disease that may result in an epidemic/pandemic, that person shall be immediately ~~quarantined~~ isolated pending further medical examination, as recommended by state and national protocols. Local and state health officials shall be notified immediately.

P6114.8(b)

In conjunction with local and state health officials, the Superintendent shall ascertain whether an evacuation, lockdown, or shelter-in-place needs to be established. As soon as such a decision has been made, the school district shall attempt to notify the parents of all students.

In the event of an evacuation, the Superintendent is charged with determining when the school shall re-open. In the event of a lockdown or shelter-in-place, the Superintendent shall notify all proper authorities and relief agencies to seek their assistance for the duration of the lockdown or shelter-in-place.

Infection Control

Any student or staff member found to be infected with a communicable disease that bears risk of pandemic/epidemic will not be allowed to attend school until medical clearance is provided by that individual's primary care physician or other medical personnel indicating that that person does not bear the risk of transmitting the communicable disease.

Students with excessive absences due to a communicable disease shall be given a reprieve from other Board policies relative to excessive student absences. Efforts will be made by the staff to determine what, if any, school work the student can complete while absent.

Staff members who are forced to miss excessive days of work shall first use any leave entitled to them through the Family and Medical Leave Act and/or accrued sick leave. If a staff member has still not received medical clearance to resume his/her work duties, absences in excess of a staff member's allotted leave be managed through existing contract provisions and will not affect the employee's right to continued employment.

Continuance of Education

The Superintendent shall develop a plan of alternate means of educating students in the event of prolonged school closings and/or extended absences. Such a plan may include, but are not limited to, providing students with assignments via mail or by email, local access cable television, or the school district's website.

The Superintendent, in consultation with the Board of Education, may amend the traditional class schedule and schedule of days. Such a plan may include extending the school day, having school days held on Saturdays if Connecticut statute changes, the use of previously scheduled vacation days, and/or extend the school year beyond the previously established end of school year, within applicable statutory requirements.

(cf. [5141.22](#) - Communicable/Infectious Diseases)

(cf. [5141.6](#) - Crisis Management Plan)

(cf. [6114](#) - Emergencies and Disaster Preparedness)

(cf. [6114.6](#) - Emergency Closings)

Legal Reference: Connecticut General Statutes

10-154a Professional communications between teacher or nurse and student.

10-207 Duties of medical advisors.

10-209 Records not to be public.

10-210 Notice of disease to be given parent or guardian.

10-221 Boards of education to prescribe rules.

19a-221 Quarantine of certain persons.

52-557b Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.

The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.

Policy adopted:

A sample policy which details a school district's plan to provide distance learning options in the event schools must be closed and classes cancelled due to an emergency health situation. This policy provides for equitable access to instruction for all students. Provisions are included for appropriate special education and related services for students with disabilities. Situations and resources vary by district. Therefore, this policy must be modified to fit the local situation.

Instruction

Distance Education

Distance Learning Plan Due to Health-Based and Safety School Closure

This policy outlines Newtown Public School District's plan to provide distance learning options in the event that the school District must be closed due to an emergency health situation or a potential closing due to other safety reasons. This action plan allows District Schools to operate remotely while continuing to provide meaningful instruction to students through the use of a variety of instructional resources.

The Board of Education (Board) seeks to ensure fluid operation during a time when classes must be cancelled due to a health emergency or other situations related to staff and student safety as well as provide equitable access for all students. A distance learning day is a remote school day where students and staff have an opportunity to explore and engage in meaningful learning experiences that are: (a) aligned to the curriculum, (b) connected to standards, and (c) relevant to the current instructional sequence. While nothing replaces the genuine human interactions that happen authentically in the classroom between students and teachers, distance learning will support continuity of instruction in the event of a health and safety-related closure.

Distance learning school days will run as detailed in the section below entitled "Scheduling." The schedule will allow teaching staff adequate time to present the learning experience to support students as they (a) access information, (b) prioritize their day, and (c) communicate with their teacher(s). Teachers will be available during the hours listed below.

Goals of the Distance Learning Program

The Board, by its adoption of this policy, establishes the following goals for the distance learning program:

1. To ensure the continuity of instruction if and when a ~~pandemic~~ emergency health or other safety situation negatively impacts the District's ability to maintain daily operations.
2. To continue to provide students with an authentic, meaningful, and comprehensive school experience aligned with current instruction and curriculum goals.
~~To mitigate or completely eliminate possible exposure to and spread of pandemic influenza among students, parents, guardians, employees, and community members.~~
3. To ensure compliance with all federal and state statutes and regulations and Board policies and administrative regulations, as may be amended by state and federal authorities.
4. To facilitate ongoing academic and social/emotional supports for all students so they can be successful in a remote learning environment.

Instruction

Distance Education

Distance Learning Plan Due to Health-Based and Safety School Closure (continued)

Key Components of the Distance Learning Program

The Board, by its adoption of this policy, establishes the following key components for the distance learning program:

1. **Equitable Access:** To provide equitable instruction, the District will ensure that all students and staff have access to instructional materials, electronic devices, and Wi-Fi.
 - a. ~~In grades PK-5, the District will provide all students with a special packet that includes all needed lessons/instructional materials. While students in PK-5 will not be required to log in to a device, they will have the option of accessing on-line supplemental lessons and games/activities. Data about access to the Internet and the availability of digital devices for student and staff use at home is to be collected by the District. In the event that a student does not have access to a computer or Wi-Fi at home, the District will provide a device and/or a hotspot, for student and staff use. Each District/school webpage shall contain a link which will connect students to online resources.~~

 In grades 6-12, the District will ensure that all students have access to a device during the day. Data about access to the Internet and the availability of digital devices for student use at home is to be collected by the District. In the event that a student does not have access to a computer or Wi-Fi at home, the District will provide a device and/or a hotspot for student use.
 - b. Information provided on District and/or school websites shall be available in a number of language choices.

Note: It is recognized that some districts have provided computers/Chromebooks to students in various grade configurations. Therefore, items "a" and "b" above should be modified to reflect the availability of electronic devices provided by the district to students in support of a distance learning program.

2. **Communication**

- a. ~~Upon a directive from the Governor and/or Connecticut State Department of Education (CSDE) notification~~ Communication regarding school closure and a move to distance learning will be sent to parents/guardians utilizing the District's emergency notification/communication system. Detailed instructions will also be posted on the school and District websites.
- b. ~~On the first day of closure~~ When possible, the school buildings shall/may remain open for a portion of the day to allow staff and students to gather personal items and collect necessary learning materials. ~~Instruction will not occur and there will not be supervision.~~

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

~~e. On the second day of closure, all schools will be closed until further notice to students, parents/guardians, staff, and the public. No entry will be allowed. Distance learning will commence. In the event an immediate directive from a State official is provided, the District will provide additional guidance, as necessary, at that time.~~

3. Attendance

~~The Board recognizes that during a prolonged school closure it will be problematic to compile statistics as to whether individual students are “in attendance.” The District will treat a student’s attendance record for the year in conformity with any “Attendance Guidance” provided by the Commissioner of Education and the Connecticut State Department of Education.~~

Alternate: The Board directs the Superintendent or his/her designee to develop a plan to verify and track student attendance as related to the provided distance learning activities. Parents/guardians must report the days their child(ren) are unable to participate in the provided distance learning activities due to illness or other specified reason. A means of reporting absences must be made available to parents/guardians.

4. Harassment, Intimidation, and Bullying

~~During distance learning days, the District will adhere to all aspects policies and procedures related to equity and diversity, harassment, and bullying. of our Harassment Intimidation and Bullying policies and procedures.~~

5. Time Schedules

~~Teachers will be available via email during the posted hours of school operation. (This section needs to be modified to reflect the local district’s grade configurations and time schedules. This is presented as a sample only.) The distance learning school days will operate as follows: During distance learning, teachers will respond to emails in a timely manner during the regular hours of school operation. Distance learning hours and school schedules (K-12) will be communicated to parents and posted on our District website.~~

~~a. Elementary School(s) (Grades K-5): 8:55 a.m. to 3:25 p.m. Teachers may not be available between 11:30 and 1:00 for planning and/or lunch.~~

~~b. Preschool: 9:00 to 11:30 for AM Preschool; 12:30 to 3:00 for PM Preschool; 9:00 a.m. to 3:00 p.m. for Full Day Preschool. Teachers may not be available from 11:30 to 12:30 for planning and/or lunch.~~

~~c. Middle School(s) (Grades 6-8): 8:00 a.m. to 2:45 p.m. Teachers may not be available during their scheduled planning and/or lunch periods.~~

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

- ~~d. High School(s) (Grades 9-12): 7:40 a.m. to 2:25 p.m. The school's webpage is to be consulted for the appropriate schedule. Teachers may not be available during their scheduled planning and/or lunch periods. Thirty (30) minutes daily will be set aside for physical activity.~~

Note: The time schedules above may need to be altered to reflect bargaining unit agreements between the Board and staff and any memorandums of understanding entered into as a result of the emergency situation.

6. School Nutrition Benefits

During emergency events where the District has activated a distance learning plan, and where these days are counting as regular school days, any student who receives free and reduced school lunch shall be afforded the opportunity to pick up a nutritional school lunch prepared by the food service provider/department. The schedule for availability and locations of pickup shall be posted on the District and school websites and communicated through the District's emergency notification system.

7. Resources to Support Instruction *(Modify to reflect local district practices)*

The District shall utilize varied resources to support student learning. These include, but are not limited to, the following:

- a. The posting on the school's website a webpage devoted to relevant online resources and digital subscriptions.
- b. Teacher utilization of Google Apps for Education, District e-mail, and other online platforms for instruction.
- ~~e. Add additional local district resources here.~~

8. Instruction: Student Responsibilities *(Modify to reflect the local district's plan and expectations)*

- a. At the ~~PK-5~~ PK-4 level at minimum, students will be provided with a ~~packet of~~ meaningful learning activities in the core content areas and specials, when appropriate, through digital resources to be used at home. Print resources may also be used when necessary. ~~In addition, students will have access to [optional] digital resources to be used at home.~~

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

- b. At the Grade ~~6-12~~ 5-12 level students are expected to log into their teacher's Google Classroom or other platform to identify the expected work for the day and may be asked to collaborate virtually with other classmates on assignments. Students without a school approved excuse will be held responsible for all work not completed by the assigned deadline. Deadlines will be assigned at the discretion of the classroom teacher and assignments will be returned either graded or with feedback in a timely manner.

9. Special Education

- a. The District will provide distance learning options to address the provision of appropriate special education and related services for identified students with disabilities. Programs and services shall be provided to students ages three through 21, in concert with the requirements of federal and state law; such requirements which may be amended by governmental action, with modifications that may be unavoidable due to the health crisis. It is recognized that the District may not be able to provide all services in the same manner as they are typically provided.
- b. Students will continue to receive provisions of their IEP requirements and will be provided with a free and appropriate program (FAPE) encompassing special education and related services to the greatest extent possible under the circumstances. What is appropriate and reasonable will include the individual child's circumstances as well as the circumstances related to the ~~pandemic/epidemic emergency~~ health and safety emergencies.
- c. Appropriately certified professional staff members will continue to implement these programs through distance learning opportunities. All special education programming will be consistent with the student's Individualized Education Plan (IEP) to the extent appropriate.
- d. All disabled students with an in-class resource center program documented in the IEP will be provided with modifications to meet their needs based on the distance learning options afforded to their general education counterparts.
- e. All students with pull out replacement center programs documented in the IEP will be provided with appropriate materials and instruction by their special education teachers to meet their needs based on the distance learning options appropriate to their IEPs and learning abilities.
- f. All students with self-contained programs documented in the IEP will be provided with appropriate materials and instruction by their special education teachers to meet their needs based on the distance learning options appropriate to their IEPs and learning abilities.

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

- g. The Board acknowledges that classroom and one-to-one instructional aides will not be available to support a student during a health-related closure.
- h. Related Services (Counseling, Speech-Language, Physical Therapy, Occupational Therapy): Counseling, Speech, Physical and Occupational Therapy activities will be provided to students by therapist(s) via emailed activities that have been individualized based on IEP goals. Additional activities will be scheduled and provided based on individualized needs.
- i. Speech language services and counseling services may be delivered to special education students through the use of electronic communication or a virtual or online platform, as appropriate.
- j. Out of District Programs: In the event that District schools are closed and private out-of-district schools remain open, students who are transported by a private company should attend school unless otherwise indicated by the out-of-district placement. In the event that the student is transported to the out-of-district placement by district transportation and the buses remain non-operational due to the closing, the parents will be asked to drive their child to the school and will be reimbursed for transportation according to Board policy for days the child is in attendance during this health-related closure.

In the event that District schools are open and private out-of-district schools are closed, the District will collaborate with the out-of-district placement to offer appropriate meaningful learning activities for completion at home.

- k. Referrals and Evaluations: Traditional timelines will be adhered to via the Supervisor of Special Services and meetings will be held remotely. The District will make every effort to ensure that evaluations are completed within the statutory timelines. Timelines may be impacted due to extended school closures. (*Days that schools are closed are not counted as "school days" for the initial evaluation timeline. The timeline pauses during the school closure.*) Child Study Team members will contact parents if evaluations fall outside of the legally mandated timeframes.
- l. Annual Reviews and Reevaluations: These shall take place once District schools reopen. Parent/Guardians and adult students may agree in writing that a reevaluation is not necessary. IEPs that lapse during the school closure shall remain in effect until a new IEP is developed. When school personnel and parents/guardians agree that a PPT meeting is necessary during the time of school closure, it shall be held via alternate means such as video conferencing or conference call.

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

- m. Due Process Hearings/Activities: The District will comply with and operate within any extension provided by the Commissioner of Education for all state statutory and regulatory time requirements related to special education due process activities.
- n. Communication: The District's special education staff shall provide information through a variety of methods, including family phone calls, emails, and video conferences. Also, at least one member of a child's team (special education teacher, speech therapist, psychologist) is to be in contact with the respective parent/guardian at least weekly (unless less frequent contacts have been requested).

10. Staff Responsibilities

The Board expects the teaching staff to be available through email and online between the posted times; to read and respond to emails during noted hours; and to adhere to all district policies as may be modified due to the nature and circumstances of the event ~~length of the pandemic~~; and to report any instances of students at risk, threats made, or any other meaningful information to District Administrators.

Paraprofessionals will receive instructions from the appropriate Supervisor of Special Services and/or their building Principals. Professional development modules via online programs will be made available in order to provide aides with ongoing educational opportunities.

District administrators will ~~work from home~~ to assist in the daily operation of all aspects of distance learning. In the event that the District is placed under general quarantine, administrative responsibilities will be determined by the Superintendent of Schools. Virtual planning meetings may be necessary.

11. Monitoring Student Engagement

The Board considers student engagement extremely important. It is important to ensure that all students are engaged and are connected to the resources they need. District and school administrators shall have regular connections with students and families. District and school staff shall check-in and confirm whether families have access to information and services; are safe and supported; and are prepared to support their child's learning through the District's continued learning efforts.

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

Key Components of the Distance Learning Program (continued)

In order to monitor student engagement in continued learning, the Board expects the following actions to take place:

- a. Teachers and support staff are to connect with all students to maintain their relationships, assist with issues related to assignments, and encourage full participation in the continued learning opportunities. Connections should be documented and tracked as appropriate.
- b. Student support staff shall identify students who were chronically absent prior to the school closure/cancellation of classes or otherwise identified as needing additional support to determine if such supports can continue virtually. The option to refer a student exhibiting inadequate engagement to the District's team responsible for school attendance should be considered as necessary.
- c. School administrators and support staff are to reach out to students who are not signing into online learning or engaging in other continued learning opportunities. Families are to be contacted by school staff to ensure safety and well-being and connect students to the continued learning opportunities and technology they may require.

12. Grades

~~The grading and reporting systems to be used shall be developed by the administration and faculty and is subject to the approval of the Superintendent and/or Board of Education. Due to the circumstances presented during a time of lengthy school closure and cancellation of classes, a "pass/fail" system should receive strong consideration with an option to include "pass with distinction."~~

~~*Alternate language:*~~ **If required, the Board of Education shall approve revisions to the grading and reporting systems as developed by the administration and faculty and upon the recommendation of the Superintendent of Schools.**

13. Compliance

Any distance learning days, and the state approval thereof, will comply with all federal and state statutes and regulations.

(cf. 0523 – Equity and Diversity)

(cf. 3520.13 – Student Data Protection & Privacy/Cloud-Based Issues)

(cf. 5131.81 – Use of Electronic Devices)

(cf. 5131.911 – Bullying)

(cf. 5131.913 – Cyberbullying)

(cf. 5141.4 – Reporting of Child Abuse and Neglect)

(cf. 6114.8 – Pandemic/Epidemic Emergencies)

(cf. 6114.81 – Emergency Suspension of Policy During Pandemic)

Instruction

Distance Education

Distance Learning Plan Due to Health and Safety School Closure

- (cf. 6141.321 – Acceptable Computer Use)
- (cf. 6141.323 – Filtering Access to Electronic Networks)
- (cf. 6141.324 – Posting of Student Work/Photographs)
- (cf. 6141.327 –Electronic Resources)
- (cf. 6141.3291 – One-to-One Tablet Program)
- (cf. 6141.326 – Online Social Networking)
- (cf. 6141.328 – Bring Your Own Device)
- (cf. 6141.329 – Electronic Reading (e-reader) Devices)
- (cf. 6146.1 – Assessment Systems)
- (cf. 6156.2 – Off-Site Computer Use)
- (cf. 6172.6 – Virtual/Online Course; Distance Education)

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules.

18 U.S.C. §§2510-2522, Electronic Communication Privacy Act.

P.L. No. 110-385, Protecting Children in the 21st Century Act.

Policy adopted:

cps 6/20

BOE Non-Lapsing Fund Balance and Activity

<u>Year</u>	<u>General Deposit</u>	<u>Reserved for Special Ed</u>	<u>Expense</u>	<u>Balance</u>	<u>Use</u>
2013-14 Deposit 6/30/14	\$47,185	\$0	(\$4,800)	\$42,385	Security Bollards
2014-15 Deposit 6/30/15	\$12,909	\$0	(\$4,950)	\$7,959	IR Scan - HS Roof Project
2015-16 Deposit 6/30/16	\$2,533	\$0	\$0	\$2,533	none
2016-17 Deposit 6/30/17	\$97,942	\$0	\$0	\$97,942	none
2017-18 Deposit 6/30/18	\$276,038	\$0	(\$235,295)	\$40,743	HA & MS A/C, SHS Lightening
2018-19 Deposit 6/30/19	\$265,772	\$63,000	(\$249,900)	\$78,872	HAW HVAC Engineering
2019-20 Deposit 6/30/20	\$1,362,451	\$0	\$0	\$1,362,451	Unbudgeted COVID expenses
7 Year Total Since Inception	\$2,064,830	\$63,000	(\$494,945)	\$1,632,885	2.08%
Total Balance Non-Lapsing Fund				\$1,632,885	2.08%

Current Budget	\$78,651,776	2%	\$1,573,036	\$1,569,885	deposits less expenses
				<u>\$63,000</u>	<u>reserved for special education</u>
				\$1,632,885	total balance in fund

**Board of Education
Non-Lapsing Fund**

Section 1. The Board of Finance of the Town of Newtown established a Non-Lapsing Fund (the "Non-Lapsing Fund") in accordance with Connecticut General Statutes 10-248a¹ on May 12, 2014.

Section 2. The Board of Education may, subject to the approval of the Board of Finance, deposit into the Non-Lapsing Fund all or a portion of any unexpended funds from the prior fiscal year from the budgeted appropriation for education for the Town, provided that the amount deposited into the Non-Lapsing Fund shall not exceed the amount set forth in Section 10-248a of the Connecticut General Statutes.

The Board of Finance may authorize deposits into the Non-Lapsing Fund in each fiscal year such that the total amount in the Non-Lapsing Fund may accumulate without limitation over time if not expended.

Section 3.

A. The Board of Education may, subject to the approval of the Board of Finance, authorize expenditures from the Non-Lapsing Fund for any of the following educational purposes:

- i. Any Capital expenditures which have been previously approved in the five year Capital Improvement Plan;
- ii. Emergency conditions or replacements to capital items not previously included in the five year Capital Improvement Plan;
- iii. Special Education expenses in accordance with the March 20, 2018 Board of Education resolution establishing a Special Education Contingency line item; and
- iv. Any expenses that the Board of Education determines are necessary to support students or that are in the best interests of the Newtown Public Schools.

B. The Board of Education shall authorize each expenditure from the Non-Lapsing Fund.

¹ Sec. 10-248a. Unexpended education funds account. For the fiscal year ending June 30, 2020, and each fiscal year thereafter, notwithstanding any provision of the general statutes or any special act, municipal charter, home rule ordinance or other ordinance, the board of finance in each town having a board of finance, the board of selectman in each town having no board of finance or the authority making appropriations for the school district for each town may deposit into a nonlapsing account any unexpended funds from the prior fiscal year from the budgeted appropriation for education for the town, provided (1) such deposited amount does not exceed two per cent of the total budgeted appropriation for education for such prior fiscal year, (2) each expenditure from such account shall be made only for educational purposes, and (3) each such expenditure shall be authorized by the local board of education for such town.

C. The Board of Education shall submit a summary of the Non-Lapsing Fund's balance and expenditures for the prior fiscal year to the Board of Finance on an annual basis.

Section 4. The Non-Lapsing Fund balance comes from an appropriation that was approved by the voters of the Town for educational purposes and the Board of Education shall use the Non-Lapsing Fund for educational purposes. The Board of Education shall not consider the Non-Lapsing Fund as a source of funding which may be used to reduce the annual appropriation for education by the Town.

Letter from the Newtown Board of Education

Dear students, staff, and community members,

As we embark on what is going to undoubtedly be a very challenging period for us all, we want to take this opportunity to thank our school community.

To the teachers, thank you for going above and beyond for the children of Newtown. We are well aware of your efforts and cannot thank you enough for all that you do and all that you are going to do for the children of Newtown. You have our utmost support and gratitude.

To our administrators, thank you for all of the time you have spent planning and reshaping education to best support our students and staff. The current state of affairs calls for your leadership, support, listening and ability to modify daily. We thank you for your dedication to our students and keeping the community safe.

To our staff members who serve education both in the classroom and out, thank you for your support of our teachers, students and community. Your attention to the details of student needs, the school system, and district operations, especially during a crisis, are crucial to the success of our plans. The Board recognizes your ability to rise to the occasion and provide the best for our school community.

To the families of Newtown, thank you for your flexibility and understanding during this difficult period. We have heard from many families and want you all to know that your comments, concerns and thoughts are heard. It is important that we all work together to face the challenges ahead with the grace, compassion, and tenacity that makes Newtown home for us all.

Lastly, to the students of Newtown, we are so proud of you and want you to know that you are the reason we serve on this board. Keep giving your best in all that you do, and we will continue to work with the inspiration you provide every day. Thank you for being the best students you can be.

With sincere thanks,

Newtown Board of Education