

To view this meeting, the livestream link is: <https://vimeo.com/event/729428>

To make a public comment, the call in number is (US) 1-321-586-0738  
The PIN is 656 131 048#

Board of Education Budget Meeting  
January 25, 2024

Council Chambers  
3 Primrose St., Newtown, CT  
7:00 p.m.

*As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.*

## A G E N D A

- Item 1 PLEDGE OF ALLEGIANCE
- Item 2 CONTINUING EDUCATION BUDGET
- Item 3 PLANT BUDGET
- Item 4 BENEFITS BUDGET
- Item 5 GENERAL SERVICES BUDGET
- Item 6 TRANSPORTATION BUDGET
- Item 7 DISCUSSION AND POSSIBLE ACTION ON FINANCIAL REPORT FOR MONTH ENDING DECEMBER 31, 2023
- Item 8 MINUTES FOR APPROVAL
  - Action on Minutes of December 19, 2023
  - Action on Minutes of January 4, 2024
  - Action on Minutes of January 9, 2024
- Item 9 \*\*PUBLIC PARTICIPATION
- Item 10 ADJOURNMENT

*\*\*The Board encourages the public to share thoughts and concerns regarding agenda items during Public Participation. After being recognized, please state your name and address for the record. We request that speakers be respectful and limit comments to three minutes. The Board of Education does not discuss personnel items or student matters in public nor does it engage in dialogue during the public comment period. If you desire more information or responses to specific questions, please email the Board.*

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
DECEMBER 31, 2023**

**SUMMARY**

The sixth financial report for the year continues to provide year to date expenditures, encumbrances and information for anticipated obligations. Many of the accounts within our major objects have been forecasted as “full budget spend” in order to more accurately project an estimated year-end balance. These balances are monitored closely and adjusted each month in order to capture any changes and fluctuations that occur throughout the year.

During the month of December, the district spent approximately \$8.3M for all operations. About \$6.4M was spent on salaries (three pay periods in this month) with the remaining balance of \$1.9M spent on all other objects. All expenditures appear to be within normal limits at this time.

The change over the last month’s year-end projection has resulted in an increase of \$5,684; now showing a total projected balance of \$546, 953. There were slight changes throughout the majority of the major objects with the most notable being found in supplies.

**SALARY OBJECT**

The overall salary object currently displays a positive position, despite decreasing over the prior month by -\$89,221. During the month of December, many of these accounts were analyzed and adjustments were made in our anticipated obligation column. The salary object continue to drive our year-end balance and we anticipate that it will remain positive though the remainder of the year.

- **CERTIFIED SALARIES** – the overall balance in this sub-object is showing a positive position of \$50,062, increasing by \$8,470 over the prior month. We have included estimates for the replacement of two positions that will be open next month as well as one open position that was added this year. We have also made adjustments for teachers on leave that required full-time subs.
- **NON-CERTIFIED SALARIES** – the overall balance in this sub-object is showing a positive position of \$283,082. These accounts have decreased by -\$97,691 over the prior month with changes occurring in most of the accounts. The paraeducator account continues to drive our surplus, now showing a balance of \$235,333. This amount does include the equity adjustment that took place on December 11, 2023; however, we are currently working on adjusting the encumbrances so we may see some fluctuations in this account next month.

The small negative balances that are found in the clerical, nurses and security accounts are a result of contractual salary obligations that have not yet been adjusted and will be addressed in the upcoming months.

- As of December, the following non-certified positions remain open:
  - Twenty-three paraprofessionals and three behavioral therapists.

**EMPLOYEE BENEFITS** - the overall balance in this object is showing negative -\$6,319.

We have seen unusually high unemployment expenses and have included an estimate to capture the anticipated costs for the next six months.

We will also be watching for fluctuations in our defined contribution pension plan as this account will typically require a transfer at some point in the year. This pension plan is the only one available for new hires; therefore, making it somewhat difficult to budget. As new employees are hired, participation in this plan increases driving the cost upwards.

**PURCHASED PROPERTY SERVICES** – now showing a positive balance of \$21,939.

The small balance emerging in this object can be attributed to our water bills at Reed and the High School. These two locations require irrigation for their fields and when we have rain, the irrigation is not needed. However, we still have six months remaining and if we have a dry spring, this balance may decrease.

Our building & site emergency repair account is currently in good standing, having more than half of the balance available for the next six months. The remaining \$251,134 is currently unencumbered and found in our anticipated obligation column as we typically expend this budget in full.

**OTHER PURCHASED SERVICES** – the overall position of this object is displaying a negative balance of -\$71,804, having incurred additional costs of \$12,254 over the prior month.

- **Contracted Services** – remains positive with a small balance of \$2,959. This account houses our behavioral tech services and if you recall, a transfer was approved last month for \$87,367 to cover expense that had accrued. We have about \$10,188 remaining in the general fund to cover these costs and an additional \$59,000 in our IDEA grant to cover any additional costs.
- **Communication** – we have a slight negative balance in this account primarily due to an increase in costs with our intranet provider CEN (Connecticut Education Network) as well as fluctuations in the E-rate discounts that are applied towards the bill for our internet provider.
- **Out-of-District Tuition** – we are experiencing a negative balance of -\$43,058 which is not alarming for this time of year. Currently, we have included \$200,000 in this balance for anticipated outplacements. It can take several months to find a suitable educational program for students and this amount will be reviewed and adjusted each month.

Another factor included in this balance is a reduction in our excess cost grant. If you recall, the grant was submitted to the state on December 1st with an estimated revenue offset of \$1,378,921. However, the state has reduced our reimbursement rate from 70% to 68%, lowering our anticipated offset by \$38,287. The reimbursement rate was supposed to follow a three-tiered system based on each town's wealth rating. However, it's apparent that there was not enough funding budgeted at the state level to fulfill this obligation.

**SUPPLIES** – the overall position of this object is showing a positive balance of \$156,000.

- **Electric** – our electricity accounts continue to remain positive, increasing over the prior month by \$23,500. This year marks our second year of complete data for the virtual net metering program and because this program is still somewhat new, the credits have been difficult to predict. However, our current year is in better alignment with the budget than in previous years and we will not experience the surplus windfall as we did in fiscal 2022-23.

On another note, this past November we locked into a four-year contract for electricity with Constellation. The rate for the current year will be \$.10570 (previously \$.07490) per kW and for subsequent years, we will have a blended rate. This will comprise of a fixed rate for the non-energy portion and a percentage of current and future markets for raw energy. This strategy should mitigate any spikes that may happen in this commodity.

In addition to our low fixed rate, the “virtual net metering” program has been doing very well. This program was offered to municipalities a few years back and we were very fortunate to be one of the few districts who signed up as this program is no longer available. It’s somewhat complex, but the simplest way to explain it is we pay a fixed rate for solar energy that is produced on a solar farm. This energy is technically ‘owned’ by NPS and sold to Eversource, who then applies a credit for the purchase to our bill. The rate of the credit will fluctuate with Eversource’s supply rate, and the higher the supply rate, the larger the credit we will receive. This was one of the drivers behind the large surplus we saw last year. There were times when the credits exceeded the cost of the entire bill (*you can read more about VNM in our budget book*).

- **Natural gas and Oil** – we are beginning to see small balances emerge from our natural gas and oil accounts due to usage. So far, the winter months have been mild; therefore we have not consumed as much energy.

### **ALL OTHER OBJECTS**

Our account-by-account analysis will continue throughout the year and we will keep the board apprised of any issues or concerns as they arise.

### **EMERGENCY REPAIRS**

There were no emergency repairs to report in the month of December.

### **REVENUE**

The board of education received \$2,768.25 in tuition.

Tanja Vadas  
Director of Business  
January 18, 2023

**NEWTOWN BOARD OF EDUCATION  
2023-24 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING DECEMBER 31, 2023**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023-2024 APPROVED BUDGET	YTD TRANSFERS 2023-2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>GENERAL FUND BUDGET</b>											
100	SALARIES	\$ 53,196,025	\$ 55,194,736	\$ 82,633	\$ 55,277,369	\$ 22,593,889	\$ 31,303,553	\$ 1,379,927	\$ 1,096,845	\$ 283,082	99.49%
200	EMPLOYEE BENEFITS	\$ 11,895,625	\$ 12,775,678	\$ 21,500	\$ 12,797,178	\$ 6,745,907	\$ 4,815,259	\$ 1,236,012	\$ 1,242,331	\$ (6,319)	100.05%
300	PROFESSIONAL SERVICES	\$ 606,860	\$ 597,698	\$ (275)	\$ 597,423	\$ 267,221	\$ 53,776	\$ 276,426	\$ 276,426	\$ -	100.00%
400	PURCHASED PROPERTY SERV.	\$ 1,771,351	\$ 1,807,982	\$ -	\$ 1,807,982	\$ 842,673	\$ 344,476	\$ 620,833	\$ 598,895	\$ 21,939	98.79%
500	OTHER PURCHASED SERVICES	\$ 10,671,028	\$ 10,779,567	\$ 77,367	\$ 10,856,934	\$ 5,646,996	\$ 5,451,454	\$ (241,516)	\$ (169,712)	\$ (71,804)	100.66%
600	SUPPLIES	\$ 3,193,338	\$ 3,177,330	\$ (1,120)	\$ 3,176,210	\$ 1,260,240	\$ 1,116,930	\$ 1,799,040	\$ 1,643,040	\$ 156,000	95.09%
700	PROPERTY	\$ 540,847	\$ 560,749	\$ (180,105)	\$ 380,644	\$ 123,163	\$ 12,114	\$ 243,367	\$ 246,256	\$ (889)	100.23%
800	MISCELLANEOUS	\$ 75,483	\$ 75,911	\$ -	\$ 75,911	\$ 63,885	\$ 4,808	\$ 7,218	\$ 7,218	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
<b>TOTAL GENERAL FUND BUDGET</b>		\$ 81,952,557	\$ 85,069,651	\$ -	\$ 85,069,651	\$ 37,543,975	\$ 42,102,369	\$ 5,423,307	\$ 4,941,299	\$ 482,009	99.43%

900 TRANSFER NON-LAPSING (unaudited) \$ 182,082  
*this amount has been recommended for transfer into the BoE's Non-Lapsing Fund*  
**GRAND TOTAL** \$ 82,134,639 \$ 85,069,651 \$ - \$ 85,069,651 \$ 37,543,975 \$ 42,102,369 \$ 5,423,307 \$ 4,941,299 \$ 482,009 99.43%

**NEWTOWN BOARD OF EDUCATION  
2023-24 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING DECEMBER 31, 2023**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023 - 2024 APPROVED BUDGET	YTD TRANSFERS 2023 - 2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
100	<b>SALARIES</b>										
	Administrative Salaries	\$ 4,208,912	\$ 4,253,224	\$ 84,655	\$ 4,337,879	\$ 2,091,019	\$ 2,245,813	\$ 1,047	\$ 5,936	\$ (4,889)	100.11%
	Teachers & Specialists Salaries	\$ 33,987,089	\$ 35,332,530	\$ (179,126)	\$ 35,153,404	\$ 13,670,304	\$ 21,368,260	\$ 114,840	\$ 69,700	\$ 45,140	99.87%
	Early Retirement	\$ 89,000	\$ 13,000	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	100.00%
	Continuing Ed./Summer School	\$ 100,943	\$ 112,606	\$ 1,583	\$ 114,189	\$ 85,146	\$ 27,174	\$ 1,868	\$ 1,868	\$ -	100.00%
	Homebound & Tutors Salaries	\$ 184,211	\$ 198,460	\$ -	\$ 198,460	\$ 62,607	\$ 59,002	\$ 76,850	\$ 67,202	\$ 9,649	95.14%
	Certified Substitutes	\$ 787,241	\$ 760,023	\$ -	\$ 760,023	\$ 308,007	\$ 201,500	\$ 250,516	\$ 250,316	\$ 200	99.97%
	Coaching/Activities	\$ 719,019	\$ 688,567	\$ -	\$ 688,567	\$ 227,892	\$ 4,035	\$ 456,640	\$ 456,678	\$ (38)	100.01%
	Staff & Program Development	\$ 128,011	\$ 130,250	\$ -	\$ 130,250	\$ 24,891	\$ 88,184	\$ 17,176	\$ 17,176	\$ -	100.00%
	<b>CERTIFIED SALARIES</b>	\$ 40,204,427	\$ 41,488,660	\$ (92,888)	\$ 41,395,772	\$ 16,482,866	\$ 23,993,969	\$ 918,937	\$ 868,876	\$ 50,062	99.88%
	Supervisors & Technology Salaries	\$ 1,000,730	\$ 1,020,284	\$ 27,057	\$ 1,047,341	\$ 480,717	\$ 504,249	\$ 62,375	\$ 60,397	\$ 1,978	99.81%
	Clerical & Secretarial Salaries	\$ 2,326,236	\$ 2,420,059	\$ 53,116	\$ 2,473,175	\$ 1,157,692	\$ 1,326,957	\$ (11,475)	\$ 1,001	\$ (12,476)	100.50%
	Paraeducators	\$ 2,885,257	\$ 3,023,349	\$ -	\$ 3,023,349	\$ 1,139,159	\$ 1,644,309	\$ 239,881	\$ 4,548	\$ 235,333	92.22%
	Nurses & Medical Advisors	\$ 892,743	\$ 957,221	\$ -	\$ 957,221	\$ 366,862	\$ 577,999	\$ 12,360	\$ 16,044	\$ (3,684)	100.38%
	Custodial & Maint. Salaries	\$ 3,249,642	\$ 3,391,717	\$ 72,039	\$ 3,463,756	\$ 1,652,241	\$ 1,790,899	\$ 20,616	\$ 16,743	\$ 3,874	99.89%
	Non-Certified Adj & Bus Drivers Salaries	\$ -	\$ 191,783	\$ (191,783)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Career/Job Salaries	\$ 158,051	\$ 180,335	\$ 1,714	\$ 182,049	\$ 87,506	\$ 120,634	\$ (26,091)	\$ (26,472)	\$ 381	99.79%
	Special Education Svcs Salaries	\$ 1,378,049	\$ 1,437,033	\$ 203,378	\$ 1,640,411	\$ 740,980	\$ 929,066	\$ (29,635)	\$ (44,959)	\$ 15,323	99.07%
	Security Salaries & Attendance	\$ 652,247	\$ 700,574	\$ -	\$ 700,574	\$ 311,882	\$ 400,138	\$ (11,446)	\$ (3,689)	\$ (7,757)	101.11%
	Extra Work - Non-Cert.	\$ 123,294	\$ 115,721	\$ 10,000	\$ 125,721	\$ 62,588	\$ 15,333	\$ 47,799	\$ 47,751	\$ 48	99.96%
	Custodial & Maint. Overtime	\$ 290,185	\$ 236,000	\$ -	\$ 236,000	\$ 96,528	\$ -	\$ 139,472	\$ 139,472	\$ -	100.00%
	Civic Activities/Park & Rec.	\$ 35,166	\$ 32,000	\$ -	\$ 32,000	\$ 14,867	\$ -	\$ 17,133	\$ 17,133	\$ -	100.00%
	<b>NON-CERTIFIED SALARIES</b>	\$ 12,991,598	\$ 13,706,076	\$ 175,521	\$ 13,881,597	\$ 6,111,023	\$ 7,309,584	\$ 460,990	\$ 227,970	\$ 233,020	98.32%
	<b>SUBTOTAL SALARIES</b>	\$ 53,196,025	\$ 55,194,736	\$ 82,633	\$ 55,277,369	\$ 22,593,889	\$ 31,303,553	\$ 1,379,927	\$ 1,096,845	\$ 283,082	99.49%
200	<b>EMPLOYEE BENEFITS</b>										
	Medical & Dental Expenses	\$ 8,772,698	\$ 9,556,747	\$ -	\$ 9,556,747	\$ 4,825,916	\$ 4,710,794	\$ 20,037	\$ 20,037	\$ -	100.00%
	Life Insurance	\$ 89,281	\$ 88,000	\$ -	\$ 88,000	\$ 43,835	\$ -	\$ 44,165	\$ 44,165	\$ -	100.00%
	FICA & Medicare	\$ 1,651,662	\$ 1,702,277	\$ -	\$ 1,702,277	\$ 746,051	\$ -	\$ 956,226	\$ 956,226	\$ -	100.00%
	Pensions	\$ 905,790	\$ 931,687	\$ 21,500	\$ 953,187	\$ 785,708	\$ 6,125	\$ 161,354	\$ 161,354	\$ -	100.00%
	Unemployment & Employee Assist.	\$ 52,413	\$ 81,600	\$ -	\$ 81,600	\$ 27,385	\$ -	\$ 54,215	\$ 60,550	\$ (6,335)	107.76%
	Workers Compensation	\$ 423,781	\$ 415,367	\$ -	\$ 415,367	\$ 317,012	\$ 98,340	\$ 16	\$ -	\$ 16	100.00%
	<b>SUBTOTAL EMPLOYEE BENEFITS</b>	\$ 11,895,625	\$ 12,775,678	\$ 21,500	\$ 12,797,178	\$ 6,745,907	\$ 4,815,259	\$ 1,236,012	\$ 1,242,331	\$ (6,319)	100.05%

**NEWTOWN BOARD OF EDUCATION  
2023-24 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING DECEMBER 31, 2023**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023 - 2024 APPROVED BUDGET	YTD TRANSFERS 2023-2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>300</b>	<b>PROFESSIONAL SERVICES</b>										
	Professional Services	\$ 497,713	\$ 436,643	-	\$ 436,643	\$ 192,619	\$ 31,319	\$ 212,706	\$ 212,706	\$ -	100.00%
	Professional Educational Serv.	\$ 109,147	\$ 161,055	(275)	\$ 160,780	\$ 74,602	\$ 22,457	\$ 63,720	\$ 63,720	\$ -	100.00%
	<b>SUBTOTAL PROFESSIONAL SERV.</b>	\$ 606,860	\$ 597,698	(275)	\$ 597,423	\$ 267,221	\$ 53,776	\$ 276,426	\$ 276,426	\$ -	100.00%
<b>400</b>	<b>PURCHASED PROPERTY SERV.</b>										
	Buildings & Grounds Contracted Svc.	\$ 691,835	\$ 691,550	-	\$ 691,550	\$ 421,771	\$ 171,399	\$ 98,380	\$ 98,380	\$ -	100.00%
	Utility Services - Water & Sewer	\$ 122,590	\$ 135,620	-	\$ 135,620	\$ 45,602	\$ -	\$ 90,018	\$ 69,018	\$ 21,000	84.52%
	Building, Site & Emergency Repairs	\$ 507,151	\$ 475,000	-	\$ 475,000	\$ 178,234	\$ 44,979	\$ 251,787	\$ 251,134	\$ 653	99.86%
	Equipment Repairs	\$ 218,088	\$ 249,170	-	\$ 249,170	\$ 90,410	\$ 34,647	\$ 124,113	\$ 124,113	\$ -	100.00%
	Rentals - Building & Equipment	\$ 231,687	\$ 256,642	-	\$ 256,642	\$ 106,655	\$ 93,451	\$ 56,536	\$ 56,250	\$ 286	99.89%
	Building & Site Improvements	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>SUBTOTAL PUR. PROPERTY SERV.</b>	\$ 1,771,351	\$ 1,807,982	-	\$ 1,807,982	\$ 842,673	\$ 344,476	\$ 620,833	\$ 598,895	\$ 21,939	98.79%
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>										
	Contracted Services	\$ 1,299,344	\$ 904,744	\$ 77,367	\$ 982,111	\$ 711,447	\$ 114,302	\$ 156,362	\$ 153,403	\$ 2,959	99.70%
	Transportation Services	\$ 4,596,980	\$ 4,907,573	-	\$ 4,907,573	\$ 2,147,636	\$ 2,151,677	\$ 608,260	\$ 623,260	\$ (15,000)	100.31%
	Insurance - Property & Liability	\$ 443,316	\$ 446,219	-	\$ 446,219	\$ 322,104	\$ 87,285	\$ 36,831	\$ 36,831	\$ -	100.00%
	Communications	\$ 179,879	\$ 174,170	-	\$ 174,170	\$ 111,540	\$ 65,252	\$ (2,622)	\$ 10,028	\$ (12,650)	107.26%
	Printing Services	\$ 25,262	\$ 22,966	-	\$ 22,966	\$ 6,364	\$ 2,235	\$ 14,367	\$ 18,424	\$ (4,057)	117.66%
	Tuition - Out of District	\$ 3,883,847	\$ 4,072,363	-	\$ 4,072,363	\$ 2,266,670	\$ 3,006,217	\$ (1,200,524)	\$ (1,157,466)	\$ (43,058)	101.06%
	Student Travel & Staff Mileage	\$ 242,400	\$ 251,532	-	\$ 251,532	\$ 81,237	\$ 24,487	\$ 145,808	\$ 145,808	\$ -	100.00%
	<b>SUBTOTAL OTHER PURCHASED SERV.</b>	\$ 10,671,028	\$ 10,779,567	\$ 77,367	\$ 10,856,934	\$ 5,646,996	\$ 5,451,454	\$ (241,516)	\$ (169,712)	\$ (71,804)	100.66%
<b>600</b>	<b>SUPPLIES</b>										
	Instructional & Library Supplies	\$ 944,749	\$ 792,074	\$ (1,120)	\$ 790,954	\$ 454,895	\$ 72,577	\$ 263,482	\$ 263,482	\$ -	100.00%
	Software, Medical & Office Supplies	\$ 221,527	\$ 198,452	-	\$ 198,452	\$ 103,214	\$ 15,027	\$ 80,211	\$ 80,211	\$ -	100.00%
	Plant Supplies	\$ 398,008	\$ 365,600	-	\$ 365,600	\$ 169,420	\$ 24,323	\$ 171,857	\$ 171,857	\$ -	100.00%
	Electric	\$ 303,101	\$ 950,982	-	\$ 950,982	\$ 270,430	\$ -	\$ 680,552	\$ 561,552	\$ 119,000	87.49%
	Propane & Natural Gas	\$ 472,827	\$ 469,981	-	\$ 469,981	\$ 114,479	\$ -	\$ 355,502	\$ 343,502	\$ 12,000	97.45%
	Heating Oil	\$ 93,031	\$ 94,098	-	\$ 94,098	\$ 27,337	\$ -	\$ 66,761	\$ 56,761	\$ 10,000	89.37%
	Fuel for Vehicles & Equip.	\$ 130,729	\$ 238,356	-	\$ 238,356	\$ 84,408	\$ -	\$ 153,948	\$ 138,948	\$ 15,000	93.71%
	Textbooks	\$ 631,365	\$ 67,787	-	\$ 67,787	\$ 36,059	\$ 5,003	\$ 26,725	\$ 26,725	\$ -	100.00%
	<b>SUBTOTAL SUPPLIES</b>	\$ 3,195,338	\$ 3,177,330	\$ (1,120)	\$ 3,176,210	\$ 1,260,240	\$ 1,116,930	\$ 1,799,040	\$ 1,643,040	\$ 156,000	95.09%

**NEWTOWN BOARD OF EDUCATION  
2023-24 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING DECEMBER 31, 2023**

OBJECT CODE	EXPENSE CATEGORY	2023-2024		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
		APPROVED BUDGET	TRANSFERS 2023-2024							
700	<b>PROPERTY</b>									
	Technology Equipment	\$ 355,440	\$ (181,500)	\$ 241,496	\$ 115,029	\$ -	\$ 126,467	\$ 126,467	\$ -	100.00%
	Other Equipment	\$ 185,407	\$ 1,395	\$ 139,148	\$ 8,134	\$ 12,114	\$ 118,900	\$ 119,789	\$ (889)	100.64%
	<b>SUBTOTAL PROPERTY</b>	\$ 540,847	\$ (180,105)	\$ 380,644	\$ 123,163	\$ 12,114	\$ 245,367	\$ 246,256	\$ (889)	100.23%
800	<b>MISCELLANEOUS</b>									
	Memberships	\$ 75,483	\$ -	\$ 75,911	\$ 63,885	\$ 4,808	\$ 7,218	\$ 7,218	\$ -	100.00%
	<b>SUBTOTAL MISCELLANEOUS</b>	\$ 75,483	\$ -	\$ 75,911	\$ 63,885	\$ 4,808	\$ 7,218	\$ 7,218	\$ -	100.00%
910	<b>SPECIAL ED CONTINGENCY</b>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	<b>TOTAL LOCAL BUDGET</b>	\$ 81,952,557	\$ 85,069,651	\$ 37,543,975	\$ 42,102,369	\$ 5,423,307	\$ 4,941,299	\$ 482,009	\$ 99.43%	
900	Transfer to Non-Lapsing	\$ 81,952,557	\$ -	\$ 85,069,651	\$ 37,543,975	\$ 42,102,369	\$ 5,423,307	\$ 4,941,299	\$ 482,009	99.43%

EXCESS COST GRANT REVENUE	EXPENDED 2022-2023	APPROVED BUDGET	SUBMITTED 1-Dec	STATE PROJECTED 1/1/2024 @ 68%	ESTIMATED Total	VARIANCE to Budget	% TO BUDGET	
							FEB DEPOSIT	MAY DEPOSIT
51266	Special Education Svcs Salaries ECG	\$ -	\$ (50,725)	\$ (49,317)	\$ (49,317)	\$ 49,317		#DIV/0!
54116	Transportation Services - ECG	\$ (408,408)	\$ (395,314)	\$ (384,336)	\$ (384,336)	\$ (24,072)		94.11%
54160	Tuition - Out of District ECG	\$ (1,423,941)	\$ (1,378,921)	\$ (1,340,634)	\$ (1,340,634)	\$ (83,307)		94.15%
	<b>Total</b>	\$ (1,832,349)	\$ (1,824,960)	\$ (1,774,287)	\$ (1,774,287)	\$ (58,062)		96.83%
							<b>Total*</b>	
								*75% of Jan Proj
SDE MAGNET TRANSPORTATION GRANT	\$ (13,000)	\$ (15,600)	\$ -	\$ (15,600)	\$ -	\$ -		100.00%
<b>OTHER REVENUES</b>								
<b>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</b>								
LOCAL TUITION		APPROVED BUDGET	ANTICIPATED	RECEIVED	BALANCE	RECEIVED	%	
HIGH SCHOOL FEES FOR PARKING PERMITS		\$37,620	\$37,620	\$18,652	\$18,968	49.58%		
MISCELLANEOUS FEES		\$30,000	\$30,000	\$30,000	\$30,000	0.00%		
TOTAL SCHOOL GENERATED FEES		\$6,000	\$6,000	\$4,141	\$1,859	69.01%		
		\$73,620	\$22,792	\$50,828	\$50,828	30.96%		
<b>OTHER GRANTS</b>								
ESSER II - 9/30/2023	\$625,532	\$573,735	\$48,297	\$3,500	\$0	100.00%		
ESSER III (estimated \$809k for 21-22 use) 9/30/2024	\$1,253,726	\$709,840	\$535,357	\$8,529	\$8,529	99.32%		



**Board of Education  
Newtown, Connecticut**

Minutes of the Board of Education special meeting on January 4, 2024 at 6:00 p.m. in the Reed Intermediate School Library.

A. Plante, Chair	C. Melillo
J. Vouros, Vice Chair (absent)	N. Caruso (CT Association of Boards of Education)
D. Ramsey, Secretary	3 Public
T. Higgins	
S. Tomai	
C. Gilson	
D. Linnetz	

Item 1 – Call to Order

Mrs. Plante call the meeting to order at 6:01 p.m.

Item 2 – Discussion Regarding Board Roles and Responsibilities

Nick Caruso from the Connecticut Association of Boards of Education (CABE) gave a presentation on the roles and responsibilities of a Board of Education.

MOTION: Mrs. Linnetz moved to adjourn. Mr. Ramsey seconded.

Item 3 – Adjournment

The meeting adjourned at 7:37 p.m.

Respectfully Submitted:

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Donald Ramsey  
Secretary

**Board of Education  
Newtown, Connecticut**

Minutes of the Board of Education special meeting on January 9, 2024 at 6:00 p.m. in Board of Education Conference Room, 3 Primrose Street.

A. Plante, Chair  
J. Vouros, Vice Chair  
D. Ramsey, Secretary  
T. Higgins  
S. Tomai  
C. Gilson  
D. Linnetz

Item 1 – Call to Order

Mrs. Plante call the meeting to order at 6:03 p.m.

MOTION: Mr. Gilson moved that the Board of Education go into executive session to discuss the Superintendent's mid-year evaluation. Mrs. Linnetz seconded. Motion passes unanimously.

Item 2 – Executive Session

The Board discussed the Superintendent's mid-year evaluation and exited executive session at 7:52 p.m.

MOTION: Mr. Ramsey moved to adjourn. Mr. Vouros seconded.

Item 3 – Adjournment

The meeting adjourned at 7:53 p.m.

Respectfully Submitted:

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Donald Ramsey  
Secretary

**Board of Education  
Newtown, Connecticut**

Minutes of the Board of Education meeting held on December 19, 2023 at 7:00 p.m. in the Council Chambers, 3 Primrose Street.

A. Plante, Chair	C. Melillo
J. Vouros, Vice Chair	A. Uberti
D. Ramsey, Secretary	T. Vadas
T. Higgins	1 Staff
S. Tomai	1 Public
C. Gilson	
D. Linnetz	
I. Khazadian (absent)	
G. Petertonjes	

Mrs. Plante called the meeting to order at 7:02 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Consent Agenda

MOTION: Mr. Ramsey moved that the Board of Education approve the consent agenda which includes the donations to Sandy Hook School and the correspondence report. Mrs. Tomai seconded. Motion passes unanimously.

Item 3 – Public Participation

Item 4 – Reports

There was no Chair report tonight.

Superintendent's Report: Mr. Melillo spoke about the boys and girls basketball team and the high school winter concerts this week. He wished the Newtown community, Board of Education and our school staff a joyous holiday season.

Committee reports:

Mr. Higgins reported on the Policy Committee discussion of Policies 3160 for action tonight and 1700 for first read. They also reviewed safety and security related policies 6114, 6114.1 and 6144.7. The Director of Security provided background on the development of these policies.

Mrs. Tomai spoke about the December 14 CFF meeting where they reviewed tonight's financial report.

Mr. Ramsey reported the Curriculum and Instruction Committee met December 12. There was a presentation by Reed and Middle School staff regarding the Project Challenge program. There was also an overview of the curriculum and development procedures from Mrs. Uberti.

Mr. Gilson, as the liaison for CABE, said they are scheduling a legislative breakfast to be held at Sandy Hook School on January 9 or 10. He and the Chair of the Ridgefield Board of Education will be working with CABE and the new CABE president.

Mr. Ramsey attended a concert at the middle school. They also had a career day and all of the presenters were parents of students. Workshops were conducted and lunch was provided. There was a staff breakfast last Thursday, which included retirees.

### Student Report

Mr. Petertonges reported that with the holiday season students have been giving back to the community. The Leo's Club has donated toys to St. Rose church and on Saturday students attended a holiday party given by Families United in Newtown. Today Student Government hosted a gingerbread-making contest and students brought in canned items for the Food Pantry. Students are busy with winter sports and last Wednesday some of our students traveled to South Korea for an international exchange program to work with students on various science topics.

### Financial Report:

MOTION: Mr. Ramsey moved that the Board of Education approve the financial report and transfers for the month November 30, 2023. Mr. Vouros seconded.

Mrs. Vadas presented the financial report.  
Motion passes unanimously.

### Item 5 – Old Business

#### Action on Architectural Design 2 Curriculum:

MOTION: Mr. Ramsey moved that the Board of Education approve the Agricultural Design 2 curriculum. Mr. Vouros seconded. Motion passes unanimously.

#### Action on Policy 3160 Budget Procedures and Line Item Transfers:

MOTION: Mr. Ramsey moved that the Board of Education approve Policy 3160 Budget Procedures and Line Item Transfers. Mr. Higgins seconded. Motion passes unanimously.

### Item 6 – New Business

#### Policy 1700 Possession of Deadly Firearms or Deadly Weapons:

Mr. Higgins spoke about this policy, which is a redraft of an existing policy. Connecticut State law outlined a series of exemptions allowing off duty officers to carry firearms in a school. There is an agreement with the Board of Education and the Newtown Police Department but we wanted to tighten up the Board policy to make sure the exception was clear. This went through a drafting process with the himself, the Director of Security, Ms. Zukowski, Mr. Cruson, and Mr. Melillo. Shipman reviewed the policy and provided some cleanups which will be reviewed. We also adopted our calendar for the upcoming year so there is time to review the policy.

Mr. Gilson asked if our resource officers carried tasers. Mr. Melillo responded that the School Resource Officers carry tasers.

Mr. Gilson said Connecticut updated their definitions in Statute 53-3 referring to tasers as electronic defense weapons and feels that should be in the policy also to which Mr. Higgins agreed.

#### Minutes of December 5, 2023:

MOTION: Mr. Ramsey moved to amend the minutes of December 5, 2023 on page 4 to change "Mr. Melillo noted the report talks about shifting teachers" to "Mr. Gilson noted the report talks about shifting teachers." Mrs. Linnetz seconded. Motion passes unanimously.

MOTION: Mr. Ramsey moved to approve the minutes of December 5, 2023. Mrs. Linnetz seconded. Motion passes unanimously.

Minutes of December 7, 2023:

MOTION: Mr. Ramsey moved that the Board of Education approve the minutes of December 7, 2023. Mrs. Linnetz seconded. Motion passes unanimously.

Item 7 – Public Participation

MOTION: Mr. Vouros moved to adjourn. Mrs. Linnetz seconded. Motion passes unanimously.

Item 8 – Adjournment

The meeting adjourned at 7:30 p.m.

Respectfully submitted:

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Donald Ramsey  
Secretary