

**BOE Policy Committee Minutes**  
**February 6, 2019, 9:00 AM – 10:30 AM**  
**Municipal Building, Shared Meeting Room One**  
**3 Primrose Street, Newtown, CT 06470**

**CALL TO ORDER** Meeting was called to order at 9:05 am.

**IN ATTENDANCE**

Rebekah Harriman-Stites, Dan Cruson, Lorrie Rodrigue

**PUBLIC PARTICIPATION**

None

**APPROVE MINUTES** R. Harriman-Stites made a motion to approve the minutes of January 23, 2019. D. Cruson seconded. Motion was unanimously approved.

**UNFINISHED NEW BUSINESS**

Discussion and possible action:

<b>Item</b>	<b>Reports</b>
<p><b>Policy 5142.4 – Armed School Security Officers –</b>  M. Pompano, L. Rodrigue and S. Connell made the approved changes to the</p>	<ul style="list-style-type: none"> <li>• S. Connell to invite M. Pompano to an upcoming meeting to continue discussion on this policy.</li> </ul>
<p><b>Policy 5131.111 – Video Surveillance</b>  M. Pompano, L. Rodrigue and S. Connell made the approved changes to the regulation. The edits are as follows:  On page R5131.111(d) – committee agreed to remove number 7. “Audio shall not be a part of the video recordings made, reviewed, or stored by District staff.  In addition, on the same page, under Storage/Security. The following changes have been made to #1. “<u>Video recordings held for review of property or student incidents will be maintained in their original form pending resolution.</u> Video recordings will be stored for a minimum of thirty calendar days after initial recording. <u>The vehicle for temporary storage will be the respective school principal and/or his or her designee’s computer hard-drive.</u> If the Principal and/or designee know no reason for continued storage, such recordings will be deleted/erased. <u>Any recordings copied by the Custodian of Recordings for any purpose will follow established procedures outlined in this policy.”</u></p>	<ul style="list-style-type: none"> <li>• S. Connell to make these approved edits and distribute the newest version to the Principals.</li> </ul>

<p><b>P5141.4 – Reporting of Child Abuse and Neglect (current policy 7-703)</b> D. Peterson recommendation was that she was happy with the regulation and felt comfortable moving forward with this policy.</p>	<ul style="list-style-type: none"> <li>• S. Connell to move this policy to the 5000 queue.</li> </ul>
<p><b>P5141.61 – Dealing with The Effect Of a Death</b> L. Rodrigue to send S. Connell the procedure used by Kathy Gombos (SHS) for the regulation for this policy.</p>	<ul style="list-style-type: none"> <li>• S. Connell to make approved edits.</li> <li>• Review and discussion will continue at an upcoming policy meeting.</li> </ul>
<p><b>Policy Regarding Sex Discrimination and Sexual Harassment –(Students) – Title IX – R. Harriman-Stites</b> tabled this policy until further notice.</p>	<ul style="list-style-type: none"> <li>• No action required.</li> </ul>
<p><b>Policy 5145.6 – Student Grievance Procedures (Title IX) – R. Harriman-Stites</b> tables this policy until further notice.</p>	<ul style="list-style-type: none"> <li>• No action required.</li> </ul>
<p><b>Policy Regarding Sex Discrimination and Sexual Harassment in the Workplace (Personnel) – R. Harriman-Stites</b> tabled this policy until further notice.</p>	<ul style="list-style-type: none"> <li>• No action required.</li> </ul>

**NEW BUSINESS**

Discussion and possible action:

<b>Item</b>	<b>Reports</b>
<p><b>Policy 5111.1 – Foreign Exchange Students and Policy 5118 – Nonresident or Tuition Students</b> There was some concerns that Policy 5111.1 was already outlined in NPS Policy 5118. The committee agreed that it is not necessary to have a separate policy for Foreign Exchange Students. The language in policy 5111.1 will be incorporated into Policy 5118 under the section “Foreign Exchange Students. The references will also have to be updated.</p>	<ul style="list-style-type: none"> <li>• S. Connell will make the approved edits.</li> </ul>

**UPDATE FROM THE SUPERINTENDENT**

**PUBLIC PARTICIPATION**

None

A motion was made by R. Harriman-Stites to move Policy 5142.4 – Armed School Security Officers forward to the Board of Education for review at the Board of Education meeting to be held on February 20, 2019. D. Cruson seconded. Motion was unanimously approved.

A motion was made by R. Harriman-Stites to make approved edits to the regulation in Policy 5131.111 – Video Surveillance. D. Cruson seconded. Motion was unanimously approved.

A motion was made by R. Harriman-Stites to move P5141.4 – Reporting of Child Abuse and Neglect into the 5000 Series queue waiting for review by the Board of Education. D. Cruson seconded. Motion was unanimously approved.

A motion was made by R. Harriman-Stites to postpone discussion/action on P5141.61 – Dealing with The Effect Of a Death, Policy Regarding Sex Discrimination and Sexual Harassment –(Students) – Title IX, Policy 5145.6 – Student Grievance Procedures (Title IX), Policy Regarding Sex Discrimination and Sexual Harassment in the Workplace (Personnel), D. Cruson seconded. Motion was unanimously approved.

**UNFINISHED NEW BUSINESS – DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING**

<b>P5141.61 – Dealing with The Effect Of a Death</b>	<ul style="list-style-type: none"><li>• To be reviewed by committee as discussed</li></ul>
<b>Policy Regarding Sex Discrimination and Sexual Harassment –(Students) – Title IX</b>	<ul style="list-style-type: none"><li>• To be reviewed by committee as discussed</li></ul>
<b>Policy 5145.6 – Student Grievance Procedures (Title IX)</b>	<ul style="list-style-type: none"><li>• To be reviewed by committee as discussed</li></ul>
<b>Policy Regarding Sex Discrimination and Sexual Harassment in the Workplace (Personnel)</b>	<ul style="list-style-type: none"><li>• To be reviewed by committee as discussed</li></ul>

**ADJOURNMENT**

A motion to adjourn the meeting was made by R. Harriman-Stites and seconded by D. Cruson. All were in favor. Meeting was adjourned at 9:45a.m.

Submitted: Rebekah Harriman-Stites, Policy Committee Chair