

**BOE Policy Committee Minutes**  
**Monday, March 11, 2024, 9:30 am – 11:00 am**  
**Municipal Building, BOE Conference Room**  
**3 Primrose St. Newtown, CT 06470**

**CALL TO ORDER** Meeting was called to order at 9:30 am

**IN ATTENDANCE** Doria Linnetz, Don Ramsey, Mark Pompano, Sarah Connell

**PUBLIC PARTICIPATION** Aaron Cox, 31 Pond Brook Road Road, Newtown, CT, spoke regarding Policy 6152.1. He provided some input to the committee to take in consideration when revising the CABA policy. He believes that staff should not be using their own personal telephone number to communicate with parents and believes that it should be in the policy. He is looking forward to seeing the revised policy at a future meeting.

**APPROVE MINUTES** Don Ramsey made a motion to approve the minutes of February 26, 2024. Don Ramsey seconded. Motion passes unanimously.

**OLD BUSINESS**

**Policy 3142.22 - Food Service Personnel - Code of Conduct**

The committee did not receive any feedback from the Board of Education regarding this policy. No action is required and Ms. June will send it to the Board for a second read.

**Policy 6114.6 - Emergency Closings**

The committee did not receive any feedback from the Board of Education regarding this policy. No action is required and Ms. June will send it to the Board for a second read.

**Policy 6114 - Emergencies and Disaster Preparedness**

Ms. Linnetz asked the committee if they were satisfied with her edits.

The committee agreed on the revisions and Ms. Connell will send this policy to Mr. Melillo and Mrs. Uberti for their review and approval.

Ms. Linnetz asked Mr. Pompano if it is Newtown's practice that the Superintendent shall report to the full Board of Education on matters of security and safety promptly following each meeting of the DSSC. The committee agreed that the Superintendent's update emails to the Board were acceptable to provide this information.

Mr. Pompano asked the committee if it was necessary to have Policy 6114.7. The committee agreed that it is necessary but it needs to be completely revised to be consistent with Newtown's practices.

**Policy 6114.1 - Fire/Drills**

Ms. Linnetz made the approved edits to this policy and asked the committee for their feedback.  
Mr. Pompano said that he thought it was exactly what Newtown does. He made a note to change the language from “may” to “shall” to be in alignment with state law.  
The committee agreed.

Ms. Linnetz noted that she originally struck the paragraph referring to bus safety drills but feels that it is important to have language included in this policy.  
Mr. Pompano will reach out to Alan at All Star to find out their policy on drills and include language in this policy.  
Ms. Connell will make these edits for the next policy meeting.

**Policy 6114.7 - Safe Schools**

Ms. Connell included this policy in the agenda so the committee does not overlook it in the future. Mrs. Uberti will work with the administration to revise this policy.

**NEW BUSINESS**

**Policy 6153.1 - International Student Travel**

Mr. Melillo was not able to attend the meeting. This policy will be moved to a future policy meeting.  
Ms. Linnetz asked Ms. Connell to reach out to Shipman and Goodwin if they have a sample policy to compare.

**UPDATED FROM THE SUPERINTENDENT**

None

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

Mr. Ramsey made a motion to adjourn the meeting. Ms. Linnetz seconded. Motion was unanimously approved. Meeting was adjourned at 10:13 am.

**\*\*THESE ARE DRAFT MINUTES\*\***