

Board of Education  
Communications Sub-Committee  
September 14, 2020  
Virtual Meeting 2:00 p.m.

Minutes of meeting held virtually.

Present: D. Cruson  
D. Zukowski

1. Call to Order

*Mr. Cruson called the meeting to order at 1:00 PM*

2. Public Participation

*None*

3. New Business

- Approve Minutes of August 3<sup>rd</sup> Meeting  
*Motion made by Ms. Zukowski, 2<sup>nd</sup> by Mr. Cruson*

*Approved Unanimously*

- Update on meetings for the Equity and Diversity Newsletter  
*The committee was still working on organizing meetings with the individuals they want to interview for the individual articles.*

*Ms. Zukowski suggested a review of the list of articles and names.*

*Mr. Cruson said he would send the list to Dr. Rodrigue to confirm who was needed to contribute to the articles.*

- Start planning the Budget Newsletter for early 2021  
*Ms. Zukowski mentioned that she thought it would be best to have a budget newsletter in April. The newsletter would provide information about the approved budget for the community so that they can make an informed decision.*

*Mr. Cruson mentioned that in the past the committee had done two budget newsletters so that was why he thought we would have one in January. He then asked for suggestions on what the committee could do for a topic.*

*Ms. Zukowski suggested that the committee do a newsletter focused around technology in the district. Topic would include both how it is used in general and how it has changed due to Covid.*

*Suggested article topics could be:*

- *Closer Look with Carmella*
- *Blended instruction using technology in classroom delivery of instruction*
- *Impact of Covid on technology*
- *Year to year total administration of the program under normal circumstances (number of devices and management)*
- *Working towards one to one devices*

4. Public Participation

*None*

5. Adjournment

*Motion made by Mr. Cruson. Approved Unanimously. Adjourned at 1:30 PM*

Respectfully submitted:

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Daniel Cruson Jr.  
Chair