

Looking for something to do after school?

We are hiring at our Newtown sites!



- Recent college grad?
- Part-time college student?
- Seeking part-time work?
- Need flexible hours?

We are looking for energetic, responsible people who have an interest in working with kids and have the diverse skills necessary to make an impact in their lives.

All programs follow COVID-19 safety guidelines.

Contact us to get connected!



SCAN TO APPLY

860-567-0863 x1167
bases@edadvance.org
www.bases.edadvance.org



Substitute Teachers ***BASES***

(Before & After School Extended Services)
Part Time Position

Major Responsibilities:

- Assist site staff in operation of before and/or after school program as needed.
- Supervise children, as well as, provide a safe environment.
- Set up and cleanup of entire site as directed.
- Other duties as may be assigned.

The *Substitute Teacher* works under the supervision of the *Site Coordinator and Administrative Team of BASES*.

Qualifications:

- Requires High School diploma or equivalent.
- Experience working with school age children, preferred.
- Knowledge of child development.
- Awareness of age-appropriate curriculum activities.
- Good verbal and interpersonal communication skills.

Application Procedure:

Applications should be submitted for consideration by visiting the EdAdvance employment page at, <http://edadvance.org/about-us/employment>, and click on the *APPLY* button next to the job posting #613. For questions, please contact BASES (860) 567-0863 or BASES@edadvance.org

Human Resources

EdAdvance

P.O. Box 909

Litchfield, CT 06759-0909

Position is open until filled / Anticipated start date is ASAP

EdAdvance does not discriminate in any of its programs, activities, or employment practices on the basis of race, color, national origin, sex, age, disability, religion, sexual orientation, veteran, marital or familial status, ancestry, genetic information, gender identity or expression, or any other basis prohibited by law. To file a complaint of discrimination write USDA Director, Office of Civil Rights, Washington, DC 20250



Site Coordinator / Head Teacher
BASES
(Before & After School Extended Services)
Part Time Position

Major Responsibilities:

- Operate before and/or after school program on daily basis.
- Supervise children and provide safe environment for them.
- Supervise Program Staff.
- Maintain site paperwork.
- Maintain positive relations with families of children.
- Set up and cleanup of site.
- Attend after-hours school functions to represent BASES.
- First Aid/CPR/Meds Admin certification to be acquired within 3 months of hire.
- Other duties as may be assigned
- **Regular and consistent attendance is considered an essential function of this position.**

The *Site Coordinator/Head Teacher* works under the supervision of the *BASES Administrative Team*.

Qualifications:

1. Requires State of Connecticut Office of Early Childhood (OEC) Head Teacher Certification (12 credits in ECE or EI Ed. plus 540 hours of experience), Associates or bachelor's degree in ECE or EI Ed. Preferred.
2. Experience working with school age children essential.
3. Knowledge of child development.
4. Awareness of age-appropriate curriculum activities.
5. Good verbal and interpersonal communication skills.
6. Supervisory skills to train and guide support staff.

Application Procedure:

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Assistant Teacher
BASES
(Before & After School Extended Services)
Part Time Position

Major Responsibilities:

- Assist Head Teacher in operation of before and/or after school program on daily basis.
- Supervise children and provide a safe environment.
- Maintain positive relations with families of children.
- Set up and cleanup of site
- First Aid/CPR/Meds Admin certification to be acquired within 3 months of hire.
- Other duties as may be assigned
- **Regular and consistent attendance is considered an essential function of this position.**

The *Assistant Teacher* works under the supervision of the *Site Coordinator and Administrative Team of BASES*.

Qualifications:

1. Requires High School diploma or equivalent, college coursework in ECE/ELED or related field preferred.
2. Experience working with school age children, preferred.
3. Knowledge of child development.
4. Awareness of age-appropriate curriculum activities.
5. Good verbal and interpersonal communication skills.

Application Procedure:

Applications should be submitted for consideration by visiting the EdAdvance employment page at, <http://edadvance.org/about-us/employment>, and click on the *APPLY* button next to the **job posting # ____**. For questions, please contact BASES (860) 567-0863 ext. 1167 or BASES@edadvance.org.

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