

**Please Note: These minutes are pending Board approval.
Board of Education
Newtown, Connecticut**

Minutes of the Board of Education budget workshop on January 21, 2020, at 7:00 p.m. in the Reed Intermediate School library, 3 Trades Lane.

M. Ku, Chair	L. Rodrigue
D. Delia, Vice Chair	A. Uberti
D. Cruson, Secretary	R. Bienkowski
D. Leidlein (7:18 p.m.)	6 Staff
J. Vouros (absent)	3 Public
R. Harriman-Stites	1 Press
D. Zukowski	

Mrs. Ku called the meeting to order at 7:00 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Consent Agenda

MOTION: Mrs. Harriman-Stites moved that the Board of Education approve the consent agenda which includes the minutes of January 7, 2020, the donations to Newtown Middle School, and the correspondence report. Mr. Cruson seconded.

Mrs. Ku moved to remove the minutes of January 7, 2020. Mr. Cruson seconded.

Motion passes unanimously.

Vote on the consent agenda with donations and the correspondence report: Motion passes unanimously.

Item 3 – Public Participation

Item 4 – Reports

Chair Report: Mrs. Ku reported that the Board of Finance and Legislative Council approved the five-year CIP. In year five they removed the Middle Gate School windows and Hawley School generator projects. January 28 is our public hearing on the budget.

Superintendent's Report: Dr. Rodrigue spoke about the CIP vote by the Legislative Council which includes the engineering plans for the Hawley HVAC project. Director of Facilities, Bob Gerbert, addressed the Sustainable Energy Commission which also involved moving forward our Hawley HVAC project. This will bring circulated fresh air and air conditioning to Hawley. Mark Pompano will represent the Newtown Public Schools on the Connecticut School Safety and Crisis Response Committee which held its first meeting January 15 at Fairfield University. The goal is to establish a school-based Emergency Response Team of trained experts that can respond to a crisis or incident in any school district in Connecticut. This committee is co-chaired by Dr. Paula Gil-Lopez and Geoff Millenson who was a school psychologist at Hawley School several years ago. Fairfield University will also be hosting PREPaRE training in April which is ideal for schools committed to improving their school safety and crisis prevention and response which many of our staff will attend. Budget discussions with PTAs and various groups in town will begin. Dan Wiedemann clarified that the CIP year five projects were moved to year six.

Committee Reports:

Mrs. Ku said the Curriculum and Instruction Committee reviewed the grade 4 math curriculum and will present that at the next Board meeting. They also discussed two new coordinator positions for physical education and digital literacy.

Financial Report:

MOTION: Mr. Delia moved that the Board of Education approve the financial report for the month ending December 31, 2019. Mr. Cruson seconded.

Mr. Bienkowski presented his financial report and noted that we received information from the State that they will be calculating the Excess Cost Grant at 74.8% which is a minimal decrease of \$6,850 from the first estimate. The emergency repairs which exceeded \$5,000 included the removal and new installation of a cooling unit for the IT server room at the high school for \$16,150.

Mrs. Zukowski mentioned that Head O'Meadow is exceeding emergency repairs and is now almost \$63,000.

Mr. Bienkowski said he presents monthly repairs that exceed \$5,000 and explained the emergency repair costs at Head O'Meadow. In July they had to replace the well pump for \$10,037 and in December a leaking boiler header repair for \$30,400. The money for emergency repairs is more of an allowance because we don't know what's going to break down. Right now we are more than 50% spent in the emergency repair account.

Mrs. Ku referred to the Excess Cost Grant and confirmed that we submit at the end of the year for the reimbursement.

Mr. Bienkowski said we submit data on December 1 and then file again on March 1. The grant can change as a result of the March 1 filing.

Mrs. Ku stated that in the budget for next year we estimated 75%.

Motion passes unanimously.

Item 5 – Presentations

Technology:

Mrs. Carmella Amodeo spoke about the technology budget. Currently in kindergarten and first grade we have six Ipads in each class. Second through sixth grades have one to one Chromebooks. In the middle school we moved up to three Chromebook carts for each cluster. A big item next year is a one to one deploy at the high school for incoming ninth graders. Also, funding is there to monitor what students are doing with them in school and at home.

Mr. Cruson noted that this year the equipment line went down and asked if \$525,000 was enough to support our equipment and the new equipment.

Mrs. Amodeo believed we can easily accomplish those one to one deploys. Some desktops will not be replaced as frequently.

Mrs. Zukowski said there is \$550,000 funding for refreshing equipment and asked that once a building is completed if she would be revisiting that number periodically.

Mrs. Amodeo said that each year she takes our inventory of equipment and looks at what it would cost to replace the appropriate portion of that type of equipment on an annual basis. She also applies for Erate funding each year.

Mrs. Ku noted that the Board of Education has a technology committee that can review where we should be with these updates.

Mrs. Leidlein asked if teachers would be incorporating the use of Chromebooks into classrooms and apps they can use.

Mrs. Amodeo said each year we look for professional development training for teachers. We have a few Google certified staff members in the schools and are looking for more of an integration with apps.

Mrs. Liedlein asked the life span of Chromebooks.

Mrs. Amodeo said about five years. Google excel will list each type of Chromebook and have the anticipated end of life for each.

Mrs. Leidlein asked if we are able to connect printers with Chromebooks.

Mrs. Amodeo stated that we have Google print available on Chromebooks but the need to print is more minimalized.

Mrs. Leidlein asked if any additional technology needed to be added to the classrooms for teachers and students to use the Chromebooks.

Mrs. Amodeo has been looking at this but was not sure at this time.

Mr. Delia asked to get a detail on the equipment.

Mrs. Amodeo would provide that information.

Mr. Delia asked the cost of a Chromebook.

Mrs. Amodeo said we are buying different models. The slightly larger screen size was easier to view. The high school Chromebooks cost \$400 apiece with the management license and extended warranty.

Mrs. Ku said there have been breaches in security in the State which has cost districts significantly and asked about the increase in the firewall.

Mrs. Amodeo said any data we hold inhouse is backed up and sent to a cloud offsite. Our back up plan is sound. The State of Connecticut is our ISP and provides us the certain protections and filtering and monitoring.

Continuing Education:

Mrs. Elissa Gellis stated that we offer drivers education, SAT courses and monitor the virtual high school program as well as run the summer school programs. This budget is for summer school and our salaries with the rest being self-supporting.

Mrs. Ku asked if this was state-mandated.

Mrs. Gellis said we belong to a coop for the state-mandated program which is WERACE in Danbury. The community education portion is self-supporting. We get a large population from Bethel and Danbury as they don't offer these anymore.

Mr. Delia thanked Mrs. Gellis for everything she's done for the students.

Dr. Rodrigue stated that she has known Mrs. Gellis for many years, she has done an incredible job and expressed her gratitude.

Plant Budget:

Mr. Bob Gerbert spoke about the plant operations and maintenance budget which shows a reduction of \$244,262 from last year. He hopes to utilize our staff for some of the projects. Energy is the biggest driver for decreases.

Mrs. Harriman-Stites thanked him for trying to reduce costs and asked if the purchasing agent was helping with the supplies and contracted services. It's a collaborative effort.

Mrs. Ku asked if we supplied products to the Town.

Mr. Gerbert said we do right now. He has been working with Matt Ariniello at the Community Center and we helped them get up and running but they will establish their own budget.

Mrs. Harriman-Stites referred to page 166 and asked how projects were moved into each year. Mr. Gerbert said we tried to prioritize projects after speaking with the schools. Mrs. Harriman-Stites was concerned with projects listed as a high priority because of safety but were moved to year four and would move ahead of a medium propriety with the same amount of money.

Dr. Rodrigue said that even though some are medium priority, safety is what the justification is. Any of the conversations we've had if it's a safety issue in that year we would move it up.

Mrs. Zukowski also noticed that and referred to the badly discolored flooring in year one which would be done before an air quality project in year two.

Mrs. Leidlein assumed he worked with Mrs. Amodeo and Mr. Pompano in looking at priorities and the decision process.

Mr. Gerbert said a lot of the decisions stem from the weekly cabinet meetings. We don't take safety lightly.

Mrs. Leidlein clarified that when there's a project like the Sandy Hook gate, it's reviewed by Mr. Pompano and Mrs. Amodeo also to determine if it can wait or needs to be replaced.

Mrs. Harriman-Stites said for clarity's sake the priority items should be addressed and feels there isn't much clarity there and to re-address them or possibly remove the letters.

Dr. Rodrigue said we had the same feeling about the letters but safety will be addressed immediately.

Mrs. Zukowski questioned why building and site maintenance projects and building and site repairs were not enumerated in this section.

Mr. Gerbert said building contracted services are the routine vendors such as for fire alarms, pest control and elevator inspections which are yearly expenses. Building and site maintenance projects are a wish list developed by the principals. Building repairs include items that need to be fixed such as a light fixture or ceiling tiles.

Mrs. Zukowski said that regarding the financial report, emergency repairs continues to be budgeted at \$214,000 and questioned if we will always be able to find money to reflect what emergency repairs would be. Is the money in non-lapsing account used for emergency repairs?

Mr. Gerbert said we would need approval from the Board of Finance to use money from that account.

Mrs. Ku said that is a Board of Education decision as to where the non-lapsing account money would be used. We should have a discussion on that account also.

Mr. Delia asked if there was a method of setting the amount for emergency repairs.

Mr. Bienkowski said that was none. The logic behind the flat consistent number is our attempt to keep the budget moderate going forward.

Mr. Cruson said it is also to use in-house staff for projects to keep us closer to our emergency repairs budget number.

Mr. Gerbert said we have five staff members to take care of work in the schools. We have a licensed plumber, electrician, HVAC person, carpenter and another tradesman who have

special skills and work as a team. We did significant plumbing work at the high school with only a cost for supplies.

Transportation Budget:

Tanya Vadas spoke about the transportation budget which includes All-Star Transportation that transports our indistrict and magnet school children and EdAdvance that transports our out-of-district special needs children. We are requesting a 3.44% increase.

Benefits Budget:

Mr. Bienkowski spoke about the benefits budget which is 14.4% of our total operating budget and are required expenses. Our medical and dental includes a 3% increase which the Town projected.

General Services Budget:

Mr. Bienkowski said this includes the superintendent, assistant superintendent, human resources office and provisions for salary adjustments, Board of Education expenses, and cafeteria services.

Mrs. Zukowski noted the increase in non-school based administrative staff and was concerned about increasing management while teachers are decreasing. She and Dr. Rodrigue would discuss that separately.

Mr. Bienkowski spoke about the security budget. We have 19 security guards with nine of them armed. A big line item is \$99,932 for the Verkata cameras.

Mrs. Zukowski asked if security has looked at a similar program as technology moves forward. Mr. Bienkowski said they did when they recommended the purchase of the Verkata cameras. They include a 10-year warrantee. Contracted services are for Anonymous Alerts and other programs we have.

Mr. Bienkowski spoke about the Food Service budget and that we always include \$30,000 for equipment repairs. We added contracted services for \$10,000 because of last year's negotiations and the minimum wage increase. There is one year left on Whitsons contract.

Mr. Cruson referred to the \$10,000 and asked if he was comfortable that it will be included to prevent an increase in lunch cost next year.

Mr. Bienkowski said they can't predict that but they are starting a box lunch program at Head O'Meadow and will have a food cart in the high school lobby. They are on track now to meet the budget for this year so it should be okay.

Mr. Curson would like to be comfortable with the number rather than risk increasing the lunch price

Item 6 – Old Business

Discussion and Possible Action on Policy 9325.2 Parliamentary Procedures (Rules of Debate):
Mrs. Ku said there is still a motion from the January 7, 2020 meeting so no motion was needed.

Mrs. Harriman-Stites said this was the updated policy reflecting Roberts Rules and was standard language.

Motion passes unanimously.

Item 7 – New Business

Action on Communications Committee Newsletters:

MOTION: Mr. Delia moved that the Board of Education authorize the Board of Education Communications Committee to issue newsletters on behalf of the Board of Education.

Mrs. Harriman-Stites seconded.

Mr. Cruson explained that this is the Board taking action to give us permission to write the newsletters around the budget.

Mrs. Ku said this was usually done with input from the Superintendent.

Motion passes unanimously.

MOTION: Mr. Delia moved that the Board of Education approve the minutes of January 7, 2020.

Mr. Cruson seconded.

Mrs. Ku said that at the bottom of the first page it reads that there were no emergency repairs that exceeded \$500,000 but it should have been \$5,000.

Mrs. Ku moved to amend the minutes to make that change. Mrs. Zukowski seconded.

Motion passes unanimously.

Vote on the minutes: Motion passes unanimously.

Minutes of January 14, 2020:

MOTION: Mr. Delia moved that the Board of Education approve the minutes of January 14, 2020. Mr. Cruson seconded. Vote: 4 ayes, 2 abstained (Mr. Delia, Mrs. Harriman-Stites)

Motion passes.

Item 8 – Public Participation

MOTION: Mr. Delia moved that the Board of Education go into executive session to discuss a personnel matter. Mr. Cruson seconded. Motion passes unanimously.

Item 9 – Executive Session

Executive session began at 9:25 p.m. and ended at 9:45 p.m.

MOTION: Mr. Delia moved that the Board of Education support, as recommended by the Superintendent, Abigail Olsen's request pertaining to Article 31.2 of the teacher contract.

Mr. Cruson seconded. Motion passes unanimously.

MOTION: Mr. Cruson moved to adjourn. Mr. Delia seconded. Motion passes unanimously.

Item 10 – Adjournment

The meeting adjourned at 9:46 p.m.

Respectfully submitted:

Daniel J. Cruson, Jr.
Secretary

Newtown Middle School

Thomas R. Einhorn
Principal



James E. Ross
Assistant Principal

11 Queen Street
Newtown, Connecticut 06470-2172
(203) 426-7642

January, 2020

Dear Dr. Rodrigue,

Please request the Board of Education to allow us to accept monies from an anonymous donor in the amount of \$300.00. We also received a generous donation from Mr. and Mrs. Russell Anderson in the amount of \$500.00. These funds are being donated to our Drama Department and will be used to purchase materials needed for our upcoming play, Willie Wonka Jr. Edition.

Additionally, we received a check in the amount of \$750.00 to offset the cost of student participation in Jazz Band Festivals and activities from Mr. and Mrs. Brooke Johnson.

Thank you in advance for your support.

A handwritten signature in black ink, appearing to read "Tom Einhorn", with a long horizontal flourish extending to the right.

Tom Einhorn

Principal, NMS

Correspondence Report
01/07/2019 – 01/20/2020

Date	Name	Subject
1/7/2020	Michelle Ku	C&I Agenda
1/7/2020	Michelle Ku	CIP Meeting Questions
1/8/2020	Michelle Ku	Follow-up
1/8/2020	Kathy June	Thank You
1/9/2020	Michelle Ku	Summary of LC meeting discussion of CIP
1/10/2020	Kathy June	BOE Agendas
1/10/2020	Kiley Gottschalk	BOF Agenda 1.13.20
1/10/2020	Donna Norling	Curriculum and Instruction Minutes
1/15/2020	Christopher Moretti	Newtown Senior Center/Hawley School
1/16/2020	Michelle Ku	Newtown Bee
1/16/2020	Isabella Teixeira	Wrong IEP received

Plant Operations & Maintenance 2020/21 Budget

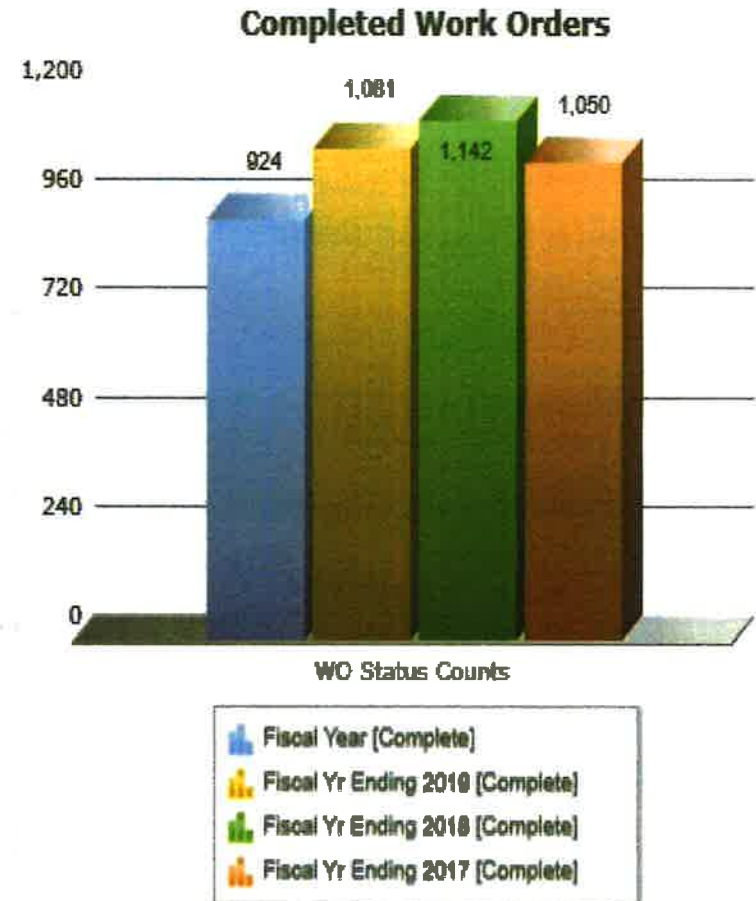


- 2020/21 Request of \$8,021,750
- Overall Reduction of \$244,262 (2.96%)
- Budget Drivers
 - Salaries +1.25%
 - Energy -9.35%
 - Contracted Services -6.20%
 - Professional Services -18.03%
 - Plant Supplies -4.96%

Plant Operations & Maintenance 2020/21 Budget



- Staffing – Custodians & Maintenance
 - 50 Custodians & 5 Maintenance
 - Contractual 2.2% wage increase (7/2019 – 6/2023)
 - Filled vacant Plumber position
 - Eliminated Crew Leader; Created & Filled new Maintenance position
 - Long-term plan to use Custodians/Maintenance when feasible for small to mid-size projects



Plant Operations & Maintenance 2020/21 Budget



- Energy
 - Completed boiler upgrade & LED light conversion at High School
 - Completed LED light conversion at Hawley & added one new boiler
 - Town-led VNM has added 4MW coming online in 2020 to offset utility rates
 - Collaboration with Town Sustainable Energy Committee to support their energy initiatives

Plant Operations & Maintenance 2020/21 Budget



- Contracted Services
 - Utilizing State contracts to find new vendors for items such as generators, pest control, HVAC maintenance
 - Eliminated line striping, emergency light testing
 - Routinely examining services contracts for savings opportunities & cost savings
- Professional Services
 - Cost savings due to fewer USTs to manage & inspect
- Plant Supplies
 - New janitorial & cleaning products supplier has resulted in cost savings
 - Improved inventory management

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
DECEMBER 31, 2019**

SUMMARY

This sixth report for the 2019-20 school year continues to provide year to date actual expenditures, encumbrances, and anticipated obligations. Account-by-account analysis will continue to update these estimates as operations progress. Beyond salaries, benefits, transportation, insurance, tuition, electric and natural gas, many of the anticipated obligations are listed as full budget spend.

During the month of December, the Board of Education spent approximately \$5.5M; \$3.9M on salaries; and \$1.6M on all other objects.

At this time, the “Anticipated Obligation” column now includes the State’s calculated Excess Cost grant offset estimated at 74.8%, which is a minimal \$6,850 decrease from the first estimate. While this may change, we believe this is the most accurate estimate at this time.

The budget currently is in a positive position increasing by approximately \$45,000 over the prior month, primarily due to a \$64,000 estimated balance increase in the electricity and natural gas accounts.

The emergency repairs required during this month which exceeded \$5,000 included; removal and new installation of a cooling unit for the IT server room at the High School for \$16,150.00.

On the revenue side we are showing some additional receipts for local tuition.

The budget will continue to be closely monitored with any further impacts being shared as appropriate.

Ron Bienkowski
Director of Business
January 16, 2020

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2018-19 – unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers – identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies budget transfer recommended for current month action.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$37,700 for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits..
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20 YTD		CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2019 - 2020							
<u>GENERAL FUND BUDGET</u>											
100	SALARIES	\$ 48,042,992	\$ 50,205,315	\$ -	\$ -	\$ 50,205,315	\$ 18,984,121	\$ 29,919,022	\$ 1,302,172	\$ 1,086,959	\$ 215,213
200	EMPLOYEE BENEFITS	\$ 11,165,888	\$ 11,093,340	\$ -	\$ -	\$ 11,093,340	\$ 5,856,557	\$ 4,072,568	\$ 1,164,215	\$ 1,163,555	\$ 660
300	PROFESSIONAL SERVICES	\$ 767,554	\$ 797,835	\$ -	\$ -	\$ 797,835	\$ 345,521	\$ 118,353	\$ 333,961	\$ 333,961	\$ (0)
400	PURCHASED PROPERTY SERV.	\$ 2,243,310	\$ 2,292,742	\$ -	\$ -	\$ 2,292,742	\$ 1,107,309	\$ 422,936	\$ 762,497	\$ 762,182	\$ 315
500	OTHER PURCHASED SERVICES	\$ 8,901,602	\$ 9,111,879	\$ -	\$ -	\$ 9,111,879	\$ 4,930,525	\$ 4,786,946	\$ (605,592)	\$ (592,319)	\$ (13,273)
600	SUPPLIES	\$ 3,784,438	\$ 3,671,332	\$ -	\$ -	\$ 3,671,332	\$ 1,529,054	\$ 141,001	\$ 2,001,277	\$ 1,868,062	\$ 133,215
700	PROPERTY	\$ 756,806	\$ 757,572	\$ -	\$ -	\$ 757,572	\$ 359,912	\$ 142,387	\$ 255,272	\$ 255,272	\$ -
800	MISCELLANEOUS	\$ 62,869	\$ 74,395	\$ -	\$ -	\$ 74,395	\$ 56,469	\$ 4,569	\$ 13,357	\$ 13,357	\$ -
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
TOTAL GENERAL FUND BUDGET		\$ 75,725,459	\$ 78,104,410	\$ -	\$ -	\$ 78,104,410	\$ 33,169,470	\$ 39,607,782	\$ 5,327,159	\$ 4,891,028	\$ 436,130
900	TRANSFER NON-LAPSING	\$ 328,772	\$ -								\$ -
GRAND TOTAL		\$ 76,054,231	\$ 78,104,410	\$ -	\$ -	\$ 78,104,410	\$ 33,169,470	\$ 39,607,782	\$ 5,327,159	\$ 4,891,028	\$ 436,130

(Unaudited)

NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20 YTD		CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2019 - 2020							
100	SALARIES										
	Administrative Salaries	\$ 3,926,453	\$ 4,156,163	\$ -	\$ 4,156,163	\$ 1,935,906	\$ 2,215,386	\$ 4,872	\$ 3,953	\$ 919	
	Teachers & Specialists Salaries	\$ 30,602,780	\$ 31,770,823	\$ -	\$ 31,770,823	\$ 10,994,594	\$ 20,691,301	\$ 84,928	\$ (67,000)	\$ 151,928	
	Early Retirement	\$ 40,000	\$ 32,000	\$ -	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -	
	Continuing Ed./Summer School	\$ 89,327	\$ 94,514	\$ -	\$ 94,514	\$ 63,099	\$ 4,633	\$ 26,782	\$ 25,946	\$ 836	
	Homebound & Tutors Salaries	\$ 150,895	\$ 162,236	\$ -	\$ 162,236	\$ 28,618	\$ 42,307	\$ 91,311	\$ 91,311	\$ (0)	
	Certified Substitutes	\$ 629,852	\$ 652,430	\$ -	\$ 652,430	\$ 270,081	\$ 138,200	\$ 244,149	\$ 244,149	\$ (0)	
	Coaching/Activities	\$ 621,521	\$ 652,752	\$ -	\$ 652,752	\$ 194,780	\$ 6,048	\$ 451,924	\$ 451,924	\$ -	
	Staff & Program Development	\$ 226,225	\$ 213,494	\$ -	\$ 213,494	\$ 62,505	\$ 34,720	\$ 116,269	\$ 116,269	\$ -	
	CERTIFIED SALARIES	\$ 36,287,053	\$ 37,734,412	\$ -	\$ 37,734,412	\$ 13,581,583	\$ 23,132,595	\$ 1,020,234	\$ 866,551	\$ 153,683	
	Supervisors/Technology Salaries	\$ 879,898	\$ 934,371	\$ -	\$ 934,371	\$ 449,691	\$ 448,113	\$ 36,566	\$ 22,473	\$ 14,093	
	Clerical & Secretarial salaries	\$ 2,261,580	\$ 2,339,317	\$ -	\$ 2,339,317	\$ 1,047,497	\$ 1,290,730	\$ 1,090	\$ -	\$ 1,090	
	Educational Assistants	\$ 2,577,377	\$ 2,783,832	\$ -	\$ 2,783,832	\$ 1,116,910	\$ 1,660,520	\$ 6,403	\$ 6,403	\$ (0)	
	Nurses & Medical advisors	\$ 734,534	\$ 779,871	\$ -	\$ 779,871	\$ 267,001	\$ 470,576	\$ 42,294	\$ 42,294	\$ -	
	Custodial & Maint Salaries	\$ 3,116,314	\$ 3,212,091	\$ -	\$ 3,212,091	\$ 1,463,612	\$ 1,668,476	\$ 80,003	\$ 31,790	\$ 48,213	
	Non Certified Adj & Bus Drivers salaries	\$ 12,745	\$ 25,022	\$ -	\$ 25,022	\$ 8,978	\$ 16,044	\$ -	\$ -	\$ -	
	Career/Job salaries	\$ 48,376	\$ 141,195	\$ -	\$ 141,195	\$ 47,635	\$ 137,434	\$ (43,873)	\$ (47,373)	\$ 3,500	
	Special Education Svcs Salaries	\$ 1,172,425	\$ 1,271,345	\$ -	\$ 1,271,345	\$ 520,166	\$ 750,409	\$ 770	\$ 7,899	\$ (7,129)	
	Attendance & Security Salaries	\$ 580,533	\$ 605,759	\$ -	\$ 605,759	\$ 249,608	\$ 340,387	\$ 15,764	\$ 14,000	\$ 1,764	
	Extra Work - Non-Cert	\$ 104,484	\$ 110,362	\$ -	\$ 110,362	\$ 90,843	\$ 3,738	\$ 15,781	\$ 15,781	\$ -	
	Custodial & Maint. Overtime	\$ 228,815	\$ 235,738	\$ -	\$ 235,738	\$ 130,683	\$ -	\$ 105,055	\$ 105,055	\$ -	
	Civic activities/Park & Rec	\$ 38,858	\$ 32,000	\$ -	\$ 32,000	\$ 9,915	\$ -	\$ 22,085	\$ 22,085	\$ -	
	NON-CERTIFIED SALARIES	\$ 11,755,939	\$ 12,470,903	\$ -	\$ 12,470,903	\$ 5,402,538	\$ 6,786,427	\$ 281,938	\$ 220,407	\$ 61,530	
	SUBTOTAL SALARIES	\$ 48,042,992	\$ 50,205,315	\$ -	\$ 50,205,315	\$ 18,984,121	\$ 29,919,022	\$ 1,302,172	\$ 1,086,959	\$ 215,213	

NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20 YTD		CURRENT CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2019 - 2020						
200	EMPLOYEE BENEFITS									
	Medical & Dental Expenses	\$ 8,179,822	\$ 8,058,967	\$ -	\$ 8,058,967	\$ 4,079,019	\$ 3,954,775	\$ 25,173	\$ 18,738	\$ 6,435
	Life Insurance	\$ 84,680	\$ 87,134	\$ -	\$ 87,134	\$ 42,938	\$ -	\$ 44,196	\$ 43,820	\$ 376
	FICA & Medicare	\$ 1,499,915	\$ 1,534,045	\$ -	\$ 1,534,045	\$ 620,343	\$ -	\$ 913,702	\$ 913,702	\$ -
	Pensions	\$ 809,692	\$ 864,842	\$ -	\$ 864,842	\$ 761,201	\$ 8,461	\$ 95,180	\$ 96,393	\$ (1,213)
	Unemployment & Employee Assist.	\$ 59,858	\$ 87,000	\$ -	\$ 87,000	\$ 3,082	\$ -	\$ 83,918	\$ 71,020	\$ 12,898
	Workers Compensation	\$ 531,920	\$ 461,352	\$ -	\$ 461,352	\$ 349,975	\$ 109,332	\$ 2,045	\$ 19,881	\$ (17,836)
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,165,888	\$ 11,093,340	\$ -	\$ 11,093,340	\$ 5,856,557	\$ 4,072,568	\$ 1,164,215	\$ 1,163,555	\$ 660
300	PROFESSIONAL SERVICES									
	Professional Services	\$ 574,753	\$ 590,802	\$ -	\$ 590,802	\$ 264,505	\$ 107,830	\$ 218,467	\$ 218,467	\$ -
	Professional Educational Ser.	\$ 192,800	\$ 207,033	\$ -	\$ 207,033	\$ 81,016	\$ 10,523	\$ 115,494	\$ 115,494	\$ (0)
	SUBTOTAL PROFESSIONAL SVCS	\$ 767,554	\$ 797,835	\$ -	\$ 797,835	\$ 345,521	\$ 118,353	\$ 333,961	\$ 333,961	\$ (0)
400	PURCHASED PROPERTY SVCS									
	Buildings & Grounds Services	\$ 694,509	\$ 708,805	\$ -	\$ 708,805	\$ 346,512	\$ 211,445	\$ 150,848	\$ 150,848	\$ (0)
	Utility Services - Water & Sewer	\$ 132,669	\$ 147,645	\$ -	\$ 147,645	\$ 82,244	\$ -	\$ 65,401	\$ 65,400	\$ 0
	Building, Site & Emergency Repairs	\$ 550,790	\$ 460,850	\$ -	\$ 460,850	\$ 246,397	\$ 9,527	\$ 204,926	\$ 204,926	\$ -
	Equipment Repairs	\$ 300,958	\$ 338,819	\$ -	\$ 338,819	\$ 121,671	\$ 44,888	\$ 172,260	\$ 172,260	\$ (0)
	Rentals - Building & Equipment	\$ 271,749	\$ 272,923	\$ -	\$ 272,923	\$ 133,358	\$ 95,700	\$ 43,866	\$ 43,551	\$ 315
	Building & Site Improvements	\$ 292,635	\$ 363,700	\$ -	\$ 363,700	\$ 177,127	\$ 61,376	\$ 125,197	\$ 125,197	\$ (0)
	SUBTOTAL PUR. PROPERTY SER.	\$ 2,243,310	\$ 2,292,742	\$ -	\$ 2,292,742	\$ 1,107,309	\$ 422,936	\$ 762,497	\$ 762,182	\$ 315

NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 619,306	\$ 631,536	\$ -		\$ 631,536	\$ 413,862	\$ 48,533	\$ 169,141	\$ 169,141	\$ -
	Transportation Services	\$ 4,180,892	\$ 4,323,600	\$ -		\$ 4,323,600	\$ 1,791,024	\$ 1,993,260	\$ 539,316	\$ 506,768	\$ 32,548
	Insurance - Property & Liability	\$ 400,457	\$ 407,947	\$ -		\$ 407,947	\$ 297,317	\$ 79,968	\$ 30,662	\$ 1,196	\$ 29,466
	Communications	\$ 140,237	\$ 160,926	\$ -		\$ 160,926	\$ 72,802	\$ 54,092	\$ 34,032	\$ 30,000	\$ 4,032
	Printing Services	\$ 32,114	\$ 33,057	\$ -		\$ 33,057	\$ 10,145	\$ 7,630	\$ 15,282	\$ 15,282	\$ -
	Tuition - Out of District	\$ 3,330,730	\$ 3,328,479	\$ -		\$ 3,328,479	\$ 2,252,797	\$ 2,521,740	\$ (1,446,059)	\$ (1,366,706)	\$ (79,353)
	Student Travel & Staff Mileage	\$ 197,866	\$ 226,334	\$ -		\$ 226,334	\$ 92,577	\$ 81,722	\$ 52,035	\$ 52,000	\$ 35
	SUBTOTAL OTHER PURCHASED SERVICES	\$ 8,901,602	\$ 9,111,879	\$ -	\$ -	\$ 9,111,879	\$ 4,930,525	\$ 4,786,946	\$ (605,592)	\$ (592,319)	\$ (13,273)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 885,366	\$ 819,252	\$ -		\$ 819,252	\$ 449,985	\$ 52,281	\$ 316,986	\$ 316,986	\$ -
	Software, Medical & Office Sup.	\$ 189,356	\$ 216,843	\$ -		\$ 216,843	\$ 101,862	\$ 43,553	\$ 71,428	\$ 71,428	\$ -
	Plant Supplies	\$ 366,651	\$ 375,000	\$ -		\$ 375,000	\$ 153,257	\$ 37,067	\$ 184,676	\$ 184,676	\$ -
	Electric	\$ 1,433,462	\$ 1,384,117	\$ -		\$ 1,384,117	\$ 547,508	\$ -	\$ 836,609	\$ 740,426	\$ 96,183
	Propane & Natural Gas	\$ 426,559	\$ 434,914	\$ -		\$ 434,914	\$ 120,817	\$ -	\$ 314,097	\$ 280,965	\$ 33,132
	Fuel Oil	\$ 97,798	\$ 81,000	\$ -		\$ 81,000	\$ 12,694	\$ -	\$ 68,306	\$ 68,306	\$ -
	Fuel For Vehicles & Equip.	\$ 246,113	\$ 203,992	\$ -		\$ 203,992	\$ 49,257	\$ -	\$ 154,735	\$ 150,835	\$ 3,900
	Textbooks	\$ 139,133	\$ 156,214	\$ -		\$ 156,214	\$ 93,675	\$ 8,100	\$ 54,439	\$ 54,439	\$ -
	SUBTOTAL SUPPLIES	\$ 3,784,438	\$ 3,671,332	\$ -	\$ -	\$ 3,671,332	\$ 1,529,054	\$ 141,001	\$ 2,001,277	\$ 1,868,062	\$ 133,215

NEWTOWN BOARD OF EDUCATION
2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20		YTD		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2019 - 2020	CURRENT TRANSFERS	CURRENT BUDGET					
700	PROPERTY										
	Capital Improvements (Sewers)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Technology Equipment	\$ 576,182	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ 323,249	\$ 30,509	\$ 196,242	\$ 196,242	\$ -
	Other Equipment	\$ 180,624	\$ 207,572	\$ -	\$ -	\$ 207,572	\$ 36,664	\$ 111,878	\$ 59,030	\$ 59,030	\$ -
	SUBTOTAL PROPERTY	\$ 756,806	\$ 757,572	\$ -	\$ -	\$ 757,572	\$ 359,912	\$ 142,387	\$ 255,272	\$ 255,272	\$ -
800	MISCELLANEOUS										
	Memberships	\$ 62,869	\$ 74,395	\$ -	\$ -	\$ 74,395	\$ 56,469	\$ 4,569	\$ 13,357	\$ 13,357	\$ -
	SUBTOTAL MISCELLANEOUS	\$ 62,869	\$ 74,395	\$ -	\$ -	\$ 74,395	\$ 56,469	\$ 4,569	\$ 13,357	\$ 13,357	\$ -
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
TOTAL LOCAL BUDGET		\$ 75,725,459	\$ 78,104,410	\$ -	\$ -	\$ 78,104,410	\$ 33,169,470	\$ 39,607,782	\$ 5,327,159	\$ 4,891,028	\$ 436,130

(Unaudited)

NEWTOWN BOARD OF EDUCATION
 2019-20 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - DECEMBER 31, 2019

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2018 - 2019	2019-20 APPROVED BUDGET	YTD TRANSFERS 2019 - 2020	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
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<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>	<u>2019-20 APPROVED BUDGET</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>% RECEIVED</u>
LOCAL TUITION	\$38,950	\$16,170	\$22,780	41.51%
HIGH SCHOOL FEES FOR PARKING PERMITS	\$20,000	\$20,000	\$0	100.00%
MISCELLANEOUS FEES	\$5,000	\$2,355	\$2,645	47.09%
TOTAL SCHOOL GENERATED FEES	\$63,950	\$38,525	\$25,425	60.24%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

"FOR THE MONTH ENDING - DECEMBER 31, 2019"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE - 13-Jan	Feb RECEIVED	May ESTIMATED
100	SALARIES	\$ (54,463)	\$ -	\$ (54,463)	\$ (34,983)	\$ (34,856)	\$ -
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,467,089)	\$ -	\$ (1,467,089)	\$ (1,850,850)	\$ (1,844,127)	\$ -
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,521,552)	\$ -	\$ (1,521,552)	\$ (1,885,833)	\$ (1,878,983)	\$ -

100	SALARIES						
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Teachers & Specialists Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Educational Assistants	\$ (5,386)	\$ -	\$ (5,386)	\$ -	\$ -	\$ -
	Nurses & Medical advisors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Special Education Svcs Salaries	\$ (49,077)	\$ -	\$ (49,077)	\$ (34,983)	\$ (34,856)	\$ -
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (54,463)	\$ -	\$ (54,463)	\$ (34,983)	\$ (34,856)	\$ -
	SUBTOTAL SALARIES	\$ (54,463)	\$ -	\$ (54,463)	\$ (34,983)	\$ (34,856)	\$ -
200	EMPLOYEE BENEFITS						
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

"FOR THE MONTH ENDING - DECEMBER 31, 2019"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	CURRENT BUDGET	1st ESTIMATE	STATE ESTIMATE - 13-Jan	Feb RECEIVED	May ESTIMATED
300	PROFESSIONAL SERVICES						
	Professional Services	\$ -	\$ -				\$ -
	Professional Educational Ser.	\$ -	\$ -		\$ -		
	SUBTOTAL PROFESSIONAL SVCS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SVCS						
	SUBTOTAL PUR. PROPERTY SER.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES						
	Contracted Services	\$ -	\$ -		\$ -		
	Transportation Services	\$ (329,230)	\$ (329,230)	\$ (371,702)	\$ (370,351)		\$ -
	Insurance - Property & Liability	\$ -	\$ -		\$ -		
	Communications	\$ -	\$ -		\$ -		
	Printing Services	\$ -	\$ -		\$ -		
	Tuition - Out of District	\$ (1,137,859)	\$ (1,137,859)	\$ (1,479,148)	\$ (1,473,776)		\$ -
	Student Travel & Staff Mileage	\$ -	\$ -		\$ -		
	SUBTOTAL OTHER PURCHASED SI	\$ (1,467,089)	\$ (1,467,089)	\$ (1,850,850)	\$ (1,844,127)	\$ -	\$ -
600	SUPPLIES						
	SUBTOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY						
	SUBTOTAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS						
	Memberships						
	SUBTOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ (1,521,552)	\$ (1,521,552)	\$ (1,885,833)	\$ (1,878,983)	\$ -	\$ -

Difference, 1st estimate to States Estimate \$ (6,850) 0% 0%

Excess Cost and Agency placement Grants are budgeted at 75%. \$ (1,521,552)

The first state estimate is at 74.8% reimbursement (this represents \$6,850 less than our internal 1st estimate). \$ (1,878,983)

Bylaws of the Board

Parliamentary Procedures

Rules of Debate

The Chairperson may move, second, and debate from the chair and shall not be deprived of any right to vote or of any other rights, powers, or duties of a member by virtue of being Chairperson.

A member shall be entitled to the floor only on recognition by the presiding officer. Once a member has been recognized he/she shall not be interrupted for any reason other than a call to order; in such case, the presiding officer shall rule promptly on the point of order, and the speaker shall be allowed to proceed if he/she is in order. The presiding officer may impose reasonable limits on debate or other remarks, including limiting the number of speakers and their allowed time on either side of art issue.

~~The member who has made a motion shall have the privilege of being the last speaker on the motion.~~

~~A motion to reconsider may be made by a member on the prevailing side. Such a motion may be made only at the same meeting or at a reconvened meeting.~~

A motion to reconsider may be made only by a member who voted on the prevailing side in the original vote (such as someone who voted “yes” if the motion had passed or voted “no” if the motion was defeated). If another member disputed an assertion by the maker of the motion to reconsider that member voted on the prevailing side, the member moving to reconsider is to be believed unless the record of a roll call vote says otherwise. This motion must be made during the original meeting.

The current edition of Robert’s Rules of Order shall govern the proceedings of the Board of Education except when in conflict with Board policy.

Legal Reference: Connecticut General Statutes

- 1-200 Definitions
- 1 206 Denial of access to public records or meetings.
- 1 210 Access to public records
- 1 226 Recording, broadcasting or photographing meetings
- 19a-342 Smoking prohibited in certain places. Signs required. Penalty
- 1 231 Executive sessions
- 1 232 Conduct of meetings (re disturbances)
- 10 224 Duties of the Secretary

Adopted: 6/5/12