

BOE Policy Committee Minutes
3 Primrose Street, Newtown, CT
June 14, 2017

Meeting was called to order at 8:04 a.m.

IN ATTENDANCE: Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi, Mark Pompano (8:04 a.m. – 9:37 a.m.), Lorrie Rodrigue (8:04 a.m. – 9:10 a.m.), Lt. Richard Robinson (8:04 a.m. - 8:50 a.m.), Ron Bienkowski (9:37 a.m. – 10:08 a.m.), Deb Mailloux-Petersen (9:37 a.m. – 9:52 a.m.)

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES: M. Ku made a motion to approve the minutes of May 24, 2017, R. Harriman-Stites seconded. Minutes were unanimously approved.

M. Ku moved that the committee go into executive session to discuss Policy 5145.122 – Use of Dogs to Search School Property and invited Dr. Erardi, Dr. Rodrigue, Lt. Robinson and Mr. Pompano. R. Harriman-Stites seconded. Motion passes unanimously.

The committee came out of executive session at 8:50 a.m.

M. Ku moved that the committee add for discuss and possible action Policy 5145.122 – Use of Dogs to Search School Property to the agenda. R. Harriman-Stites seconded. Motion passes unanimously.

UNFINISHED BUSINESS:

Action	Follow-up
Policy 5113.2 – Truancy – J. Erardi informed the committee that he met with L. Rodrigue regarding the regulation for this policy. They both agreed the regulation was in great shape with the already approved changes. The committee decided to move the regulation forward to the Board of Education with the policy, which was already approved to move forward to the Board.	<ul style="list-style-type: none">• The regulation will go to the Board of Education along with Policy 5113.2 which was already approved to move forward to the Board.

<p>Policy 5114 – Suspension/Expulsion: Student Due Process – J. Erardi informed the committee he met with L. Rodrigue regarding this policy. They felt the wording in the Expulsion Procedures needed to be changed to reflect a quorum of four Board of Education members that need to be present for an expulsion hearing. The committee agreed upon changing the wording to reflect this change. The committee also agreed to replace the word tape-recording with recording for oral procedures of expulsion hearings. Policy 5131 and Policy 5144 were reviewed in conjunction with this policy. The committee felt Policy 5114 would work best for the district and fulfilled the state mandate to have a policy pertaining to student discipline. The committee agreed to forward “CABE’s newest version” of Policy 5114 with agreed upon edits to the Board of Education for approval.</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
<p>Policy 5114.21 – Code of Conduct for Participation in Extracurricular Activities – J. Erardi informed the committee he met with L. Rodrigue and M. Memoli regarding this policy. The committee agreed with their recommendation to remove the language on steroid abuse. They added the wording “when presented” in regards to students and parents signing a code of conduct. The committee also agreed to use a current handout the Athletic Department provides student athletes as a regulation. The “new sample policy to consider” provided by CABE with already agreed upon edits will be forwarded to the Board of Education for approval.</p>	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
<p>Policy 4112.52/4212.52 – Criminal History Record Information (CHRI)/Security Check/Fingerprinting and Policy 4112.5/4212.5 – Security Check Fingerprinting – M. Pompano and the committee reviewed the sample policies provided by CABE. They agreed to use Policy 4112.5/4212.5 and the sample regulation. They felt that policy addressed fingerprinting and the regulation addressed the storage of the information collected. M. Pompano will review the policy and regulation to ensure they fit with our current practice.</p>	<ul style="list-style-type: none"> • M. Pompano will review policy and regulation to ensure they fit with our current practice.
<p>Policy 5118.3 – Children in Foster Care – D. Mailloux-Petersen discussed the current practice of educating children in foster care. She informed the committee that DCF tells the district what is best for the children and that is what is followed. The committee agreed not to use the optional policy that was provided by CABE.</p>	<ul style="list-style-type: none"> • No further action required.

NEW BUSINESS:

Policy 3240 – Tuition Fees (7-106 – Nonresident Tuition Students) – A discussion took place regarding tuition for children of staff living outside of the district. R. Bienkowski told the committee the revenue received from the tuition goes to the Town’s General Fund. M. Ku researched the surrounding districts’ policies on tuition. Our current policy is in line with the surrounding towns. The committee decided to leave the policy as already approved.	<ul style="list-style-type: none"> • No further action required.
Policy 3542.43 – Food Service Charging Policy – The committee reviewed the revised CABE mandated policy along with our already agreed upon recommended policy. They agreed to add language from the CABE update on free or reduced lunch to our already agreed upon policy. The committee will forward CABE’s “newest policy to consider” with agreed upon edits to the Board of Education for approval.	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
Policy 5145.122 – Use of Dogs to Search School Property – Lt. Robinson will forward a copy of the agreed upon to M. Reilly. The committee will forward the updated policy to the Board of Education for approval.	<ul style="list-style-type: none"> • The policy will be forwarded to the Board of Education for review.
Policy 5131 – Conduct and Discipline – reviewed in conjunction with Policy 5114. Committee decided not to use this optional policy.	<ul style="list-style-type: none"> • No further action required.
Policy 5144 – Discipline – reviewed in conjunction with Policy 5114. Committee decided not to use this optional policy.	<ul style="list-style-type: none"> • No further action required.

A motion was made by M. Ku to forward policy 5113.2 – Truancy, Policy 5114 – Suspension/Expulsion: Student Due Process, Policy 5114.21 – Conduct Code for Participation in Extracurricular Activities, Policy 3545.122 – Use of Dogs to Search School Property, Policy 3542.43 – Food Service Charging Policy with recommended changes to the Board of Education for review. R. Harriman-Stites seconded. Motion was approved.

A motion was made by M. Ku to postpone discussion on all policies listed under Unfinished Business and Unfinished New Business. R. Harriman-Stites seconded. Motion was approved.

UNFINISHED BUSINESS - DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING:

Policy 5145.4 – Americans with Disability Act/Section 504 (Policy 4118.14 and Policy 4218.14) – Review for changes.	<ul style="list-style-type: none"> • D. Mailloux-Petersen and S. D’Eramo will attend an upcoming meeting to discuss policy update from CABE.
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Policy 3230.1 – Federal Grants and Awards Administration (Federal Fiscal Compliance) – Review for changes.	• R. Bienkowski will attend an upcoming meeting to discuss policy update from CABE.
Policy 3280 – Gifts, Grants and Bequests – Review for changes.	• R. Bienkowski will attend an upcoming meeting to discuss policy update from CABE.
Policy 3281.2 – Online Fundraising Campaigns – Crowdfunding – Review for changes.	• R. Bienkowski will attend an upcoming meeting to discuss policy update from CABE.

UNFINISHED NEW BUSINESS - DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING:

Policy 5141.251 – Accommodating Students with Special Dietary Needs – review new policy, administrative regulation and forms. Policy is not required.	• Review update from CABE.
Policy 6172 – Alternative Education Program – review revised policy and new administrative regulation. Policy is mandated if district has an alternate program.	• Review update from CABE.
Policy 6172.4 – Parent and Family Engagement Policy for Title I Students – review required updated policy and School-Parent Compact.	• Review update from CABE.

PUBLIC PARTICIPATION:

None

A motion to adjourn the meeting was made by M. Ku and seconded by R. Harriman-Stites. All were in favor. Meeting was adjourned at 10:09 a.m.

Submitted: Michelle Ku, Policy Committee Chair