

**Please note: These minutes are pending Board approval.
Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on July 19, 2016 at 7:00 p.m. in the council chambers at 3 Primrose Street.

K. Alexander, Chair	J. Erardi
M. Ku, Vice Chair	J. Davila
D. Leidlein, Secretary	R. Bienkowski (absent)
J. Vouros (absent)	5 Staff
R. Harriman-Stites	5 Public
A. Clure	1 Press

MOTION: Mrs. Ku moved to go into executive session regarding the Superintendent's evaluation. Mrs. Leidlein seconded. Motion passes unanimously.

Item 1 – Executive Session

Executive session began at 7:08 p.m.

The Board came out of executive session at 7:30 p.m.

Item 2 – Pledge of Allegiance

Item 3 – Consent Agenda

MOTION: Mrs. Leidlein moved that the Board of Education approve the consent agenda which included the donation to Newtown High School, the resignation of Geno Heiter, the Newtown High School fall coaches' roster, and the correspondence report.

Motion passes unanimously.

Item 4 – Public Participation

Item 5 – Reports

Chair Report: Mr. Alexander reported that our attorney will attend the September 6 Board meeting to have a discussion regarding FOIA and confidentiality just for the Board. That meeting will begin at 6:30 p.m. There will be a special Board meeting tomorrow night to interview candidates and a special meeting Thursday night both held at Reed Intermediate School to take care of policies and issues that need to be addressed

Superintendent's Report:

Dr. Erardi's report included a calendar of the reports to the Board which are required by Board policy and provided copies of reports under policies 1314, 1324 and 3250. A list of dates for Capital Improvement Plans to be presented to the Board of Finance was included. The Board of Education will present our proposed CIP on August 25.

Mrs. Leidlein stated that the CIP committee will meet July 28 and bring the full CIP to the August 16 Board meeting.

Dr. Erardi acknowledged our elementary principals performed at a national conference for elementary school principals in Maryland. He referred to the CABE/CAPSS Convention in November where he will make one of the keynote presentations in concert with our climate and culture committee.

Mr. Alexander mentioned the elementary principals who presented in Maryland and appreciated their report showing Newtown in such a good light.

Committee Reports:

Mrs. Ku stated there is one policy on our agenda for first read from the committee and they will also be meeting this Thursday morning.

Mr. Alexander mentioned that information was shared at Legislative Council meetings on how we ended up with items chosen to help balance our budget this year.

Item 6 – Old Business

Facility and Enrollment Study Presentation (attached):

Dr. Erardi spoke about the members of the committee and thanked Board members Rebekah Harriman-Stites and John Vouros, our central office staff, principals who worked on this committee, and particularly Karyn Holden, Robert Morey and Dr. Linda Weidenhamer who added extraordinary talent to the committee at large. Every item and every opportunity was looked at. Sandy Hook School, Newtown High School and Reed Intermediate School were not part of the conversation. Also, the pre-school will be relocated to the new Sandy Hook School. We concluded that the enrollment study of the summer of 2014 remains accurate with a medium growth longitudinal data projection. It is important for all Board members and community to know that in looking at fourth grade the sooner students coalesce into one group in Reed Intermediate School there would be a savings in teachers.

We also looked at the legislation and through legal counsel on what would happen if we closed a school, if we re-opened a school and where we are with magnet schools. We found out that if the Board closes a school and holds onto any aspect of the school we would maintain that building. If we close and shut it down and transfer ownership to the Town and we need to re-open the school, the Town would make the decision to do so, not the Board of Education. There was a belief that if we close a school and then re-open the building the compliance codes need to be updated to today's standards. We found that was not the case. If the standards that were in place when the school closed are still accommodating, then none would have to be made. There remains a moratorium on magnet schools by the state so we cannot pursue that possibility. We also anticipate space being opened in the middle school and high school over the next five to ten years. Our conversations were always around optimal safety. We spoke about suitability, feasibility and sustainability in all options. The four presentations include closing an elementary school, closing the middle school, having no school change, and the space and fiscal analysis.

Tom Einhorn, Rebekah-Harriman-Stites and Dr. Linda Weidenhamer presented options regarding closing an elementary school. Mr. Vouros was unable to attend. Mr. Einhorn presented the following configurations:

Option A – Grades K-3, 4-6, 7-8 and 9-12 potentially feasible for the 2017-18 school year.

Option B – Grades K-3, 4-5, 6-8 and 9-12 potentially feasible in 2017-18 at Reed and 2019-2020 at the middle school

Option C – Grades K-3, 4-5, 6-7 and 8-12 potentially feasible in 2017-18 at Reed and the middle school and 2019-20 at the high school

Option D – Grades K-4, 5-6, 7-8 and 9-12 potentially feasible in 2017-18

This committee recognizes the district's enrollment decline is felt most presently in our elementary schools. This presents the opportunity to close an elementary school, redistrict students, and consolidate staffing. While this may seem like a cost-effective option, it is an option that only has short term viability.

Robert Morey, Anne Uberti, Jean Evans Davila and presented the options for closing the middle school. Mrs. Uberti presented the following configurations:

Option E – Grades K-5, 6-7, 8-12 immediately feasible at Reed and feasible in 2018-19 at the high school

Option F – Grades K-5, 6-8, 9-12 potentially feasible in 2019-20 at Reed, but more realistically feasible at Reed in 2020-21

Option G – Grades K-4, 5-6, 7-12 potentially feasible in 2022-23 at the high school

Option H – Grades K-3, 4-6, 7-12 potentially feasible in 2022-23 at the high school

Option I – Grades K-4, 5-7, 8-12 potentially feasible in 2019-20 both at Reed and the high school

At some point they all become feasible but the question is what is best for students, what would students gain, and what would be the impact for them.

Chris Moretti and Karyn Holden presented alternatives to not closing a school. Dr. Rodrigue was unable to attend.

Mr. Moretti said we looked at repurposing space for academic programming, sharing space the Board of Education, town offices or private organization. There were discussions around safety and security, costs of repurposing and anything that involves sharing a space such as emergency exits, ADA, hours of use, scheduling of activities, parking, traffic, and sharing costs. We mainly looked at the educational value and how it impacts the educational program for students. The Organization for Economic Co-operation and Development recommends that schools looking to do anything with their space need to take into consideration the current needs of students and programs and also the unknowns going into the 21st century of learning. The unknown is a major component to our educational program. Teaching and schools are very different today with demands that were different years ago. Realistically, there is no empty space in the schools. Even though enrollment is dropping there are no spaces not being used. At the elementary level we are using space now for different programs and ways of educating students in technology, labs, special education and scientific research based instruction, readers'/writers' workshop models, enrichment and support centers and new ways of instruction and sharing space cooperatively. If we had to consolidate and share our space with other groups we have to consider the educational program first, look at potential revenue from these groups and possibly offer programs that would bring students in from other districts. Hawley could house fifth graders but lunch would have to start at 10:30 a.m. and we would lose a computer lab and a reading library. The middle and high schools current space usage was also mentioned.

Mrs. Holden spoke about sharing school space with the Board of Education offices. Suitability for the education program is a concern and there is a \$200,000 grant to be paid back to state if we move Board of Education offices out of the municipal center to a school because the state gave us this money to build our offices in this building. We also discussed sharing school space with the Town or private organizations. Security is more of a concern because we are not bringing in school employees but Town employees and the public into the schools. Potential revenue possibility is a benefit but this is least suitable for our schools. Hours of use is a concern and also the division of space. Mr. Faiella said that entrances, exits and ADA compliance could be a concern for the Town and public. We discussed potential uses of space for innovative programming such as expansion of alternative education partnership with other districts. New areas in the schools can be used for more advanced learning opportunities. A survey was also created for community input with approximately 1,350 responding. Responses for use of space included lessons and project in career skills, technology, more learning opportunity and hands on based learning.

Tanja Vadas presented cost savings and cost avoidance information if there was a school closing relinquishing the property back to the Town and repurposing a school. The elementary

school costs are an average of the three schools and the middle school costs were taken from 2016-17 budget. Financial considerations are the loss of the Hawley fund, repayment of the grant for capital projects for the Hawley addition project and the middle school roof project, and the cost to move the main server and where to relocate it with the cost to be determined. Information on the change in property tax if closing or repurposing a school was also included. Mr. Morey shared that the average home sale in Newtown is \$400,600.

Dr. Erardi encouraged the Board to continue this conversation as long as they need to and redirect the committee if need be. We believe the consultant's work of 2014 remains accurate. The last year of decline per the study is in 2023-24 which shows a decline of 1,247 students. The 2018-19 projects the fewest number of kindergarten students with an increase in that grade level in 2020. There will be significant space the next five to ten years in the middle and high school.

Mrs. Harriman-Stites thanked the committee members dedicated to the project. We are ready for the next phase of work to drill down on any of the options. Suitability, feasibility and sustainability were the focus of our work to provide the best educational experience for the students in the future.

Mr. Alexander expressed his appreciation to the committee and Dr. Erardi for their work. We look forward to hearing from the community.

Mr. Clure thanked everyone for their time and effort for the work presented this evening. He referred to Option B with 930 students in the middle school at that time and asked if they ever had portables. He asked the maximum capacity of each school considered for closing.

Dr. Erardi said we asked for the max and the everyday real figures. He would get that information to him but he believes the middle school never had portable classrooms. Mrs. Harriman-Stites said we saw the everyday real as the highest number for the optimal learning environment.

Mr. Clure asked with declining enrollment what would the smallest classroom size be that we would ever have. If we have smaller classroom sizes than other districts we should be marketing that information to get value back in our houses. He asked if we could get information on where those classroom sizes would be without closing any of the schools.

Dr. Erardi said we are projecting approximately 200 students less the next few years. He asks elementary principals to hold to our class size guidelines. Compared to other districts our numbers are very attractive and parents are pleased with the present practice. We will look at surrounding communities.

Mrs. Ku said that C & I looked at class size comparison numbers in our DRG and we are pretty on par with other districts.

Mr. Clure was pleased to see they looked at the CIP portion. We are shy \$700M in improvements to the middle school and we should attach that amount to the CIP as a savings to the taxpayers.

Mrs. Vadas said that was listed as a cost avoidance.

Dr. Erardi said if the middle school closes and the building is repurposed the capital needs depends on what is going happen to the building.

Mr. Alexander said if the Town will use it they will still have to do the work.

Mrs. Harriman-Stites said the work on the CIP for the middle school is not related to teaching and learning but to the functionality of the building. It is not necessarily a cost avoidance. Mr. Alexander said if the Board closes a school the Town will make the decision and he feels that some of that work will definitely be done.

Mrs. Leidlein appreciated the committee's work but wants to see in what year they are feasible but would also like to see in what year they are no longer sustainable. Some options we could weed out relatively quickly.

Mr. Alexander said maintainability of space use was noted which is what this comes down to. What will happen if we need to reopen?

Dr. Wiedenhamer said sustainability is a critical question. If you closed the middle school you would have 10 years before the enrollment increased allowing time to pay off some bonding because you may need to build a new school. How much discussion has taken place on what the Town would like to do with a building? That would save the Town from having to go out to bond.

Mrs. Ku said that is the key question. She would like to know how many students will fit in the classrooms.

Mrs. Davila said there would also have to be configuration of classrooms to be considered. Mrs. Uberti said moving grades seven and eight to the high school would have to be planned out. It's hard to pinpoint what space you need. The middle school would last longer than closing an elementary school.

Mr. Alexander asked about moving the fourth grade out of the elementary schools.

Dr. Erardi said our elementary schools are at capacity. Moving a grade level out offers space opportunities in those schools.

Mrs. Uberti said it would create space and it is developmentally appropriate to have fourth graders with sixth graders.

Mr. Alexander said there are classes we send teachers to conduct at multiple schools such as Gates.

Dr. Erardi said that would be a marginal savings.

Mrs. Ku said in an elementary model the social emotional impact was mentioned and asked if we looked at that possibility for middle school students.

Dr. Erardi said we did not but would bring back that information.

Mrs. Uberti said that if the Board decides to close a school two or three years out there would be more time to plan and look at that possible issue.

Mr. Alexander asked about the legislation around closing a school. How little use can we have in a school?

Dr. Erardi said any presence of teaching and learning maintains our operation of the building. The significant space available for a number of years will be at the high school.

Mr. Alexander asked which buildings would be best for sharing.

Dr. Erardi said there has been a conversation with Pat Llodra and Betsy Paynter the economic developer and everyone is on hold to see who will make the first move.

Mrs. Holden said in the middle school there is a guarded wing for other purposes and there is also an area in the high school.

Mrs. Leidlein asked what would happen if we decide to close a school and use part of it for an educational purpose and the Town does not agree with that.

Dr. Eardi said if the Board retains the operational responsibility of the building by marginalizing the number of students in building and there are no renters then we take responsibility for the entire building.

Mr. Clure asked why staffing was not considered in closing a school.

Dr. Erardi said there were things we were not sure of regarding staffing. If we shift population to other buildings we may have a reduction in administrators but not teachers. We shared what we were absolutely sure of. We will discuss the MacBroom enrollment report and our actual enrollment at the August 16 meeting. We will review sustainability with Mrs. Davila and work with the model and contiguous class size also. He thanked the committee members present.

Mrs. Ku asked about the survey which Dr. Erardi said he would send out electronically.

Item 7 – New Business

First Read of Policy 3320 Purchasing Procedures:

Mrs. Ku said these are CABA recommended changes. Business Manager is being changed to Director of Business, designee was changed to appropriate administrator and purchasing clerk was changed to receiver.

Minutes of June 7, 2016:

Mrs. Ku moved that the Board of Education approve the minutes of June 7, 2016. Mrs. Leidlein seconded. Suggested amendments were made by Mr. Clure at the previous meeting.

Motion with Mr. Clure's amendments passes unanimously.

Minutes of June 21, 2015:

MOTION: Mrs. Ku moved that the Board of Education approve the minutes of June 21, 2016.

Mrs. Leidlein seconded.

Mr. Clure told the Board that he would be writing down everything he says at the meetings so approving the minutes would move along quicker. On page 2 in his statement regarding bus transportation, Mr. Clure wanted the cost but didn't say "even if we didn't need it." He asked for that part of the sentence to be removed. Page 4 stated that Mr. Clure questioned the tuition process. He stated that he didn't say he questioned the process and asked to change it to read "Mr. Clure asked for an explanation of who would be paying the tuition costs."

Mr. Alexander asked that it would be helpful to send the changes ahead of time and they would be sent to the Board prior to the meeting. Motion on the amended minutes passes unanimously.

Minutes of June 22, 2016:

Mrs. Ku moved that the Board of Education approve the minutes of June 22, 2016.

Mrs. Leidlein seconded. Motion passes unanimously.

Item 8 – Public Participation

Karyn Holden, 68 Berkshire Road, spoke about her experience on the committee and asked the Board to ask questions, seek information and make the best decision for the community.

MOTION: Mr. Leidlein moved to adjourn. Mrs. Harriman-Stites seconded. Motion passes unanimously.

Board of Education

-7-

July 19, 2016

Item 9 – Adjournment

The meeting adjourned at 9:30 p.m.

Respectfully submitted:

Debbie Leidlein
Secretary

July 7, 2016

TO: Dr. Erardi

FROM: Lorrie Rodrigue

Please accept the donation of \$5,000 from the Pepsico Silicon Valley Community Foundation to The Newtown High School Programs. Newtown High School students will certainly benefit from this very generous donation

Thank you.

A handwritten signature in cursive script that reads "Lorrie" followed by a horizontal line.

Encl.

NEWTOWN HIGH SCHOOL
FALL COACHES ROSTER 2016
UPDATED 7/7/16

NAME/STEP	SPORT/COACH RETURNING OR NEW HIRE
SUSAN BRIDGES 3	CHEERLEADING--- RETURNING
CHERYL STENZ 3	DANCE TEAM----RETURNING
MARC KENNEY 3	GIRLS SOCCER---- RETURNING
LAURA MCLEAN 3	J.V. GIRLS SOCCER---RETURNING
	FRESHMAN GIRLS SOCCER—NEW COACH
BRIAN NEUMEYER 3	BOYS SOCCER----RETURNING
CHRIS HOAGLAND 2	J.V.BOYS SOCCER----NEW COACH—FORMER VOLUNTEER
TOM BRANT 3	FRESHMAN BOYS SOCCER— RETURNING
TOM CZAPLINSKI 3	GIRLS VOLLEYBALL----RETURNING
LISA BURBANK 3	J.V. GIRLS VOLLEYBALL— RETURNING
CHRIS PEARSON 2	FRESHMAN GIRLS VOLLEYBALL- RETURNING
	GIRLS SWIM-----
LISA IRVING 3	ASST. GIRLS SWIM---RETURNING
DOUG RUSSELL 3	GIRLS CROSS COUNTRY-- RETURNING
CARL STRAIT 3	BOYS CROSS COUNTRY-- RETURNING
CHARLOTTE MANOS 3	ASSISTANT CROSS COUNTRY- RETURNING
STEPHANIE PAPROSKI 3	FIELD HOCKEY- RETURNING
KATHY DAVEY 3	J.V. FIELD HOCKEY—RETURNING
SHANNON PAPROSKI 2	FRESHMAN FIELD HOCKEY— ----NEW COACH—FORMER VOLUNTEER
STEVE GEORGE 3	FOOTBALL----RETURNING
BOB PATTISON 3	ASST. FOOTBALL----RETURNING
IAN SUTER 3	J.V. FOOTBALL-- RETURNING
CARL PATERNOSTER 3	FRESHMAN FOOTBALL-- RETURNING
COREY FISHER 3	FRESHMAN FOOTBALL---RETURNING
	DIVE COACH

VOLUNTEER COACHES

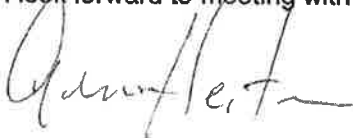
TYLER TARANTINO	FOOTBALL
JOHN MARCUCILI	FOOTBALL
NICK TARANTINO	FOOTBALL
MIKE KEARNS	FOOTBALL
MATT PELLICONE	FOOTBALL
KYLE MCNAMARA	FOOTBALL
CAITLIN DELOHERY	CHEERLEADING
LORI ROHRBACHER	CHEERLEADING
HENRYK TERASZKIEWICZ	VOLLEYBALL
KELLY TERASZKIEWICZ	VOLLEYBALL
MIKE DYER	BOYS SOCCER
RUSS DAVEY	FIELD HOCKEY
EMILY DAVIS	FIELD HOCKEY

JUL 11 2016

July 11, 2016

Dr. Erardi,

This letter will serve as my official resignation from Newtown Public Schools.
I look forward to meeting with you during an exit interview.

A handwritten signature in black ink, appearing to read "Geno Heiter". The signature is fluid and cursive, with a long horizontal stroke at the end.

Geno Heiter
Newtown Middle School Music
203-314-1770
heiterg@newtown.k12.ct.us

Correspondence Report
6/22/16 - 7/17/16

Date	Name	Topic
6/22/16	Stacey Sarencini	Working papers
6/28/16	Karen Visca	Health Insurance
	Kathy Balakier	Health Insurance
6/30/16	Corby Hocker	enrollment
7/7/16	Mike Brennan	BOE vacancy
	:Nancy Hintz	Mike Brennan
7/11/16	Aaron Carlson	Mike Brennan
7/14/16	Lisa Irving	Mike Brennan
7/15/16	Michael Giarrantano	Mike Brennan
	Gino Mazzariello	Mike Brennan

Administrative Report

Tuesday, July 19, 2016

- | | |
|-----------|------------------------------|
| 1. Policy | Annual Calendar |
| 2. CIP | Proposed Plan / Timeline |
| 3. CABE | NPS NFT / Admin Presentation |

Joseph E. ...
7/19/16

Calendar of Reports Required by BOE Policy

July 19, 2016

Policy 1314/1324 (Annually - July)

Principals shall develop and maintain a list of fund-raising activities and forward to the Superintendent. The Superintendent will report the fund-raising activities to the BOE.

Policy 2137 – (Annually)

Submit annually review of the Athletic Director to the BOE.

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3250 (Annually – About July 1)

The Superintendent shall review fees established for all equipment and facility rentals, admission to athletic or extracurricular events, field trips/excursions and other related fees that may be assessed.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

August 16, 2016

Policy 1230 (Annually - August)

Parent organization or booster club must provide the BOE a complete set of financial records or detailed treasurer's report, a copy of the constitution and bylaws, and a list of officers.

Policy 2250 (3 Times Per Year – August, December & June)

Report to the BOE on the progress of the schools in achieving product goals (student learning) and process goals (effectiveness of operations).

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3160 (Annually Before August 31st)

The Director of Business will recommend to the BOE an unexpended amount to be placed into the non-lapsing education account.

Policy 3160 (Annually Before August 31st)

The BOE will forward a request to transfer unexpended funds from the previous year's budgeted education appropriation to the non-lapsing education account.

Policy 3240 (Annually)

The BOE will review and establish tuition fees.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

Policy 3516 (Annually)

Schools/District shall develop and implement a written school security and safety plan to conduct regular safety and hazard assessments of all classrooms, buildings, school grounds, gymnasiums, playgrounds, sports-related equipment, and buses and other vehicles used to transport students. Assessments should be reported to the Superintendent or his designee on an annually basis.

	<p>Policy 3516 (Annually) <i>THE BOE will annually submit each school's safety plan to the Department of Emergency Services and Public Participation.</i></p>
<p><u>September 6, 2016</u> <i>Policy 3280 (Monthly)</i> <i>The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.</i></p> <p><i>Policy 3430 (Monthly)</i> <i>The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.</i></p> <p><u>September 20, 2016</u> <i>Policy 3113 (Annually - October 1st)</i> <i>The BOE will establish budget priorities for the new fiscal year.</i></p> <p><i>Policy 3160 (Monthly and Year-End August)</i> <i>Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.</i></p> <p><i>Policy 3516 (Annually)</i> <i>The BOE will annual submit each school's safety plan to the Department of Emergency Services and Public Protection.</i></p>	<p><u>October 4, 2016</u> <i>Policy 1220 (Annually - October)</i> <i>BOE shall review existing citizen advisory committees, membership and committee goals for the year.</i></p> <p><i>Policy 2232.1 (Annually - October)</i> <i>The Superintendent will present an annual written report to the BOE about the school system for the preceding year and identify concerns or issues that should become priorities for a school district's improvement plan.</i></p> <p><i>Policy 3280 (Monthly)</i> <i>The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.</i></p> <p><i>Policy 3430 (Monthly)</i> <i>The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.</i></p> <p><u>October 18, 2016</u> <i>Policy 3160 (Monthly and Year-End August)</i> <i>Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.</i></p>

November 1, 2016

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

November 15, 2016

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

December 6, 2016

Policy 2250 (3 Times Per Year – August, December & June)

Report to the BOE on the progress of the schools in achieving product goals (student learning) and process goals (effectiveness of operations).

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

December 20, 2016

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3171.1 (Annually - December)

The Non-Lapsing Education Fund will be audited.

Policy 3231 (Annually – End of September)

The BOE will provide written notification to student's parents/guardians before accessing the student's benefits/insurance.

January 2017

Policy 2131 (January – 1st Meeting and Continuing Basis)

*The Superintendent will prepare and present the BOE an annual budget. Ensure regular reports are made to the BOE on the status of the budget. **Is this a duplicate of Policy 3100?***

Policy 3100 (Annually)

The Superintendent will present to the BOE a budgetary plan for the school system for the next fiscal year.

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

Policy 3434 (Annually – 2nd Meeting in January)

An annual audit of all accounts of the school system shall be made annually by an independent public accountant selected by the Legislative Council. The annual audit should be placed on the agenda of the BOE at a regularly schedule public meeting. The Superintendent shall report on a corrective plan including periodic updates when warranted no later than 60 days after the receipt of the audit.

February 2017

Policy 3121 (Annually - February 14th)

The BOE shall submit to the BOF an itemized estimate of expenditures proposed for maintenance of Town public schools and an itemized estimate of all revenue other than Town appropriations to be received by the BOE for use during the next fiscal year.

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3160 (February 14th)

*The BOE shall prepare an itemized estimate of its budget each year for submission to the BOF and Legislative Council for review and appropriation. **Is this a duplicate of Policy 3121?***

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

March 2017

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

April 2017

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

May 2017

Policy 2400 (Annually – May 15th)

Superintendent will present the BOE a self-evaluation report.

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

June 2017

Policy 0200 – (Five Years)

Strategic Plan development and evaluation.

Policy 2250 (3 Times Per Year – August, December & June)

Report to the BOE on the progress of the schools in achieving product goals (student learning) and process goals (effectiveness of operations).

Policy 2400 (Annually)

BOE performance report of the Superintendent by the majority of the full membership. Along with a written performance report of the BOE's perception of the extent of accomplishment of Superintendent's job targets.

Policy 3293.1 (Annually – July 1st)

The BOE will annually renew authority to execute agreements, to apply for grants or to sign other documents as may be necessary in the normal course of the school system's business.

Policy 3160 (Monthly and Year-End August)

Budget report shall be prepared in the same format as the annual object detail budget showing each major object code line item, the appropriate budget amount, transfers, expenditures to date, encumbered amounts and current balance.

Policy 3280 (Monthly)

The Superintendent's Office will provide the BOE a list of supplies and equipment contributed primarily for school use.

Policy 3280.1 (Fiscal Year-End)

Summary of approved grants, their value and timeframe shall be presented to the BOE.

Policy 3430 (Monthly)

The Superintendent shall submit to the BOE monthly reports on the status of the budget showing appropriations, expenditures, transfers and anticipated revenues.

Policy 1314/1324

Fund-Raising and Solicitation

Reports for the BOE

Fundraisers at Hawley School

PTA Sponsored

After School Activities

Go Green

Birthday Club

Scholastic Book Fair (Fall)

Scholastic Book Fair (Spring)

Donation

Fundraiser – Passive

Gift Wrap

Hawley Wear

Holiday Shop

International Dessert

Membership/Directory

Movie Nights

School Pictures

Family Events

School Supply Packs

Square One Art

Head O'Meadow School PTA

My name is Kristen Trudeau and I am the Treasurer of the PTA at Head O'Meadow. Principal Gasparine asked that I provide you with a summary of our fundraising activities from the 2015-2016 academic year. Please note that our books have not yet been finalized as our fiscal year just closed on June 30, but the following summary should be substantially complete.

**Active Wear (376.16)
Appeal Letter 1,819.00
Book Fair 2,060.68
Dad's Club 2,338.00
Fall Fair 2,223.14
Holiday Fair 1,655.56
Matching Gift / Corporate Donations 100.00
Membership 1,576.50
Notepads 6.00
School Pictures 1,236.70
School Rewards 2,032.09
Spring Event 18,711.53
Square One Art 992.59**

Total Estimated Revenue from fundraising activities, 2015-2016 34,375.63

Please note that we collect money for some other events that we sponsor but the money collected is used to offset the cost of the event itself, thus is not categorized as "Fundraising".

Fundraisers at Middle Gate School

PTA Sponsored

Original Art

Trunk or Treat

Movie Nights

Used Book Sale

Muffins with Mom and Pizza with Dad

Sock Hop

Parents Night Out and Silent Auction

Middle Gate Madness

Scholastic Book Fairs

Holiday Shopping for the Kids

Yearbooks

School Pictures



Sandy Hook School
Fundraising Activities
2015-2016

Staff/School Sponsored

Event

Dress Down Day's (staff only)

Bake Sale (staff only)

100th Day of School Food Drive

Spirit Day (4 in spring)

Jump Rope for Heart

Beneficiary

Adopt-A-Family, Leukemia &
Lymphoma Society, Food Faith
Pantry

Adopt-A-Family

WIN

Thank You Monroe Campaign

American Heart Association

PTA

School Kidz - Back to School Supplies

Square One Art

Kids Holiday Shoppe

Book Fair

Kidstuff Coupon Books

Mixed Bag

Gift Card Sales

Fundraisers at Reed

Student Council Sponsored

Muffins with Mom

Donuts with Dad

Staff vs Student Basketball

Spirit Stick Sales

PTA Sponsored

Scholastic Book Fair

Destination Book Fair

Newtown Middle School

Thomas R. Einhorn
Principal



James E. Ross
Assistant Principal

11 Queen Street
Newtown, Connecticut 06470-2172
(203) 426-7642

Fundraising activities for 2015-2016- Newtown Middle School

July, 2016

- Cookie Dough Sale
- Magazine Drive
- Pennies for Patients
- Scarecrow Contest

Newtown High School

2015-2016 Fundraising Activities		Advisor	Location	Comment
Event	Group	Advisor	Location	Comment
Bake Sale	Debate Team	Thomas	Stop and Shop	
Selling Water	Girls & Boys Cross Country	Russell	Labor Day Parade	
Selling Reusable Grocery Bag	Girls & Boys Cross Country	Russell	Labor Day Parade	
Jamboree - Selling Refreshments	Girls Soccer	Kenney	Treadwell Park	
Media Guide - Soliciting Ads	Girls Soccer	Kenney	N/A	
Car Wash	Girls Soccer	Kenney	Berkshire Motors	
Sale of printed stadium blankets	Girls Soccer	Kenney	NHS	
Pies	DECA	J. Swann	NHS	
Car Wash	Girls Volleyball	T. Czaplinski	Berkshire Motors	
Bake Sale	Girls Swim	Z. Gauvin	NHS	
Bracelets	Junior Class Council	N. Vega	NHS	
Bottles and Cans	Unified Sports	K. Davey	NHS	
T-Shirts	Unified Sports	K. Davey	NHS	
T-Shirts	Junior Class Council	N. Vega	NHS	
Bake Sale	Peer Leadership	B. Nichols	NHS	
T-Shirts	Senior Class Council	A. Boa	NHS	
Lanyards	Senior Class Council	A. Boa	NHS	
Hot Chocolate	Sophomore Class Council	S. Brant	NHS	
Adopt a Family - Christmas	Global Voice	T. DeJulio	NHS	
Cute Pest Contest	Animal Concerns	L. Zandonella	NHS	
Magnets-Cushions	Boys Soccer	B. Neumeyer	NHS	
Wrapping Paper	Band	K. Eckhardt	NHS	
Candy- Bake Items	Leo Club	E. Hanna	NHS	
Syrian Crisis	Global Voice	T. DeJulio	NHS	
Hats for the Homeless	Peer Leadership	K. Violette	NHS	
Holiday Raffle	Animal Concerns	L. Zandonella	NHS	
Hot Chocolate	Unified Theater	J. Gabriel	NHS	
Candy Canes	Peer Leadership	K. Violette	NHS	
Candy- Water	Orchestra	M. Hiscavich	NHS	
Cookies	Leo Club	E. Hanna	NHS	
Ad Spaces	Boys Swim	Z. Gauvin	Newtown Community	
Bake Sale	Orchestra	M. Hiscavich	NHS-RIS-WCSU	
Bake Sale	Junior Class Council	N. Vega	NHS	
Bake Sale	Peer Leadership	B. Nichols	NHS	
Raffle	Girls Golf	J. O'Connell	NHS	
Pampered Chef	Girls Golf	J. O'Connell	Newtown Community	
Candy Canes	Boys Swim	Z. Gauvin	NHS	
Bake Sale	Girls Golf	J. O'Connell	NHS	
Bracelets	Peer Leadership	B. Nichols	NHS	
Puppy Love contest	Animal Concerns	L. Zandonella	NHS	
Candy Canes	Animal Concerns	L. Zandonella	NHS	
Donations	Peer Leadership	B. Nichols	NHS	Spotty Dog Rescue

Food Drive	Junior Class Council	N. Vega	L. Linfante	NHS
Hyptonist	Student Government	L. Saladin		NHS
Coffee House/Music Evening	Boys Volleyball	Sandy Doski		NHS
T-shirt Sale	Student Government	L. Saladin		NHS
Bake Sale	Junior Class Council	N. Vega	L. Linfante	NHS
Chess Tournament	Chess Club	S. Malary		NHS
Relay for Life	Junior Class Council	N. Vega	L. Linfante	NHS
Canned Food Drive	Feeding the Need	L. Hoagland	B. Neumeyer	NHS
Hand-made Crafts	Tools for Living	J. Gonski	T. Famiglietti	NHS
Mattress Sale	NHS Band & Guard	K Eckhardt		NHS
Open Mic Night	Unified Theater	A. Caffrey	J. Gabriel	NHS
Volleyball Tournament	Animal Concess Club	M. Dyer	L. Zandonella	NHS
Canned Food Competition	Fusion	J. Tolson		NHS
Dodgeball Tournament	DECA	J. Swann		NHS
Unified Car Magnets (Sale)	NHS Unified Sports	K. Davey	K. Tuz	NHS
Bake Sale	Global Voice	T. DeJulio		NHS
Program Ads	Girls Lacrosse	A. Masters		Newtown-Community
Dress Down for Charity	Nursing Program	A. Dalton		NHS
Toys and School Supplies Collection	Global Voice	T. DeJulio		NHS
Bake Sale	Global Voice	T. DeJulio		NHS
Penguin Plunge	NHS Unified Sports	K. Davey	M. O'Callaghan	Compo Beach, Westport
Day Care and Craft-making	NHS Choral Department	J. Matson		NHS
% of profit sold	NHS Swim Team	Pearson		Cover Two
Charity Basketball Game	Student Government	L. Saladin		NHS

Policy 3250

Materials/Service Fees, Charges

Reports for the BOE

HAWLEY SCHOOL FIELD TRIPS

Kindergarten

Fall	Benedict's Farm, Monroe, Ct.	Cost per student \$13.50
Spring	Beardsley Zoo, Bridgeport, Ct.	Cost per student \$19.00

1st Grade

Fall	Green Chimney's, Brewster, New York	Cost per student \$19.00
Spring	Ridgefield Playhouse, Ridgefield, Ct.	Cost per student \$16.75

2nd Grade

Fall	N/A	
Spring	Ridgefield Playhouse, Ridgefield, Ct.	Cost per student \$15.00

3rd Grade

Fall	Washington Depot, Washington, Ct.	Cost per student \$18.00
Spring	White Memorial Conversation Center, Litchfield, Ct.	Cost per student \$22.00

4th Grade

Fall	Eli Whitney Museum, Hamden, Ct.	Cost per student \$29.00
Spring	Winding Trails, Farmington, Ct.	Cost per student \$36.00

HEAD O' MEADOW FIELD TRIPS

Kindergarten:

10/13/15	Sreiber's Farm, Oxford, CT	\$408.00
	Bus	\$185.00
5/9/16	New Pond Farm, Redding, CT	\$540.00
	Bus	\$185.00

First Grade:

6/7/16	Sherwood Island State Park	\$389.00
	Bus	\$215.00

Second Grade:

10/1/15	CT Audubon Society (In house)	\$308.00
6/13/16	Walking Tour of Newtown, CT	\$170.68
	Bus	\$88.00

Third Grade:

10/20/15	White Memorial Conserv. Ctr.	\$680.00
	Bus	\$600.00
6/13/16	Dickinson Park, Newtown, CT	\$588.55
	Bus	\$176.00

Fourth Grade:

10/13/15	Institute for American Indian Studies	\$674.00
	Bus	
5/11/16	CT Historical Society (In house)	\$511.80
6/6/16	High Touch-High Tech (In house)	\$625.00

MIDDLE GATE SCHOOL FIELD TRIPS

Kindergarten

Fall	Trip to Castle Hill Farm Farm, Newtown	Cost to student \$7.50
Spring	Maritime Aquarium, Norwalk, CT	Cost to student \$18.50

Grade 1

Spring	Trip to Beardsley Zoo Bridgeport, CT	Cost to student \$18.50
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Grade 2

Fall	Everwonder Museum, Newtown	Cost to student \$10.75
Spring	Walking tour of historic Newtown & popsicle party	Cost to student \$5.00

Grade 3

Fall	CT Science Center Hartford, CT	Cost to student \$18.00
Spring	White Memorial Conservation Ct, Litchfield, CT	Cost to student \$19.50

Grade 4

Spring	CT Historical Society IN HOUSE PROGRAM	Cost to student \$6.50
	Eli Whitney Museum, Hamden, CT	Cost to student \$28.00



**Sandy Hook School
2015-2016**

Extra Curricular Activities

<u>Activity</u>	<u>Fee</u>
Jump Rope Club	\$ 5.00
Theatre Club	\$15.00

<u>Field Trips</u>	<u>Fee</u>
K - Silverman's Farm	\$15.00
K - New Pond Farm	\$15.00
1 - Indian Rock Nature Museum	\$15.00
1 - Beardsley Zoo	\$15.00
2 - Newtown Walk	\$15.00
2 - Webb Mountain	\$15.00
3 - CT Science Center	\$25.00
3- Maritime Aquarium	\$25.00
4 - Treadwell Park Picnic	\$10.00
4 - American Indian Studies Museum	\$20.00
4 - Eli Whitney Museum	\$28.00

Reed Intermediate School

3 Trades Lane
Newtown, CT 06470
PHONE- 203-270-4880
FAX- 203-270-4899

<http://newtown.reed.schooldesk.net/>

Anne Uberti, Principal ubertia@newtown.k12.ct.us
Jill Beaudry, Assistant Principal beaudryj@newtown.k12.ct.us



RIS Field Trips RIS 2015/16

Grade 6 field trip to High Meadow \$67

Grade 5 field trip to Bronx Zoo \$50

Grade 6 field trip to Ridgefield playhouse – “Mayhem Poets” \$20

Grade 5 field trip to CT Science Center \$30



...inspiring each student to excel."

Newtown Middle School

Thomas R. Einhorn
Principal



James E. Ross
Assistant Principal

11 Queen Street
Newtown, Connecticut 06470-2172
(203) 426-7642

Field Trip/Excursions for 2015-16- Newtown Middle School

July, 2016

- Washington, DC Trip- 8th grade class- Fee: Approximately \$675.00 per student.
- NYA -School-wide Fee: \$35.00 per student.
- Various Plays, Museums, Historical Centers and Science and Music Competitions, Fees- Approximately between \$30.00-\$40.00 per student.

NHS FEES 2015-2016

Facility Rentals

Newtown Youth Academy	\$150/hr
NYA Tennis Court	\$60/hr
Middleberry Racquet Club	\$38/hr
Danbury Pal Building	\$75/hr

Equipment Rentals

Berkshire Septic-Port O Potty Rental (2)	\$240/Month
Mobile Mini- Storage Containers Rental (3)	\$245/Month

Admission to Athletic Events

Students	\$ 3.00
Senior Citizens	Free
Adults	\$ 5.00
Season Pass:	
Students	\$ 20.00
Adults	\$ 30.00

- PROPOSED-

Town of Newtown
Board of Finance - Capital Improvement Plan Calendar
CIP 2017-18 through 2021-22

August 25, 2016	Board of Education present 2017-18 / 2021-22 Capital Improvement Plan (CIP)
September 12, 2016	Board of Selectmen present 2017-18 / 2021-22 Capital Improvement Plan (CIP)
Sept thru Oct, 2016	Board of Finance Reviews 2017-18 / 2021-22 Capital Improvement Plan
November 14, 2016	Board of Finance completes recommended Capital Improvement Plan (CIP)
November 21, 2016	Board of Finance recommended CIP presented to The Legislative Council for its review and approval (due by November 30).
January 2017	Legislative Council approves the Capital Improvement Plan (within 60 days from receipt of BOF)

2016 CABA/CAPSS Convention | November 18-19, 2016

Children First: Opening Opportunities for All!



The CABA/CAPSS Convention provides Connecticut board of education members and superintendents the opportunity to acquire knowledge through general sessions and workshops that can help them prepare students to be successful in the 21st Century. Attend the Convention and experience a day-and-a-half focused on student growth. Hear from top-level education thought leaders on the latest educational initiatives, celebrate Connecticut's talented students, network with school leaders from throughout the State, and be energized by student performers on Friday and Saturday mornings and the student display on Friday. Experience the innovation of vendors in the Exhibit Hall on Friday!

Be Inspired!

Choose From More Than

30 Dynamic Sessions - A Sampling:

- Steps for Success: Public School, Community College, and Industry Collaboration
- The Strategic Action Plan: Infusing Innovative Practices in Career Technology Programs
- Utilizing Today's Media to Tell Your District's Story
- Tomorrow's Technology Today
- Striving for a Better Tomorrow, Today: A Comprehensive Approach to Social, Emotional, and Mental Health Needs of Students
- Race: It Does Matter... Practical Strategies to Improve School Climate through Social Emotional Learning
- Transforming a Middle School into a Culturally Responsive Community of Learners

General Session Speakers

Friday morning: *Tony Wagner*

Expert in Residence, Harvard University's Innovation Lab
Watch your email and the CABA website for additional speaker announcements.

Get the latest information on the CABA/CAPSS Convention at www.cabe.org/page.cfm?p=1145

Be sure to download the Convention App to your mobile device by going to <http://bit.ly/cabeapp> or scanning the QR code



Benefits of Attending

- Ensure you understand the skills that will enable students to be successful in the 21st Century by attending a variety of thought-provoking workshops, clinics and general sessions delivered by local and national experts.
- Potentially save your district money and enable staff to be more efficient by speaking with vendors in the Exhibit Hall.
- Connect with other members of Connecticut's educational leadership community to find invaluable support by sharing experiences and solutions with others.

Hotel Reservations

Mystic Marriott Hotel
625 North Road, Route 117, Groton, CT 06340

Those attending the annual CABA/CAPSS Convention have been guaranteed a room rate of \$149. We are very grateful to the Marriott for holding this rate steady for us for a number of years.

This rate of \$149 is guaranteed only until **4:00 pm on October 19, 2016**. After this date, reservations for Convention participants are based on availability and are offered at the prevailing rate.

You may make reservations with the Mystic Marriott online through www.cabe.org/page.cfm?p=1145. The negotiated rate code is already entered in the appropriate field, allowing you to quickly make your room reservation. You may also call the hotel's reservation department at 877-901-6632. Purchase orders are NOT accepted; however, credit cards are accepted.

Save Money and Register

Follow the simple instructions on the pre-registration form. Only 2016-2017 CABA member districts and CAPSS member superintendents are eligible to take advantage of pre-registration for the 2016 Convention.

**EASY
REGISTRATION
PROCESS**

You only need to complete and return the registration form one time.

Follow the four easy steps below to register:

1. Review the Conference at a Glance.
2. Complete the registration form, include your workshop choices and any special requirements you may have.
3. Save a copy for your records.
4. Return completed form to CABE.

Form **MUST** be accompanied by check or purchase order to be processed.

Submit a separate form for each registrant.

Substitutions are accepted at any time. All substitutions and cancellations **MUST** be in writing.

This form must be received by **October 21** to avoid a late fee.

Online:
www.cabe.org



Mail to:
CABE/CAPSS
Convention
Registrations
81 Wolcott Hill Rd.
Wethersfield, CT 06109



Fax to:
860-571-7452



Questions:
860-571-7446



2016 CABE/CAPSS Convention Registration Form

November 18-19, 2016 • Mystic Marriott Hotel, Groton

Name _____

Address _____

City _____ State _____ Zip _____

School District/Organization _____

Phone Number _____ Fax Number _____

Email _____ Cell Phone _____

Name for Badge _____ Guest Name for Badge _____

CHECK APPROPRIATE BOX(ES):

- | | |
|---|---|
| <input type="checkbox"/> Board Member | <input type="checkbox"/> Business Manager |
| <input type="checkbox"/> Superintendent | <input type="checkbox"/> Presenter |
| <input type="checkbox"/> Assistant Superintendent | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> This is my first CABE/CAPSS Conference - I would like a mentor | |

REGISTRATION TYPE: CHECK Package, Friday or Saturday and CIRCLE corresponding fee.

	2016/2017 CABE Member Districts and CAPSS Members Only Pre-Registration Received on or before 8/29/16 Member	Registration Received on or before 10/21/16 Member/Non-Member		Late/On Site Reg. Received on or after 10/22/16 Member/Non-Member	
<input type="checkbox"/> Package Registration Meals are included in registration fee and are non-refundable.	\$385	\$430	\$660	\$480	\$710
<input type="checkbox"/> Friday Only Registration Meals are included in registration fee and are non-refundable.	\$305	\$320	\$550	\$370	\$600
<input type="checkbox"/> Saturday Only Registration Meals are included in registration fee and are non-refundable.	\$265	\$275	\$505	\$325	\$555

GUEST MEAL(S): Friday Luncheon - \$33 Friday Banquet - \$61 Saturday Luncheon - \$33

Registrant is responsible for guest fees. (Payment for guest MUST accompany registration form.)

TOTAL AMOUNT DUE \$ _____

In order to prevent wastage of food, please select all meal functions that you will be attending. (This will NOT change your registration fee.)

- Friday Luncheon Friday Banquet Saturday Luncheon

Do you have special dietary needs? If so, explain _____

Payment – If completed registration form is faxed or mailed, there are two easy ways to pay: Check or purchase order. Registration will **NOT** be processed without a P.O. or check.

Check payable to CABE enclosed. P.O. # _____

Credit cards can only be accepted online.

To register using a credit card, please go to www.cabe.org/page.cfm?p=1141

WORKSHOP CHOICES: CIRCLE which workshops you plan to attend:

Friday	A1	A2	A3	A4	A5	A6	A7	A8
	B1	B2	B3	B4	B5	B6		
	C1	C2						
	D1	D2	D3	D4	D5			
Saturday	E1	E2	E3	E4	E5	E6		
	F1	F2						
	G1	G2	G3	G4	G5	G6		

Substitutions are accepted in writing at any time. Between October 31 and November 3, a \$100 fee will be charged for each cancelled Convention registration because meals have been guaranteed. Beginning November 4 there is **NO REFUND** of the registration fee. No shows will be charged full fee.

A sample policy to consider.

Business/Non-Instructional Operations

Purchasing Procedures

The procurement function is one of the major business responsibilities of the Board of Education.

The duties of purchasing for the Board of Education shall be centralized under **the Director of Business** ~~a Business Manager~~.

The **Director of Business** ~~Business Manager~~ shall conduct all purchase transactions for the district.

The **Director of Business** ~~Business Manager~~ shall be familiar with and perform all purchasing activities within the limitations prescribed by law, legal opinions, and in accordance with Board of Education policies.

Four fundamental functions for the purchasing personnel are as follows:

1. Buy the proper product for the purpose required.
2. Have the product available when needed.
3. Buy the proper amount of the product.
4. Pay the proper price.

Every transaction involving the transfer of property shall be by purchase order or formal contract.

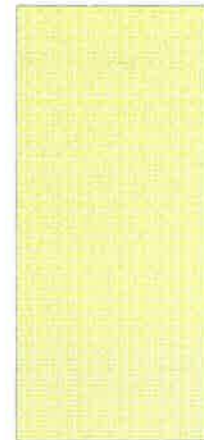
Purchase orders and other purchase obligations shall be signed by the Superintendent or **appropriate Administrator** ~~designee~~.

Specifications governing materials are a joint responsibility of the educational and business departments. In the procurement of materials, the **receiver** ~~Purchasing Clerk~~ shall ensure that all materials procured will meet the needs of the educational program.

Policy adopted:

FACILITY AND ENROLLMENT STUDY

JULY 19, 2016



COMMITTEE MEMBERS

Board of Education

Rebekah Harriman-Stites
John Vouros

Central Office

Dr. Joseph V. Erardi, Jr. – Superintendent of Schools
Jean Evans Davila - Assistant Superintendent of Schools

Ron Bienkowski
Director of Business

Deborah Mailloux-Petersen
Director of Pupil Services

Gino Faiella
Director of Facilities

Tanja Vadas
Financial Assistant

Principals

Christopher Moretti, Principal
Hawley

Anne Uberti, Principal
Reed Intermediate

Thomas Einhorn, Principal
Middle School

Dr. Lorrie Rodrigue, Principal
High School

Community Members

Karyn Holden

Robert Morey

Dr. Linda Wiedenhamer

COMMITTEE DIRECTIVE

The Board of Education charges the Superintendent to create a District Facilities Committee to research the use of school facilities in light of projected enrollment changes in Newtown.

The Board of Education asks the District Facilities Committee to produce a report back to the Board of Education by July 1, 2016. The report should include the following items:

- 1. Details from 2015 District Facilities Study**
- 2. Discussion as to how current program requirements affect space requirements**
- 3. Next steps regarding potential future usage by BOE for existing school facilities/spaces made available due to declining enrollment**

COMMITTEE DIRECTIVE

Additionally, the report should include a final recommendation and analysis regarding the following facility configurations including an outline of the cost/savings, timing, and educational impact to district and the town for each:

- 1. No change in number of Facilities used by the District from the 2016-2017 school year to the end of the Enrollment Study**
- 2. Return of the Middle School Facility to the Town at some point after the end of the 2016-2017 school year**
- 3. Return of an Elementary School Facility to the Town at some point after the end of the 2016-2017 school year**

The District Facilities Committee will be facilitated by the Superintendent and should include members of the district staff (*chosen by the Superintendent*), up to three representatives from the Board of Education (*assigned by the BOE Chair*), and three representatives from the community (*appointed by BOE Chair and Superintendent*). Meetings will be open to public but there will be no public participation.

ASSUMPTIONS AND PROJECTIONS

Recommendations pertaining to facilities will be based on the overarching dedication to providing the best possible opportunities for students while maintaining and/or enhancing education with quality programming that is supported with appropriate resources and staffing to meet the needs of all learners. Additionally, recommendations will be made with thoughtful analysis of fiscal impact, both cost savings, short and long term.

This work will be based on the following agreed upon assumptions:

- Sandy Hook Elementary School **will** open in 2016-17
- Newtown High School will **not** be considered for school closing
- Reed Intermediate School will **not** be considered for school closing
- Newtown's pre-school program **will** be housed at Sandy Hook Elementary School
- The Enrollment Study completed in November 2014 represents the most accurate information for the committee to make decisions pertaining to the Problem of Practice
- Projections within the enrollment study were based on the "medium growth" longitudinal data

CONCEPTUAL UNDERSTANDINGS AND GUIDING PRINCIPLES

- ❖ Cohort Assembly
 - Economy to Scale

- ❖ Current Legislation
 - School Closing
 - School Reopening
 - Magnet Schools

- ❖ Safety & Partnerships

- ❖ Suitability/Feasibility/Sustainability

FUTURE FORECAST SUBCOMMITTEES

Closing an Elementary School:

**Tom Einhorn
Rebekah Harriman-Stites
Linda Wiedenhamer**

Closing the Middle School:

**Jean Evans Davila
Robert Morey
Anne Uberti
John Vouros**

No School Change:

**Karyn Holden
Chris Moretti
Lorrie Rodrigue**

Space & Fiscal Analysis:

**Ron Bienkowski
Tanja Vadas
Gino Faiella
Deborah Petersen**

ELEMENTARY OPTIONS

3 Elementary

RIS

MS

HS

K-3

4-6

7-8

9-12

K-3

4-5

6-8

9-12

K-3

4-5

6-7

8-12

K-4

5-6

7-8

9-12

OPTION A: K-3, 4-6, 7-8, 9-12

ELIMINATES ONE ELEMENTARY SCHOOL

Potentially feasible in 2017-18 at Reed @ 852

Opportunities:

- Early assembly of cohort grade-level
- 2017-18 projecting 852 students at RIS; attainable without compromising teaching & learning and without the use of portable classrooms (*largest enrollment in 2005-06; 915 students*)
- Projected space constraints are non-existent
- Offers more student opportunity to one of the district's premier school buildings
- Maintains intermediate teaching & learning philosophy

Challenges:

- Reconfiguration would close an elementary school
- Closing of an Elementary School would involve redistricting two or more schools
- Social/Emotional Impact on students and families should be considered a significant factor
- Elementary Schools would be the first ones to see/feel the impact of the projected emerging increase of students/long term viability

OPTION B: K-3, 4-5, 6-8, 9-12

ELIMINATES ONE ELEMENTARY SCHOOL

Potentially feasible in 2017-18 at Reed @ 549;

Potentially feasible in 2019-20 at Middle School @ 872

Opportunities:

- Early assembly of cohort grade-level
- 2017-18 projecting 549 students at RIS attainable without compromising teaching & learning and without the use of portable classrooms
- Offers more student opportunity to one of the district's premier school buildings
- Maintains intermediate teaching & learning philosophy

Challenges:

- Offers fewer students the opportunity to be housed in one of district's premier school buildings (*RIS would be at approximately 60% capacity*)
- Reconfiguration would close an elementary school
- Closing of an Elementary School would involve redistricting two or more schools
- Social/Emotional Impact on students and families should be considered a significant factor
- Elementary Schools would be the first ones to see/feel the impact of the projected emerging increase of students/long term viability
- Certification concerns grades 6-8
- 2017-18 grade 6-8 enrollment at NMS; 999 requires portable classrooms to appropriately support teaching & learning (*largest enrollment in 2007-08; 930 students*)

Option C: K-3, 4-5, 6-7, 8-12

ELIMINATES ONE ELEMENTARY SCHOOL

Potentially feasible in 2017-18 at Reed @ 549 & Middle School @ 648;

Potentially feasible in 2019-20 at High School @ 1773

Opportunities:

- Early assembly of cohort grade-level
- 2017-18 projecting 549 students at RIS and 648 students at Newtown Middle School, attainable without compromising teaching & learning and without the use of portable classrooms
- Possible enhanced opportunities for eighth-grade students offers more student opportunity to one of the district's premier school buildings
- Maintains intermediate teaching & learning philosophy

Challenges:

- Certification concerns for grades 6-8
- 2017-18 grade 8-12 projecting 1975. Reconfiguration will increase enrollment to near capacity; 2,057 (largest 4-year cohort in 2012-13; 1,764 students)
- Reconfiguration would close an elementary school
- Closing of an Elementary School would involve redistricting two or more schools
- Social/Emotional impact on students and families should be considered a significant factor
- Elementary Schools would be the first ones to see/feel the impact of the projected emerging increase of students/long term viability
- Concerns regarding Grade 8 in the high school setting
- Splits 7-8, Impact on clubs, team sports, etc.
- Logistical considerations @ NHS such as parking, potential building modifications (ex. Cafeteria space), Traffic, etc.
- Compromises state-funded, school-based health center

OPTION D: K-4, 5-6, 7-8, 9-12

ELIMINATES ONE ELEMENTARY SCHOOL

Potentially feasible in 2017-18

Opportunities:

- Greater student capacity at new SHS to consolidate four schools to three schools
- Maintains intermediate teaching & learning philosophy

Challenges:

- Reconfiguration would close an elementary school
- Closing of an Elementary School would involve redistricting two or more schools
- Elementary Schools would be the first ones to see/feel the impact of the projected emerging increase of students/long term viability
- Social/Emotional Impact on students and families should be considered a significant factor
- Immediate space concerns in three existing elementary schools

SUMMARY INFORMATION ELEMENTARY SCHOOL CLOSING

The committee recognizes that the district's enrollment decline is felt most presently in our elementary schools. This presents the opportunity to close an elementary school, redistrict students, and consolidate staffing. While this may seem like a cost-effective option, it is an option that only has short term viability.

Reconfiguration Options IF Newtown Middle School Closed

OPTION E: K-5, 6-7, 8-12 ELIMINATE NEWTOWN MIDDLE SCHOOL

Immediately feasible at Reed; feasible at NHS in 2018-19 @ 1881

Opportunities:

- Fewer transitions within the district
- Limits redistricting
- Possible enhanced opportunities for 8th grade students
- Developmentally appropriate 6/7
- Once feasible at NHS, high space sustainability

Challenges:

- Immediate space constraints on elementary schools
- Low space sustainability at elementary schools
- Delays assembly of grade-level cohort
- Concerns regarding Grade 8 in the high school setting
- Splits 7-8, Impact on clubs, team sports, etc.
- Logistical considerations @NHS such as parking, potential building modifications (ex. Cafeteria space), traffic, etc.
- Potentially compromises state-funded, school-based health center
- Few 8-12 models across state
- Certification limitations 6-7

Option F: K-5, 6-8, 9-12

Eliminate Newtown Middle School

Potentially feasible in 2019-20 at Reed @ 872;

More realistically feasible in 2020-21 at Reed @ 840

Opportunities:

- Fewer transitions within the district
- Limits redistricting
- Re-establishes traditional middle school model

Challenges:

- Immediate space constraints on elementary schools
- Low space sustainability at elementary schools
- Does not address eventual excess space at NHS
- Delays assembly of grade-level cohort
- Potentially compromises state-funded, school-based health center
- Eliminates the intermediate model/philosophy

OPTION G: K-4, 5-6, 7-12

ELIMINATE NEWTOWN MIDDLE SCHOOL

Potentially feasible in 2022-23 at NHS @ 1739

Opportunities:

- Fewer transitions within the district
- Limits redistricting
- Maintains the intermediate model/philosophy
- Possible enhanced opportunities for 7/8 students
- High space sustainability across all levels
- Maintains advantageous assembly of grade-level cohort at grade 5
- Space available at RIS for state-funded school-based health center

Challenges:

- Concerns regarding 7/8 in the high school setting
- Logistical considerations at NHS such as parking, potential building modifications (ex. Cafeteria space), traffic, etc.
- Feasibility is many years out
- Puts immediate space constraints on NHS:
 - 2019-20 = 2069
 - 2020-21 = 1927
 - 2021-22 = 1808
 - 2022-23 = 1739

Option H: K-3, 4-6, 7-12

Eliminate Newtown Middle School

Potentially feasible in 2022-23 at NHS @ 1739

Opportunities:

- Fewer transitions within the district
- Maintains the intermediate model/philosophy
- Possible enhanced opportunities for 7/8 students
- High space sustainability across all levels
- Spreads space between elementary/intermediate
- Cost effectively brings cohort together one year sooner than current model

Challenges:

- Compromises state-funded, school-based health center
- Concerns regarding 7/8 in the high school setting
- Logistical considerations at NHS such as parking, potential building modifications (ex. Cafeteria space), traffic, etc.
- Potential redistricting
- Puts immediate space constraints on NHS:
 - 2019-20 = 2069
 - 2020-21 = 1927
 - 2021-22 = 1808
 - 2022-23 = 1739

OPTION I: K-4, 5-7, 8-12

ELIMINATE NEWTOWN MIDDLE SCHOOL

Potentially feasible in 2019-20 at both RIS/NHS

Opportunities:

- Fewer transitions within the district
- Limits redistricting
- Possible enhanced opportunities for 8th graders
- High space sustainability across all levels
- Maintains advantageous assembly of grade-level cohort at grade 5

Challenges:

- Concerns regarding Grade 8 in the high school setting
- Splits 7-8, Impact on clubs, team sports, etc.
- Logistical considerations @ NHS such as parking, potential building modifications (ex. Cafeteria space), traffic, etc.
- Compromises state-funded, school-based health center
- Requires rethinking of the intermediate model
- Immediate space constraints on Reed and NHS:
 - 2019-20 – RIS @ 830 NHS @ 1773

The difficulty lies not so much in developing new ideas but in escaping from old ones.

John Maynard Keynes

The Value of Space and Opportunity

NOT CLOSING A SCHOOL

Potential Uses of Available Space

- ❖ Repurposing space for innovative, academic programming
- ❖ Sharing space with Newtown Board of Education, Town offices/departments, or private organizations
- ❖ A combination of the above

PRIORITY DISCUSSION POINTS

- Safety & Security
- Cost of repurposing
- Emergency exits / ADA
- Hours of use
- Scheduling of activities
- Parking
- Traffic
- Sharing Costs (maintenance and custodian)

TODAY'S LEARNING ENVIRONMENTS

The Organization for Economic Co-operation and Development (OECD) recommends that schools *“...accommodate both the known and identifiable needs of today, and the uncertain demands of the future.”*

School environments need to support and enhance the learning process, encourage innovation, and foster positive human relationships.

DEFINITION OF SPACE



- There is NO empty/unused space
- What teaching and learning looks like today has changed...
 - Technology
 - Special Education and Scientific Research Based Instruction
 - Readers'/Writers' Workshop Models
 - Enrichment and Support Centers
 - Flexibility, Collaboration, Inquiry and Innovation

CURRENT REPURPOSING OF SPACE ELEMENTARY LEVEL

Current Usage of Space (Elementary)

- Reading Libraries (Class Books)
- Computer Labs
- Resource Rooms (Special Education)
 - Instruction
 - Quiet Rooms
 - Occupational Therapy
 - Physical Therapy
- Math/Science Labs
- Daycare
- Intervention Rooms (Science Based Research Instruction)
 - Support
 - Enrichment

Considerations

- Suitability of Educational Programming, Resources, Delivery
- Cost Savings/Avoidance
- Potential Revenue
- Potential loss of current uses of space

CURRENT USES OF SPACE

SECONDARY LEVEL

Current Usage of Space (MS / HS)

- District Preschool
- Writing Center
- Support Centers
(Science Based Research Instruction)
- Tutoring
- Therapy for Medically Fragile
- Academic Skills
- School Based Health Center
- Nurtury Program

Considerations

- Suitability of Educational Programming, Resources, Delivery
- Cost Savings/Avoidance
- Potential Revenue
- Potential loss of current uses of space

BOARD OF EDUCATION OFFICES

Considerations

- ❖ Suitable Building
- ❖ Sustainability
- ❖ Proximity to school staff, students, and administration (*past practice*)
- ❖ Suitability of Educational Programming, Resources, Delivery
- ❖ Cost Savings (*to BOE budget*) but potential loss to Town
- ❖ \$200,000-220,000 cost (*repayment of grant in 2018-19*)

TOWN / PRIVATE USAGE

Considerations

- ❖ Security
- ❖ Suitable building (*previous “Shared Space” slide*)
- ❖ Cost Savings/Avoidance
- ❖ Strengthen partnership role within school community
- ❖ Potential revenue
- ❖ Sustainability
- ❖ Suitability of Educational Programming, Resources, Delivery

REIMAGINING EDUCATIONAL SPACE IN THE 21ST CENTURY



POTENTIAL USES OF SPACE FOR INNOVATIVE PROGRAMMING

- Expansion of Alternative Education/ partnerships with other districts
- Enhanced research/technology
- New STEM or STEAM programs (e.g., Engineering)
- Career Pathways Model (e.g., XQ Vision)
- Personalized Learning - Makerspaces



COST SAVINGS/COST AVOIDANCE

IF there was to be a school closing, THEN the following information represents the BOE completely relinquishing the property back to the Town.

RE-PURPOSING OR CLOSING A SCHOOL

- This report does not include staffing other than custodial and security.
- All costs are taken from the 2016-17 approved budget and subject to inflationary change.
- Moving and furniture disposal costs are based on estimates and subject to change.
- Estimated usage costs to the Town for *re-purposing* are based on a “light” office type environment.

COST SAVINGS RE-PURPOSING A SCHOOL

	<u>Elementary School Average</u>				<u>Middle School</u>				
	Current Costs		% to Town		Annual Costs		Annual Costs		
People Costs									
<u>Position</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>Annual Costs</u>
Custodial	3.0	\$158,313	1.0	\$52,771	9.0	\$461,269	2.0	\$102,504	
Overtime		\$7,000				\$20,000			
Security	1.0	\$21,548	0.0	\$0	1.0	\$21,548	0.0	\$0	
		\$186,861		\$52,771		\$502,817		\$102,504	
Building Costs									
<u>Purchased Services</u>		<u>Cost</u>		<u>% to Town</u>		<u>Cost</u>		<u>% to Town</u>	<u>Cost</u>
Copy Machines (Equip rental)		\$11,290	0%		\$0	\$30,533	0%		\$0
Telephone		\$5,710	22%		\$1,256	\$16,421	22%		\$3,613
Water (\$200 per month service fee, based on summer mon		\$3,833	50%		\$1,917	\$7,300	50%		\$3,650
Sewer		\$2,000	35%		\$700	\$6,600	35%		\$2,310
Equipment repair		\$2,490	35%		\$872	\$7,280	35%		\$2,548
		\$25,324			\$4,744	\$68,134			\$12,121
<u>Plant Operation</u>	<u>Unit Cost</u>	<u>Units</u>					<u>Units</u>		
Service Contracts			\$63,562	50%	\$31,781	\$49,824	50%	\$24,912	
Refuse & Recycling			\$6,930	30%	\$2,079	\$19,929	20%	\$3,986	
Bldg. & Emer. Repairs			\$45,583	25%	\$11,396	\$95,100	25%	\$23,775	
Property Insurance			\$8,075	100%	\$8,075	\$24,483	100%	\$24,483	
Custodial Supplies			\$14,645	20%	\$2,929	\$42,117	20%	\$8,423	
Maintenance Supplies			\$10,953	20%	\$2,191	\$31,498	20%	\$6,300	
Electricity			\$65,561	50%	\$32,780	\$136,504	50%	\$68,252	
Fuel Oil	\$1.43	11,000	\$18,529	80%	\$14,823	\$112,599	80%	\$90,079	
Natural Gas			\$18,585	80%	\$14,868	\$4,400	0%	\$0	
Sewer Assessment			\$12,990	100%	\$12,990	\$26,779	100%	\$26,779	
			\$265,413		\$133,912	\$543,232		\$276,988	
Annual BOE Cost Savings			\$477,598		\$191,427	\$1,114,184		\$391,613	
Moving Costs & Furniture Disposal			-\$178,000			-\$410,000			
Annual Costs to Town for Re-purposing			-\$191,427			-\$391,613			
Net Savings to Town Budget			\$286,171			\$722,570			
Annual Tax Savings to Community (33.60 mill)			-0.28%		-\$28.00 *	-0.72%		-\$72.00 *	
<i>*Savings based on a \$10,000 annual tax bill</i>									

CLOSING A SCHOOL

	Elementary School Average				Middle School				
	Current Costs		% to Town	Annual Costs		Current Costs		% to Town	Annual Costs
<u>People Costs</u>	<u>Position</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>	<u>F.T.E</u>	<u>Salaries</u>
	Custodial	3.0	\$158,313	0.0	\$0	9.0	\$461,269	0.0	\$0
	Overtime		\$7,000				\$20,000		
	Security	1.0	\$21,548	0.0	\$0	1.0	\$21,548	0.0	\$0
			\$186,861		\$0		\$502,817		\$0
<u>Building Costs</u>			<u>Cost</u>				<u>Cost</u>		
	<u>Purchased Services</u>		<u>Savings</u>				<u>Savings</u>		<u>Cost</u>
	Copy Machines (Equip rental)		\$11,290	0%	\$0		\$30,533	0%	\$0
	Telephone		\$5,710	20%	\$1,142		\$16,421	20%	\$3,284
	Water (\$200 per month service fee)		\$3,833	55%	\$2,108		\$7,300	34%	\$2,482
	Sewer		\$2,000	10%	\$200		\$6,600	10%	\$660
	Equipment repair		\$2,490	0%	\$0		\$7,280	0%	\$0
			\$25,324		\$3,450		\$68,134		\$6,426
<u>Plant Operation</u>	<u>Unit Cost</u>	<u>Units</u>				<u>Units</u>			
			\$63,562	25%	\$15,890		\$49,824	25%	\$12,456
			\$6,930	0%	\$0		\$19,929	0%	\$0
			\$45,583	15%	\$6,838		\$95,100	15%	\$14,265
			\$8,075	100%	\$8,075		\$24,483	100%	\$24,483
			\$14,645	0%	\$0		\$42,117	0%	\$0
			\$10,953	0%	\$0		\$31,498	0%	\$0
			\$65,561	20%	\$13,112		\$136,504	20%	\$27,301
	\$1.43	11,000	\$18,529	50%	\$9,264	79,000	\$112,599	50%	\$56,299
			\$18,585	50%	\$9,293		\$4,400	0%	\$0
			\$12,990	100%	\$12,990		\$26,779	100%	\$26,779
			\$265,413		\$75,462		\$543,232		\$161,583
Annual BOE Cost Savings			\$477,598		\$78,912		\$1,114,184		\$168,009
<i>Moving Costs & Furniture Disposal</i>			<i>-\$178,000</i>				<i>-\$410,000</i>		
Annual Costs to Town to Maintain Empty Building			-\$78,912				-\$168,009		
Net 1st Year Savings to Town Budget			\$398,686				\$946,175		
Annual Tax Savings to Community (33.60 mill)			-0.40% <i>-\$40.00 *</i>				-0.94% <i>-\$94.00 *</i>		

*Savings based on a \$10,000 annual tax bill

CHANGE IN MILL RATE

- For every \$100,000 reduction to the Town budget, the mill rate is reduced by 1/10 of a percent
- Based on an annual tax bill of \$10,000, your savings would be \$10

**TOWN OF NEWTOWN
WHAT IF? CHANGES TO 2016-17 BUDGET
2016 - 2017**

REDUCTION TO 2016-17 BUDGET	CURRENT TAXES (99.0% of Levy)	TAX DECREASE	CHANGE IN TAX BILL * \$8,000 (ANNUAL)	CHANGE IN TAX BILL ** \$10,000 (ANNUAL)	
CURRENT TOTAL BUDGET	100,571,352				
(100,000)	100,471,352	-0.10%	\$ (8)	\$ (10)	
(200,000)	100,371,352	-0.20%	\$ (16)	\$ (20)	
(286,171)	100,285,181	-0.28%	\$ (23)	\$ (28)	A) Re-purposing an elementary school
(300,000)	100,271,352	-0.30%	\$ (24)	\$ (30)	
(398,686)	100,172,666	-0.40%	\$ (32)	\$ (40)	B) Closing an elementary school
(400,000)	100,171,352	-0.40%	\$ (32)	\$ (40)	
(500,000)	100,071,352	-0.50%	\$ (40)	\$ (50)	
(600,000)	99,971,352	-0.60%	\$ (48)	\$ (60)	
(700,000)	99,871,352	-0.70%	\$ (56)	\$ (70)	
(722,570)	99,848,782	-0.72%	\$ (57)	\$ (72)	C) Re-purposing the Middle School
(800,000)	99,771,352	-0.80%	\$ (64)	\$ (80)	
(900,000)	99,671,352	-0.89%	\$ (72)	\$ (89)	
(946,175)	99,625,177	-0.94%	\$ (75)	\$ (94)	D) Closing the Middle School
(1,000,000)	99,571,352	-0.99%	\$ (80)	\$ (99)	
(1,500,000)	99,071,352	-1.49%	\$ (119)	\$ (149)	
(2,000,000)	98,571,352	-1.99%	\$ (159)	\$ (199)	

HOW DOES A CLOSING OR RE-PURPOSING A SCHOOL AFFECT MY PROPERTY TAX?

- Based on scenario, annual property taxes will be reduced by:

Annual Tax Reduction Based on Scenario

Based on current mill rate of 33.60

Home Market Value*	Home Assessed Value	Annual Property Tax**	Re-purposing Scenario		Closing Scenario	
			Elementary	Middle School	Elementary	Middle School
			-\$286,171	-\$722,570	-\$398,686	-\$946,175
			33.51	33.36	33.47	33.29
\$100,000	\$70,000	\$2,352	-\$6.37	-\$16.58	-\$9.00	-\$21.81
\$150,000	\$105,000	\$3,528	-\$9.55	-\$24.86	-\$13.50	-\$32.71
\$200,000	\$140,000	\$4,704	-\$12.74	-\$33.15	-\$18.00	-\$43.61
\$250,000	\$175,000	\$5,880	-\$15.92	-\$41.44	-\$22.50	-\$54.52
\$300,000	\$210,000	\$7,056	-\$19.11	-\$49.73	-\$27.00	-\$65.42
\$350,000	\$245,000	\$8,232	-\$22.29	-\$58.02	-\$31.50	-\$76.32
\$400,000	\$280,000	\$9,408	-\$25.48	-\$66.31	-\$36.00	-\$87.23
\$450,000	\$315,000	\$10,584	-\$28.66	-\$74.59	-\$40.50	-\$98.13
\$500,000	\$350,000	\$11,760	-\$31.85	-\$82.88	-\$45.00	-\$109.03
\$550,000	\$385,000	\$12,936	-\$35.03	-\$91.17	-\$49.50	-\$119.94
\$600,000	\$420,000	\$14,112	-\$38.21	-\$99.46	-\$54.00	-\$130.84
\$650,000	\$455,000	\$15,288	-\$41.40	-\$107.75	-\$58.51	-\$141.74
\$700,000	\$490,000	\$16,464	-\$44.58	-\$116.03	-\$63.01	-\$152.64
\$750,000	\$525,000	\$17,640	-\$47.77	-\$124.32	-\$67.51	-\$163.55
\$800,000	\$560,000	\$18,816	-\$50.95	-\$132.61	-\$72.01	-\$174.45
\$850,000	\$595,000	\$19,992	-\$54.14	-\$140.90	-\$76.51	-\$185.35
\$900,000	\$630,000	\$21,168	-\$57.32	-\$149.19	-\$81.01	-\$196.26
\$950,000	\$665,000	\$22,344	-\$60.51	-\$157.48	-\$85.51	-\$207.16
\$1,000,000	\$700,000	\$23,520	-\$63.69	-\$165.76	-\$90.01	-\$218.06

Home market values from revaluation date of 10/1/12. Next revaluation will be 10/1/17

COST AVOIDANCE & OTHER CONSIDERATIONS

- Cost Avoidance
 - Projects
 - CIP
- Loss of Hawley Fund if not Re-purposed
 - Annual income payments
- Re-payment of Grant to State for Capital Projects
 - Hawley School Addition Project
 - Middle School Roof Project
- Main Server Relocation
 - Costs to move
 - Where to re-locate?

COST AVOIDANCE & OTHER CONSIDERATIONS

	Elementary School			Middle School	
<u>Projects 2016-17</u>	HAW	MGS	HOM	<u>Projects 2016-17</u>	
Carpet/Flooring in main office and library	\$18,000				
Pave drive rear 48 wing to escape path	\$25,000				
	\$43,000				
Replace stage lighting		\$6,000			
Repaint overhangs at entrances		\$15,000			
		\$21,000			
Repair paving and install curbing next to catch basin			\$15,000		
				Install access card readers	\$6,000
				upgrade C-wing bathroom	\$18,000
				Replace stair treads	\$10,000
				Remove oil tank	\$10,000
					\$44,000
Projects Year 2 (2017-18)	\$52,000	\$75,000	\$55,000	Projects Year 2 (2017-18)	\$387,000
Projects Year 3	\$10,000	\$10,000	\$20,000	Projects Year 3	\$160,000
Projects Year 4	\$15,000	\$85,000	\$15,000	Projects Year 4	\$70,000
Projects Year 5	\$20,000	\$25,000	\$20,000	Projects Year 5	\$70,000
	\$97,000	\$195,000	\$110,000		\$687,000
Total Projects	\$140,000	\$216,000	\$125,000		\$731,000
<u>Capital Improvement</u>				<u>Capital Improvement</u>	
Roof Replacement	\$800,000	\$1,500,000	\$0	Replace Boiler & Piping	\$2,200,000
Replace Boiler	\$1,620,000	\$0	\$0	Ventilation Renovations	\$4,805,000
Total CIP	\$2,420,000	\$1,500,000	\$0		\$7,005,000

Other Considerations

<u>Loss of Hawley Fund</u>	<u>Moving of Servers</u>
Approximate annual income of Hawley fund	Cost to move and relocate
\$19,273	\$75,000
<u>Repayment to State if school is closed and NOT re-purposed</u>	<u>Repayment to State if school is closed and NOT re-purposed</u>
Hawley - addition project	Middle School - roof project
\$214,801	\$833,751

NEXT LEVEL OF WORK

- ❖ Continued BOE Conversation July / August / September
- ❖ Reducing The Scope of the February 2016 Directive

Conceptual Understanding:

Cohort Assembly vs. Cost Analysis

Data Relevant June 2016

Grade 4 Total: 296 students Instructed in 15 Sections

- **Average Class Size 19.7**

HES	23	24	24		71
SH	17	18	19	17	71
MG	20	21	20	21	82
HoM	16	19	20	17	72
					296

If Grade 4 was to be assembled in the same building and if the cohort assembly stayed consistent with BOE guidelines

Then the following data is relevant:

Matrix built on Average Class Size of 22/23 (BOE max 25)

- **13 Sections With Class Size 22/23 Students**

Annual Net +/- (2) = \$60,000 X 2 = \$120,00

Matrix built on Average Class Size of 24/25 (BOE max 25)

- **12 Sections With Class Size 24/25 Students**

Annual Net +/- (3) = \$60,000 X 3 = \$180,00

*JVE
7/19/16*

Option A: K-3, 4-6, 7-8, 9-12
Eliminates one elementary school
Potentially feasible in 2017-18 at Reed @ 852

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
Total	948	914	883	909	955	1023	1094	1166
Year	2017	2018	2019	2020	2021	2022	2023	2024
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
6	303	295	271	270	280	240	237	233
Total	852	819	803	773	740	694	704	735
Year	2017	2018	2019	2020	2021	2022	2023	2024
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
Total	696	650	601	570	544	552	523	479
Year	2017	2018	2019	2020	2021	2022	2023	2024
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1624	1535	1468	1357	1264	1187	1114	1093

Option B: K-3, 4-5, 6-8, 9-12

Eliminates one elementary school

Potentially feasible in 2017-18 at Reed @ 549;

Potentially feasible in 2019-20 at Middle School @ 872

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
Total	948	914	883	909	955	1023	1094	1166
Year	2017	2018	2019	2020	2021	2022	2023	2024
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
Total	549	524	532	503	460	454	467	502
Year	2017	2018	2019	2020	2021	2022	2023	2024
6	303	295	271	270	280	240	237	233
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
Total	999	945	872	840	824	792	760	712
Year	2017	2018	2019	2020	2021	2022	2023	2024
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1624	1535	1468	1357	1264	1187	1114	1093

Option C: K-3, 4-5, 6-7, 8-12

Eliminates one elementary school

Potentially feasible in 2017-18 at Reed @ 549 and Middle School @ 648;

Potentially feasible in 2019-20 at High School @ 1773

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
Total	948	914	883	909	955	1023	1094	1166
Year	2017	2018	2019	2020	2021	2022	2023	2024
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
Total	549	524	532	503	460	454	467	502
Year	2017	2018	2019	2020	2021	2022	2023	2024
6	303	295	271	270	280	240	237	233
7	345	304	296	273	271	281	241	238
Total	648	599	567	543	551	521	478	471
Year	2017	2018	2019	2020	2021	2022	2023	2024
8	351	346	305	297	273	271	282	241
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1975	1881	1773	1654	1537	1458	1396	1334

Option D: K-4, 5-6, 7-8, 9-12

Eliminates elementary school

Potentially feasible in 2017-18

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
4	261	259	269	230	227	223	240	258
Total	1209	1173	1152	1139	1182	1246	1334	1424
Year	2017	2018	2019	2020	2021	2022	2023	2024
5	288	265	263	273	233	231	227	244
6	303	295	271	270	280	240	237	233
Total	591	560	534	543	513	471	464	477
Year	2017	2018	2019	2020	2021	2022	2023	2024
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
Total	696	650	601	570	544	552	523	479
Year	2017	2018	2019	2020	2021	2022	2023	2024
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1624	1535	1468	1357	1264	1187	1114	1093

Option E: K-5, 6-7, 8-12
Eliminate Newtown Middle School
Immediately feasible at Reed; feasible at NHS in 2018-19 @ 1881

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
Total	1497	1438	1415	1412	1415	1477	1561	1668
Year	2017	2018	2019	2020	2021	2022	2023	2024
6	303	295	271	270	280	240	237	233
7	345	304	296	273	271	281	241	238
Total	648	599	567	543	551	521	478	471
Year	2017	2018	2019	2020	2021	2022	2023	2024
8	351	346	305	297	273	271	282	241
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1975	1881	1773	1654	1537	1458	1396	1334

Option F: K-5, 6-8, 9-12

Eliminate Newtown Middle School

Potentially feasible in 2019-20 at Reed @ 872;

More realistically feasible in 2020-21 at Reed @ 840

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
Total	1497	1438	1415	1412	1415	1477	1561	1668
Year	2017	2018	2019	2020	2021	2022	2023	2024
6	303	295	271	270	280	240	237	233
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
Total	999	945	872	840	824	792	760	712
Year	2017	2018	2019	2020	2021	2022	2023	2024
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1624	1535	1468	1357	1264	1187	1114	1093

Option G: K-4, 5-6, 7-12

Eliminate Newtown Middle School

Potentially feasible in 2022-23 at NHS @ 1740

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
4	261	259	269	230	227	223	240	258
Total		1173	1152	1139	1182	1246	1334	1424
Year	2017	2018	2019	2020	2021	2022	2023	2024
5	288	265	263	273	233	231	227	244
6	303	295	271	270	280	240	237	233
Total	591	560	534	543	513	471	464	477
Year	2017	2018	2019	2020	2021	2022	2023	2024
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	2320	2185	2069	1927	1808	1739	1637	1572

Option H: K-3, 4-6, 7-12

Eliminate Newtown Middle School

Potentially feasible in 2022-23 at NHS @ 1740

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
Total	948	914	883	909	955	1023	1094	1166
Year	2017	2018	2019	2020	2021	2022	2023	2024
4	261	259	269	230	227	223	240	258
5	288	265	263	273	233	231	227	244
6	303	295	271	270	280	240	237	233
Total	852	819	803	773	740	694	704	735
Year	2017	2018	2019	2020	2021	2022	2023	2024
7	345	304	296	273	271	281	241	238
8	351	346	305	297	273	271	282	241
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	2320	2185	2069	1927	1808	1739	1637	1572

Option I: K-4, 5-7, 8-12

Eliminate Newtown Middle School

Potentially feasible in 2019-20 at both RIS/NHS

Year	2017	2018	2019	2020	2021	2022	2023	2024
K	202	198	213	229	245	262	279	296
1	224	222	218	234	251	269	287	306
2	264	226	223	219	236	253	271	289
3	258	268	229	227	223	239	257	275
4	261	259	269	230	227	223	240	258
Total	1209	1173	1152	1139	1182	1246	1334	1424
Year	2017	2018	2019	2020	2021	2022	2023	2024
5	288	265	263	273	233	231	227	244
6	303	295	271	270	280	240	237	233
7	345	304	296	273	271	281	241	238
Total	936	864	830	816	784	752	705	715
Year	2017	2018	2019	2020	2021	2022	2023	2024
8	351	346	305	297	273	271	282	241
9	387	345	339	299	292	268	266	277
10	409	385	343	338	298	290	267	265
11	402	407	383	341	336	296	288	265
12	426	398	403	379	338	333	293	286
Total	1975	1881	1773	1654	1537	1458	1396	1334

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

June 16

ENROLLMENT REPORT AS OF June 13, 2016

<u>Grade</u>	<u>Current Monthly Enrollment</u>			<u>Cumulative Year-to-Date</u>				
	<u>May(e)</u> <u>2016</u>	<u>Added</u>	<u>Left</u>	<u>June</u> <u>2016</u>	<u>Aug 27th</u> <u>2015</u>	<u>Added</u>	<u>Left</u>	<u>June</u> <u>2016</u>
K	246	0	0	246	242	10	6	246
1	234	0	0	234	231	9	6	234
2	256	0	0	256	258	6	8	256
3	291	0	0	291	292	6	7	291
4	296	0	0	296	300	2	6	296
Total Elementary	1,323	0	0	1,323	1,323	33	33	1,323
5	341	0	0	341	344	3	6	341
6	356	0	0	356	358	3	5	356
Total Intermediate	697	0	0	697	702	6	11	697
7	394	0	0	394	396	8	10	394
8	414	0	0	414	417	7	10	414
Total Middle	808	0	0	808	813	15	20	808
9	409	0	0	409	418	7	16	409
10	424	0	0	424	420	9	5	424
11	423	0	0	423	422	10	9	423
12	406	0	0	406	428	7	29	406
Total High	1,662	0	0	1,662	1,688	33	59	1,662
<u>Special Education</u>								
Pre-Kdg	48	0	0	48	33	16	1	48
Out-of-Town	46	0	0	46	36	13	3	46
TOTAL K-12	4,584	0	0	4,584	4,595	116	127	4,584
	=====	====	====	=====	=====	====	====	=====
								net loss
<u>ENROLLMENT BY SCHOOL</u>								
Hawley	320	0	0	320	324	5	9	320
Sandy Hook	339	0	0	339	340	6	7	339
Middle Gate	364	0	0	364	362	11	9	364
Head O' Meadow	300	0	0	300	297	11	8	300
Total	1,323	0	0	1,323	1,323	33	33	1,323
Reed Intermediate	697	0	0	697	702	6	11	697
Middle School	808	0	0	808	813	15	20	808
High School	1,662	0	0	1,662	1,688	33	59	1,662
<u>Special Education</u>								
Pre-Kdg	48	0	0	48	33	16	1	48
Out-of-Town	46	0	0	46	36	13	3	46
TOTAL K-12	4,584	0	0	4,584	4,595	116	127	4,584
	=====	====	====	=====	=====	====	====	=====
								net loss
(e) = End Of Month								
check	0	0	0	0	0	0	0	0

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

June 16

ELEMENTARY CLASS SIZES AS OF June 13, 2016

Grade	Hawley	Sandy Hook	Middle Gate	Head O' Meadow	Reed	TOTAL	check
Pre K		48				48	0
K	18 16 16 16	13 15 14 15	17 18 17 17	18 17 19			
Total K	66	57	69	54		246	0
1	16 17 17	17 16 16 16	17 17 17 18	17 17 16			
Total 1	50	65	69	50		234	0
2	18 17 17 17	21 20 19 21	16 15 16 15	15 14 15			
Total 2	69	81	62	44		256	0
3	22 22 20 0	15 17 17 16	21 20 20 21 0	20 21 22 17			
Total 3	64	65	82	80		291	0
4	23 24 24	17 18 19 17	20 21 20 21	16 19 20 17			
Total 4	71	71	82	72		296	0
Total K-4	320	339	364	300		1,323	0
<i>check</i>	0	0	0	0		0	