

**THIS MEETING IS NOT BEING LIVE-STREAMED AND ACCESS BY PHONE IS NOT AVAILABLE**

Board of Education  
September 20, 2022

Council Chambers  
3 Primrose Street  
7:00 p.m.

*As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.*

**A G E N D A**

- Item 1                    PLEDGE OF ALLEGIANCE
- Item 2                    CELEBRATION OF EXCELLENCE
- Item 3                    CONSENT AGENDA
  - Correspondence Report
- Item 4                    \*\*PUBLIC PARTICIPATION
- Item 5                    REPORTS
  - Chair Report
  - Superintendent's Report
  - Committee Reports
  - Student Representative Reports
  - Action on Financial Report for Month Ending August 31, 2022
- Item 6                    PRESENTATIONS
  - Chartwells Food Service
- Item 7                    OLD BUSINESS
  - Discussion of DEI Coordinator
  - Second Read and Possible Action on Policies:
    - 5141.22 Communicable/Infectious Diseases
    - 4118.13/4218.13 Conflict of Interest
    - 4118.211 Retaliation and Whistleblowing
- Item 8                    NEW BUSINESS
  - First Read of Policies
    - 4-106.1 Athletic Coaches – to be rescinded
    - 4-107 Coaching Students Out of Season – to be rescinded
    - 4-115.3 Evaluation of Coaches
    - 6142.101 School Wellness
  - Discussion and Possible Action on 2023-2024 Budget Calendar
  - Discussion on Budget Assumptions and Priorities 2023-2024
  - Action on Minutes of September 6, 2022
- Item 9                    \*\*PUBLIC PARTICIPATION
- Item 10                    ADJOURNMENT

*\*\*The Board encourages the public to share thoughts and concerns at two points during Regular Meetings. During the first Public Participation, the Board welcomes commentary regarding items on the agenda. During the second Public Participation, commentary may also include issues for the Board to consider in the future. After being recognized, please state your name and address for the record. We request that speakers be respectful and limit comments to three minutes. The Board of Education does not discuss personnel items or student matters in public nor does it engage in dialogue during either public comment period. If you desire more information or responses to specific questions, please email the Board.*

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
AUGUST 31, 2022**

**SUMMARY**

Information for the second financial report of fiscal year 2022-23 continues to be limited. During the month of August, the Business Office will verify and load all employee salary encumbrances, including teacher salary contracts, non-certified unions as well as non-union salary schedules. The majority of encumbrance changes occurred in our salary accounts with a change over the prior month totaling just over \$32.6M. Adjustments to these encumbrances are still underway as all of the salaries are typically finalized in September/October after teacher and staff re-assignments have been made.

The August financial statement shows a limited amount of anticipated obligations (or estimates) as we have not yet begun our account-by-account analysis. This will typically take place sometime in September/October when our financial forecasts can capture a few months' worth of data. However, we have included the budgeted excess cost grant as an anticipated obligation and this is displayed as a negative number (incoming revenue) and found in object 500; other purchased services.

During the month of August, the district spent approximately \$3.6M for operations. The largest area of expenditures occurred in salaries, expending \$2.2M. Expenditures from other objects include:

- \$52,158 in professional services (majority in legal services)
- \$238,392 in purchased property services (majority in building & grounds)
- \$693,058 in other purchased services (majority in contracted svc & tuition)
- \$365,726 in supplies (majority in instructional supplies and energy)
- \$103,345 in all other objects

All accounts are currently displaying a positive position (with the exception of a few salary accounts to be adjusted) and appear to be within normal ranges for this time of year.

The budget will be monitored closely with important and or significant issues identified as quickly as we become aware of them.

There were no emergency repairs over \$5,000 to include for the month.

Revenue Received

- Tuition payments received in August total \$5,225. No other revenue was received at this time.

Tanja Vadas  
Director of Business  
September 13, 2022

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING AUGUST 31, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>GENERAL FUND BUDGET</b>											
100	SALARIES	\$ 51,681,024	\$ 53,701,233	\$ -	\$ 53,701,233	\$ 3,157,809	\$ 47,634,465	\$ 2,908,958	\$ -	\$ 2,908,958	94.58%
200	EMPLOYEE BENEFITS	\$ 11,744,808	\$ 11,955,016	\$ -	\$ 11,955,016	\$ 3,165,942	\$ 6,482,534	\$ 2,306,540	\$ -	\$ 2,306,540	80.71%
300	PROFESSIONAL SERVICES	\$ 543,087	\$ 687,141	\$ -	\$ 687,141	\$ 63,627	\$ 18,764	\$ 604,750	\$ -	\$ 604,750	11.99%
400	PURCHASED PROPERTY SERV.	\$ 2,093,569	\$ 1,814,663	\$ -	\$ 1,814,663	\$ 269,902	\$ 538,978	\$ 1,005,783	\$ -	\$ 1,005,783	44.57%
500	OTHER PURCHASED SERVICES	\$ 9,327,010	\$ 10,095,326	\$ -	\$ 10,095,326	\$ 1,055,902	\$ 2,433,339	\$ 6,606,085	\$ (1,620,512)	\$ 8,226,597	18.51%
600	SUPPLIES	\$ 3,474,903	\$ 3,365,464	\$ -	\$ 3,365,464	\$ 444,994	\$ 348,054	\$ 2,572,416	\$ -	\$ 2,572,416	23.56%
700	PROPERTY	\$ 536,147	\$ 339,710	\$ -	\$ 339,710	\$ 10,324	\$ 3,343	\$ 326,042	\$ -	\$ 326,042	4.02%
800	MISCELLANEOUS	\$ 59,271	\$ 76,086	\$ -	\$ 76,086	\$ 51,078	\$ 1,770	\$ 23,238	\$ -	\$ 23,238	69.46%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
<b>TOTAL GENERAL FUND BUDGET</b>		\$ 79,459,819	\$ 82,134,639	\$ -	\$ 82,134,639	\$ 8,219,579	\$ 57,461,246	\$ 16,453,813	\$ (1,620,512)	\$ 18,074,325	77.99%
900	TRANSFER NON-LAPSING (unaudited)	\$ 237,879									
<b>GRAND TOTAL</b>		\$ 79,697,698	\$ 82,134,639	\$ -	\$ 82,134,639	\$ 8,219,579	\$ 57,461,246	\$ 16,453,813	\$ (1,620,512)	\$ 18,074,325	77.99%
<b>100</b>	<b>SALARIES</b>										
	Administrative Salaries	\$ 4,245,732	\$ 4,312,038	\$ -	\$ 4,312,038	\$ 624,076	\$ 3,434,233	\$ 253,730	\$ -	\$ 253,730	94.12%
	Teachers & Specialists Salaries	\$ 32,745,539	\$ 33,817,522	\$ -	\$ 33,817,522	\$ 1,436,186	\$ 32,647,577	\$ (266,241)	\$ -	\$ (266,241)	100.79%
	Early Retirement	\$ 81,000	\$ 81,000	\$ -	\$ 81,000	\$ -	\$ -	\$ 81,000	\$ -	\$ 81,000	0.00%
	Continuing Ed./Summer School	\$ 96,279	\$ 97,846	\$ -	\$ 97,846	\$ 55,518	\$ 42,995	\$ (667)	\$ -	\$ (667)	100.68%
	Homebound & Tutors Salaries	\$ 104,026	\$ 189,413	\$ -	\$ 189,413	\$ 903	\$ 74,189	\$ 114,321	\$ -	\$ 114,321	39.64%
	Certified Substitutes	\$ 677,354	\$ 742,610	\$ -	\$ 742,610	\$ -	\$ 310,810	\$ 431,800	\$ -	\$ 431,800	41.85%
	Coaching/Activities	\$ 659,048	\$ 737,184	\$ -	\$ 737,184	\$ -	\$ 4,000	\$ 733,184	\$ -	\$ 733,184	0.54%
	Staff & Program Development	\$ 188,833	\$ 155,128	\$ -	\$ 155,128	\$ 17,682	\$ 7,996	\$ 129,450	\$ -	\$ 129,450	16.55%
	<b>CERTIFIED SALARIES</b>	\$ 38,797,811	\$ 40,132,741	\$ -	\$ 40,132,741	\$ 2,134,364	\$ 36,521,799	\$ 1,476,578	\$ -	\$ 1,476,578	96.32%
	Supervisors & Technology Salaries	\$ 1,010,203	\$ 1,103,470	\$ -	\$ 1,103,470	\$ 152,557	\$ 789,464	\$ 161,449	\$ -	\$ 161,449	85.37%
	Clerical & Secretarial Salaries	\$ 2,305,020	\$ 2,361,178	\$ -	\$ 2,361,178	\$ 220,050	\$ 1,983,792	\$ 157,336	\$ -	\$ 157,336	93.34%
	Educational Assistants	\$ 2,751,027	\$ 2,965,151	\$ -	\$ 2,965,151	\$ 18,007	\$ 2,716,334	\$ 230,810	\$ -	\$ 230,810	92.22%
	Nurses & Medical Advisors	\$ 939,312	\$ 902,273	\$ -	\$ 902,273	\$ 36,883	\$ 807,019	\$ 58,371	\$ -	\$ 58,371	93.53%
	Custodial & Maint. Salaries	\$ 3,218,689	\$ 3,395,484	\$ -	\$ 3,395,484	\$ 469,991	\$ 2,755,297	\$ 170,196	\$ -	\$ 170,196	94.99%
	Non-Certied Adj & Bus Drivers Salaries	\$ -	\$ 155,981	\$ -	\$ 155,981	\$ -	\$ -	\$ 155,981	\$ -	\$ 155,981	0.00%

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING AUGUST 31, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
	Career/Job Salaries	\$ 122,065	\$ 171,116	\$ -	\$ 171,116	\$ 11,864	\$ 182,920	\$ (23,668)	\$ -	\$ (23,668)	113.83%
	Special Education Svcs Salaries	\$ 1,348,349	\$ 1,456,181	\$ -	\$ 1,456,181	\$ 49,988	\$ 1,283,261	\$ 122,931	\$ -	\$ 122,931	91.56%
	Security Salaries & Attendance	\$ 684,773	\$ 679,888	\$ -	\$ 679,888	\$ 17,235	\$ 582,172	\$ 80,482	\$ -	\$ 80,482	88.16%
	Extra Work - Non-Cert.	\$ 119,364	\$ 109,770	\$ -	\$ 109,770	\$ 31,853	\$ 12,408	\$ 65,510	\$ -	\$ 65,510	40.32%
	Custodial & Maint. Overtime	\$ 356,554	\$ 236,000	\$ -	\$ 236,000	\$ 14,108	\$ -	\$ 221,892	\$ -	\$ 221,892	5.98%
	Civic Activities/Park & Rec.	\$ 27,857	\$ 32,000	\$ -	\$ 32,000	\$ 911	\$ -	\$ 31,089	\$ -	\$ 31,089	2.85%
	<b>NON-CERTIFIED SALARIES</b>	<b>\$ 12,883,213</b>	<b>\$ 13,568,492</b>	<b>\$ -</b>	<b>\$ 13,568,492</b>	<b>\$ 1,023,445</b>	<b>\$ 11,112,667</b>	<b>\$ 1,432,380</b>	<b>\$ -</b>	<b>\$ 1,432,380</b>	<b>89.44%</b>
	<b>SUBTOTAL SALARIES</b>	<b>\$ 51,681,024</b>	<b>\$ 53,701,233</b>	<b>\$ -</b>	<b>\$ 53,701,233</b>	<b>\$ 3,157,809</b>	<b>\$ 47,634,465</b>	<b>\$ 2,908,958</b>	<b>\$ -</b>	<b>\$ 2,908,958</b>	<b>94.58%</b>
<b>200</b>	<b>EMPLOYEE BENEFITS</b>										
	Medical & Dental Expenses	\$ 8,538,506	\$ 8,790,863	\$ -	\$ 8,790,863	\$ 2,265,317	\$ 6,481,784	\$ 43,762	\$ -	\$ 43,762	99.50%
	Life Insurance	\$ 88,568	\$ 87,000	\$ -	\$ 87,000	\$ 14,549	\$ -	\$ 72,451	\$ -	\$ 72,451	16.72%
	FICA & Medicare	\$ 1,624,911	\$ 1,706,549	\$ -	\$ 1,706,549	\$ 125,096	\$ -	\$ 1,581,453	\$ -	\$ 1,581,453	7.33%
	Pensions	\$ 954,029	\$ 852,347	\$ -	\$ 852,347	\$ 638,014	\$ 750	\$ 213,583	\$ -	\$ 213,583	74.94%
	Unemployment & Employee Assist.	\$ 102,469	\$ 81,600	\$ -	\$ 81,600	\$ 600	\$ -	\$ 81,000	\$ -	\$ 81,000	0.74%
	Workers Compensation	\$ 436,325	\$ 436,657	\$ -	\$ 436,657	\$ 122,366	\$ -	\$ 314,291	\$ -	\$ 314,291	28.02%
	<b>SUBTOTAL EMPLOYEE BENEFITS</b>	<b>\$ 11,744,808</b>	<b>\$ 11,955,016</b>	<b>\$ -</b>	<b>\$ 11,955,016</b>	<b>\$ 3,165,942</b>	<b>\$ 6,482,534</b>	<b>\$ 2,306,540</b>	<b>\$ -</b>	<b>\$ 2,306,540</b>	<b>80.71%</b>
<b>300</b>	<b>PROFESSIONAL SERVICES</b>										
	Professional Services	\$ 404,089	\$ 493,643	\$ -	\$ 493,643	\$ 53,661	\$ 8,750	\$ 431,232	\$ -	\$ 431,232	12.64%
	Professional Educational Serv.	\$ 138,998	\$ 193,498	\$ -	\$ 193,498	\$ 9,967	\$ 10,014	\$ 173,518	\$ -	\$ 173,518	10.33%
	<b>SUBTOTAL PROFESSIONAL SERV.</b>	<b>\$ 543,087</b>	<b>\$ 687,141</b>	<b>\$ -</b>	<b>\$ 687,141</b>	<b>\$ 63,627</b>	<b>\$ 18,764</b>	<b>\$ 604,750</b>	<b>\$ -</b>	<b>\$ 604,750</b>	<b>11.99%</b>
<b>400</b>	<b>PURCHASED PROPERTY SERV.</b>										
	Buildings & Grounds Contracted Svc.	\$ 672,697	\$ 683,600	\$ -	\$ 683,600	\$ 170,515	\$ 322,775	\$ 190,309	\$ -	\$ 190,309	72.16%
	Utility Services - Water & Sewer	\$ 160,597	\$ 144,770	\$ -	\$ 144,770	\$ 7,258	\$ -	\$ 137,512	\$ -	\$ 137,512	5.01%
	Building, Site & Emergency Repairs	\$ 710,231	\$ 450,000	\$ -	\$ 450,000	\$ 20,999	\$ 32,811	\$ 396,191	\$ -	\$ 396,191	11.96%
	Equipment Repairs	\$ 289,596	\$ 269,051	\$ -	\$ 269,051	\$ 23,945	\$ 33,868	\$ 211,239	\$ -	\$ 211,239	21.49%
	Rentals - Building & Equipment	\$ 260,448	\$ 267,242	\$ -	\$ 267,242	\$ 47,185	\$ 149,524	\$ 70,532	\$ -	\$ 70,532	73.61%
	Building & Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>SUBTOTAL PUR. PROPERTY SERV.</b>	<b>\$ 2,093,569</b>	<b>\$ 1,814,663</b>	<b>\$ -</b>	<b>\$ 1,814,663</b>	<b>\$ 269,902</b>	<b>\$ 538,978</b>	<b>\$ 1,005,783</b>	<b>\$ -</b>	<b>\$ 1,005,783</b>	<b>44.57%</b>
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>										
	Contracted Services	\$ 1,019,495	\$ 886,545	\$ -	\$ 886,545	\$ 272,746	\$ 249,319	\$ 364,480	\$ -	\$ 364,480	58.89%
	Transportation Services	\$ 4,229,179	\$ 4,919,428	\$ -	\$ 4,919,428	\$ 76,354	\$ -	\$ 4,843,074	\$ (320,028)	\$ 5,163,102	-4.95%
	Insurance - Property & Liability	\$ 425,660	\$ 422,766	\$ -	\$ 422,766	\$ 98,806	\$ 257,376	\$ 66,584	\$ -	\$ 66,584	84.25%

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	Communications	\$ 189,488	\$ 152,524	\$ -	\$ 152,524	\$ 14,147	\$ 124,253	\$ 14,124	\$ -	\$ 14,124	90.74%
	Printing Services	\$ 19,859	\$ 24,789	\$ -	\$ 24,789	\$ -	\$ 3,589	\$ 21,200	\$ -	\$ 21,200	14.48%
	Tuition - Out of District	\$ 3,252,787	\$ 3,450,187	\$ -	\$ 3,450,187	\$ 589,384	\$ 1,696,862	\$ 1,163,942	\$ (1,300,484)	\$ 2,464,426	28.57%
	Student Travel & Staff Mileage	\$ 190,540	\$ 239,087	\$ -	\$ 239,087	\$ 4,465	\$ 101,941	\$ 132,681	\$ -	\$ 132,681	44.51%
	<b>SUBTOTAL OTHER PURCHASED SERV.</b>	\$ 9,327,010	\$ 10,095,326	\$ -	\$ 10,095,326	\$ 1,055,902	\$ 2,433,339	\$ 6,606,085	\$ (1,620,512)	\$ 8,226,597	18.51%
<b>600</b>	<b>SUPPLIES</b>										
	Instructional & Library Supplies	\$ 799,649	\$ 854,242	\$ -	\$ 854,242	\$ 133,663	\$ 180,724	\$ 539,855	\$ -	\$ 539,855	36.80%
	Software, Medical & Office Supplies	\$ 217,455	\$ 194,940	\$ -	\$ 194,940	\$ 56,796	\$ 50,043	\$ 88,101	\$ -	\$ 88,101	54.81%
	Plant Supplies	\$ 423,279	\$ 366,100	\$ -	\$ 366,100	\$ 49,523	\$ 52,733	\$ 263,844	\$ -	\$ 263,844	27.93%
	Electric	\$ 995,294	\$ 1,022,812	\$ -	\$ 1,022,812	\$ 145,696	\$ -	\$ 877,116	\$ -	\$ 877,116	14.24%
	Propane & Natural Gas	\$ 415,377	\$ 424,980	\$ -	\$ 424,980	\$ 14,867	\$ -	\$ 410,113	\$ -	\$ 410,113	3.50%
	Fuel Oil	\$ 88,194	\$ 63,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 63,000	\$ -	\$ 63,000	0.00%
	Fuel for Vehicles & Equip.	\$ 191,173	\$ 216,258	\$ -	\$ 216,258	\$ 2,241	\$ -	\$ 214,017	\$ -	\$ 214,017	1.04%
	Textbooks	\$ 344,482	\$ 223,132	\$ -	\$ 223,132	\$ 42,208	\$ 64,553	\$ 116,371	\$ -	\$ 116,371	47.85%
	<b>SUBTOTAL SUPPLIES</b>	\$ 3,474,903	\$ 3,365,464	\$ -	\$ 3,365,464	\$ 444,994	\$ 348,054	\$ 2,572,416	\$ -	\$ 2,572,416	23.56%
<b>700</b>	<b>PROPERTY</b>										
	Technology Equipment	\$ 278,825	\$ 156,024	\$ -	\$ 156,024	\$ -	\$ -	\$ 156,024	\$ -	\$ 156,024	0.00%
	Other Equipment	\$ 257,322	\$ 183,686	\$ -	\$ 183,686	\$ 10,324	\$ 3,343	\$ 170,018	\$ -	\$ 170,018	7.44%
	<b>SUBTOTAL PROPERTY</b>	\$ 536,147	\$ 339,710	\$ -	\$ 339,710	\$ 10,324	\$ 3,343	\$ 326,042	\$ -	\$ 326,042	4.02%
<b>800</b>	<b>MISCELLANEOUS</b>										
	Memberships	\$ 59,271	\$ 76,086	\$ -	\$ 76,086	\$ 51,078	\$ 1,770	\$ 23,238	\$ -	\$ 23,238	69.46%
	<b>SUBTOTAL MISCELLANEOUS</b>	\$ 59,271	\$ 76,086	\$ -	\$ 76,086	\$ 51,078	\$ 1,770	\$ 23,238	\$ -	\$ 23,238	69.46%
<b>910</b>	<b>SPECIAL ED CONTINGENCY</b>	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	<b>TOTAL LOCAL BUDGET</b>	\$ 79,459,819	\$ 82,134,639	\$ -	\$ 82,134,639	\$ 8,219,579	\$ 57,461,246	\$ 16,453,813	\$ (1,620,512)	\$ 18,074,325	77.99%

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING AUGUST 31, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b><u>SPECIAL REVENUES</u></b>											
<b>EXCESS COST GRANT REVENUE</b>		<b>EXPENDED 2021-2022</b>	<b>APPROVED BUDGET</b>	<b>STATE PROJ 18-Jan</b>	<b>PROJECTED 1-Mar</b>	<b>ESTIMATED Total</b>	<b>VARIANCE to Budget</b>	<b>FEB DEPOSIT</b>	<b>MAY DEPOSIT</b>	<b>% TO BUDGET</b>	
51266	Special Education Svcs Salaries ECG	\$ (7,170)				\$ -	\$ -			#DIV/0!	
54116	Transportation Services - ECG	\$ (333,218)	\$ (320,028)			\$ (320,028)	\$ -			100.00%	
54160	Tuition - Out of District ECG	\$ (1,193,144)	\$ (1,300,484)			\$ (1,300,484)	\$ -			100.00%	
	<b>Total</b>	<b>\$ (1,533,532)</b>	<b>\$ (1,620,512)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,620,512)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>100.00%</b>	
				Variance Jan - March	\$ -			<b>Total*</b>	<b>\$ -</b>		
	<b>SDE MAGNET TRANSPORTATION GRANT</b>	<b>\$ (9,100)</b>	<b>\$ (13,000)</b>			<b>\$ (13,000)</b>	<b>\$ -</b>			<b>100.00%</b>	
<b><u>OTHER REVENUES</u></b>											
<b><u>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</u></b>				<b>APPROVED BUDGET</b>	<b>ANTICIPATED</b>	<b>RECEIVED</b>	<b>BALANCE</b>	<b>% RECEIVED</b>			
	LOCAL TUITION			\$32,430	\$32,430		\$32,430	0.00%			
	HIGH SCHOOL FEES FOR PARKING PERMITS			\$30,000	\$30,000		\$30,000	0.00%			
	MISCELLANEOUS FEES			\$6,000	\$6,000		\$6,000	0.00%			
	<b>TOTAL SCHOOL GENERATED FEES</b>			<b>\$68,430</b>		<b>\$0</b>	<b>\$68,430</b>	<b>0.00%</b>			
	<b><u>OTHER GRANTS</u></b>			<b>TOTAL BUDGET</b>	<b>21-22 EXPENSED</b>	<b>YTD EXPENSE</b>	<b>ENCUMBER</b>	<b>BALANCE</b>	<b>% EXPENSED</b>		
214	ESSER II		\$625,532	\$573,735	\$16,282	\$0	\$557,453	94.32%			
	ESSER III (estimated \$809k for 21-22 use)		\$1,253,726	\$709,840	\$6,067	\$0	\$703,773	57.10%			

## Students

### Communicable/Infectious Diseases

The Board of Education recognizes that all children in Connecticut have a constitutional right to a free, suitable program of educational experiences. The Board will establish reasonable health requirements as prerequisites to admission for attendance. ~~including the requirement that students undergo physical examination prior to admission.~~

Where it can be medically established that a student suffers from a serious infectious disease and there is a significant risk of transmission of the disease to others due to the nature of the disease or personal characteristics of the student carrier, it may be appropriate to exclude the student from the regular classroom. The determination of exclusion of any student will be made on a case by case basis with the appropriate procedural due process safeguards. Where the risk of transmission is relatively low or appropriate procedures can be adopted to reduce the risk of transmission exclusion is not warranted.

A child with an infectious disease may be considered handicapped, if the child presents such physical impairment that limits one or more major life activities. Therefore, Section 504 of the Rehabilitation Act may apply. The parent/guardian or the school administration may make a referral for a determination of whether the student is handicapped and entitled to protection under Section 504. The Planning and Placement Team will conduct an Individual Placement Program (IPP) to determine whether the student is handicapped or is "otherwise qualified" within the meaning of Section 504. The student will be educated in the least restrictive environment.

In the event of a public health emergency, the Board and/or the Superintendent or their designee reserves the right to follow federal, state and local guidelines in an effort to maintain a safe environment for all students.

(cf. 5111 - Admission)

(cf. 5141.3 - Health Assessments and Immunizations)

(cf. 6159 - Individualized Education Program)

Legal Reference: Connecticut General Statutes  
 "Education for Children with Disabilities", 20 U.S.C. 1400, et seq. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 706(7)(b)  
 "Americans with Disabilities Act"  
 The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.10-76(d)(15) Duties and powers of boards of education to provide special education programs and services.  
 10-154a Professional communications between teacher or nurse and student.  
 10-207 Duties of medical advisors.  
 10-209 Records not to be public.  
 10-210 Notice of disease to be given parent or guardian.  
 19a-221 Quarantine of certain persons.  
 19a-581-585 AIDS testing and medical information.

Policy adopted: June 4, 2019

NEWTOWN PUBLIC SCHOOLS  
 Newtown, Connecticut

## **Students**

### **Communicable/Infectious Diseases**

#### **Exclusion Procedures**

If it is determined that the interests of the student and the school are better served when a student with a communicable or infectious disease is excluded, procedural safeguards will establish such by extensive medical evidence which shall include, but not be limited to:

- A. The nature of the disease.
- B. Whether transmission may be controlled.
- C. Whether the personal characteristics of the student involved are such that exclusion of the affected student from the regular classroom is clearly necessary to protect the health of other students.
- D. As medical knowledge and circumstances may change rapidly, the school board administrator will monitor current medical information and assess the student's medical condition and the school's ability to accommodate that student in light of the most current medical information. New facts may warrant a different result from the one previously reached.
- E. Where a student or student's parents object to the Board's decision to exclude that student, the Board of Education will provide a hearing to adjudicate pertinent facts concerning the exclusion.

#### **Medical Intervention**

The school nurse or medical advisor will establish guidelines which will provide simple, effective precautions against transmission of communicable disease for all students and staff. Universal precautions will be used to clean up after a student has an accident or injury at school. Blood or bodily fluids emanating from any student should be treated cautiously. Such guidelines will be reviewed regularly in light of medical advances. Necessary reports will be made to health authorities consistent with state law.

If emergency exclusion of a student is warranted, regulation will provide procedures to take care of the emergency situation.

Consideration will be given to temporary removal of a student from school, if in the school population, a disease, flu, cold or childhood disease might negatively impact the infected student's health. Students with infectious diseases may be temporarily removed from school when that student is acutely ill.



## **Students**

### **Communicable/Infectious Diseases (continued)**

Classroom and educational programs will be established so that students, staff and the public are better informed of the risk and prevention of transmission of communicable diseases. The school nurse or other medical staff will be available to assist in any problem resolution, answer questions and coordinate services provided by other staff.

### **Confidentiality**

The privacy rights of students with a communicable disease shall be strictly observed by school staff. No person who obtains confidential related medical information may disclose or be compelled to disclose such information except to the following:

1. The protected student or parent.
2. Any person who secures a release of the confidential related information.
3. A federal, state or local officer when such disclosure is mandated or authorized by federal state law.
4. A health care provider or health facility when knowledge of the related information is necessary to provide appropriate care treatment to the protected student and when confidential related information is already recorded in the medical chart or record or a health provider has access to such records for the purpose of providing medical care to that student.

When confidential information relating to communicable disease is disclosed, it should be accompanied by a statement in writing which shall include the following similar language;

"This information has been disclosed to you from records whose confidentiality is protected by state law. State law prohibits you from making any further disclosure without the specific written consent of the student or legal guardian to whom it pertains or as otherwise permitted by law. A general authorization for the release of medical or other information is not sufficient for this purpose."

A notation of all such disclosure shall be placed in the medical record or with any record related to a communicable disease test results of a protected student. Any person who willfully violates the provisions of this law will be liable in a private cause of action for injuries suffered as result of such violation. Damages may be assessed in the amount sufficient to compensate said student for such injury.

## **Students**

### **Communicable/Infectious Diseases**

Legal Reference: Connecticut General Statutes

"Education for Children with Disabilities", 20 U.S.C. 1400, et seq.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 706(7)(b).

"Americans with Disabilities Act".

The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.

Connecticut General Statutes

10-15b Access of parent or guardian to student's records.

10-19 Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome.

10-66b Regional educational service centers. Operation and management. Board.

10-76(d)(15) Duties and powers of boards of education to provide special education programs and services.

10-154a Professional communications between teacher or nurse and student.

10-207 Duties of medical advisors.

10-209 Records not to be public.

10-210 Notice of disease to be given parent or guardian.

19a-221 Quarantine of certain persons.

19a-581-585 AIDS testing and medical information.

Regulation approved: June 4, 2019

NEWTOWN PUBLIC SCHOOLS  
Newtown, Connecticut

NEWTOWN PUBLIC SCHOOLS  
HEALTH SERVICES

**AUTHORIZATION FORM FOR RELEASE OF HIV RELATED INFORMATION**

I hereby authorize the Newtown Public Schools, acting through the Superintendent and the School Medical Advisor, to release confidential HIV related information, as defined in P.A. 89-246, concerning \_\_\_\_\_ for the purpose of protecting the student's health and safety, as well as that of other students and staff, to the following personnel:

- \_\_\_\_\_ 1. School Nurse
- \_\_\_\_\_ 2. School Principal
- \_\_\_\_\_ 3. Student's Teacher(s)  
List: A.  
B.  
C.
- \_\_\_\_\_ 4. Paraprofessional(s)  
List: A.  
B.  
C.
- \_\_\_\_\_ 5. Director of Student Personnel Services
- \_\_\_\_\_ 6. Other(s)  
List: A.  
B.  
C.

This authorization shall be valid for

- \_\_\_\_\_ A. The student's stay at \_\_\_\_\_ School.
- \_\_\_\_\_ B. The current school year.
- \_\_\_\_\_ C. Other \_\_\_\_\_  
(specify period)

I provide this authorization based on my responsibility to consent for the health care of \_\_\_\_\_, and I understand that such information shall be held confidential by the persons authorized here to receive such information, except otherwise provided by law.

\_\_\_\_\_  
(Relationship to student)

NEWTOWN PUBLIC SCHOOLS  
CONDITIONS REQUIRING TEMPORARY EXCLUSION

DISEASE/ CONDITION	EXCLUSION FROM SCHOOL GUIDELINE
Conjunctivitis (Pink Eye)	No need for exclusion unless discomfort makes a child unable to attend to class lessons. Refer to pediatrician for assessment.
Hepatitis A	Until 1 week after the onset of illness, with physician's permission to return.
Measles	Until 5 days after the appearance of rash
Meningitis	No set time - while illness lasts and until permission from physician to return
Mononucleosis	No set time - while illness lasts and until permission from physician to return
Mumps	Until swelling has subsided and not less than 9 days after onset of parotid swelling
Pediculosis (Head Lice)	Exclusion is not necessary before the end of the school day. Return once student has had appropriate treatment and no appearance of live lice.
Pertussis (Whooping Cough)	Until completion of 5 days of appropriate treatment (21 days if untreated)
Ringworm	No exclusion if properly treated
Rubella (German Measles)	Until 7 days after the appearance of rash
Scabies	Until after the first treatment. Exclusion is not necessary before the end of the school day. Return once appropriate treatment has been started.
Staphylococcus Infections (impetigo, MRSA)	Until 24 hours after beginning appropriate treatment. Open areas should be covered
Streptococcal Infections	Until student has had at least 2 doses of an appropriate antibiotic spaced at least 12 hours apart
Parvovirus (Fifth Disease)	Exclusion is not indicated.
Varicella (Chicken Pox)	Until 6 days after appearance of rash or until lesions are crusted and no new lesions have appeared for 24 hours
Any child determined by the local health department to be contributing to the transmission of disease during an outbreak	

## Personnel -- Certified/Non-Certified

### Conflict of Interest

The Board of Education wishes to avoid any conflict of interest on the part of its employees regarding their personal interests and the interests of the school district in dealing with suppliers, contractors and all organizations or individuals doing or seeking to do business with the school district. For this reason, the Board of Education prohibits employees from directly or indirectly soliciting any gift; or accepting or receiving any gift ~~having a value of twenty five dollars (\$25) or more~~, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could be reasonably inferred that the gift was intended to influence the ~~Board member or~~ employee in the performance of his/her official duties or was intended as a reward for any official action on his/her part.

Legal Reference: Connecticut General Statutes

7-479 Conflicts of interest.

Policy adopted:

## **Personnel – Certified/Non-Certified**

### **Retaliation and Whistleblowing**

Employees are encouraged to report suspected illegal activities or unethical practices to appropriate administrators within the Newtown Public Schools or to the Newtown Board of Education (“Board”). Pursuant to Connecticut General Statutes Section 31-51m and federal whistleblower protection laws, the Board prohibits any form of retaliation or discrimination against any employee for exercising rights under state or federal whistleblower protection laws in good faith; reporting illegal activities or unethical practices in good faith; or participating in an investigation, hearing or inquiry held by a public body, or a court action.

#### **Legal References:**

- Conn. Gen. Stat. § 31-51m, Protection of employee who discloses employer’s illegal activities or unethical practices. Civil action.
- Conn. Gen. Stat. § 31-60(a)(4), Discriminatory employment practices prohibited.
- Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e-3(a).
- Title IX of the Education Amendments of 1972, 34 CFR § 106.71.
- Age Discrimination in Employment Act, 29 U.S.C. § 623(d).
- Americans with Disabilities Act, 42 U.S.C. § 12203(a) and (b).
- Fair Labor Standards Act, 29 U.S.C. § 215(a)(3).
- Occupational Safety and Health Act, 29 U.S.C. § 660(c).
- Family and Medical Leave Act, 29 U.S.C. § 2615.

## ATHLETIC COACHES

It is the policy of the Newtown Board of Education (the "Board") that an athletic coach employed by the Board shall:

1. adhere to all Board policies, rules and regulations
2. shall conduct himself or herself in a professional manner; and
3. service as a role model for students;
4. demonstrate competence and proficiency in his or her role as an athletic coach of a particular sport.

For purposes of this policy, the term "athletic coach" means any person holding a coaching permit who is hired by a local or regional board of education to act as a coach for a sport season. This term "coach" under this policy shall include only coaches who have direct responsibility for one or more teams (including assistant coaches who serve as coach to a team (e.g., JV), and the term shall not include other assistant coaches and volunteer coaches.

### Evaluations

Pursuant to state law, the Board requires that an athletic coach employed by the Board be evaluated on an annual basis by the coach's immediate supervisor. An athletic coach shall be provided with a copy of any such evaluation. Other assistant and volunteer coaches may be evaluated as directed by the Superintendent of Schools or his/her designee.

### Employment of an Athletic Coach

Athletic coaches serve at the discretion of the Superintendent, and their employment in their specific coaching positions (e.g., basketball, golf) may be non-renewed or terminated at anytime except as follows.

If the athletic coach has served in the same coaching position for three or more consecutive school years, the following procedures shall apply. The Superintendent may non-renew the employment of any such athletic coach by providing written notification of that action within ninety (90) calendar days of the end of the season. The Superintendent may terminate the employment of any such athletic coach at anytime for 1) for reasons of moral misconduct, insubordination, failure to comply with the Board's policies, rules and regulations; or 2) because the sport has been canceled. If a decision to terminate a coach's employment is made during the athletic season, the Superintendent shall remove the coach from duty during the pendency of any hearing conducted pursuant to this policy.

## Hearing Procedures

An athletic coach who has served in the same coaching position for three or more consecutive years may appeal any such non-renewal or termination decision (except if such decision was due to cancellation of the sport) to the Board of Education in accordance with the following procedures:

- A. The athletic coach must file a written appeal with the Board within ten (10) calendar days of the Superintendent's written notification of non-renewal or termination. Such appeal shall set forth the basis on which the athletic coach seeks review of that decision, and a copy of said appeal shall be sent to the Superintendent. Failure to submit a timely written appeal shall constitute a waiver of said appeal opportunity.
- B. Within a reasonable period of time of its receipt of a written appeal of the Superintendent's decision, the Board or a committee of the Board as designated by the Chairperson shall conduct a hearing to consider such appeal. Reasonable notice of the time and place for such hearing shall be issued to the athletic coach prior to the commencement of the hearing.
- C. At the hearing, the athletic coach shall have an opportunity to present facts and evidence in support of renewal and/or reinstatement, and the Superintendent shall have the opportunity (but shall not be obligated) to present facts and evidence in support of the decision of non-renewal and/or termination. For good cause shown, the athletic coach may call a limited number of witnesses to testify if there is a clear need for witnesses to present factual information (rather than simply expressing an opinion on the skill or competence of the athletic coach). In any event, cumulative or redundant testimony shall not be allowed.
- D. The decision of non-renewal or termination shall be affirmed unless the Board determines that the decision is arbitrary and capricious. The coach shall bear the burden of proof on this point.
- E. Within a reasonable period of time following the hearing, the Board shall determine whether the Superintendent acted in an arbitrary and capricious manner in making his/her decision not to renew and/or terminate, and shall provide a written decision to the coach. The decision of the Board shall be final.

Legal References: Public Act 04-243



**Newtown Public Schools  
Evaluation of Athletic Coaching Performance**

\_\_\_\_\_  
\_\_\_\_\_  
**Name** **Sport**

\_\_\_\_\_  
\_\_\_\_\_  
**Administrator** **Date**

**Directions:**

1. Each statement presented in this form has been worded to represent the expected performance of District's Athletic Coaches. Consistently performing as the statement indicates means that District Expectations are being met.

In completing the self-appraisal, staff members should be guided by the following:

- A. If you feel that you are consistently performing as the statement indicates, you should check "Meets District Expectations."
  - B. If you feel that the statement represents a particular strength for you, check "Strong Characteristics" where appropriate.
  - C. If you feel that the statement represents an area in which you plan to work toward improvement and/or more consistent performance, check "Areas for Concentration."
  - D. If you check a statement either "Strong Characteristics" or "Meets District Expectations" but also plan to concentrate on that area for additional improvement during the next school year, place a second check in the "Areas for Concentration" column.
2. In completing the administrative appraisal, the administrator shall appraise each individual in terms of the total staff for whom he/she has supervisory responsibility.
  3. Use of the comments section by both parties is voluntary but encouraged.

## COACHING STUDENTS OUT OF SEASON

It is the policy of the Newtown Board of Education to follow the CIAC regulations, which do not permit a coach to instruct or otherwise coach individuals on their teams during the off season.

It is the policy of the Newtown Board of Education that if a Newtown coach is coaching a team sport for an organization other than the school system, such as American Legion baseball, that team may only have on it three members of that coach's school team.

Adopted 7/7/98

## **Personnel -- Certified**

### **Evaluation**

#### **Coaches**

There shall be an annual evaluation of all coaches, to be conducted by the athletic director or the coach's immediate supervisor. Each coach shall receive a written copy of the evaluation.

The purposes of evaluation are:

1. To provide a systematic process whereby coaches may increase the effectiveness of their services to the athletic program utilizing the available professional resources.
2. To provide an opportunity for coaches to analyze their strengths and weaknesses, and to discuss objectively the contributions they have made to the athletic program.
3. To provide an opportunity for the administrative staff to analyze the strengths and weaknesses of individual coaches, and to utilize this knowledge to develop supervisory service to assist individuals in developing their competence.
4. To provide an effective means by which administrators may make recommendations concerning the continued employment of personnel, the granting of increments, and/or other recommendations to the Board of Education.

It is the responsibility of all administrators, coaches and other professional staff members to recognize that the district schools intend to seek and maintain the best qualified staff to provide quality coaching for student athletes. In keeping with this goal, all personnel are expected to participate fully in the appraisal process.

An integral part of this process is self-appraisal. The self and administrative appraisals include: knowledge of sports area, coaching skills and techniques, attitudes, behavior patterns, values and ethics.

Any coach that has held the same coaching position for three or more years, for which the Board terminates or non-renews the contract shall be informed of the Board's decision within ninety (90) days of the completion of the sport season covered by the contract. The coach may request a written statement from the Board specifying the reason(s) for the Board's action. The statement shall be provided within thirty (30) days of the request. The decision to terminate or non-renew the coach's contract may be appealed by the coach in a manner prescribed by the Board.

The Board may terminate the contract of any coach at any time for reasons of moral misconduct, insubordination or a violation of the rules of the Board or because a sport has been cancelled by the Board.

## Personnel – Certified

### Evaluation

#### Coaches (continued)

#### Hearing Procedures

An athletic coach who has served in the same coaching position for three or more consecutive years may appeal any such non-renewal or termination decision (except if such decision was due to cancellation of the sport) to the Board of Education in accordance with the following procedures:

- A. The athletic coach must file a written appeal with the Board within ten (10) calendar days of the Superintendent’s written notification of non-renewal or termination. Such appeal shall set forth the basis on which the athletic coach seeks review of that decision, and copy of said appeal shall be sent to the Superintendent. Failure to submit a timely written appeal shall constitute a waiver of said appeal opportunity.
- B. Within a reasonable period of time of its receipt of written appeal of the Superintendent’s decision, the Board or a committee of the Board as designated by the Chairperson shall conduct a hearing to consider such appeal. Reasonable notice of the time and place for such hearing shall be issued to the athletic coach prior to the commencement of the hearing.
- C. At the hearing, the athletic coach shall have an opportunity to present facts and evidence in support of renewal and/or reinstatement, and the Superintendent shall have the opportunity (but shall not be obligated) to present facts and evidence in support of the decision of non-renewal and or/termination. For good cause shown, the athletic coach may call a limited number of witnesses to testify if there is a clear need for witnesses to present factual information (rather than simply expressing an opinion on the skill or competence of the athletic coach). In any event, cumulative or redundant testimony shall not be allowed.
- D. The decision of non-renewal or termination shall be affirmed unless the Board determines that the decision is arbitrary and capricious. The coach shall bear the burden of proof on this point.
- E. Within a reasonable period of time following the hearing, the Board shall determine whether the Superintendent acted in an arbitrary and capricious manner in making his/her decision not to renew and/or terminate, and shall provide a written decision to the coach. The decision of the Board shall be final.

**Personnel – Certified**

**Evaluation**

**Coaches** (continued)

(cf. 2137 – Athletic Director)

Legal Reference: Connecticut General Statutes

10-151b Evaluation by superintendent of certain educational personnel

10-220a In-service training

10-222e Policy on evaluation and termination of athletic coaches (as amended by P.A. 13-41)

10-149 Qualifications for coaches of intramural and interscholastic athletics coaches (as amended by P.A. 13-41)

P.A. 13-41 An Act Concerning Hiring Standards for Athletic Directors

PA 04-243 An Act Concerning Notification in Cases of Termination of Coaches

## **Instruction**

### **School Wellness**

Student wellness, including good nutrition and physical activity, shall be promoted in the district's educational program, school activities, and meal programs. In accordance with federal and state law, it is the policy of the Board of Education to provide students access to healthy foods and beverages; provide opportunities for developmentally appropriate physical activity; and require all meals served by the District meet or exceed the federal nutritional guidelines issued by the U.S. Department of Agriculture and the "Connecticut Nutrition Standards for Foods in Schools," whichever are greater. This policy shall be interpreted consistently with Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) In developing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, the District will, as required, review and consider evidence-based strategies and techniques.

### **Nutrition Guidelines for Foods in Schools**

Students will be offered and schools will promote nutritious food choices consistent with the current dietary guidelines published by the U.S. Department of Health and Human Services and the Department of Agriculture, and guidelines promulgated by the Connecticut Department of Nutrition Guidelines for Foods in Schools (continued) Education ("Connecticut Nutrition Standards for Foods in Schools") in addition to federal and state statutes and national health organizations. The focus is on moderating calories, limiting fats, sodium and sugars and increasing consumption of nutrient-rich foods such as fruits, vegetables, whole grains, low-fat dairy, lean meats and legumes. In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall establish such administrative procedures to control food and beverage sales that compete with the District's nonprofit food service in compliance with the Child Nutrition Act. The District shall restrict the sale of foods of minimal nutritional value as defined by the U.S. Department of Agriculture and will ensure that all foods sold or served to students separately from school meals meet the District's Nutrition Standards. All beverages sold or served to students on school premises will be healthy choices that meet the requirements of state statute and USDA beverage requirements. Students will have access to free drinking water in the cafeterias and throughout the school day. The following link is the CSDE list of acceptable foods and beverages: <https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages>

All sources of food sales to students at school must comply with the "Connecticut Nutrition Standards for Food in Schools" including, but not limited to, cafeteria a la carte sales, vending machines, school stores, before & after school care and fundraisers. The District shall ensure that

## **Instruction**

### **School Wellness**

all beverages sold to students comply with the requirements of state statute and USDA beverage requirements. The stricter requirements where different between the state and federal regulations must be followed. The District shall ensure compliance with allowable time frames for the sale of competitive foods as specified by state law.

### **Reimbursable School Meals**

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

### **Non-sold Foods and Beverages**

Non-sold foods and beverages brought into the schools by students and other persons for school sponsored events shall comply with federal nutrition standards.

### **Physical Education Guidelines in Schools**

Schools will support and promote an active lifestyle for students. Physical education is taught in all grades by state certified and endorsed educators and is in alignment with state physical education standards. Physical and Health educators will be given relevant and specific professional development opportunities each year. The curriculum will be standards based, developmentally planned and sequentially delivered. The curriculum will foster the development of movement skills, enhance health related fitness, increase students' knowledge, offer direct opportunities to learn how to work cooperatively in a group setting and encourage healthy habits and attitudes for a healthy lifestyle.

### **Monitoring**

The Board designates the Superintendent or his/her designee to ensure compliance with this policy and its administrative regulations. He/She is responsible for retaining all documentation of compliance with this policy and its regulations, including, but not limited to, each school's three-year assessment and evaluation report and this wellness policy and plan. The Superintendent will also be responsible for public notification of the three-year assessment and evaluation report, including any updates to this policy made as a result of the Board's three-year assessment and evaluation.

## **Instruction**

### **School Wellness**

#### **Monitoring (continued)**

The District shall develop a plan designed to achieve the involvement requirements in the development, implementation, monitoring, and assessment of this policy. The Superintendent or designee shall provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. The District, as required, will retain records and documents pertaining to the wellness policy which shall include the written school wellness policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment of the wellness policy and documentation to demonstrate compliance with the annual public notification requirement.

#### **Community Input**

The District will establish a Wellness Committee to provide opportunities for suggestions and comments regarding the development, implementation, periodic review and improvement of the School Wellness Policy from community members, including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, members of the Board of Education, school administrators and the public. The Wellness Committee will meet two to three times per year, and as needed, to review and discuss health and wellness topics relevant to the school community.

#### **Evaluation of Wellness Policy**

In an effort to measure the implementation of this policy, the Board of Education designates the Superintendent or his/her designee as the person who will be responsible for ensuring that each school meets the goals outlined in this policy. To ensure continuing progress, the District will evaluate implementation efforts and their impact on students and staff at least every three years. The District will make available to the public, the results of the three-year assessment and evaluation including the extent to which the schools are in compliance with policy and a description of the progress being made in attaining the goals of this policy.



**Instruction**

**School Wellness**

(cf. 3542 – Food Service)

(cf. 3542.33 – Food Sales Other Than National School Lunch Program)

(cf. 3542.34 – Nutrition Program)

(cf. 3452.45 – Vending Machines)

(cf. 6142.6 – Physical Education)

(cf. 6142.61 – Physical Activity)

(cf. 6142.62 – Recess/Unstructured Time)

(cf. 6142.10 – Health Education)

Legal Reference: Connecticut General Statutes  
10-16b Prescribed courses of study.  
10-215 Lunches, breakfasts and the feeding programs for public school children and employees.  
  
10-221 Boards of education to prescribe rules, policies and procedures.  
10-215a Non-public school participation in feeding program.  
10-215b Duties of state board of education re: feeding programs.  
10-216 Payment of expenses.  
10-215e Nutrition standards for food that is not part of lunch or breakfast program.  
10-215f Certification that food meets nutrition standards.  
10-221o Lunch periods. Recess.  
10-221p Boards to make available for purchase nutritious, low-fat foods.  
10-221q Sale of beverages.  
Regulations of Connecticut State Agencies  
10-215b-1 Competitive foods.  
10-215b-23 Income from the sale of food items.

**Instruction**

**School Wellness**

National School Lunch Program and School Breakfast Program;  
Competitive Food Services. (7 CFR Parts 210.11 and 220.12,)

The Child Nutrition and WIC Reauthorization Act of 2004, Public Law  
108-265

Nutrition Standards in the National School Lunch and School Breakfast  
Programs, 7 CFR Parts 210 & 220

Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296, 42 U.S.C. 1751

Child Nutrition Act of 1966 (as amended by P.L. 108-269, July 2, 2004)

School Breakfast Program, 7 C.F.R. Part 220 (2006)

National School Lunch Program or School Breakfast Program: Nutrition  
Standards for All Foods Sold in School (Federal Register, Vol. 78, No.  
125, June 28, 2013)

Local School Wellness Policy Requirements, 42 U.S.C. 1758b

Policy adopted:

NEWTOWN PUBLIC SCHOOLS

Newtown, Connecticut

## Instruction

### School Wellness

#### Nutrition Promotion and Education

The goals for addressing nutrition education include the following:

- Schools will support and promote good nutrition for students consistent with applicable federal and state requirements and guidelines.
- Schools will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.
- ~~Nutrition education will be part of the District's comprehensive standards-based school health education program and curriculum and~~ Nutrition Education Curriculum will be comprehensive and sequential and will be integrated into other classroom content areas, as appropriate, including education on agriculture and the food system. Schools will link nutrition education activities with existing coordinated health programs or other comparable comprehensive school health promotion frameworks

#### Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education is taught in all grades by state certified and endorsed educators and is in alignment with state physical education standards. Physical and Health educators will be given relevant and specific professional development opportunities each year. The curriculum will be standards based, developmentally planned and sequentially delivered. The curriculum will foster the development of movement skills, enhance health related fitness, increase students' knowledge, offer direct opportunities to learn how to work cooperatively in a group setting and encourage healthy habits and attitudes for a healthy lifestyle.
- All students will be required to engage in the District's physical education program unless formally exempt.
- All students in grades K-6 will have atleast 20 minutes of recess daily in addition to physical education.
- Staff will not use activity or withhold activity as a punishment or a classroom management tool (i.e. assigning laps or pushups or withholding recess)
- Physical activity breaks in addition to opportunities for students and families to participate in before and after school activities, and walking and bicycling to schools, where safe to do so, are supported by the Board.

## Instruction

### School Wellness

#### Goals for Physical Activity (continued)

- The district will maintain agreements with Newtown Parks and Recreation and with other community organizations to allow use of school facilities and grounds when school is not in session.
- Schools will work toward promoting sixty minutes of physical activity daily for students.
- ~~Schools will work toward promoting the benefits of wellness opportunities for all staff.~~
- Schools will promote wellness opportunities for staff. In cooperation with local organizations, reduced rates for fitness classes and technology assisted programs will be offered. School fitness equipment will be available to staff before or after school.

#### Goals for Social-Emotional Wellness

- A comprehensive, school-wide system of social-emotional learning and behavioral supports will be offered K-12.
- Research based programs that support social-emotional development will be implemented and provided K-12

### Marketing

Any foods and beverages marketed or promoted to students on the school campus during the school day, including marketing on school equipment, in educational materials, on vending machines and near food purchasing areas, will meet or exceed the USDA “Smart Snacks in School” nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. As the District/School Nutrition Services/Athletic Department/PTA reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

### Communication of Wellness

The School Wellness Policy shall be made available annually, at a minimum, to students and families by means of school registration, student handbooks and the Board’s website. This availability shall include the policy, including any updates to and about the wellness policy and

**Instruction**

**School Wellness**

**Communication of Wellness (continued)**

the Triennial Assessment, including progress toward meeting the goals of this policy. In addition, the annual notification shall include a description of each school's progress in meeting the wellness policy goals; summary of each school's wellness events or activities; contact information for the leader(s) of the wellness policy team; and information on how individuals and the public can get involved.

Regulation adopted:

NEWTOWN PUBLIC SCHOOLS

Newtown, Connecticut

## **Suggestions for Creative & Fun Fundraising**

- Gift wrapping
- Fun runs
- Walk a thons
- Bike a thons
- Jump rope a thons
- Rent a teenager (rake leaves, water gardens, mow lawns, walk a dog)
- Car wash
- Singing telegrams
- Talent show
- Read a thons
- Spelling bees
- Science fairs
- Carnivals
- Recycling cans/bottles
- Garage sales
- Sell items with school logo
- Bowl-a-thon
- Skate night
- Auction
- Treasure hunt
- Penny wars

### **Resource Ideas**

[www.creativelearning.cc](http://www.creativelearning.cc)

[www.123fundraising.com](http://www.123fundraising.com)

[www.fundraisingdepot.com](http://www.fundraisingdepot.com)

[www.partnerforkids.com](http://www.partnerforkids.com)

[www.giftfriends.com](http://www.giftfriends.com)

[www.ptoideas.com](http://www.ptoideas.com)

[www.actionforhealthkids/resources/files/healthyfundraisers-for-schools.pdf](http://www.actionforhealthkids/resources/files/healthyfundraisers-for-schools.pdf)

[www.fundraisingfruit.com](http://www.fundraisingfruit.com)

[www.citrusfruit.com](http://www.citrusfruit.com)

## **Food Free Birthday Celebrations**

- Birthday child selects book to donate to the library. Their name and picture goes in front of the book.
- Birthday child shares an item special to them with their classmates (e.g. favorite book, favorite song, favorite stuffed animal, favorite picture or souvenir, etc).
- Birthday child chooses game classmates play at recess.
- Birthday child is the classroom “leader” for the day.
- Classmates design and decorate a Birthday crown to be worn by the Birthday child.
- Classmates prepare a page about the Birthday child; teacher compiles pages and then reads “book” to the class.
- Birthday child wears a special button for the day.
- Birthday child invites a special visitor to the class to read a story to classmates.
- Birthday child brings in photos of their life and explains pictures.
- Birthday child brings in special gifts to share with classmates (e.g. pencils, stickers, notepads, erasers etc.)
- Birthday child’s name is announced over the school PA system or at “All School Meeting.”
- Birthday child’s name is announced at lunch in cafeteria and everyone sings “Happy Birthday To You.”
- Birthday child and friend eat lunch with teacher in cafeteria.
- Additional recess time.

## Ideas for Alternatives to Using Food as a Reward

### Elementary Schools

- Make deliveries to office
- Teach class
- Sit by friends
- Eat lunch with Teacher or Principal
- Eat lunch outdoors with class
- Be a helper in another classroom
- Play a favorite game or do puzzles
- Stickers, pencils, or bookmarks
- Certificates
- Fun Video
- Extra recess
- Walk with Teacher or Principal
- Fun physical activity break
- School supplies
- Trip to treasure box filled with nonfood items (stickers, pencils, erasers, bookmarks, or desktop tents)
- Dance to favorite music in class
- Paperback book
- Show and Tell
- Bank system – Earn play money for privileges
- Teacher or volunteer reads special book to class
- Teacher performs special skill (signing, cartwheel, guitar, playing etc.)
- Read outdoors or enjoy class outdoors
- Extra Art time
- Have “Free Choice” time at the end of the day or end of class period
- Listen to headset to a book on tape
- Items that can only be used on special occasions (special art supplies, computer games, toys)



### **Middle School Students**

- Sit with friends
- Listen to music while working at desk
- Five-minute chat break at end of class
- ~~Reduced homework or “no homework” pass~~
- ~~Extra credit~~
- Fun video
- Fun brainteaser activities
- Computer time
- Assemblies
- Eat lunch outside or have class outside

### **High School Students**

- ~~Extra homework or bonus points~~
- Fun video
- ~~Reduced homework~~
- Late homework pass
- Donated coupons to video stores, music stores, or movies
- Drawings for donated prizes among students who meet certain grade standards

**NEWTOWN PUBLIC SCHOOLS  
NEWTOWN, CONNECTICUT**

**2023-2024 SCHOOL BUDGET DEVELOPMENT CALENDAR**

<u>Activity</u>	<u>Responsibility</u>	<u>Date</u>	<u>Day</u>	<u>Meeting Type</u>
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**ADMINISTRATION**

1.	Commencement of Budget Process Calendar & Materials Distributed	Supt & Director of Business	09/09/22	Fri	Distribution
2.	Discussion and Expectations / Goals of Budget Process	Superintendent	09/09/22	Fri	A Team
3.	Submission of <b>All</b> Budget Requests	Principals / Directors	10/28/22	Fri	CO Internal
4.	Submission of Salaries	Business Office	11/01/22	Tues	CO Internal
5.	Preliminary Update and Discussion of Budget in Progress	Superintendent	11/04/22	Fri	A Team
6.	Individual Administrative Budget Meetings	Superintendent	11/14-12/5	Mon-Mon	Cost Center Leaders
7.	Distribute Superintendent's Proposed Budget	Superintendent	<b>01/11/23</b>	Wed	Hand Delivery

**BOARD OF EDUCATION**

8.	<b>Superintendent's Overview</b> of Proposed Budget to BOE, <i>Elem, Reed, MS</i>	Superintendent	<b>01/17/23</b>	Tues	Regular BOE Mtg
9.	Budget Workshop - <i>High School, Athletics, Special Ed, Pupil Pers, Health, Curriculum</i>	Board of Ed	<b>01/19/23</b>	Thurs	Workshop Mtg
10.	Budget Workshop - <i>Tech, Cont.Ed, Plant, Benefits, Gen Serv &amp; Trans</i>	Board of Ed	<b>01/24/23</b>	Tues	Workshop Mtg
11.	Budget Workshop - <i>Public Hearing &amp; Discussion</i>	Board of Ed	<b>01/26/23</b>	Thurs	Workshop Mtg
12.	Budget Workshop - <b>Adoption of Budget</b>	Board of Ed	01/31/23	Tues	Regular BOE Mtg
13.	BOE Budget Submitted to Financial Director <i>(Feb 14th submission deadline per Town Charter)</i>	Director of Business	02/03/23	Fri	Finance Internal <i>(Delivery)</i>

**BOARD OF FINANCE**

14.	Board of Finance - Budget Review with Board of Ed <i>(At least 5 days prior to Public Hearing per Town Charter)</i>	Finance Director	02/06/23	Mon	(Newspaper)
15.	Budget Proposals Published in Newspaper <i>(at least 5 days prior to Public Hearing per Town Charter)</i>	Board of Finance	02/10/23	Fri	Finance Board
16.	Board of Finance Public Budget Hearing for the Town <i>(Not later than the first Wednesday in March, per Town Charter)</i>	Board of Finance	02/16/23	Thurs	Public Hearing
17.	<b>Schools Closed - Winter Recess</b>	<i>2/20/23 through 2/21/23</i>		<i>Mon - Tue</i>	
18.	Board of Finance recommends Budget to Legislative Council <i>(Not later than March 14th, per Town Charter) (BOF Vote)</i>	Board of Finance	03/01/23	Wed	Finance Board
19.	Budget Proposals Published in Newspaper <i>(At least 5 days prior to Public Hearing per Town Charter)</i>	Finance Director	03/10/23	Fri	(Newspaper)

**LEGISLATIVE COUNCIL**

	L.C. Education Sub-committee deliberations	Legislative Council	<i>TBD</i>		L.C. Sub-committee
20.	Legislative Council Public Budget Hearing <i>(Not later than last Wednesday in March, per Town Charter)</i>	Legislative Council	03/15/23	Wed	Public Hearing
21.	Legislative Council Budget Meeting	Legislative Council Discussion	<i>TBD</i>		Legislative Council
22.	Legislative Council adopts a Town Budget <i>(Not later than the 2nd Wednesday in April, per Town Charter)</i>	Legislative Council	04/05/23	Wed	Legislative Council
	<b>Schools Closed - Spring Recess</b>	<i>4/10/23 through 4/14/23</i>		<i>Mon - Fri</i>	
23.	LC Budget Proposal Published in Newspaper	Finance Director	4/14/23?	Fri	(Newspaper)
24.	Town Budget Referendum <i>(4th Tuesday in April per Town Charter)</i>	Town Charter	04/25/23	Tue	Referendum Vote

**NOTE: Activities from 14. - 23. are subject to change at the discretion of the respective Board.**

*TBD = To Be Determined as they move along in the process*

**D R A F T**

**ASSUMPTIONS**

**2023-2024 BOARD OF EDUCATION BUDGET**

1. The Newtown Board of Education's mission to inspire every student to excel will be the foundation of all decision making.
2. Open and honest communication and cooperation will be maintained with other municipal boards and the community throughout the budget process.
3. State and Federal financial support of education will not keep pace with increased programming mandates and will be further reduced by legislation and reductions of grants and other supports to local communities.
4. Safety, security and health standards will be supported.
5. Salaries and benefits will be based on commitments incurred through collective bargaining and other employment agreements.
6. Existing programs and services will be reviewed, evaluated, maintained or adjusted as the educational needs of students change.
7. Overall certified and classified staffing levels will be adjusted based on enrollment, programming, safety factors and facility considerations.
8. Policies, curriculum, and professional development will be reviewed and revised with the goal of eliminating institutional racism and bias that could promote barriers to student learning, create academic gaps, or conflict with the core values and beliefs of Newtown Public Schools.

**D R A F T**

**PRIORITIES**

**2023-2024 BOARD OF EDUCATION BUDGET**

1. Support funding for appropriate class sizes at all levels of instruction
2. Provide a funding plan that reassesses the changing needs in technology resulting from the pandemic, while also looking forward to the expansion and sustainability of technology with access and equity for all students
3. Update and support the five-year plan for the ongoing maintenance of buildings, grounds and equipment
4. Continue to pursue opportunities to share services, where appropriate, between the Board of Education and all town departments and participate in regional services when they are beneficial to the district
5. Ensure adequate funding for mental health resources to meet student needs
6. Include adequate funding for special education to meet anticipated enrollment and needs, as well as maintain a contingency item in the budget based on a five year average difference to budget for unanticipated changes in enrollment or needs
7. Ensure continued consistency in the support for all extracurricular activities in the district
8. Support professional development and staffing that help to maintain a safe, inclusive, and equitable learning environment for all students
9. Support the development of academic pathways, instructional activities, extracurricular opportunities, and field experiences that support the needs of all students and that promote a richer awareness of culture and racial diversity
10. Include additional supports needed to address learning deficits that result from the interruptions to student learning due to the COVID pandemic

**Please note these minutes are pending Board approval.**  
**Board of Education**  
**Newtown, Connecticut**

Minutes of the Board of Education meeting held on August 23, 2022 at 7:00 p.m. in the Council Chambers, 3 Primrose Street.

D. Zukowski, Chair	C. Melillo
J. Vouros, Vice Chair	A. Uberti
D. Ramsey, Secretary	T. Vadas
D. Cruson	4 Staff
J. Kuzma	30 Public
J. Larkin	1 Press
A. Plante	

Ms. Zukowski called the meeting to order at 6:30 p.m.

MOTION: Mr. Cruson moved that the Board of Education go into executive session to discuss a leave of absence request and to interview the candidate for the Newtown Middle School assistant principal position and invite Mr. Melillo and Brian Walsh. Mr. Ramsey seconded. Motion passes unanimously.

Item 1 – Executive Session

The Board discussed the two items and executive session ended at 6:55 p.m.

Item 2 – Pledge of Allegiance

MOTION: Mr. Ramsey moved to add discussion and possible action regarding a bus driver retention incentive to the agenda prior to action on the minutes. Mr. Cruson seconded. Motion passes unanimously.

Item 3 – Action on Executive Session Items

MOTION: Mr. Ramsey moved that the Board of Education approve a one-year leave of absence for Julie Schwartz effective immediately. Mr. Cruson seconded. Motion passes unanimously.

MOTION: Mr. Ramsey moved that the Board of Education appoint Brian Walsh as assistant principal at Newtown Middle School to begin on or about September 27, 2022 with salary per the administrators' contract. Mr. Vouros seconded.

Ms. Zukowski said Mr. Walsh was an incredible, capable candidate, will make a positive change in our middle school, and work hand-in-hand with the principal. Motion passes unanimously.

Mr. Walsh was thrilled to be here and thanked the Board of Education, Mr. Melillo and Mr. Ross. He was excited and fortunate and understands the importance of this position.

Item 4 – Consent Agenda

MOTION: Mr. Ramsey moved that the Board of Education approve the consent agenda which includes the correspondence report. Mr. Cruson seconded. Motion passes unanimously.

Item 5 – Public Participation

Item 7 – Reports

Chair Report: Ms. Zukowski welcomed students and staff members for another school year. She also welcomed new administrators Kara DeBartolo, Director of Teaching and Learning, Jim Ross, Newtown Middle School Principal and Brian Walsh, Newtown Middle School Assistant Principal. She wished departing Newtown Middle School Principal, Tom Einhorn, a happy

retirement, congratulated Officer Chapman on his promotion to head the new community engagement division of the Police Department, and best wishes to Wes Johnson, who accepted a position in the faith community.

Mr. Cruson added that he was on the interview committee for the Coordinator of Diversity, Equity and Inclusion and it was clear that Wes was the right person for the position. He did a lot of work in the district on professional development in the schools, worked with PEAC, and the Board of Education DEI subcommittee to help us learn the work he was doing to name a few. Mr. Cruson is very appreciative of his work and will miss him for what he accomplished.

#### Item 6 - Presentations

Ms. Zukowski welcomed Richard Lemons, Executive Director of Partners for Educational Leadership who gave a presentation on their strategic plan proposal.

Mr. Melillo said we need a plan that will be a living document to bring students to their potential. He has worked with Mr. Lemons. This work will set Newtown up for the future.

Mrs. Kuzma asked if there was a time frame for getting the mission and vision.

Mr. Melillo said there will be overlap with sections for each area. Regarding the vision of a graduate, there will be time just to work on that. Using an organization that has done this will ensure the work is streamlined.

Mr. Ramsey asked how staff would be involved.

Mr. Lemons said to make sure their voices are heard there should be a variety of people involved from students to staff members. Stakeholder groups are important also and should include teachers and students so the focus group is a positive experience. They will collect survey data from each group.

Mr. Vouros asked how he saw each Board member contributing to this plan.

Mr. Lemons Richard said we have trained Board of Education members to sit in focus groups. There will be a small number of Board members in the various groups. At the end of focus session data gathering we would come to the Board and report findings.

Ms. Zukowski said that Mr. Melillo will send the proposal to each Board member to discuss and take action at the next meeting. She thanked Mr. Lemons.

#### Item 7 – Reports (continued)

Chair Report: Ms. Zukowski asked Mrs. Plante to be the liaison for Hawley School and also represent the Board at EdAdvance. Mr. Vouros will be the primary Board representative for the teacher's climate and culture committee with Mr. Ramsey as the secondary.

Superintendent's Report:

Mr. Melillo said with the start of school August 29 he will take a bus ride to Sandy Hook School with students. Regarding COVID-19, we will provide home test kits when requested. The dashboard will no longer be there but there will be a link to access it at the State's website. We are still filtering the air in the schools and masks are optional. Chartwells is our new food service provider. We have updated the cafeterias and surveyed families and staff for information on usage.

Regarding transportation, our current company doesn't pay drivers a competitive wage compared to surrounding districts so it's difficult to get drivers. We spoke about using excess funds so there would not be an increase in our budget. He hopes it will make an impact on our transportation. We want to do right by our families tonight.

**Committee Reports:**

Mrs. Larkin reported that the CFF committee met last Thursday. We discussed drivers retention and hiring and that we want to keep the ones we currently have. Working with All-Star we were able to reduce our fleet by five buses. They also discussed the CIP but not much has changed. The Hawley project is on time and on budget. Smart Funds will provide free lunch for Newtown students until funds are expended through October. She encouraged parents to apply for free and reduced lunch.

Mrs. Plante reported on the DEI committee meeting last Friday. They discussed filling Mr. Johnson's position and also training for the committee.

Mr. Melillo spoke about the DEI coordinator position and that we want to create a special assignment for a Newtown teacher who would lead others in our buildings and provide them with professional development. We want students to be critical thinkers. The five tenents and job description are works in progress and we have teachers who can do this work.

Mr. Cruson reported that the Policy committee met two weeks ago and reviewed the bullying prevention policy which was out of date. Mr. Melillo took it to the A-team to review and bring it back to policy. We also reviewed the school wellness policy and health assessment and the immunization policy.

Mr. Ramsey reported that the Communications committee met and discussed their newsletter and reinforcing themes to cover in the coming year which is centered around Unified Sports and will give it to the Board September 6.

**Year-end Financial Report:**

MOTION: Mr. Ramsey moved that the Board of Education approve the year-end financial report for the year ending June 30, 2022. Mr. Cruson seconded.

Mrs. Vadas summarized the report and went over the transfers.

Motion passes unanimously.

**Financial report month ending July 31, 2022:**

MOTION: Mr. Ramsey moved that the Board of Education approve the financial report and transfers for the month ending July 31, 2022. Mr. Cruson seconded.

Mrs. Vadas presented the report for July.

Motion passes unanimously.

**Item 8 – Old Business****CIP:**

Mr. Gerbert noted that last month we presented a draft of the CIP.

Ms. Zukowski said this would be on the next agenda for discussion and action.

**Item 9 – New Business****Food Service Contract:**

MOTION: Mr. Ramsey moved that the Board of Education approve the execution of a one-year contract between Newtown Public Schools and Compass Group USA, Inc. by and through its Chartwells K12 Division to operate the district's food service program in accordance with their response to the RFP dated April 20, 2022. This agreement is effective August 10, 2022 through June 30, 2023 and includes an option for four additional one-year renewals. Mr. Cruson seconded.

Mrs. Vadas urged families to submit their application for free and reduced lunch by October 12 which is the deadline.

Mr. Vouros was concerned about families who do not register and if there was a way of contacting them.

Mrs. Vadas said applications were sent home with students.

Mr. Melillo noted that we will enlist social workers, put this information on social media, and work to be sure families who need it will get it.

Motion passes unanimously.

Unexpended Funds for the Non-lapsing Account:

MOTION: Mr. Ramsey moved that the Board of Education approve the request for the Unexpended Funds from the 2021-2022 budget be deposited in the Non-lapsing Account.

Mrs. Kuzma seconded. Motion passes unanimously.

Mr. Cruson suggested that some of that money go into special education.

Ms. Zukowski noted there should be no designation. As a Board we can discuss how to use our funds when there are overriding needs somewhere.

Mr. Cruson said we need \$75,000 to cover the shortage of behavioral therapists this year.

Mrs. Vadas said we were unable to plan for these positions but have the special education contingency fund.

Ms. Zukowski felt we should use the \$230,000 for emergency repairs and \$83,000 for special education but was not sure that amount would be sufficient. She was not comfortable with \$75,000 but feels the amount should be earmarked for special education and asked if that would include BT services.

Mrs. Vadas said it would and didn't see why that couldn't happen.

Mr. Vouros spoke about the shortage of paras and was concerned about not filling them.

Mr. Melillo was going to meet with Marlene Bucci regarding this.

Motion passes unanimously.

First Read of Policies:

Mr. Cruson said Policy 4-610 Occupational Exposure to Blood borne Pathogens was to be rescinded. Anne Dalton was part of the discussion.

Mr. Cruson said the second is Policy 5141.3 Health Assessments and Immunizations.

Mrs. Dalton brought it to us regarding opting out of required immunizations. There are no exemptions going forward.

Action on Authorization of Signature:

MOTION: Mr. Ramsey moved that the Board of Education authorize Christopher Melillo and/or Tanja Vadas, individually or jointly as may be required to execute agreements, to apply for grants, or to sign other documents as may be necessary in the normal course of the school system's business, including documents that support the adopted budget or that implement the Board's established policies or programs. This authorization does not extend to those agreements or other documents which require specific, formal approval of the Board of Education and/or the signature of the Board chairman or other officer of the Board of Education.

Mr. Cruson seconded. Motion passes unanimously.

Bus Driver Retention Bonus:



MOTION: Mr. Ramsey moved that the Board of Education approve a retention bonus in the amount of \$2,500 for returning Newtown bus drivers, and an incentive in the amount of \$2,000 for new drivers hired on or after August 24, 2022. Mr. Cruson seconded.

Mr. Cruson was disappointed that we have to take this action and that All-Star isn't handling it. He asked how the hiring bonus would be administered.

Mrs. Vadas said those details will have to be worked out with legal counsel. She can't commit to how long they must stay.

Mr. Vouros felt the bonus incentive should be for the entire year through June.

Mrs. Larkin said the details have to be worked out with All-Star. We are losing drivers to other districts. They want to stay here but circumstances cause them to go to other districts for higher wages. There will be installments for both bonuses. We want to prevent drivers from being trained and then going to other towns.

Mr. Cruson said to make sure the full amounts are getting to the right people.

Motion passes unanimously.

Mrs. Kuzma asked if this was just for this year to which Mrs. Vadas said it was.

Minutes of July 11, 2022:

MOTION: Mr. Ramsey moved that the Board of Education approve the minutes of July 11, 2022. Mr. Cruson seconded. Vote: 6 ayes, 1 abstained (Mrs. Plante) Motion passes.

Minutes of July 12, 2022:

MOTION: Mr. Ramsey moved that the Board of Education approve the minutes of July 12, 2022. Mr. Cruson seconded. Vote: 6 ayes, 1 abstained (Mrs. Plante) Motion passes.

#### Item 10 – Public Participation

David Troy, 42 Farm Field Ridge Road, said that parents and students have spoken to Dr. Longobucco and Mr. Memoli about a situation at the high school. He was here in support of his daughter and teammates on the girls' soccer team. Issues with the coach have elevated regarding play and opportunities. The coaching staff should be held to the same standards as the students.

Peter Sandler, 4 Far Horizon Lane, is a bus driver and elected shop steward for the bus drivers union which represents bus drivers in Newtown. We have been after All-Star to get competitive with pay. Three more drivers left with an additional driver who didn't show up today. We would like to stay in Newtown. He was also approached by four others who put in applications at other district and appreciates the Board is doing something about it. He is disappointed in All-Star. New Milford's decision to delay opening of school means there will be sub drivers for us. On behalf of all drivers, we thank you for caring.

MOTION: Mr. Cruson moved to adjourn. Mr. Vouros seconded. Motion passes unanimously.

#### Item 11 – Adjournment

The meeting adjourned at 9:23 p.m.

Respectfully submitted:

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Donald Ramsey  
Secretary