

Newtown Board of Education  
CIP/Facilities/Finance Sub-Committee Minutes  
June 20, 2022 1:00 p.m.  
Council Chambers  
3 Primrose Street, Newtown, CT

**Call to Order:** Mrs. Larkin called the meeting to order 1:00 pm.

**Participants:** Jennifer Larkin, Deborra Zukowski, Don Ramsey, Bob Gerbert, Tanja Vadas, Dr. Lorrie Rodrigue, Chris Melillo, 1 public

**Pledge of Allegiance**

**Item 1: Approval of May 16, 2022 Minutes**

Ms. Larkin made a motion to approve the minutes of May 16, 2022. Ms. Zukowski seconds the motion. All in favor.

Ms. Zukowski made a motion to add Public Participation to the next item on the agenda. Mr. Ramsey seconded. All in favor.

**Public Participation** None

**NEW BUSINESS**

**Draft CIP**

Mr. Gerbert presented a draft of the CIP and stated how he compared this draft to last year's draft and everything has been carried one year forward in terms of the project descriptions and the associated estimates. The only add on is the chiller at Reed (for year 4) as a placeholder. Mr. Gerbert met with the company and they have a "Renewal Program" that rebuilds the machine in place. He will receive pricing in the next week or two. The price will be significantly lower if they decide to take advantage of this program.

Mr. Gerbert said that he also added a replacement generator in year 10 at the Middle School for \$200,000.

Ms. Zukowski asked if the \$8,000,000 price for the Middle School HVAC is subject to change based on what the engineer determines.

Mr. Gerbert said it is possible for that price to change and be lower.

Ms. Zukowski asked what the \$8,000,000 was based on.

Mr. Gerbert said they used Hawley as a baseline.

Ms. Zukowski asked how old the generator at the Middle School was.

Mr. Gerbert said it was about 15-20 years old and by the time it needs to be replaced, it will be 30 years old.

Dr. Rodrigue asked why it is currently on year 10.

Mr. Gerbert said it is in good repair and the estimated life on the generator is about 30 years.

Mr. Ramsey asked if they measure the longevity of the machines by hours as much as they do by years.

Mr. Gerbert said they do. The generators do a cycle once a week for an hour and when there is a power outage. There not an incredible amount of hours on the machines.

Mrs. Larkin asked what the next steps for the CIP are.

Mr. Gerbert answered that the CIP/CFF Subcommittee endorses/approves it and then passes it to the full Board.

Ms. Zukowski added that the Board needs to approve by the beginning of September to move to the Board of Finance by the 3<sup>rd</sup> week in September.

Mr. Gerbet recommends talking about this in the July meeting to give the final numbers for the chiller.

Ms. Zukowski said we would need to add a special meeting in the middle of July. The subcommittee agreed.

### **Hawley construction update**

Mr. Gerbert reported that the Hawley project has been going smoothly. The moving process started on Friday. The summer custodial help has played a huge part in helping the movers.

Dr. Rodrigue thanked Mr. Gerbert for his hard work. Mr. Gerbert credited this smooth move to the teachers and staff that did a great job packing. They started packing in May with labels which helped tremendously.

Mr. Gerbert said the mechanical contractor has been provided keys and excited to get the job started.

Mrs. Larkin congratulated Mr. Gerbert and his team for how well this project has been managed.

Mr. Gerbert thanked the subcommittee and credited a lot of the success to the movers, Hawley staff and custodians.

### **Financial Report**

Ms. Vadas presented the committee with the financial report. Ms. Vadas started by stating that the eleventh report of the 2021-22 school year continues to provide year to date expenses, active encumbrances and anticipated obligations. Many of the accounts have been forecasted in accordance with actual and anticipated expenditures in order to determine an estimated full year position. These estimates are captured in the “anticipated obligations” column and are adjusted throughout the year.

Ms. Zukowski asked what the impact of the early retirement had in the budget.

Ms. Vadas said that it is included and it exceeded their expectations.

Ms. Zukowski asked how much money was accounted for in the budget.

Ms. Vadas answered that she believed it was approximately \$120,000. Newtown did very well with the early retirement program and hired very well.

Ms. Vadas first reported about the salary line item. The majority of the change is coming from homebound tutors. She stated that this is an area that nothing is encumbered, everything is accounted for and anticipated. The two accounts that were adjusted contained anticipated costs for homebound tutors, in-school suspension tutors and homebound special education tutors. Ms. Vadas added that these are difficult to predict.

Ms. Vadas continued by stating that she released some funds for professional services. These accounts contain costs associated with legal fees, consulting services for central office and building & grounds as well as services for special education. These areas are not typically encumbered. Similarly to last month, the majority of this change was due to the release in anticipated obligations for special education testing services.

Ms. Zukowski asked if the expected and unexpected usage of the services was less than expected.

Ms. Vadas said that unfortunately there were a lot of delays.

Ms. Zukowski asked if we can expect more budgeted next year because of these delays.

Ms. Vadas believes that to be true.

Ms. Vadas stated that the transportation \$68,000 increase to the balance was for the remaining credit.

Mrs. Larkin asked if that is included in the estimated year-end balance of \$521,139.

Ms. Vadas said it was.

Mrs. Larkin asked how much credit we received from All-Star in total.

Ms. Vadas answered \$230,000.

### **Transfer requests & year end spend**

Ms. Vadas met with Dr. Rodrigue, Mrs. Uberti and Mr. Gerbert for months while creating the 2021-2022 proposed spending plan for budget balance.

Ms. Vadas stated that she spoke with Mrs. Uberti regarding purchasing digital & printed materials now in order for teachers to review before the start of the school year.

Dr. Rodrigue continued by stating that this is for the math program. Some of the funding for next year could be used for Foundations (reading program). This would help get the teachers their materials before the school year begins.

Mrs. Larkin asked if this money would reduce the \$300,000 reduction from the budget.

Ms. Vadas said it will not. However, the purchase of digital and printed material now will free up money in next year's budget for other needed programs.

Ms. Zukowski asked if we would receive the materials if we did not pay in full.

Dr. Rodrigue said we are prepaying and will free up that money for next year.

Ms. Zukowski asked if the Board needs to vote at the next Board meeting or can it wait until July.

Ms. Vadas said ordering the materials after July 1 would be an issue.

Mrs. Larkin asked if we could vote for specific line items instead of the entire list.

Mrs. Larkin asked Ms. Zukowski and Mr. Ramsey how they felt about recommending this list to the Board.

Mr. Ramsey said he will support the purchase of the digital and printed materials.

Ms. Zukowski asked what they will hold back if we did not prepay. Ms. Zukowski said she would feel more comfortable knowing what will have the biggest impact if we did not prepay the line item.

Dr. Rodrigue said the only line item that should have an impact is the Curriculum.

The subcommittee agreed to discuss each item before recommending this list to the Board.

Mr. Gerbert said two rooftop a/c units at NMS have been done and two more are included in next year's budget. There will be two remaining and the \$50,000 will cover.

Ms. Vadas said Mr. Gerbert found a box truck that would require an additional \$25,952.00. The box truck needs to be purchased. The committee agrees to bring that to a vote to the Board.

The HS lot lights will cost \$84,000. This replacement will upgrade all the lights to LED and will bring savings in kW.

Ms. Zukowski asked if this was in next year's budget.

Mrs. Gerbert said it was not and it would need to be included in the 5-year operating plan.

Mrs. Larkin asked if this money would go to the non-lapsing plan.

Dr. Rodrigue said that is an option.

Mrs. Larkin said she believes there is still a learning loss and would like to use some of the balance to help the learning loss from the pandemic.

Ms. Vadas said this money needs to be spent now.

Dr. Rodrigue said there is money in the budget dedicated to learning loss.

Ms. Vadas said purchasing the timekeeping solution equipment would benefit us now even though we would not be using it until next year as we did not budget for this.

Ms. Zukowski agreed that this would move us to the 21<sup>st</sup> century and is in agreement that it is important.

Ms. Vadas continued to the next line item by stating the sewer budget was not fully spent and the balance could be used towards paying off Reed school and Reed irrigation capital water project. The additional cost to the Board would be \$9,509.00. The committee agreed to move both of these line items to the Board.

Ms. Vadas said that for the past several years, they have wanted to purchase interactive boards for Reed. Unfortunately, Reed has a vibration in the building and effects the quality of the Board. Mrs. Larkin asked if Hawley was bringing over their smart boards.

Dr. Rodrigue said it is not possible for them to remove them to bring to Reed.

This purchase would cover the Hawley side of RIS (14 rooms) plus 2 SpEd rooms and 8 RIS cluster rooms.

Mrs. Larkin asked if they were sure that these interactive boards would work with the vibration issue.

Mr. Gerbert said that would be a question for Mr. Colclough. Mr. Gerbert believes there are two ways these can be installed. On a floor mount or on the wall.

Ms. Zukowski suggested ordering half and taking them to various parts of Reed to confirm they worked.

Ms. Vadas assured the subcommittee that they had thorough and thoughtful conversations about everything on this list. She does not believe that Mr. Colclough would suggest ordering over \$100,000 worth of interactive boards if he thought there would be an issue.

The subcommittee agreed to bring the entire list to Board for a vote.

### **22-23 budget reductions**

Ms. Vadas reported that as it stands now, the following will potentially be reduced: one elementary teacher, one math teacher, CREC for the hearing impaired, one custodian, Hawley emergency fund, digital literacy and AP economics book. Ms. Vadas pointed out that these positions are not currently filled and will not have to lay anyone off.

Ms. Vadas needs Dr. Rodrigue's stamp of approval and then can be sent to the Board.

### **Update transportation contract**

Mrs. Vadas reported that the transportation contract is finished but had not received it from the lawyers yet.

Mrs. Larkin asked if the Board was voting on it at the next meeting.

Ms. Zukowski answered that if we do not receive the contract in time then it would allow the Chair or their designee to approve.

Mrs. Larkin asked if the contract would be explained to the Board.

Ms. Vadas said that it is a 45-page contract and does not feel it is appropriate to explain the contract in its entirety at a Board meeting. Ms. Vadas assured the subcommittee that the lawyers reviewed this contract multiple times.

Ms. Vadas will reach out to the lawyer after the meeting to make sure she received the contract by EOD.

Mrs. Larkin suggested that Ms. Vadas bring the Proposed Spending Plan for the Budget Balance to the CFF/CIP subcommittee in May so they have proper time to review.

Ms. Vadas said that the numbers in May can be drastically different than they are in June.

Mrs. Zukowski said they would make it clear to the Board that it is tentative but they have time to review and ask any questions that they may have.

Ms. Vadas said that while Mr. Beinkowski was Director of Finance, this list would go to the subcommittee and then the Board and be approved.

Mrs. Zukowski said that the Board would rubberstamp.

Ms. Vadas disagrees and said there were discussions.

Ms. Zukowski said she believe the Board deserves more time to review this list.

Ms. Vadas said she understands her point of view and will give the subcommittee and Board more time for review next year.

**Adjournment:**

Mrs. Larkin made a motion to adjourn the meeting. Ms. Zukowski moved the motion. Mrs. Larkin seconded the motion. The meeting was adjourned at 3:23 pm.

Respectfully Submitted,  
Sarah Connell

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE CIP/CFF  
SUBCOMMITTEE

Newtown Board of Education  
CFF/CIP/Facilities/Finance Sub-Committee Minutes  
May 16, 2022  
3 Primrose Street,  
Newtown, CT 06470

**CALL TO ORDER:** Mrs. Larkin called the meeting to order 1:01 p.m.

**Participants:** Jennifer Larkin, Deborra Zukowski, Don Ramsey, Bob Gerbert, Tanja Vadas, Dr. Lorrie Rodrigue

**Item 1 Approval of CFF/CIP Minutes of April 7, 2022**

Ms. Zukowski made a motion to approve the minutes of April 7, 2022. Mr. Ramsey seconds the motion. All in favor.

**NEW BUSINESS**

**Trash & Recycling Service Contract Bid Update**

Mr. Gerbert stated it was publicly advertised and he had the bid opening on May 5<sup>th</sup> and received only one bid from Associated Refuse Haulers who is our current vendor with a 3 year contract. The prices in their bid represents a 3% increase per year with year 1 prices showing a 3% increase over what we are paying now. Mr. Gerbert is giving a recommendation to approve this contract. This vendor currently provides our waste and recycling services. The vendor is registered with the Town and HRRRA as a waste hauler. They are local and based out of Newtown and service the town as well.

Mr. Gerbert stated in light of fuel increases they have not given us any fuel surcharges for their trucks while there has also been increases in tipping fees and recycling fees out in the general, they have not passed those on to us.

Ms. Zukowski asked if we only got one bid back and Mr. Gerbert stated yes. He stated it was advertised and he did send out a couple of emails to vendors but they were the only one interested.

Dr. Rodrigue stated it is becoming more typical now to only receive one bid and she is hearing it across districts.

Ms. Zukowski mentioned how recycling is getting more expensive and asked if this includes all of the school recycling and trash hauling. Mr. Gerbert stated yes.

Ms. Zukowski asked about the guideline for going out to bid. Mr. Gerbert stated anything over \$50K is required to go out to bid.

Dr. Rodrigues stated also if there is a state bid contract already then you can utilize those contracts that are authorized by the state and not have to go out to bid.

Ms. Zukowski recommended that this committee support this bid and bring it forward to the board. All were in agreement.

### **HVAC Newtown High & Reed Bid Update**

Mr. Gerbert stated he put out a bid for HVAC service for NHS & Reed. Previously we had a 3 yr. contract with Harry Grodsky & Co. to perform maintenance at both schools. They did an excellent job all 3 years. He stated they had a walk through during April break and had 4 vendors attend. The bid opening was on May 5<sup>th</sup> which 3 of the four vendors submitted a bid. The low bidder was Eastern Mechanical Services for both locations. He stated he would like to recommend this vendor for the first year with an option to renew for the 2<sup>nd</sup> two years as we did with Grodsky.

Mr. Gerbert presented the prices and hourly rates. This would take effect July 1<sup>st</sup>. Overall he stated there was a 2.1% increase.

Ms. Zukowski recommended that this committee support this bid and bring it forward to the board. All were in agreement.

### **Proposal for NHS Parking Lot Lights**

Mr. Gerbert presented a proposal to replace the parking lights at Newtown High School. This proposal from Greenleaf would get everything done inside and outside with LED. The fixtures proposed are the same as Reed and HOM which are a Lithonia. These lights are able to dim and use a photo cell where there is no programming and has a sensor to detect daylight.

Mr. Ramsey asked how long has the fixtures been at Reed and the longevity of the lights. Mr. Gerbert stated they just went in about 6 months ago and they finished installing around Thanksgiving. Mr. Gerbert stated the longevity of LED is about 20-25 years and Greenleaf would be giving us a 5 year warranty.

He stated there is a hefty price with this proposal of about \$83K. He stated we are able to use Eversource on-bill financing and they can be flexible to finance the full job or any piece of the job and we can break it up in any fashion. He stated Eversource does give 48 months at 0% financing. Estimated savings would be \$10,366 for the year for the total project.

Mrs. Larkin asked when we would be looking to do the replacement and did he have this in the CIP plan. Mr. Gerbert stated no and it is something we will have to think about.

Mr. Gerbert stated this vendor is a State of CT vendor so there is no need to go out to bid.

Mr. Gerbert stated this discussion was for informational purposes only.

Mrs. Larkin stated we will revisit this in the future.

### **Financial Update**

Mrs. Vadas stated she wanted to talk about the major objects. She stated our balance increased over the prior month by \$156K with the majority coming from of our salary accounts.

She indicated the certified salary accounts had an increase to the balance by \$115K due to the release of anticipated obligations for teachers, certified subs (this included subs for staff training) and homebound tutors. She said she anticipates that this will be the last month for a large adjustment like this.

She stated the non-certified salary account is also experiencing an increase to the balance by \$34K due to unfilled positions, adjustments to employee overtime as well as turnover.



Ms. Zukowski then inquired about teachers and FMLA pay. She asked if teachers get to participate in the CT FMLA fund.

Dr. Rodrigue stated what they were offering at the height of the pandemic is not what they are offering now. There were changes made for staff. A lot of flexibilities have changed under FMLA. She further stated there were not many issues with FMLA during the height and maybe a few employees ran out and we had to deal with those on a case by case issue.

Mrs. Vadas went on to state that the total projected year-end balance in our salary account is \$489,479.

Ms. Zukowski then asked about the SpEd certified salaries. She stated part of the \$112K balance is the fact that we don't have services such as Behavioral Therapists so we are outsourcing therapists and wanted to know what the net was.

Mrs. Vadas stated there is a deficit of about \$80,000 in contracted services that includes a behavioral therapist agency used to fill these open positions. The net is \$30K right now.

Ms. Zukowski asked about the level of services for the cost of outplaced services vs in-house services.

Mrs. Vadas stated the \$112k includes other services such as OTPTs, BTs, Job Coaches and a small piece of the grant. She said there are many moving pieces as it is not one-to-one correlation.

Mrs. Vadas showed the committee the detail report which shows the moving pieces and breakdown that goes into a line item.

Mrs. Vadas then spoke about employee benefits and how they have changed over the prior month with a decrease to the balance by roughly \$24K. She is not anticipating a further deficit with unemployment costs; however, we did incur an additional \$14,000 in unemployment benefits for one employee. She indicated employee benefits should not change much from now until the end of the year with the current balance at a negative \$97K.

Mrs. Vadas talked about professional services and how she released some of the anticipated obligations which increased the balance in this object.

She stated the same was for professional educational services which is all of our staff training.

Mrs. Larkin asked if there was the opportunity to do the professional development virtually. Dr. Rodrigue stated some professional development days were bigger than virtually and there were some that were done virtually.

Mrs. Larson asked about substitutes and their rate of \$100/day vs asking a teacher to fill in.

Dr. Rodrigue stated substitutes are another group that got hit very hard with the pandemic which is still going on and we don't have enough. We are in a continual plea to bump it up.

Mrs. Larkin asked if HR can do more to help out. Dr. Rodrigue stated she believes HR is doing all that they typically do and they are looking to bump it up. She stated all of the employment ads are out there. Dr. Rodrigue stated it is all about who is paying more for substitutes.

Mrs. Vadas went on to purchased property services and stated she is showing a deficit of \$77K. She stated she believes this will change before year end as this account includes our contingency accounts for emergency building repair and general repairs. This deficit also includes the Hawley move-out which is about \$47K, we had expensive repairs at the NHS, and a smaller version of the lighting upgrade at the Middle Gate school. This is a contingency account and will be adjusted again each month.

Mrs. Vadas moved on to other purchased services. She stated our out-of-district tuition account is another area where we do not anticipate any additional out-placements this year. She said she released \$74K back into the out-of-district tuition which now shows a balance of \$113K in the account.

Mrs. Vadas talked about the Special Education Department as a whole is now showing a balance of \$411K. The driver of this is in our non-certified salaries as well as a portion of the additional funding in the excess cost grant.

She stated supplies are showing a deficit but she thinks it will pan out to zero by the end of the year.

Ms. Zukowski stated she thought what Mrs. Vadas presented regarding the financial report was well done.

### **Spending Plan for the Balance of the Year**

Mrs. Vadas stated she and Dr. Rodrigue were looking at a spending plan for the year-end balance.

Mrs. Vadas presented a list of additional requests for the spending plan. The committee discussed the items.

Ms. Zukowski stated in July we would have a better sense of what we actually have in surplus and what we underestimated for next year's budget.

### **Budget Transfers**

Mrs. Vadas discussed the requested budget transfers. Two transfers were within the same object code (salary and contracted services) and one transfer was from object code 910 to 500.

### **Update on Food Service Bid**

Mrs. Vadas stated she is working on a contract with a food service vendor. They have discussed initiatives and are working on addendums to the contract. She stated once the contract is in the final draft, it then goes to the state for approval and then to board for final approval.

### **Update Transportation Contract**

Mrs. Vadas stated they are still working with the attorneys and once we have a draft she will share with the committee.

**22-23 Budget: New Excess Cost Grant Calculation**

Mrs. Vadas reminded the subcommittee that this year we have received 82% reimbursement of our excess cost grant which totaled about \$116k. This additional revenue ultimately added to the balance in this account and was unexpected. The grant has never been this high and will most likely be changing next year as the state has developed a new excess cost grant reimbursement calculation. This calculation is based on community wealth per-capita and Newtown falls into the 70% category. Our 22-23 budget calls for a 75% reimbursement rate which ultimately means we will fall short over \$100k in excess cost grant revenue.

**Public Participation:** None

**Adjournment:** Ms. Zukowski made a motion to adjourn meeting. Mr. Ramsey seconds the motion. All in favor. The meeting was adjourned at 2:37 p.m.

Respectfully Submitted,  
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE  
CFF/CIP SUB COMMITTEE

**NEWTOWN BOARD OF EDUCATION SUMMARY - CAPITAL IMPROVEMENT PLAN 2023/24 TO 2027/28**

DRAFT

<b>INITIAL FIVE YEARS</b>			<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>TOTALS</b>
<b>CIP Item #</b>	<b>Location</b>	<b>Description of Project</b>	<b>2023/24</b>	<b>NO BONDING</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	
	Hawley Elem.	Ventilation, HVAC Renovations Re-roof 1997 wing (BUR, 18500sf)	\$4,000,000				\$ 500,000	\$ 4,000,000
	Middle Gate Elem.	Window replacement Bathroom renovations (2 staff, 2 student) Repave entire parking lot, curbing, sidewalks (69000sf)				\$ 1,100,000 \$ 200,000	\$ 250,000	\$ - \$ 1,550,000
	Head O'Meadow	Replace Condensing Units, Piping, Coils Repave entire parking lot, curbing, sidewalks (90000sf)	\$ 750,000				\$ 300,000	\$ 1,050,000
	Reed Intermediate	Replace Chiller, Upgrade BMS controls/VAVs, Fence				\$ 750,000		\$ 750,000
	Middle School	Engineering for HVAC Improvements (incl CM) HVAC Improvements Repave entire parking lot, curbing, sidewalks (174000sf)	\$ 450,000		\$ 8,000,000		\$ 575,000	\$ 9,025,000
	High School	HVAC Replacements B-wing (incl VAV upgrades) Replace F-wing chiller HVAC Replacements (Pool area) Re-roof BUR areas (B-wing, Pool, Gym, 17000sf)	\$ 850,000			\$ 500,000 \$ 400,000 \$ 450,000		\$ 2,200,000
	<b>TOTAL COSTS OF ALL PROJECTS</b>		\$ 6,050,000	\$ -	\$ 8,000,000	\$ 3,400,000	\$ 1,625,000	\$ 19,075,000
	<b>TOTAL TO BE BONDED</b>		\$ 6,050,000	\$ -	\$ 8,000,000	\$ 3,400,000	\$ 1,625,000	\$ 19,075,000

Eligibility for project inclusion on the CIP is that the cost must exceed \$200,000.

**NEWTOWN BOARD OF EDUCATION SUMMARY - CAPITAL IMPROVEMENT PLAN 2028/29 TO 2032/33**

DRAFT

**SECOND FIVE YEARS**

			Year 6	Year 7 NO BONDING	Year 8	Year 9	Year 10	TOTALS
CIP Item #	Location	Description of Project	2028/29	2029/30	2030/31	2031/32	2032/33	
	Hawley Elem	Repave entire parking lot, curbing, sidewalks (80000sf)	\$ 275,000					\$ 275,000
	Sandy Hook Elem.							
	Middle Gate Elem.	HVAC design HVAC Improvements	\$ 200,000		\$ 2,000,000			\$ 2,200,000
	Head O'Meadow	Roof restoration (66500sf)				\$ 400,000		\$ 400,000
	Reed Intermediate	Repave entire parking lot, curbing, sidewalks (162000sf) Replace HVAC Equipment	\$ 525,000		\$ 800,000			\$ 1,325,000
	Middle School	Replace Generator and Transfer Switch					\$ 200,000	\$ 200,000
	High School	Replace Windows (B-wing)	\$ 450,000					\$ 450,000
	District-Wide	Security Camera Upgrade (501 cameras)	\$ 700,000					\$ 700,000
TOTAL COSTS OF ALL PROJECTS			\$ 2,150,000	\$ -	\$ 2,800,000	\$ 400,000	\$ 200,000	\$ 5,550,000
TOTAL TO BE BONDED			\$ 2,150,000	\$ -	\$ 2,800,000	\$ 400,000	\$ 200,000	\$ 5,550,000

Notes:

- 1) Hawley numbers are carried from approved 2021 CIP
- 2) Middle School HVAC design includes an allowance for CM preconstruction to assist with scope, phasing, and budget
- 3) Middle School HVAC budget is using Hawley HVAC as a benchmark
- 4) Middle Gate Window budget includes design
- 5) High School Windows (B-wing) budget includes design
- 6) Paving budgets are based on milling of existing asphalt, 3" of new asphalt, and line striping
- 7) High School HVAC Replacements includes upgrades to VAV and BMS controls

**NEWTOWN BOARD OF EDUCATION SUMMARY - CAPITAL IMPROVEMENT PLAN 2022/23 TO 2026/27**

BOF revisions 11/8/2021

LC revisions 1/19/2022

Approved by BOE 9/8/2021

**INITIAL FIVE YEARS**

CIP Item #	Location	Description of Project	Year 1	Year 2	NO BONDING Year 3	Year 4	Year 5	TOTALS
			2022/23	2023/24	2024/25	2025/26	2026/27	
1	Hawley Elem.	Ventilation, HVAC Renovations	\$2,500,000	\$4,000,000				\$ 6,500,000
10	Middle Gate Elem.	Window replacement					\$ 1,100,000	\$ -
12		Bathroom renovations (2 staff, 2 student)					\$ 200,000	\$ 1,300,000
2	Head O'Meadow	Boilers, VFDs, Water Heater	\$ 424,500					
7		Replace Condensing Units, Piping, Coils		\$ 750,000				\$ 1,174,500
4	Reed Intermediate	Replace Chiller, Upgrade BMS controls/VAVs, Fence	\					\$ -
5	Middle School	Engineering for HVAC Improvements (incl CM)		\$ 450,000				
8		HVAC Improvements				\$ 8,000,000		\$ 8,450,000
3	High School	HVAC Replacements A-wing (incl VAV upgrades)	\$ 850,000	\$ -				
6		HVAC Replacements B-wing (incl VAV upgrades)		\$ 850,000				
13		Rear Turf Field (moved to Yr 1 by BOF 11/8/2021)	\$ 460,000					
9		Replace F-wing chiller					\$ 500,000	
11		HVAC Replacements (Pool area)					\$ 400,000	
14		Re-roof BUR areas (B-wing, Pool, Gym, 17000sf)					\$ 450,000	\$ 3,510,000
TOTAL COSTS OF ALL PROJECTS			\$ 4,234,500	\$ 6,050,000	\$ -	\$ 8,000,000	\$ 2,650,000	\$ 20,934,500
TOTAL TO BE BONDED			\$ 4,234,500	\$ 6,050,000	\$ -	\$ 8,000,000	\$ 2,650,000	\$ 20,934,500

Eligibility for project inclusion on the CIP is that the cost must exceed \$200,000.  
2017-18 Reimbursement rate 36.43%

Construction inflation estimate

6.0%

**NEWTOWN BOARD OF EDUCATION SUMMARY - CAPITAL IMPROVEMENT PLAN 2027/28 TO 2031/32**

BOF revisions 11/8/2021

LC revisions 1/19/2022

Approved by BOE 9/8/2021

**SECOND FIVE YEARS**

<b>SECOND FIVE YEARS</b>			<b>Year 6</b>	<b>Year 7</b>	<b>NO BONDING Year 8</b>	<b>Year 9</b>	<b>Year 10</b>	<b>TOTALS</b>
<b>CIP Item #</b>	<b>Location</b>	<b>Description of Project</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>2030/31</b>	<b>2031/32</b>	
	Hawley Elem	Re-roof 1997 wing (BUR, 18500sf) Repave entire parking lot, curbing, sidewalks (80000sf)	\$ 500,000	\$ 275,000				\$ 775,000
	Sandy Hook Elem.							
	Middle Gate Elem.	Repave entire parking lot, curbing, sidewalks (69000sf) HVAC design HVAC Improvements	\$ 250,000	\$ 200,000		\$ 2,000,000		\$ 2,450,000
	Head O'Meadow	Roof restoration (66500sf) Repave entire parking lot, curbing, sidewalks (90000sf)	\$ 300,000				\$ 400,000	\$ 700,000
	Reed Intermediate	Repave entire parking lot, curbing, sidewalks (162000sf)		\$ 525,000				\$ 525,000
	Middle School	Repave entire parking lot, curbing, sidewalks (174000sf)	\$ 575,000					\$ 575,000
	High School	Replace Windows (B-wing)		\$ 450,000				\$ 450,000
<b>TOTAL COSTS OF ALL PROJECTS</b>			<b>\$ 1,625,000</b>	<b>\$1,450,000</b>		<b>\$ 2,000,000</b>	<b>\$ 400,000</b>	<b>\$ 5,475,000</b>
<b>TOTAL TO BE BONDED</b>			<b>\$ 1,625,000</b>	<b>\$1,450,000</b>		<b>\$ 2,000,000</b>	<b>\$ 400,000</b>	<b>\$ 5,475,000</b>



Notes:

- 1) Hawley numbers are carried from approved 2021 CIP
- 2) Middle School HVAC design includes an allowance for CM preconstruction to assist with scope, phasing, and budget
- 3) Middle School HVAC budget is using Hawley HVAC as a benchmark
- 4) Middle Gate Window budget includes design
- 5) High School Windows (B-wing) budget includes design
- 6) Paving budgets are based on milling of existing asphalt, 3" of new asphalt, and line striping
- 7) High School HVAC Replacements includes upgrades to VAV and BMS controls

## 2021-22 Proposed Spending Plan for Budget Balance

<u>Object</u>	<u>Curriculum</u>		
600	Math Program 6-8 printed & digital materi	\$76,628.00	Purchase of digital & printed materials now in order for teachers to review before the start of the school year
<b><u>B&amp;G</u></b>			
400	NMS rooftop a/c units	\$50,000.00	(a)
700	Box truck	\$25,952.00	Additional funds for purchase of box truck
400	HS lot lights	\$84,000.00	Replacement/upgrade of all parking lot lights to LED (savings in kW)
	<u>Total B&amp;G</u>	<u>\$159,952.00</u>	

(a) Total 6 rooftop a/c units at NMS. We have replaced 2 of them (media center, E-wing). 2 units are in the budget for the upcoming fiscal year (B-wing classrooms, B-wing admin area). 2 units needing replacement (main office, 2nd E wing unit). These units run about \$25K each which includes equipment, crane, installation, controls, etc.

<b><u>Business Office</u></b>			
700	Timekeeping Solution - equipment	\$18,320.00	Timeclocks for all buildings and C/O
500	Timekeeping Solution	\$10,720.00	Implementation and hosting fees for one year
	<u>Total Business Office</u>	<u>\$29,040.00</u>	

<b><u>Purchased Prop Services</u></b>			
400	Capital water project	\$39,423.00	Payoff Reed school (saves \$11,412 in interest over 20 yrs)
400	Capital water project	\$20,086.00	Payoff Reed irrigation (saves \$5,811 in interest over 20 yrs)
	Current balance in water/sewer account	-\$50,000.00	Currently have \$26k in water + \$24k in sewer
	<u>Total Property</u>	<u>\$9,509.00</u>	

<b><u>Technology (see breakdown)</u></b>			
700	Interactive boards for Reed	\$116,200.00	Hawley side of RIS - 14 rooms + 2 sped rooms + 8 RIS cluster rooms
700	Install	\$18,150.00	
	<u>Total Tech</u>	<u>\$134,350.00</u>	

<b><u>Grand Total</u></b>	<b><u>\$409,479.00</u></b>
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**SPECIAL EDUCATION DEPARTMENT EXPENDITURES**

		2021-22					
		YEAR TO DATE					
		BUDGET	EXPENDED	ANTICIPATED	BALANCE	APRIL	DIFF
111	CERTIFIED SALARIES	\$4,625,541	\$4,581,069	\$4,698	\$39,774	\$31,699	\$8,075
112	NON-CERTIFIED SALARIES	\$3,710,570	\$3,420,023	\$9,467	\$281,080	\$254,592	\$26,488
300	PROFESSIONAL SERVICES	\$149,602	\$62,091	\$38,000	\$49,511	\$0	\$49,511
322	STAFF TRAINING	\$25,000	\$23,826	\$1,174	\$0	\$1,184	(\$1,184)
430	EQUIPMENT REPAIR	\$37,331	\$15,684	\$0	\$21,647	\$25,794	(\$4,148)
500	CONTRACTED SERVICES	\$198,000	\$177,597	\$759	\$19,644	(\$78,212)	\$97,856
560	TUITION - OUT OF DISTRICT	\$3,196,628	\$3,153,015	\$60,000	(\$16,387)	\$76,711	(\$93,098)
580	STUDENT TRAVEL & STAFF MILEAGE	\$10,100	\$2,237	\$0	\$7,863	\$7,708	\$155
611	SUPPLIES	\$69,441	\$68,780	\$87	\$574	(\$9,964)	\$10,538
734	EQUIPMENT	\$11,600	\$540	\$5,000	\$6,060	\$1,600	\$4,460
810	MEMBERSHIPS	\$1,900	\$1,458	\$0	\$442	\$0	\$442
910	CONTINGENCY	\$0	\$0	\$0	\$0	\$100,000	(\$100,000)
		\$12,035,713	\$11,506,320	\$119,186	\$410,207	\$411,111	(\$904)

(0.00)

Object 112                   -\$7,651 Excess Cost Grant included in non-certified salaries  
 Object 560                -\$1,173,663 Excess Cost Grant included in tuition  
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 -\$1,181,314