

The Board of Education CIP subcommittee started the meeting at 3:12pm.

The purpose of the meeting was to discuss the next steps for the Board of Education CIP.

Attendance:

Dr. Janet Robinson, Superintendent
Gino Faiella, Building and Grounds Superintendent
Tom Catalina, Public Building & Site

Kathy Fetchick, Board of Education
Richard Gaines, Board of Education
Bill Hart, Board of Education
Debbie Leidlein, Board of Education

PUBLIC PARTICIPATION

No public participation.

APPROVE MINUTES OF July 7, 2010

A motion to approve the minutes was made by Mr. Gaines, seconded by Dr. Robinson and approved by all.

COMMUNICATIONS/ANNOUNCEMENTS

Ms. Fetchick discussed the meeting that she and Dr. Robinson attended for the town-wide CIP projects. A concern about the upgrades being made to the town/school maintenance building was raised. Gino/Janet were charged to discuss with the first selectman.

Gino presented the group with a sheet which shows costs for window replacement projects, lightning protection and MS HVAC.

SHS Window Replacement (179 units with \$3200/unit)	\$572,800.
MS Window Replacement (124 units with \$3200/unit)	\$396,800.
Reed Lightning Protection	\$90,000
MS Lightning Protection	\$130,000
MS HVAC	\$7,504,800

UNFINISHED BUSINESS

Review Action Items:

1. *Status of ED049:* The form was submitted to the state and we should hear back shortly.
2. *Timeline for Middle School Roof:* Mr. Catalina from Public Building & Site reported that Bob Edwards was working on the timeline. Ms. Fetchick communicated that there was a concern with a starting date of June 1, 2010. The concern was that the roof may not be completed prior to the winter of 2010/11. Mr. Faiella and Dr. Robinson concurred that the roof could be started as early as April 1. Mr. Catalina said he would bring that date back to the Public Building & Site commission so that they could consider it for their schedule.
3. *Facility Priority List:* in process

NEW BUSINESS

CIP Priority List: The committee agreed that the 1st and 2nd CIP projects were still the MS Roof and the Hawley HVAC projects, respectively. In discussing the balance of the CIP projects, it was agreed that the projects needed to be broken down into smaller pieces, if possible, and the HVAC projects should be reordered to reflect the latest testing and the 2002 Air Quality report. To that end, the MS Project was broken up into the following pieces:

- MS HVAC Design
- MS Boiler Replacement
- MS Ventilation
- MS Air Conditioning
- MS Renovation (media center/science labs)

An action item was assigned to Gino to get design fees for the MS HVAC design as well as potential costs to replace the MS Boilers.

The committee felt that the overall CIP priorities should be modified as follows:

- 3rd MS HVAC Design/Boilers/Ventilation/Air Conditioning
- 4th SHS HVAC
- 5th MG HVAC

Several of the above projects would fall off the end of the 5 year CIP. Additionally, there are other projects that will extend beyond the 5 year scope. The following is a preliminary list of those projects which need to be prioritized among themselves (AI Ron/Gino/Facilities Cmte):

- HS Auditorium Renovation
- SHS Window Replacement
- MG Window Replacement
- Reed Lightning Protection
- Middle School Lightning Protection

In talking over the lightning protection, an action item was assigned to Mr. Bienkowski to investigate any insurance savings the district may receive if the buildings were protected for lightning.

Next Steps for CIP: Next meeting will be on August 5th, 3pm, BOE Large Conference room and will continue to be a joint meeting with both the CIP and Facilities sub-committees.

Action Items:

Responsible Party	Action	Due Date	Complete Date
Gino/Ron	Break out costs for MS Design, Boiler, Ventilation, Air Conditioning	8/5/2010	
Gino/Ron/Facilities Cmte	Prioritize Projects which were pushed off 5 year CIP (HS Auditorium, MG HVAC, SHS Windows, MG Windows, Reed Lightening Protection, MS Lightening Protection)	8/5/2010	

Responsible Party	Action	Due Date	Complete Date
Ron	Rework Draft CIP as a result of meeting on 7/29/2010	8/5/2010	
Ron	Cost Savings in Insurance if Lightening Protection is added.	Future CIP Revision	
Ron/Bob	Tentative timeline for MS roof	7/29/2010	
Gino	Facilities Priority List	7/29/2010	
Janet	Status of ED049	7/29/2010	7/29/2010
Bill	Email 2003 IAQ Report	7/29/2010	7/8/2010
Gino	Determine rough estimate for MS Roof Design/Engineering Cost	1/6/2010	1/6/2010
Gino	Retest Middle School indoor air quality	1/25/2010	Complete
Diane	Update BOE CIP completion time frame	1/6/2010	1/6/2010
CIP Group	Show Engineering \$\$ for all projects	Future CIP Revisions	
CIP Group	Break future projects into smaller pieces for more flexibility	Future CIP Revisions	

The meeting ended at 4:40pm.