

Newtown Board of Education  
CIP/Facilities/Finance Sub Committee Minutes  
July 18, 2017

**Call to Order:** 5:36

**Present:** Rebekah Harriman-Stites, Ron Bienkowski, Debbie Leidlein,  
**Absent:** Gino Faiella

**Public Participation:** None

**Unfinished Business**

Motion to approve the CIP minutes of April 4, 2017 was made by Mrs. Leidlein. Ms. Harriman-Stites second the Motion. Motion passes

**Item 1 Board of Finance CIP timeline Schedule**

Mr. Bienkowski shared the Board of Finance CIP Calendar (attached) from the minutes of the last Board of Finance meeting . August 24<sup>th</sup> is when the Board of Finance is dictating that the Board of Education present the approved CIP to them. The Sub Committee should be recommending the CIP to the Board of Education for approval at the August 15<sup>nd</sup> meeting for presentation to the Board of Finance on August 24th. Ms. Harriman-Stites said we cannot possibly be ready to present at that time. She will reach out to John Godin to discuss. Mr Bienkowski indicated that the Board of Finance will be reviewing the CIP during September through November so there would be a whole month before then to finalize and present to the Board of Education for approval by September 5th. Once approved the CIP can then be presented to the Board of Finance on September 11th. Mr. Faiella needs to walk the Sub Committee through the projects again to fully understand the numbers.

**Item 2 CIP Update**

Mr. Bienkowski stated there are a few changes to consider. Mr. Faiella recommended to Mr. Bienkowski to move these projects forward. The Hawley project could be moved into year 2 and 3 which is currently listed for year 1 and year 2. We also have to increase costs by 6% for construction inflation. Mr. Bienkowski thought the athletic field house should be pushed out 2 years because there is still concern around that and we don't have anything in the 5<sup>th</sup> year. The other project that could be moved to the 5<sup>th</sup> year was the middle school ventilation and HVAC but this has been on the plan for a number of years. The committee should really move towards doing this project. Mr. Faiella said it should be redefined. Mr. Bienkowski discussed with Tom Einhorn if there were any pressing needs since there were talks around improving the media center, and science labs. Mr Einhorn's opinion was, with declining enrollment it would be hard to justify those types of improvements unless there is significant impact on the program. The only thing Mr. Einhorn can foresee is improving the ventilation at this point.

The turf field could be moved from year 3. Mr. Bienkowski will look into when we have to do the turf field along with the Field House. The two are not connected but they should be considered as one project. Once we find this out maybe it would need to be moved to year 1 and 2.

The \$4.7M for Hawley in year 2 entails more than what is listed than just replacing the boilers and steam lines. It includes active air ventilation and potential ductwork for air conditioning. One of the two parts includes changing the steam system to a hot water system. Hawley and Middle School ventilation needs to be a priority.

Mr. Faiella's tasks for the CIP Sub Committee is to provide what all the projects are, the break-out along with documentation of the need. Mr. Bienkowski will communicate this with Mr. Faiella.

Year 5 is pretty light so possibly the HS boiler could be moved to year 1 and the turf field to year 5. We need a status update on the turf field. If the turf field is overdue than moving to year 5 would not work. Mr. Bienkowski will work with the Athletic Director on the turf and field house and justification.

### **Item 3 Status of 2016-17 Budget**

All blue items on the budget project sheet (attached) that were in this year's budget that was put on hold by the Legislative Council were able to be done with 2016-17 funds. Only thing left in this year's budget is \$23,733 which will be used to paint exterior doors at the Middle School. In addition, the final year-end numbers will be presented at the next Board of Education meeting.

### **Open**

None

### **Adjournment**

A motion to adjourn the meeting was made by Rebekah Harriman-Stites and second by Debbie Leidlein. All in favor. The meeting was adjourned at 6:06

The next Board of Education CIP Sub Committee Meeting will be set for August 14, 2017.

Respectfully submitted,

Joanne Morris