

BOE Policy Committee Minutes
Tuesday, November 9, 2022, 9:00 – 10:30 am
Municipal Building, BOE Conference Room
3 Primrose St, Newtown, CT 06470

CALL TO ORDER Meeting was called to order at 9:10 am

IN ATTENDANCE Dan Cruson, Deborra Zukowski, Chris Melillo, Suzanne D’Eramo, Dennis Colclough, Sarah Connell

PUBLIC PARTICIPATION None

APPROVE MINUTES Dan Cruson made a motion to approve the minutes of October 26, 2022. Deborra Zukowski seconded. Motion passes unanimously.

OLD BUSINESS

Discussion and possible action:

Item	Reports
<p>Policy 4118.231/4218.231 – Alcohol, Tobacco, and Drug-Free Workplace The Board did not provide any feedback to the committee. D. Cruson realized that Newtown currently has a “Drug Free” policy and it needs to be rescinded. S. Connell will send policy 4-702 to K. June to be rescinded.</p>	<ul style="list-style-type: none"> • S. Connell will send this policy back to K. June for BOE second read.
<p>Policy 4111/4211 – Recruitment and Selection The committee reviewed D. Zukowski’s edits. S.D’Eramo had a couple of changes. They were: removing the language in the second paragraph that states “the growing diversity of the first’s student population, state and nation.” The sentence will now read <u>“Further, the Board recognizes the importance of the contributions provided by a diverse workforce.”</u> S.D’Eramo suggest changing the last sentence and replacing “potential conflict of interest” to <u>“relationship”</u>. The committee agreed. S. Connell will send this policy to K. June for BOE first read.</p>	<ul style="list-style-type: none"> • S. Connell will send this policy to K. June for BOE first read.
<p>Policy 2151 – Hiring School Administrators The committee approved D. Zukowski’s edit with minor grammatical changes. S. Connell will send this policy to K. June for BOE first read.</p>	<ul style="list-style-type: none"> • S. Connell will send this policy to K. June for BOE first read.
<p>Policy 4121 – Substitute Teachers / Policy 4121.1 – Long Term Substitute Teachers The committee approved S. D’Eramo’s proposed policy and regulation for Substitute Teachers. Per</p>	<ul style="list-style-type: none"> • S. Connell will send this policy to K. June for BOE first read.

<p>the committee’s request, she reached out to surrounding Districts regarding helath benefits for building substitutes. Out of 10 Districts, only 6 provided information. Monroe just began, and Brookfield hires all their subs through an outside company and that company offers benefits. New Canaan offers Step1 but they do not have any many subs as Newtown. S. D’Eramo stated that it is hard to compare because every District has a different amount of substitutes. The committee agreed to keep the language off the policy so it does not restrict us in the furture.</p>	
<p>Policy 4126 – Consultants The committee agreed that if Newtown wants to have a policy on this subject then it should be in the 6000 series.</p>	<ul style="list-style-type: none"> • No further action at this time.
<p>Discussion about legal updates regarding protected classes. S. Connell will search through Newtown’s policies to confirm we have an accurate list of policies before bringing to the Board for approval.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo to the next policy meeting.

NEW BUSINESS

Discussion and possible action:

Item	Reports
<p>Policy 4118.4 – Electronic Monitoring S. D’eramo and D. Colclough worked together on reviewing the sample policies from CABE and Shipman and Goodwin. They agreed that they will need more time to edit them as there is a lot of information. They also agreed to combine Policy 4118.4 with 4118.5.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next policy meeting.
<p>Policy 4118.5 – Acceptable Computer Network Use S. D’eramo and D. Colclough recommend using Shipman and Goodwin’s model policy and regulation. There is an outstanding question out to Shipman regarding Newtown’s current form and if it is covered in Shipman’s policy/regulation. The committee agreed to bring this policy back to the next policy meeting.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next policy meeting.
<p>Policy 4118.51 – Use of New Web/tools (Blogging/Podcasting) After some discussion regarding Newtown’s current “Freedom of Speech” policy, the committee will need to decide if they should create</p>	<ul style="list-style-type: none"> • S. D’eramo and D. Colclough Discussion and possible action on this policy.

and include a regulation that outlines Social Media. S. D'Eramo is leaning towards using CABE's sample policy (version 5) if the committee decides to go in that direction. S. D'Eramo and D. Coloclough will meet to discuss next steps for creating this policy/regulation.	
Policy 4118.6 – Cellular Phones	<ul style="list-style-type: none"> • S. Connell will invite S. D'Eramo and D. Coloclough to the next meeting.
Policy 4118.7 – Staff Laptop Use	<ul style="list-style-type: none"> • S. Connell will invite S. D'Eramo and D. Coloclough to the next meeting.
Policy 4118.8 – Personal Network Device Policy	<ul style="list-style-type: none"> • S. Connell will invite S. D'Eramo and D. Coloclough to the next meeting.

UPDATE FROM THE SUPERINTENDENT

No update

PUBLIC PARTICIPATION

None

ADJOURNMENT

Dan Cruson made a motion to adjourn the meeting. Janet Kuzma seconded. Motion was unanimously approved. Meeting was adjourned at 10:25 a.m