

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
SEPTEMBER 30, 2011**

SUMMARY

Information presented for the third financial report in fiscal year 2011-12 continues to be limited. The anticipated obligations are not indicated and would be budgeted numbers until the account-by-account analysis progresses. Any event that would negatively impact our budget as the school year continues will be addressed and brought forward immediately. This report includes a salary line for the Education Jobs Fund that is being used to pay for educational assistants within the district. You can identify the amount of \$251,988 on the summary page as well as sub-object on page 2 indicating where the adjustment was required. This needs to be displayed this way, similar to ARRA last year, because it requires separate accounting and reporting. The sub-object accounts that reflected a negative position last month are the same as those indicated on this report. The overall expenditures have gone up by \$7.8M as this period includes the first month of school. Salaries represented \$4.6M while our first quarterly payment to the self-insurance fund was \$2M. The balance of approximately \$1M was expensed in all other accounts. The budget is lean and will be monitored closely with important issues identified as quickly as we become aware of them. There is nothing significant that has been identified that will impact our financial condition right now.

The educational assistant's balance has gone down compared to last month due to reassignment of aides to the Education Jobs Fund and finalization of the staffing reductions. Vacancies still exist. Additional education assistant's positions were required as a result of the class scheduling for students with IEPS. Final class schedules are not complete until after school begins. We have placed a great deal of effort in providing educational opportunities in the least restrictive environment. As such, we have to ensure appropriate balances of special education to regular education students.

Out-of-district tuition balance has gone down by \$536,000 due to further facility encumbrances and two additional students being placed beyond our budgeted 23.

Forecasting anticipated obligations on the financial plan will modify the balances required to end the fiscal year within the allotted budget.

Ronald J. Bienkowski
Director of Business
October 13, 2011

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the Education Jobs Fund, State of Connecticut grant reimbursement programs (Excess Cost Grant and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Education Jobs Fund – is a two year program. This year is the second year. It is designated to assist local boards to provide continuing employment for school personnel at risk due to budget cuts.

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has meet the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut

grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING SEPTEMBER 30, 2011

OBJECT CODE	EXPENSE CATEGORY	2011-2012					BALANCE
		APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER		
<u>GENERAL FUND BUDGET</u>							
100	SALARIES	\$ 42,907,275	\$ 42,655,287	\$ 5,676,109	\$ 35,488,741	\$ 1,490,438	
200	EMPLOYEE BENEFITS	\$ 10,575,126	\$ 10,575,126	\$ 3,002,443	\$ 661,776	\$ 6,910,907	
300	PROFESSIONAL SERVICES	\$ 715,720	\$ 715,720	\$ 147,747	\$ 244,203	\$ 323,770	
400	PURCHASED PROPERTY SERV.	\$ 1,891,169	\$ 1,891,169	\$ 337,767	\$ 601,058	\$ 952,344	
500	OTHER PURCHASED SERVICES	\$ 6,686,624	\$ 6,686,624	\$ 983,955	\$ 1,537,455	\$ 4,165,214	
600	SUPPLIES	\$ 4,802,441	\$ 4,802,441	\$ 842,554	\$ 1,656,668	\$ 2,303,219	
700	PROPERTY	\$ 329,975	\$ 329,975	\$ 175,075	\$ 6,097	\$ 148,803	
800	MISCELLANEOUS	\$ 63,097	\$ 63,097	\$ 42,493	\$ 1,120	\$ 19,484	
TOTAL GENERAL FUND BUDGET		\$ 67,971,427	\$ 67,719,439	\$ 11,208,142	\$ 40,197,118	\$ 16,314,180	
<u>EDUCATION JOBS FUND</u>							
100	SALARIES		\$ 251,988	\$ 11,882	\$ 231,327	\$ 8,779	
200	EMPLOYEE BENEFITS		\$ -	\$ -	\$ -	\$ -	
TOTAL EDUCATION JOBS FUND		\$ -	\$ 251,988	\$ 11,882	\$ 231,327	\$ 8,779	
GRAND TOTAL		\$ 67,971,427	\$ 67,971,427	\$ 11,220,024	\$ 40,428,444	\$ 16,322,959	
							(0)
Excess Cost Grant Reimbursement Offset		77.26%				\$ 1,409,380	
Net Projected Balance						\$ 17,732,339	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING SEPTEMBER 30, 2011

OBJECT CODE	EXPENSE CATEGORY	2011-2012		YTD EXPENDITURE	ENCUMBER	BALANCE
		APPROVED BUDGET	CURRENT BUDGET			
100	SALARIES					
	Administrative Salaries	\$ 2,816,460	\$ 2,816,460	\$ 683,682	\$ 2,126,484	\$ 6,293
	Teachers & Specialists Salaries	\$ 29,677,257	\$ 29,677,257	\$ 3,432,993	\$ 25,792,720	\$ 451,544
	Early Retirement	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	\$ -
	Continuing Ed./Summer School	\$ 78,939	\$ 78,939	\$ 38,022	\$ 31,053	\$ 9,863
	Homebound & Tutors Salaries	\$ 260,452	\$ 260,452	\$ 21,800	\$ 135,562	\$ 103,090
	Certified Substitutes	\$ 572,100	\$ 572,100	\$ 7,659	\$ 105,075	\$ 459,366
	Coaching/Activities	\$ 541,749	\$ 541,749	\$ -	\$ 93,276	\$ 448,473
	Staff & Program Development	\$ 138,580	\$ 138,580	\$ 50,715	\$ 83,213	\$ 4,651
	CERTIFIED SALARIES	\$ 34,101,537	\$ 34,101,537	\$ 4,250,871	\$ 28,367,384	\$ 1,483,281
	Supervisors/Technology Salaries	\$ 597,487	\$ 597,487	\$ 133,527	\$ 440,033	\$ 23,927
	Clerical & Secretarial salaries	\$ 1,960,105	\$ 1,960,105	\$ 353,381	\$ 1,614,054	\$ (7,330)
	Educational Assistants 251,988	\$ 1,669,633	\$ 1,417,645	\$ 84,537	\$ 1,369,089	\$ (35,982)
	Nurses & Medical advisors	\$ 559,337	\$ 559,337	\$ 79,273	\$ 490,998	\$ (10,934)
	Custodial & Maint Salaries	\$ 2,770,430	\$ 2,770,430	\$ 570,189	\$ 2,205,392	\$ (5,115)
	Bus Drivers salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,256	\$ 101,256	\$ 19,937	\$ 73,650	\$ 7,669
	Special Education Svcs Salaries	\$ 648,087	\$ 648,087	\$ 100,250	\$ 787,846	\$ (240,008)
	Attendance & Security Salaries	\$ 145,140	\$ 145,140	\$ 21,824	\$ 120,082	\$ 3,235
	Extra Work - Non-Cert	\$ 97,900	\$ 97,900	\$ 27,245	\$ 20,211	\$ 50,443
	Custodial & Maint. Overtime	\$ 213,363	\$ 213,363	\$ 33,512	\$ -	\$ 179,851
	Civic activities/Park & Rec	\$ 43,000	\$ 43,000	\$ 1,563	\$ -	\$ 41,437
	NON-CERTIFIED SALARIES	\$ 8,805,738	\$ 8,553,750	\$ 1,425,237	\$ 7,121,356	\$ 7,156
	SUBTOTAL SALARIES	\$ 42,907,275	\$ 42,655,287	\$ 5,676,109	\$ 35,488,741	\$ 1,490,438
			\$ (251,988)			

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING SEPTEMBER 30, 2011

OBJECT CODE	EXPENSE CATEGORY	2011-2012		YTD EXPENDITURE	ENCUMBER	BALANCE
		APPROVED BUDGET	CURRENT BUDGET			
200	EMPLOYEE BENEFITS					
	Medical & Dental Expenses	\$ 8,081,152	\$ 8,081,152	\$ 2,142,417	\$ 421,366	\$ 5,517,369
	Life Insurance	\$ 85,385	\$ 85,385	\$ 20,084	\$ -	\$ 65,301
	FICA & Medicare	\$ 1,261,524	\$ 1,261,524	\$ 186,800	\$ -	\$ 1,074,724
	Pensions	\$ 439,463	\$ 439,463	\$ 411,033	\$ 27,380	\$ 1,050
	Unemployment & Employee Assist.	\$ 243,602	\$ 243,602	\$ 8,778	\$ -	\$ 234,824
	Workers Compensation	\$ 464,000	\$ 464,000	\$ 233,331	\$ 213,030	\$ 17,639
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,575,126	\$ 10,575,126	\$ 3,002,443	\$ 661,776	\$ 6,910,907
300	PROFESSIONAL SERVICES					
	Professional Services	\$ 489,684	\$ 489,684	\$ 63,640	\$ 224,532	\$ 201,512
	Professional Educational Ser.	\$ 226,036	\$ 226,036	\$ 84,107	\$ 19,671	\$ 122,259
	SUBTOTAL PROFESSIONAL SVCS	\$ 715,720	\$ 715,720	\$ 147,747	\$ 244,203	\$ 323,770
400	PURCHASED PROPERTY SVCS					
	Buildings & Grounds Services	\$ 672,300	\$ 672,300	\$ 157,870	\$ 343,031	\$ 171,399
	Utility Services - Water & Sewer	\$ 123,450	\$ 123,450	\$ 18,391	\$ -	\$ 105,059
	Building, Site & Emergency Repairs	\$ 460,850	\$ 460,850	\$ 77,037	\$ 45,661	\$ 338,152
	Equipment Repairs	\$ 246,571	\$ 246,571	\$ 29,944	\$ 44,420	\$ 172,206
	Rentals - Building & Equipment	\$ 291,498	\$ 291,498	\$ 54,524	\$ 167,945	\$ 69,029
	Building & Site Improvements	\$ 96,500	\$ 96,500	\$ -	\$ -	\$ 96,500
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,891,169	\$ 1,891,169	\$ 337,767	\$ 601,058	\$ 952,344

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OBJECT CODE	EXPENSE CATEGORY	2011-2012		YTD EXPENDITURE	ENCUMBER	BALANCE
		APPROVED BUDGET	CURRENT BUDGET			
500	OTHER PURCHASED SERVICES					
	Contracted Services	\$ 393,983	\$ 393,983	\$ 157,333	\$ 79,744	\$ 156,906
	Transportation Services	\$ 4,423,601	\$ 4,423,601	\$ 135,627	\$ -	\$ 4,287,974
	Insurance - Property & Liability	\$ 333,731	\$ 333,731	\$ 186,179	\$ 140,764	\$ 6,788
	Communications	\$ 148,718	\$ 148,718	\$ 6,253	\$ 91,128	\$ 51,338
	Printing Services	\$ 54,560	\$ 54,560	\$ 6,999	\$ 424	\$ 47,137
	Tuition - Out of District	\$ 1,104,055	\$ 1,104,055	\$ 465,310	\$ 1,216,171	\$ (577,426)
	Student Travel & Staff Mileage	\$ 227,976	\$ 227,976	\$ 26,253	\$ 9,225	\$ 192,498
	SUBTOTAL OTHER PURCHASED SER.	\$ 6,686,624	\$ 6,686,624	\$ 983,955	\$ 1,537,455	\$ 4,165,214
600	SUPPLIES					
	Instructional & Library Supplies	\$ 983,763	\$ 983,763	\$ 321,090	\$ 134,580	\$ 528,093
	Software, Medical & Office Sup.	\$ 169,107	\$ 169,107	\$ 49,668	\$ 29,651	\$ 89,787
	Plant Supplies	\$ 361,100	\$ 361,100	\$ 99,122	\$ 83,077	\$ 178,901
	Electric	\$ 1,637,617	\$ 1,637,617	\$ 252,790	\$ 1,384,871	\$ (45)
	Propane & Natural Gas	\$ 398,287	\$ 398,287	\$ 20,842	\$ -	\$ 377,445
	Fuel Oil	\$ 544,034	\$ 544,034	\$ 28,274	\$ -	\$ 515,760
	Fuel For Vehicles & Equip.	\$ 471,739	\$ 471,739	\$ (2,659)	\$ -	\$ 474,398
	Textbooks	\$ 236,794	\$ 236,794	\$ 73,426	\$ 24,488	\$ 138,880
	SUBTOTAL SUPPLIES	\$ 4,802,441	\$ 4,802,441	\$ 842,554	\$ 1,656,668	\$ 2,303,219

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FOR THE MONTH ENDING SEPTEMBER 30, 2011

OBJECT CODE	EXPENSE CATEGORY	2011-2012		YTD EXPENDITURE	ENCUMBER	BALANCE
		APPROVED BUDGET	CURRENT BUDGET			
700	PROPERTY					
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ 124,177	\$ -	\$ 0
	Technology Equipment	\$ 155,102	\$ 155,102	\$ 47,130	\$ -	\$ 107,972
	Other Equipment	\$ 50,696	\$ 50,696	\$ 3,768	\$ 6,097	\$ 40,831
	SUBTOTAL PROPERTY	\$ 329,975	\$ 329,975	\$ 175,075	\$ 6,097	\$ 148,803
800	MISCELLANEOUS					
	Memberships	\$ 63,097	\$ 63,097	\$ 42,493	\$ 1,120	\$ 19,484
	SUBTOTAL MISCELLANEOUS	\$ 63,097	\$ 63,097	\$ 42,493	\$ 1,120	\$ 19,484
	TOTAL LOCAL BUDGET	\$ 67,971,427	\$ 67,719,439	\$ 11,208,142	\$ 40,197,118	\$ 16,314,180

EDUCATION JOBS FUND	REVENUE RECEIVED	YTD EXPENDITURE	ENCUMBER	BALANCE
Salaries	\$ 251,988	\$ 11,882	\$ 231,327	\$ 8,779
Employee Benefits	\$ -	\$ -	\$ -	\$ -
TOTAL EDUCATION JOBS FUND	\$ -	\$ 251,988	\$ 231,327	\$ 8,779

TOTAL BUDGET ALL SOURCES	\$ 67,971,427	\$ 67,971,427	\$ 11,220,024	\$ 40,428,444	\$ 16,322,959
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