## NEWTOWN PUBLIC SCHOOLS 3 PRIMROSE STREET NEWTOWN, CT 06470

## WORKPLACE SAFETY

Slips, trips and falls are the leading cause of workplace injuries. To help avoid accidents, employees should:

- Be on the lookout for unsafe conditions that may lead to slips and falls.
- Watch out for foreign substances on the floor.
- Report anything you see as dangerous.
- Call a custodian to clean up spills immediately.
- Never stand on a chair or desk to reach high places. Call a custodian for a ladder.
- Ask for help carrying a load that is heavy or bulky
- Wear proper footwear as needed for weather conditions.
- In snow or ice, be sure only to use pathways that have been cleared and treated.
- Clean footwear thoroughly when entering a building.
- Use handrails on stairs or ramps.
- Pay attention to warning signs indicating danger.

Please remember that safety and accident prevention is everyone's job.