

**Please Note: These minutes are pending Board approval.
Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on October 16, 2018 at 8:00 p.m. in the Council Chambers at 3 Primrose Street.

M. Ku, Chair	L. Rodrigue
R. Harriman-Stites, Vice Chair	J. Evans Davila
D. Cruson, Secretary	R. Bienkowski
D. Leidlein	6 Staff
J. Vouros	20 Public
A. Clure	2 Press
D. Delia	
C. Dubois	
R. Morrill	

Mrs. Ku called the meeting to order at 7:30 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Celebration of Excellence

Dr. Rodrigue spoke about the “Sit with Us” program at Newtown High School which embraces a culture of kindness with students helping to make lunch more enjoyable for other students who are sitting alone. It was started by Dr. Jennifer Hoag, school psychologist at the high school and Deborah Lubin Pond who is a kindergarten teacher at Hawley School. Mrs. Lubin Pond spoke about how the program developed and is currently being run at the high school. They will also be starting this program at Newtown Middle School. Students in the HAWKS Honor Association are involved in this program and also spoke about its importance. Those attending were Rohan Mansukhani, Liv Deschenes, Audrey Benson, Emma Stierle, and Riley Burns. Mrs. Ku and Dr. Rodrigue presented certificates to the advisors.

Item 3 – Consent Agenda

MOTION: Mr. Cruson moved that the Board of Education approve the consent agenda which includes the minutes of the special meeting on October 2, 2018, the regular meeting of October 2, 2018, the resignation of Jean Evans Davila, and the correspondence report. Mrs. Harriman-Stites seconded. Motion passes unanimously.

Item 4 – Public Participation (none)

Item 5 – Reports

Chair Report: Mrs. Ku shared that today she attended the Adolescent School and Start Time Strategies meeting at Trinity College with Dave Roach and Trent Harrison. She was proud of what we have done to change the school start times and other districts were impressed with what we’ve accomplished.

Superintendent’s Report:

Dr. Rodrigue spoke about the reorganization of the NICE board which will move the program forward. It has the potential for expanding age-appropriate opportunities to the middle school level. Jessica Ward from Newtown Youth and Family Services has met with Dr. Rodrigue and Dr. Longobucco to discuss the development of the Intergenerational Collaborative Program which is meant to engage senior citizens in working with students. A kickoff luncheon for this is scheduled for October 23 at 1:00 p.m. at the high school. The informal survey sent to seniors was shared with the Board. The communication was sent to all parents regarding our special

education forums with the final report to the Board on December 18. There are six staff members being trained in Orton-Gillingham which will address the concern we heard about students with dyslexia.

There is a staff development day on November 6. Dr. Rodrigue thanked Mrs. Evans Davila for organizing this day which includes a number of presenters, vendors and community partners. The October 1 enrollment report shows 4,321 students. This is 30 students higher than the McBroom projection. It is still decreasing over last year with 106 students less but the elementary student enrollment is going up.

Mr. Clure asked when we would be addressing the declining enrollment.

Dr. Rodrigue said we look at that on an annual basis and also at ways to bring other students into the district to increase revenue.

Mr. Clure asked if it was the Board of Education's role to work with the Board of Realtors in town to see who is moving in and what we could do to have the curve go up instead of down.

Dr. Rodrigue said the Board of Realtors reached out to her so there will be some discussion with them.

Mr. Bienkowski said we look at the enrollment year by year and adjust the budget and have reduced staff the past few years. We will also look at bringing in programs.

Mrs. Ku said this could be an agenda item in the future.

Mr. Vouros said it was important to remember there have been meetings in the past with the Board of Realtors to inform them about what goes on in the schools and what they can be saying to clients. They know how stellar the educational program is here and there are more than a few that research Newtown because of that.

Committee Reports:

Mr. Clure reported that the Technology Committee met on Columbus Day with Mr. Delia and Mrs. Amodeo. They discussed the websites under redesign, data privacy issues recently, and a pen test on our firewalls regarding hacking.

Mr. Delia spoke to Mrs. Amodeo about making sure the district networks are safe which she would look into.

Mrs. Harriman-Stites reported on the Policy Committee that finished policies around technology, school health services, medicine, physical restraints, seclusion, and class size.

Mr. Vouros said the Curriculum and Instruction Committee discussed the program being offered through the Parent Connection which will be presented tonight.

Mrs. Harriman-Stites went to the Decoding Dyslexia Forum last week where two of our parents were involved in part of the planning. She provided a handout which was very informative. She thanked the two parents who were part of putting this together.

Mr. Delia attend the Reed PTO meeting and found out that they provide a lot for the teachers including giving each one \$100 for their classroom. He was proud to be part of that.

Mr. Vouros said there is a new PTA president at the high school. They have a lot on their agenda and are doing beautifully.

Mr. Cruson attended the Head O'Meadow PTA meeting. It is a relatively new board with new ideas especially from the new principal. They practically funded a new sound system in the cafeteria, playground equipment and cameras.

Student Reports:

Claire Dubois stated that last Tuesday was school wide testing day for underclassmen while seniors listened to presenters from the wellness center in Danbury talking about reducing stress and setting up a routine for success in college. A local lawyer spoke about roles and rights in the handbook and how to have smart internet presence for applications. Newtown athletics are getting to the end of some of the regular seasons. Unified Soccer had two games this week.

Robert Morrill reported said there were over 50 clubs to join in the club fair last week. There were parent meetings and applications for the NICE trips to India and China. The marching band came in first at their competition last weekend. State senators and local politicians visited Mr. Edwards' government class to talk about different perspectives and answer questions leading up to midterms. College representatives have visited the career center each day. The Italian students celebrated their culture with food and music.

Financial Report and Transfers:

MOTION: Mr. Cruson moved to approve the financial report and transfers for the month ending September 30 2018. Mrs. Harriman-Stites seconded.

Mr. Bienkowski spoke about the financial report and transfers from certified salaries, paraeducators, and contracted services accounts.
Motion passes unanimously.

Item 6 – Old Business

Strategic Plan: Driving District Practices:

Dr. Rodrigue clarified how the strategic plan drives what we do. She has asked the administrators to more clearly flag their budget requests this year with goals and strategies from the strategic plan to provide a rationale for their needs.

The first objective refers to students demonstrating college, career and global readiness. An important strategy is development and implementation of testing. It addresses the importance of personalization and giving students multiple pathways such as engineering and biomedical through funding Project Lead the Way and integrated STEM lessons through NGSS. Objective two focuses on social emotional wellness, positive behaviors and responsible leadership. There are multiple action plans which will be important in developing the operational plan, making changes to programs, or requesting new courses or staffing.

Item 7 – New Business

New Police Department – Chief Viadero:

Chief Viadero spoke about the new police department to be located at 191 South Main Street which was the location of Taunton Press and designed by Kaestle Boos. The cost for the property and renovations is \$4.8M.

First Selectman Rosenthal spoke about the need for a larger facility and that the condition of the building is pristine.

Mrs. Ku said the police department was an integral part in making school start time changes work. She and Mrs. Harriman-Stites are on the Strategic Planning Committee so it was clear that the current department is too small.

Mrs. Harriman-Stites toured the building and was impressed that it was empty for four years and in such good condition.

Chief Viadero said there would be another open house on October 27 and October 30 which would include day and evening tours that day.

Mrs. Leidlein asked the time frame.

Mr. Rosenthal said it would be 11 months for construction. The bids will go out late spring or early summer.

Kids in Crisis:

Dr. Rodrigue introduced Shari Shapiro and Denise Qualey from Kids in Crisis who presented their program to the Curriculum and Instruction Committee. This program promotes the safety and well-being of students by being a supportive resource, providing critical counseling services, and making referrals for potential long-term care as needed. They will work with our existing staff and be available for students and parents 24/7. She thanked Dorrie Carolan, Maggie Conway, Joe Hemingway and the Parent Connection for funding this program.

Ms. Shapiro said they have done this in many communities and Teen talk is in 10 schools now. Counselors are also available on holidays and school vacations.

Ms. Qualey gave an overview of Teen Talk. The counselors can spend as much time as needed with students and families any time of day. They tend to use these more than the school staff.

Mrs. Harriman-Stites asked the typical caseload for a counselor.

Ms. Qualey said they see 15 to 20 students.

Mrs. Harriman-Stites asked how students are referred to the counselor.

Ms. Qualey said they are referred from counselors and other students. We meet with parents at various locations. These counselors are not social workers but crisis workers. We also use a substance abuse assessment for all students.

Mr. Delia asked if the counselor is employed by the school and if parental permission was needed to speak with students under a certain age.

Ms. Schwartz said the counselors are their employees and we would let them know if anything should be confidential. We are mandated reporters so if something comes up they will file a report.

Mrs. Harriman-Stites thanked the Parent Connection, along with Dorrie Carolan and Joe Hemingway, for funding this program for us.

Mr. Delia asked about the program's funding.

Dr. Rodrigue said the cost is \$85,000 but it would be prorated. We are looking for grants for the next year and will go from there.

MOTION: Mr. Cruson moved that the Board of Education approve the Kids in Crisis "Teen Talk" program. Mrs. Harriman-Stites seconded. Motion passes unanimously.

Overview of District Student Performance Data:

Mrs. Evans Davila presented the 2018 student performance data.

Mrs. Leidlein requested that last year's report be sent to her.

Mrs. Evans Davila stated that they will look at the growth model at another meeting.

Dr. Rodrigue said at that meeting we can also address questions regarding this data.

NWEA Map Growth:

Anne Uberti spoke about the NWEA map growth assessment which measures growth over time and is aligned to the common core. We gave the NWEA in the fall which the scores will enable us to predict how they will do in the spring. This gives us time to work with students to improve during the year.

Mrs. Ku was glad to see this was working for us.

First Read of Policies:

Mrs. Harriman-Stites said Policy 3520.13 had changes made based on updated statutes and protocol and practices we are following now. She was confident this is good best practice policy.

Policy 5131.81 is an updated policy. They tried to cross reference them and that they work together as a whole. One of the biggest changes is language we settled on that privately owned technology may be used when approved by the administration. They also updated the language on sharing photos.

Mr. Delia had a concern with the use of privately owned technology devices and was worried that it states students can't use their devices except when given permission.

Mrs. Harriman-Stites wanted this allowed at the discretion of the administration.

Mr. Clure said this also had disciplinary action. He would like to see if a student does something like this they shouldn't have a phone in school.

Mrs. Harriman-Stites said they could make it stronger.

Mr. Cruson said we discussed the line between making it flexible enough for the administration and the staff to enforce and making it strong enough that the proper actions can be taken. We don't want it to tie the hands of anyone to enforce. He likes the way it's written.

Dr. Rodrigue said it talks about the loss or privileges and prohibition on the use and/or possession. There has to be flexibility given to the administration.

Mrs. Harriman-Stites told Mr. Clure to send her any language changes he would like to make.

Mr. Delia said we have policies in place when a student breaks the law. What is the consequence regarding technology devices and should it be in a different policy?

Mrs. Harriman-Stites said it's in this policy because of the advice we received from legal counsel. The policy committee can look at the suspension and expulsion policy to include this action.

Policy 5131.82 includes that the middle school sends out a letter around this issue and we felt it should be part of the policy. It also addresses a number of things.

Policy 6141.321 has updates on our current policy including those on social networking. We cross referenced all the policies.

Mr. Clure referred to Policy 5131.81 and asked if students can use their phone on the bus. Mrs. Harriman-Stites said the principal makes that decision.

Dr. Rodrigue said there are different grade levels on buses so it would be different for some students.

Mrs. Harriman-Stites said the administration is weighing in on current practices. The language is based on what happens now.

Dr. Rodrigue said students know at the various levels what they can use and whether it's on the bus, in the cafeteria or on the playground. Some expectations change as they change schools.

Mrs. Harriman-Stites said all of the administrators are wonderful with helping us and Mrs. Amodeo ensured us that these policies are legal. We appreciate all of the work she did.

Item 8 – Public Participation (none)

MOTION: Mr. Cruson moved to adjourn. Mr. Vouros seconded. Motion passes unanimously.

Item 9 – Public Participation

The meeting adjourned at 10:10 p.m.

Respectfully submitted:

Daniel J. Cruson, Jr.
Secretary

JEAN M. EVANS DÁVILA
236 Meadow Street
Shelton, CT 06484
(203) 521-7680

October 10, 2018

Newtown Board of Education
3 Primrose Street
Newtown, CT 06470

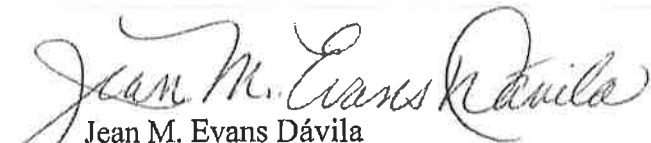
Dear Members of the Newtown Board of Education:

I am writing to inform you of my plans to pursue a broader range of career opportunities upon completion of my doctoral dissertation in Fall 2019. Please be advised that I will not be seeking renewal of my contract with the Newtown Board of Education for the 2019-2020 school year and beyond. Therefore, I am tendering my resignation effective June 30, 2019.

My commitment to the District will remain strong as I advance to the next phase of my career. I am proud of my positive contributions to Newtown's recovery efforts and the transition of our staff, students, and families to the newly-constructed Sandy Hook Elementary School. In addition, I have enjoyed collaborating with our talented staff in aligning curriculum, instruction, and assessment in the District, as well as redesigning professional learning to bring the highest quality experiences and facilitators to our teachers and administrators across all grade levels.

I have strived throughout my tenure to give my very best to students, families, and staff in Newtown while drawing upon my 27-year career in education and 14 years as a Central Office administrator. I am honored to have served the Newtown community.

Best regards,


Jean M. Evans Dávila
Assistant Superintendent of Schools

cc: Dr. Lorrie Rodrigue, Superintendent
Mrs. Suzanne D'Eramo, Human Resources Director

Correspondence Report
10/02/2018 – 10/15/2018

Date	Name	Subject
10/2/2018	Alissa Mendoza	Invite Decoding Dyslexia
10/4/2018	Alissa Mendoza	Thank you and Petition
10/5/2018	Michelle Dargon	Privacy Violations
10/5/2018	Michelle Dargon	FERPA Violations
10/5/2018	Alissa Mendoza	Confidentiality Issues
10/11/2018	Liza Mecca	Sped Self Study
10/13/2018	Kathy Hamilton	Special Educatio Self-study Forums

Good Afternoon-

We have a date! Our Intergenerational Collaborative Kick-Off Luncheon will be hosted at Newtown High School on Tuesday October 23rd at 1:00 PM. We will be served lunch by the culinary students and at that time you will be introduced to your assigned students. In order to best match you with students with similar interests can you please respond to the following questions:

- 1.) What are your areas of interest and experience? (i.e. Hobbies, career paths etc..)
- 2.) I am hoping to:
 - a. Make social connections
 - b. Mentor a high school student
 - c. Project development
 - d. Share an area of expertise.
 - e. other _____

We are hoping to be meeting on a more regular basis following this luncheon and look forward to feedback from both students and Seniors.

Warmly,

Jessica Ward, LCSW

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NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

Oct 1

ENROLLMENT REPORT AS OF OCTOBER 1, 2018 (Preliminary)

Current Monthly Enrollment

Cumulative Year-to-Date

Grade	Aug 27th			Oct 1st			Aug 27th			Oct 1st		
	2018	Added	Left	2018	2018	Added	Left	2018	2018	Added	Left	
K	246	2	1	247	246	2	1	247	246	2	1	
1	257	0	0	257	257	0	0	257	257	0	0	
2	249	1	0	250	249	1	0	250	249	1	0	
3	287	0	1	286	287	0	1	286	287	0	1	
4	279	1	2	278	279	1	2	278	279	1	2	
Total Elementary	1,318	4	4	1,318	1,318	4	4	1,318	1,318	4	4	
5	284	1	0	285	284	1	0	285	284	1	0	
6	339	1	1	339	339	1	1	339	339	1	1	
Total Intermediate	623	2	1	624	623	2	1	624	623	2	1	
7	340	0	3	337	340	0	3	337	340	0	3	
8	346	0	2	344	346	0	2	344	346	0	2	
Total Middle	686	0	5	681	686	0	5	681	686	0	5	
9	359	3	2	360	359	3	2	360	359	3	2	
10	380	3	1	382	380	3	1	382	380	3	1	
11	422	5	1	426	422	5	1	426	422	5	1	
12	407	1	1	407	407	1	1	407	407	1	1	
Total High	1,568	12	5	1,575	1,568	12	5	1,575	1,568	12	5	
<u>Special Education</u>												
Pre-Kdg	67	2	0	69	67	2	0	69	67	2	0	
Community Partnership	16	0	1	15	16	0	1	15	16	0	1	
Out-of-Town	36	4	1	39	36	4	1	39	36	4	1	
TOTAL K-12	4,314	24	17	4,321	4,314	24	17	4,321	4,314	24	17	

ENROLLMENT BY SCHOOL

Hawley	311	0	1	310	311	0	1	310	311	0	1
Sandy Hook	363	2	1	364	363	2	1	364	363	2	1
Middle Gate	360	1	0	361	360	1	0	361	360	1	0
Head O' Meadow	284	1	2	283	284	1	2	283	284	1	2
Total	1,318	4	4	1,318	1,318	4	4	1,318	1,318	4	4
Reed Intermediate	623	2	1	624	623	2	1	624	623	2	1
Middle School	686	0	5	681	686	0	5	681	686	0	5
High School	1,568	12	5	1,575	1,568	12	5	1,575	1,568	12	5

Special Education

Pre-Kdg	67	2	0	69	67	2	0	69	67	2	0
Community Partnership	16	0	1	15	16	0	1	15	16	0	1
Out-of-Town	36	4	1	39	36	4	1	39	36	4	1
TOTAL K-12	4,314	24	17	4,321	4,314	24	17	4,321	4,314	24	17

check 0 0 0 0 0 0 0 0

10/5/2018

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

Oct 1

ELEMENTARY CLASS SIZES AS OF OCTOBER 1, 2018 (Preliminary)

Grade	Hawley	Sandy Hook	Middle Gate	Head O' Meadow	Reed	TOTAL	check
Pre K		69				69	0
K	20	16	15	16			
	19	15	15	16			
	21	16	16	16			
		15	15	16			
Total K	60	62	61	64		247	0
1	19	19	17	19			
	20	18	16	19			
	19	19	17	19			
		19	17				
Total 1	58	75	67	57		257	0
2	18	18	19	13			
	19	18	19	16			
	20	18	19	15			
		19	19				
Total 2	57	73	76	44		250	0
3	24	20	18	21			
	24	20	18	22			
	23	19	18	22			
		19	18				
Total 3	71	78	72	65		286	0
4	21	18	21	19			
	21	19	20	18			
	22	20	22	16			
		19	22				
Total 4	64	76	85	53		278	0
Total K-4	310	364	361	283		1,318	0
check	0	0	0	0		0	0

PowerSchool 10/01/18

#VALUE! #VALUE! #VALUE! #VALUE!

10/5/2018

TeenTalk Proposal

Project Need

The U.S. Centers for Disease Control and Prevention recently released alarming figures finding that suicide is now the leading cause of death among children 10 to 14 years old, surpassing motor vehicle crashes for the first time. In fact, the suicide rate for that age group doubled from 2007 to 2017, according to the CDC. A nationwide survey of high school students in the United States found that 16% of students reported seriously considering suicide, 13% reported creating a plan, and 8% reporting trying to take their own life in the 12 months preceding the survey. Mental health professionals in Fairfield County are not surprised. Last year, 13 percent of Connecticut high school students seriously considered attempting suicide and 10 percent attempted suicide at least once, according to the Child Guidance Center of Southern Connecticut. Each year, approximately 157,000 youth between the ages of 10 and 24 are treated Emergency Departments across the U.S. for self-inflicted injuries. To help protect and save young lives, the Centers for Disease Control and Prevention (CDC) urges the development and implementation of “strategies that enhance the recognition of at-risk youth and their referral to existing mental health resources”. The Child Health and Development Institute of Connecticut’s report, *Improving Outcomes for Children in Schools: Expanded School Mental Health* proposed an “expanded mental health framework” in public schools that includes “effective crisis response, transition supports, home-school connections, community collaborations, and student and family assistance to achieve positive developmental outcomes”. *TeenTalk*, a *Kids In Crisis* program that places specially-trained counselors in local middle and high schools to identify and assist kids suffering from depression, anxiety, family conflict, substance abuse, and academic and social pressures has been providing all of these for more than eighteen years.

Project Description

TeenTalk is a preventative program aimed at helping young people navigate the trials of adolescence, avoid reaching a crisis point and achieve academic success. *TeenTalk* is a program designed to help students- of all ages, races, ethnicities, genders, communities and socio-economic levels- lead healthy, productive lives. The *TeenTalk* Counselor is an experienced Master’s-level Social Worker who augments school staff by providing confidential individual, group, and family counseling, as well as support groups, preventative education and seminars (to students, families and the community) on issues of importance to the health and well-being of young people. All *TeenTalk* services are provided free of charge to children.

Since No Child Left Behind standardized testing protocols were implemented, school counselors have even less time to deal with students' mental health issues ([Teen Depression and Anxiety: Why the Kids Are Not Alright](#), Time Magazine, October 2016). Guidance counselors, teachers and administrators adamantly express their gratitude for the *TeenTalk* Counselor, acknowledging that their academic-related responsibilities make it difficult for them to address students' emotional needs. As a *Kids In Crisis* employee, the *TeenTalk* Counselor works collaboratively with but also independently from the school, to provide unique professional support to students. She is in the school, but not "of the school." This distinction is extremely important to students who appreciate the confidential nature of *TeenTalk* and, as a result, are more inclined to solicit the *TeenTalk* Counselor for advice and support. In addition to maintaining an office at the school, the *TeenTalk* Counselor spends time in the cafeteria, on school grounds, and at school functions in order to build relationships with students. She gets to know students, their friends, their patterns, and their personalities. She is trained to identify at-risk students and to reach out to them, and is particularly sensitive to students who seem alienated from their community.

Each student presents with her/his own set of strengths and difficulties, personal and family challenges, goals and aspirations. The *TeenTalk* Counselor initially works to build trust with students. Once established, the *TeenTalk* Counselor and students explore presenting issue(s) and, quite often, students reveal additional challenges that have contributed to their current need for services. Depending on the individual needs of each student, goals are set and objectives may include: developing/employing new coping and/or communication skills with peers/families; recognition/relinquishing of unhealthy relationships; disclosures of abuse; the creation of safety plans; connection of student and/or family to community resources; the absence of thoughts of self-harm; addressing learning disabilities; self-advocacy; participation in extracurricular activities; acceptance into college, etc. The *TeenTalk* Counselor provides on-going counsel and support to help students achieve their goals and lead healthy lives.

While on-site support during school hours is essential, kids also require assistance when school is not in session. Fortunately, *TeenTalk* is part of a unique network of services that allows students to get the support they need, when they need it. Unlike school staff, the *TeenTalk* Counselor may go into the home to provide students free individual and/or family counseling and support. She ensures consistency of care should students require support in the evenings, on weekends, or at any other time when school is not in session, by providing detailed updates about students to the *Kids In Crisis* Outreach Department- which is available 24 hours a day, 365 days a year. Thus, Outreach Counselors are prepared to help when students/caregivers/ worried friends call the *Kids In Crisis Helpline* for support during non-school hours (24/7). This

deep service network ensures that students and families get the comprehensive support they need, no matter the day or hour.

Project Implementation

Throughout the school year, the *TeenTalk* Counselor will meet with students privately, in small groups, and/or with their parents/caregivers at school; provide preventive education to Health classes and the wider school community; observe students in their milieu to identify needs and engage at-risk students; provide counsel and guidance to parents/caregivers, and work collaboratively with school guidance, faculty and administration to prevent crises, share information regarding adolescent behavioral “trends”, and help students achieve emotional stability and academic success. The *TeenTalk* Counselor will remain after the academic day, counsel students/families in their homes and collaborate with *Kids In Crisis* and outside specialists, as needed.

All of *Kids In Crisis’ TeenTalk* Counselors collaborate with one another and meet for weekly supervision from *Kids in Crisis’* Director of Outreach & Community Initiatives (who is also an experienced clinical school social worker). Together, they brainstorm strategies to support the students in each of their schools. They also participate in trainings given by professionals with expertise on specific issues impacting the social and emotional health of students. The *TeenTalk* Counselors in turn, share the information and knowledge they’ve gained in staff meetings at their schools.

Outcomes and Measurements used to determine the success of the project

The anticipated benefits of *TeenTalk* are: resolution of students’ issues (i.e. students’ reduced overall stress- including emotional distress, behavioral difficulties, hyperactivity or difficulty concentrating, difficulties getting along with others, etc.), students “feeling better” after using *TeenTalk* services, performance of crisis safety assessments to prevent teen suicide and connect students in crisis to intensive protective services, and educating students, school staff, caregivers and the community on current issues affecting the health and well-being of adolescents.

TeenTalk utilizes the widely-used research based Ohio Scales for Youth mental health assessment tool for students who receive ongoing *TeenTalk* individual counseling at the start of services and again at the time of follow-up. Additional data collected for this program includes the number of students served, those that partook in individual and group counseling, their ages, gender, presenting problems and other important evaluative material. The *TeenTalk* Counselor works closely with students to develop personal goals such as improved class attendance, academic performance, and family

and peer relationships. She monitors kids' attendance, tardiness, incidence of truancy, grades, high-risk behavior, extra-curricular activities, and overall social behavior.

Because of the unique, individualized nature of *TeenTalk*, the end of service provision is not the only overall positive outcome we seek (i.e., a student's critical presenting issue[s] resolved and he/she no longer meets individually with Counselor or attends topic groups). Ongoing or re-established service provision is also greatly valued as a positive outcome. For some students, the positive, trusting relationship they and the Counselor build and continue over time, provide ongoing, life changing and life-affirming support.

In addition to ongoing one-to-one support, the *TeenTalk* Counselor provided 36 counselling sessions to small groups of students requiring support and 749 staff collaborations/support. The *TeenTalk* Counselor participated in monthly Student Support Meetings where she collaborated with the Assistant Principal, Guidance Counselors, Social Workers and Psychologists to devise a course of action for students exhibiting at-risk behavior as well as those in jeopardy of failing their classes. The group carefully looked at each case to determine whether one-to-one or small group sessions with the *TeenTalk* Counselor would be appropriate.

As a preventive program, it is nearly impossible to quantify the true measure of the Program's value to the community. Every time a young person chats with the *TeenTalk* Counselor in the cafeteria or casually strolls into her office, the encounter may ameliorate a serious emotional problem, neutralize the threat of violence or avert a potential suicide. It is the absence of deleterious results that are the true evaluative criteria for this Program; these cannot be measured. What matters is that an adolescent at school, a parent, a concerned family member or an educator can reach out to a *TeenTalk* Counselor and seek remedial and preventive support services immediately to avoid a potentially dangerous situation.

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
SEPTEMBER 30, 2018**

SUMMARY

This third report of the 2018-19 school year continues to provide year to date actual expenditures and encumbrances while still being limited in the area of anticipated obligations. Account-by-account analysis will begin now that classes have resumed and all current staff is encumbered.

During the month of September, the Board of Education spent approximately \$5.5M; \$3.6M on salaries and \$1.9M on all other objects, including tuition and transportation. Transfers are recommended to bring paraeducators salary accounts into alignment based on the recent contract settlement along with a few miscellaneous adjustments, and certified salary realignment for budget development purposes. The main object accounts are in a positive position for this quarter.

Since the conclusion of the prior school year, 27 additional special education children have moved into Newtown. Existing resources are being utilized in a revised manner to address their needs at this time along with three additional paraeducators and substitutes.

Currently the Special Education Tuition account will exceed budget by approximately \$217,000 assuming the Excess Cost Grant arrives as budgeted at \$1,058,610. This will need to be recalculated prior to the end of November and is subject to continuing change.

The current review to date, has not identified any other areas of concern.

On the revenue side we are showing receipts for parking permits, local tuition, and some miscellaneous fees.

The budget will be closely monitored with any important issues identified as soon as we become aware of them.

Ron Bienkowski
Director of Business
October 11, 2018

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2017-18 – unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers – identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date. (None at this time)
- Current Transfers – identifies the recommended cross object codes for current month action.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year’s per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$52,700 for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits..
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	CURRENT TRANSFERS						
<u>GENERAL FUND BUDGET</u>										
100	SALARIES	\$ 46,681,657	\$ 48,352,266	\$ -	\$ 48,352,266	\$ 6,730,740	\$ 39,576,436	\$ 2,045,091	\$ (49,618)	\$ 2,094,709
200	EMPLOYEE BENEFITS	\$ 11,604,603	\$ 11,165,964	\$ -	\$ 11,165,964	\$ 3,324,917	\$ 6,274,775	\$ 1,566,272	\$ -	\$ 1,566,272
300	PROFESSIONAL SERVICES	\$ 860,328	\$ 823,818	\$ -	\$ 823,818	\$ 114,574	\$ 150,227	\$ 559,017	\$ (56,105)	\$ 615,122
400	PURCHASED PROPERTY SERV.	\$ 1,876,912	\$ 2,175,147	\$ -	\$ 2,175,147	\$ 669,157	\$ 770,448	\$ 735,542	\$ -	\$ 735,542
500	OTHER PURCHASED SERVICES	\$ 8,922,509	\$ 8,939,787	\$ 1,634	\$ 8,941,421	\$ 2,160,226	\$ 6,504,860	\$ 276,335	\$ (1,407,585)	\$ 1,683,920
600	SUPPLIES	\$ 3,501,034	\$ 3,831,795	\$ (1,634)	\$ 3,830,161	\$ 845,988	\$ 249,500	\$ 2,734,673	\$ -	\$ 2,734,673
700	PROPERTY	\$ 556,785	\$ 596,247	\$ -	\$ 596,247	\$ 73,352	\$ 47,059	\$ 475,836	\$ -	\$ 475,836
800	MISCELLANEOUS	\$ 60,808	\$ 69,207	\$ -	\$ 69,207	\$ 48,870	\$ 2,283	\$ 18,054	\$ -	\$ 18,054
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
TOTAL GENERAL FUND BUDGET		\$ 74,064,636	\$ 76,054,231	\$ -	\$ 76,054,231	\$ 13,967,824	\$ 53,575,587	\$ 8,510,821	\$ (1,513,308)	\$ 10,024,129
900	TRANSFER NON-LAPSING	\$ 276,038	\$ -							
GRAND TOTAL		\$ 74,340,674	\$ 76,054,231	\$ -	\$ 76,054,231	\$ 13,967,824	\$ 53,575,587	\$ 8,510,821	\$ (1,513,308)	\$ 10,024,129

(Unaudited)

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	CURRENT TRANSFERS						
100	SALARIES									
	Administrative Salaries	\$ 3,589,381	\$ 3,927,185		\$ 3,927,185	\$ 916,159	\$ 2,999,867	\$ 11,159	\$ -	\$ 11,159
	Teachers & Specialists Salaries	\$ 30,286,831	\$ 30,663,134	\$ -	\$ 30,663,134	\$ 3,553,780	\$ 26,792,806	\$ 316,547	\$ -	\$ 316,547
	Early Retirement	\$ 32,000	\$ 40,000		\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 88,754	\$ 93,428		\$ 93,428	\$ 51,161	\$ 35,276	\$ 6,991	\$ -	\$ 6,991
	Homebound & Tutors Salaries	\$ 133,352	\$ 218,868		\$ 218,868	\$ 8,194	\$ 53,635	\$ 157,039	\$ -	\$ 157,039
	Certified Substitutes	\$ 585,384	\$ 665,815	\$ (2,083)	\$ 663,732	\$ 31,164	\$ 230,430	\$ 402,138	\$ -	\$ 402,138
	Coaching/Activities	\$ 580,835	\$ 618,223		\$ 618,223	\$ -	\$ 6,231	\$ 611,992	\$ -	\$ 611,992
	Staff & Program Development	\$ 175,766	\$ 224,173		\$ 224,173	\$ 78,949	\$ 40,015	\$ 105,209	\$ -	\$ 105,209
	CERTIFIED SALARIES	\$ 35,472,303	\$ 36,450,826	\$ (2,083)	\$ 36,448,743	\$ 4,679,408	\$ 30,158,260	\$ 1,611,075	\$ -	\$ 1,611,075
	Supervisors/Technology Salaries	\$ 737,247	\$ 920,240		\$ 920,240	\$ 193,149	\$ 627,042	\$ 100,049	\$ -	\$ 100,049
	Clerical & Secretarial salaries	\$ 2,175,395	\$ 2,276,982		\$ 2,276,982	\$ 442,974	\$ 1,823,285	\$ 10,723	\$ -	\$ 10,723
	Educational Assistants	\$ 2,404,167	\$ 2,538,989	\$ 59,053	\$ 2,598,042	\$ 273,865	\$ 2,244,524	\$ 79,653	\$ (5,326)	\$ 84,979
	Nurses & Medical advisors	\$ 734,835	\$ 740,251		\$ 740,251	\$ 86,927	\$ 600,628	\$ 52,696	\$ -	\$ 52,696
	Custodial & Maint Salaries	\$ 3,034,637	\$ 3,121,867		\$ 3,121,867	\$ 732,379	\$ 2,367,500	\$ 21,988	\$ -	\$ 21,988
	Non Certified Adj & Bus Drivers salaries	\$ 24,888	\$ 68,670	\$ (56,970)	\$ 11,700	\$ 2,572	\$ -	\$ 9,128	\$ -	\$ 9,128
	Career/Job salaries	\$ 84,244	\$ 74,790		\$ 74,790	\$ (7,027)	\$ 217,971	\$ (136,154)	\$ -	\$ (136,154)
	Special Education Svcs Salaries	\$ 1,084,834	\$ 1,228,405		\$ 1,228,405	\$ 165,011	\$ 1,036,166	\$ 27,228	\$ (44,292)	\$ 71,520
	Attendance & Security Salaries	\$ 570,324	\$ 591,639		\$ 591,639	\$ 71,042	\$ 501,059	\$ 19,538	\$ -	\$ 19,538
	Extra Work - Non-Cert	\$ 91,741	\$ 107,869		\$ 107,869	\$ 36,713	\$ -	\$ 71,156	\$ -	\$ 71,156
	Custodial & Maint. Overtime	\$ 234,510	\$ 199,738		\$ 199,738	\$ 53,507	\$ -	\$ 146,231	\$ -	\$ 146,231
	Civic activities/Park & Rec	\$ 32,532	\$ 32,000		\$ 32,000	\$ 221	\$ -	\$ 31,779	\$ -	\$ 31,779
	NON-CERTIFIED SALARIES	\$ 11,209,354	\$ 11,901,440	\$ 2,083	\$ 11,903,523	\$ 2,051,332	\$ 9,418,176	\$ 434,015	\$ (49,618)	\$ 483,633
	SUBTOTAL SALARIES	\$ 46,681,657	\$ 48,352,266	\$ -	\$ 48,352,266	\$ 6,730,740	\$ 39,576,436	\$ 2,045,091	\$ (49,618)	\$ 2,094,709

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	CURRENT TRANSFERS						CURRENT BUDGET
200	EMPLOYEE BENEFITS									
	Medical & Dental Expenses	\$ 8,829,256	\$ 8,183,967		\$ 8,183,967	\$ 2,120,168	\$ 6,025,913	\$ 37,887	\$ -	\$ 37,887
	Life Insurance	\$ 85,000	\$ 87,134		\$ 87,134	\$ 20,804	\$ -	\$ 66,330	\$ -	\$ 66,330
	FICA & Medicare	\$ 1,454,800	\$ 1,514,790		\$ 1,514,790	\$ 236,101	\$ -	\$ 1,278,689	\$ -	\$ 1,278,689
	Pensions	\$ 683,223	\$ 775,643		\$ 775,643	\$ 681,181	\$ 8,461	\$ 86,001	\$ -	\$ 86,001
	Unemployment & Employee Assist.	\$ 53,823	\$ 87,000		\$ 87,000	\$ 4,062	\$ -	\$ 82,938	\$ -	\$ 82,938
	Workers Compensation	\$ 498,501	\$ 517,430		\$ 517,430	\$ 262,601	\$ 240,401	\$ 14,428	\$ -	\$ 14,428
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,604,603	\$ 11,165,964	\$ -	\$ 11,165,964	\$ 3,324,917	\$ 6,274,775	\$ 1,566,272	\$ -	\$ 1,566,272
300	PROFESSIONAL SERVICES									
	Professional Services	\$ 665,344	\$ 615,047		\$ 615,047	\$ 64,558	\$ 127,623	\$ 422,866	\$ (56,105)	\$ 478,971
	Professional Educational Ser.	\$ 194,984	\$ 208,771		\$ 208,771	\$ 50,015	\$ 22,605	\$ 136,151	\$ -	\$ 136,151
	SUBTOTAL PROFESSIONAL SVCS	\$ 860,328	\$ 823,818	\$ -	\$ 823,818	\$ 114,574	\$ 150,227	\$ 559,017	\$ (56,105)	\$ 615,122
400	PURCHASED PROPERTY SVCS									
	Buildings & Grounds Services	\$ 707,757	\$ 697,600		\$ 697,600	\$ 225,777	\$ 368,786	\$ 103,037	\$ -	\$ 103,037
	Utility Services - Water & Sewer	\$ 140,819	\$ 137,650		\$ 137,650	\$ 26,903	\$ -	\$ 110,747	\$ -	\$ 110,747
	Building, Site & Emergency Repairs	\$ 490,220	\$ 460,850		\$ 460,850	\$ 125,456	\$ 97,331	\$ 238,062	\$ -	\$ 238,062
	Equipment Repairs	\$ 248,481	\$ 313,324		\$ 313,324	\$ 93,157	\$ 20,895	\$ 199,271	\$ -	\$ 199,271
	Rentals - Building & Equipment	\$ 265,862	\$ 272,923		\$ 272,923	\$ 57,083	\$ 146,025	\$ 69,815	\$ -	\$ 69,815
	Building & Site Improvements	\$ 23,773	\$ 292,800		\$ 292,800	\$ 140,780	\$ 137,410	\$ 14,610	\$ -	\$ 14,610
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,876,912	\$ 2,175,147	\$ -	\$ 2,175,147	\$ 669,157	\$ 770,448	\$ 735,542	\$ -	\$ 735,542

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		CURRENT BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	CURRENT TRANSFERS							
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 570,837	\$ 621,207	\$ 1,634	\$ 622,841	\$ 257,049	\$ 127,750	\$ 238,041	\$ -	\$ 238,041	
	Transportation Services	\$ 4,091,115	\$ 4,341,927		\$ 4,341,927	\$ 429,816	\$ 2,960,520	\$ 951,591	\$ (348,975)	\$ 1,300,566	
	Insurance - Property & Liability	\$ 410,691	\$ 409,907		\$ 409,907	\$ 228,855	\$ 171,055	\$ 9,997	\$ -	\$ 9,997	
	Communications	\$ 159,176	\$ 156,649		\$ 156,649	\$ 34,213	\$ 100,814	\$ 21,622	\$ -	\$ 21,622	
	Printing Services	\$ 27,387	\$ 33,020		\$ 33,020	\$ 4,823	\$ -	\$ 28,197	\$ -	\$ 28,197	
	Tuition - Out of District	\$ 3,454,767	\$ 3,164,101		\$ 3,164,101	\$ 1,192,327	\$ 3,019,755	\$ (1,047,981)	\$ (1,058,610)	\$ 10,629	
	Student Travel & Staff Mileage	\$ 208,537	\$ 212,976		\$ 212,976	\$ 13,144	\$ 124,966	\$ 74,866	\$ -	\$ 74,866	
	SUBTOTAL OTHER PURCHASED SER	\$ 8,922,509	\$ 8,939,787	\$ 1,634	\$ 8,941,421	\$ 2,160,226	\$ 6,504,860	\$ 276,335	\$ (1,407,585)	\$ 1,683,920	
600	SUPPLIES										
	Instructional & Library Supplies	\$ 767,673	\$ 835,997	\$ (1,634)	\$ 834,363	\$ 251,857	\$ 141,737	\$ 440,769	\$ -	\$ 440,769	
	Software, Medical & Office Sup.	\$ 140,088	\$ 188,341		\$ 188,341	\$ 78,513	\$ 20,466	\$ 89,362	\$ -	\$ 89,362	
	Plant Supplies	\$ 404,991	\$ 375,000		\$ 375,000	\$ 104,314	\$ 71,924	\$ 198,762	\$ -	\$ 198,762	
	Electric	\$ 1,305,141	\$ 1,498,260		\$ 1,498,260	\$ 268,925	\$ -	\$ 1,229,335	\$ -	\$ 1,229,335	
	Propane & Natural Gas	\$ 304,459	\$ 430,300		\$ 430,300	\$ 36,657	\$ -	\$ 393,643	\$ -	\$ 393,643	
	Fuel Oil	\$ 321,179	\$ 108,860		\$ 108,860	\$ 3,620	\$ -	\$ 105,240	\$ -	\$ 105,240	
	Fuel For Vehicles & Equip.	\$ 231,624	\$ 254,618		\$ 254,618	\$ 8,804	\$ -	\$ 245,814	\$ -	\$ 245,814	
	Textbooks	\$ 25,880	\$ 140,419		\$ 140,419	\$ 93,297	\$ 15,373	\$ 31,749	\$ -	\$ 31,749	
	SUBTOTAL SUPPLIES	\$ 3,501,034	\$ 3,831,795	\$ (1,634)	\$ 3,830,161	\$ 845,988	\$ 249,500	\$ 2,734,673	\$ -	\$ 2,734,673	

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	CURRENT TRANSFERS						CURRENT BUDGET
700	PROPERTY									
	Capital Improvements (Sewers)	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
	Technology Equipment	\$ 547,585	\$ 550,000		\$ 62,489	\$ 38,565	\$ 448,946	\$ -	\$ 448,946	
	Other Equipment	\$ 9,200	\$ 46,247		\$ 10,863	\$ 8,494	\$ 26,890	\$ -	\$ 26,890	
	SUBTOTAL PROPERTY	\$ 556,785	\$ 596,247	\$ -	\$ 596,247	\$ 73,352	\$ 475,836	\$ -	\$ 475,836	
800	MISCELLANEOUS									
	Memberships	\$ 60,808	\$ 69,207		\$ 48,870	\$ 2,283	\$ 18,054	\$ -	\$ 18,054	
	SUBTOTAL MISCELLANEOUS	\$ 60,808	\$ 69,207	\$ -	\$ 48,870	\$ 2,283	\$ 18,054	\$ -	\$ 18,054	
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000	
TOTAL LOCAL BUDGET		\$ 74,064,636	\$ 76,054,231	\$ -	\$ 76,054,231	\$ 13,967,824	\$ 53,575,587	\$ 8,510,821	\$ (1,513,308)	\$ 10,024,129

(Unaudited)

NEWTOWN BOARD OF EDUCATION

2018-19 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - SEPTEMBER 30, 2018

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2017 - 2018	2018-19		YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	CURRENT TRANSFERS					

<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>	2018-19 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED
LOCAL TUITION	\$31,675	\$8,151	\$23,524	25.73%
HIGH SCHOOL FEES FOR PARKING PERMITS	\$20,000	\$20,000	\$0	100.00%
MISCELLANEOUS FEES	\$5,000	\$3,918	\$1,082	78.36%
TOTAL SCHOOL GENERATED FEES	\$56,675	\$32,069	\$24,606	\$2

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

"FOR THE MONTH ENDING - SEPTEMBER 30, 2018"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	REVISION	REVISED BUDGET	1st ESTIMATE	2nd ESTIMATE	3rd ESTIMATE	Feb RECEIVED	May RECEIVED	Total RECEIVED
100	SALARIES	\$ (49,618)	\$ -	\$ (49,618)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ (56,105)	\$ -	\$ (56,105)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,407,585)	\$ -	\$ (1,407,585)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,513,308)	\$ -	\$ (1,513,308)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100	SALARIES									
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Teachers & Specialists Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Educational Assistants	\$ (5,326)	\$ -	\$ (5,326)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Nurses & Medical advisors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Special Education Svcs Salaries	\$ (44,292)	\$ -	\$ (44,292)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (49,618)	\$ -	\$ (49,618)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL SALARIES	\$ (49,618)	\$ -	\$ (49,618)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200	EMPLOYEE BENEFITS									
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

"FOR THE MONTH ENDING - SEPTEMBER 30, 2018"

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	REVISION	REVISED BUDGET	1st ESTIMATE	2nd ESTIMATE	3rd ESTIMATE	Feb RECEIVED	May RECEIVED	Total RECEIVED
300	PROFESSIONAL SERVICES									
	Professional Services	\$ (56,105)		\$ (56,105)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Professional Educational Ser.	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PROFESSIONAL SVCS	\$ (56,105)	\$ -	\$ (56,105)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	PURCHASED PROPERTY SVCS									
	SUBTOTAL PUR. PROPERTY SER.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES									
	Contracted Services	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transportation Services	\$ (348,975)		\$ (348,975)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Insurance - Property & Liability	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Communications	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Printing Services	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Tuition - Out of District	\$ (1,058,610)		\$ (1,058,610)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Student Travel & Staff Mileage	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL OTHER PURCHASED SI	\$ (1,407,585)	\$ -	\$ (1,407,585)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
600	SUPPLIES									
	SUBTOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY									
	SUBTOTAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS									
	Memberships	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ (1,513,308)	\$ -	\$ (1,513,308)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Excess Cost and Agency placement Grants are budgeted at 75%.

The final receipt is at 72.73% on eligible expenditures for this year.

\$ -

2018 - 2019

10/10/2018

**NEWTOWN BOARD OF EDUCATION
TRANSFERS RECOMMENDED
OCTOBER 16, 2018**

AMOUNT	FROM		TO		REASON
	CODE	DESCRIPTION	CODE	DESCRIPTION	

ADMINISTRATIVE

\$611,687	100	TEACHERS & SPECIALISTS SALARIES	100	TEACHERS & SPECIALISTS SALARIES	TRANSFERS BETWEEN TEACHERS & SPECIALISTS SALARIES AND PROVISION FOR CERTIFIED SALARY ADJUSTMENTS TO ADJUST BUDGETS TO CURRENT STAFF SALARIES
\$2,083	100	CERTIFIED SUBSTITUTES	100	EDUCATIONAL ASSISTANTS	TO REALLOCATE STAFF DEVELOPMENT FUNDS
\$55,266	100	EDUCATIONAL ASSISTANTS	100	EDUCATIONAL ASSISTANTS	TRANSFER TO COVER CURRENT EDUCATIONAL ASSISTANTS SALARIES UNDER NEW CONTRACT
\$56,970	100	PROV. FOR SALARY ADJUSTMENTS			
\$1,634	611	LIBRARY SUPPLIES	500	CONTRACTED SERVICES	TO REALLOCATE SANDY HOOK LIBRARY FUNDS TO COVER COST OF SERVICES

**NEWTOWN PUBLIC SCHOOLS
STRATEGIC PLAN
2016 - 2021**



Submitted by
Jean M. Evans Davila, Assistant Superintendent
August 16, 2016

Approved by Newtown Board of Education
September 6, 2016

Acknowledgements

Newtown Public Schools wishes to thank the members of the Long-term Planning Committee for their dedication and participation in conducting a protocol-based review of the 2012 Strategic Plan, gathering information from stakeholders in the district and the community, and drafting the Strategic Plan for 2016 - 2021 in alignment with the district's vision for providing the best opportunities for students to become well-educated graduates of Newtown Public Schools.

Long-term Planning Committee Facilitator: Jean M. Evans Davila, Assistant Superintendent		
Phil Bierle	Reed Intermediate School	Band Teacher Aspiring Administrator
Melissa Beylouni	Head O' Meadow Elementary School	Parent PTA President
Laura Brennan	Hawley Elementary School and Reed Intermediate School	Parent
Carol Danenberg	Head O' Meadow Elementary School	Lead Teacher
Jean Evans Davila	Central Office	Assistant Superintendent
Mike Jones	Newtown Middle School	Language Arts Teacher Aspiring Administrator
Dana Manning	Newtown High School	Assistant Principal
Tim Napolitano	Sandy Hook Elementary School	Assistant Principal
Keri Snowden	Hawley Elementary School	Lead Teacher
John Sullivan	Middle Gate Elementary School	Lead Teacher

NEWTOWN PUBLIC SCHOOLS 2016 – 2021 STRATEGIC PLAN

Mission

The mission of the Newtown Public Schools, a partnership of students, families, educators and community, is to **INSPIRE EACH STUDENT TO EXCEL** in attaining and applying the knowledge, skills and attributes that lead to personal success while becoming a contributing member of a dynamic global community. We accomplish this by creating an unparalleled learning environment characterized by

- High expectations
- Quality instruction
- Continuous improvement
- Civic responsibility

Beliefs

We believe that. . .

- Each individual is unique and has value.
- Everyone can and will learn well.
- It takes effort and persistence to achieve one's full potential.
- High expectations inspire higher levels of performance.
- Honesty, integrity, respect, and open communication build trust.
- Quality education expands the opportunities for individuals and is vital to the success of the entire community.
- Educating children is a shared responsibility of the entire community.
- Family is a critical influence in each individual's development.
- Understanding all forms of diversity is essential for sustaining a democratic society.
- All individuals are responsible for their behavior and choices.
- Educated and involved citizens are essential for sustaining a democratic society.
- Everyone has the responsibility to contribute to the greater good of the community.
- Continuous improvement requires the courage to change.

Objective I: Each student will develop and consistently demonstrate college, career, and global readiness skills in

- problem-solving,
- critical and creative thinking,
- collaboration, and
- written and verbal communication.

Strategy 1: We will develop and implement a rigorous academic curriculum and ensure that all staff use effective instructional tools, best practices, assessment data and intervention resources to improve academic standing and inspire students to excel.

K-12 Action Plan:

1. Foster the skills and knowledge to ensure students develop agile and innovative thinking to generate solutions and respond to authentic global situations and challenges.
2. Provide a broader and more comprehensive range of academic, technical, visual and performing arts opportunities to encourage, excite and ignite student achievement.
3. Utilize collaboration, differentiated instruction, and personalized learning as fundamental means of providing appropriate extensions, interventions, and enrichment for students.
4. Provide ongoing opportunities for teacher collaboration in which assessment data and the review of student work informs instruction.
5. Ensure vertical alignment within K-12 concept-based curriculum and horizontal consistency of instructional practices in all disciplines.
6. Use the Scientific Research-based Intervention (SRBI) model to monitor intervention effectiveness and improve student performance over time.
7. Establish a network of academic, business, and community professionals to develop students' skills required for success in school, work, and life.

Strategy 2: Expand the multiple pathways that afford opportunities for personalized learning.

K-12 Action Plan:

1. Strengthen and expand district science, technology, engineering, and mathematics offerings.
2. Continue to build a cohesive K-8 World Languages program that prepares students for success in language learning opportunities at the high school level.
3. Expand opportunities for experiential learning, such as internships and community service.
4. Establish external partnerships with organizations to provide further content enrichment opportunities for students and staff.

Objective II: Each student will develop and demonstrate necessary character attributes for personal well-being and to become contributing members of the local and global communities. These attributes include

- social emotional wellness,
- positive behaviors,
- respect for diversity, and
- responsible digital citizenship.

Strategy: We will develop and implement a rigorous social curriculum and ensure that all staff use effective instructional tools, best practices, assessment data and intervention resources to promote and model social emotional wellness and positive behaviors

K-12 Action Plan:

1. Develop a consistent plan for implementation of existing social-emotional curriculum and resource to leverage effectiveness.
2. Raise awareness and improve accountability for social emotional wellness practices at every level including a structure to identify and support students.
3. Utilize school-wide resources and staff to promote positive behaviors at every level.
4. Ensure vertical alignment and horizontal consistency of the behavioral practices developed by the District Safe Schools Climate Committee.
5. Use the Scientific Research-based Intervention (SRBI) model to monitor the effectiveness of social-emotional interventions and the improvement of student behaviors over time.
6. Promote an appreciation of diverse cultures, people, and perspectives.
7. Provide tools and resources to ensure responsible digital citizenship within the school community.

Objective III: Each student will set and achieve personally challenging goals and demonstrate their learning through multiple modes in addition to formative and summative assessments of learning.

Strategy: We will provide students with the opportunity to be co-collaborators in their learning through means that include

- personalized goal setting,
- collaborative partnerships,
- conferencing,
- multiple modes to demonstrate success, and
- celebrations of student learning.

K-12 Action Plan:

1. Continue to support school counselors in the implementation and development of Student Success Plans (SSP) in grades 5-12.
2. Begin a process to identify specific elements of SSPs that are developmentally appropriate for students in grades K-4 (i.e., goal-setting) and create a model that reviews and celebrates student accomplishments.
3. Provide opportunities for students to demonstrate learning through multiple modes that encourage students to develop and capitalize on their talents and interests.

2018 STUDENT PERFORMANCE DATA

- Smarter Balanced, Gr. 3-8: ELA/Literacy and Mathematics
- Connecticut School Day SAT, Gr. 11: ELA and Mathematics
- Advanced Placement



Curriculum and Instruction Department
September 2018

SMARTER BALANCED – ELA/LITERACY

Grades 3 – 8

ELA/Literacy – Smarter Balanced 2018

% AT LEVEL 3 AND ABOVE		
	Newtown	CT
Gr 3	80%	53%
Gr 4	68%	55%
Gr 5	72%	58%
Gr 6	72%	54%
Gr 7	76%	55%
Gr 8	76%	56%

ALL PERFORMANCE CATEGORY RESULTS								
	Level 1		Level 2		Level 3		Level 4	
	Newtown	CT	Newtown	CT	Newtown	CT	Newtown	CT
Gr 3	6%	24%	14%	23%	27%	23%	53%	30%
Gr 4	14%	27%	18%	18%	24%	23%	44%	32%
Gr 5	15%	23%	13%	19%	34%	31%	38%	28%
Gr 6	8%	23%	20%	23%	42%	33%	30%	22%
Gr 7	8%	23%	16%	22%	46%	35%	31%	20%
Gr 8	8%	21%	17%	23%	44%	36%	32%	20%

ELA/Literacy – Smarter Balanced 2018

DRG B and Connecticut – Grade Level Results - % at Level 3 and Above

District	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8
Avon	78.4%	75.9%	78.0%	84.6%	78.0%	86.0%
Brookfield	63.1%	59.6%	70.4%	64.2%	70.3%	70.1%
Cheshire	74.8%	80.4%	81.3%	78.0%	80.3%	74.2%
Fairfield	74.0%	76.1%	81.8%	77.1%	80.2%	78.2%
Farmington	74.6%	77.5%	81.4%	84.2%	81.1%	82.2%
Glastonbury	76.9%	77.4%	80.2%	77.4%	81.1%	71.5%
Granby	69.0%	73.7%	74.0%	73.8%	73.8%	76.1%
Greenwich	74.1%	75.8%	80.6%	78.6%	77.6%	81.5%
Guilford	77.4%	82.9%	81.7%	83.2%	82.4%	82.6%
Madison	62.6%	72.3%	72.3%	68.4%	61.2%	58.2%
Monroe	79.6%	87.3%	80.8%	75.3%	79.7%	70.1%
New Fairfield	73.1%	78.1%	77.5%	64.3%	76.8%	77.8%
Newtown	80.1%	67.6%	71.6%	72.3%	76.2%	75.8%
Orange	69.1%	69.9%	80.3%	79.7%	N/A	N/A
Region 5	N/A	N/A	N/A	N/A	87.2%	82.2%
Region 15	69.6%	72.8%	77.2%	74.2%	73.6%	66.0%
Simsbury	72.9%	81.9%	87.4%	85.9%	84.9%	83.9%
So. Windsor	77.1%	77.7%	81.3%	64.1%	71.9%	72.9%
Trumbull	77.1%	79.3%	87.4%	81.0%	79.1%	81.5%
West Hartford	68.6%	69.7%	74.6%	65.7%	67.1%	72.7%
Woodbridge	73.7%	76.3%	78.9%	68.2%	N/A	N/A
Connecticut	53.1%	54.9%	58.4%	54.3%	55.0%	56.1%

ELA/Literacy – Smarter Balanced 2018 Growth Report

(Matched Cohort Data)

		No. Matched Students	2016-17 VSS	2017-18 VSS	Gain	Growth Rate	Avg % Target Achieved
Gr 4	DISTRICT/Elem	257	2479	2521	42	43.6%	70.2%
	HAW	61	2480	2503	23	34.4%	56.2%
	HOM	50	2490	2534	43	56.0%	75.8%
	MGS	62	2446	2497	51	48.4%	68.1%
	SHS	84	2488	2527	39	44.0%	70.2%
Gr 5	DISTRICT/RIS	294	2512	2547	35	41.8%	64.5%
Gr 6	DISTRICT/RIS	315	2559	2576	17	41.3%	60.6%
Gr 7	DISTRICT/NMS	324	2570	2601	32	46.0%	65.8%
Gr 8	DISTRICT/NMS	342	2589	2621	32	51.5%	66.9%

SMARTER BALANCED – MATHEMATICS

Grades 3 – 8

Mathematics – Smarter Balanced 2018

% AT LEVEL 3 AND ABOVE		
	Newtown	CT
Gr 3	82%	54%
Gr 4	66%	51%
Gr 5	53%	45%
Gr 6	70%	44%
Gr 7	69%	44%
Gr 8	67%	43%

ALL PERFORMANCE CATEGORY RESULTS								
	Level 1		Level 2		Level 3		Level 4	
	Newtown	CT	Newtown	CT	Newtown	CT	Newtown	CT
Gr 3	7%	24%	11%	22%	33%	29%	49%	25%
Gr 4	7%	20%	28%	29%	30%	28%	36%	23%
Gr 5	21%	28%	26%	27%	19%	20%	33%	25%
Gr 6	7%	28%	24%	28%	32%	22%	38%	23%
Gr 7	11%	30%	21%	26%	27%	22%	42%	22%
Gr 8	15%	36%	18%	21%	26%	19%	41%	24%

Mathematics – Smarter Balanced 2018

DRG B and Connecticut – Grade Level Results - % at Level 3 and Above

	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8
Avon	79.5%	71.9%	62.1%	78.9%	76.6%	82.7%
Brookfield	60.6%	56.7%	50.3%	59.1%	67.8%	61.3%
Cheshire	76.7%	75.3%	73.3%	68.8%	68.8%	53.2%
Fairfield	75.4%	74.6%	73.2%	68.8%	65.1%	66.6%
Farmington	79.9%	77.7%	76.3%	71.6%	70.1%	70.1%
Glastonbury	78.4%	77.1%	74.6%	78.5%	73.4%	66.1%
Granby	60.7%	68.4%	55.7%	63.8%	59.8%	63.9%
Greenwich	75.6%	73.5%	71.9%	69.0%	69.4%	68.4%
Guilford	77.4%	82.0%	79.4%	77.2%	76.5%	76.9%
Madison	68.4%	72.9%	68.8%	57.4%	61.8%	60.4%
Monroe	83.3%	76.5%	72.2%	64.4%	62.9%	50.4%
New Fairfield	83.6%	74.8%	62.4%	68.8%	57.7%	70.2%
Newtown	82.0%	65.8%	52.8%	69.5%	69.0%	67.2%
Orange	70.9%	66.4%	62.9%	78.4%	N/A	N/A
Region 5	N/A	N/A	N/A	N/A	79.4%	72.0%
Region 15	77.8%	78.7%	70.7%	60.7%	59.6%	53.3%
Simsbury	66.8%	64.5%	68.6%	73.8%	71.3%	66.5%
So. Windsor	76.5%	72.8%	68.7%	61.5%	68.9%	66.2%
Trumbull	81.4%	78.1%	76.3%	76.5%	73.7%	73.0%
West Hartford	67.2%	65.6%	62.6%	54.2%	55.9%	60.1%
Woodbridge	71.8%	72.5%	63.0%	70.4%	N/A	N/A
Connecticut	53.8%	51.3%	45.0%	43.9%	44.1%	42.6%

Mathematics – Smarter Balanced 2018 Growth Report

(Matched Cohort Data)

		No. Matched Students	2016-17 VSS	2017-18 VSS	Gain	Growth Rate	Avg % Target Achieved
Gr 4	DISTRICT/Elem	257	2479	2521	42	43.6%	70.2%
	HAW	61	2481	2518	36	36.1%	69.1%
	HOM	50	2471	2538	67	56.0%	86.9%
	MGS	62	2462	2494	32	37.1%	61.1%
	SHS	84	2495	2534	39	46.4%	67.9%
Gr 5	DISTRICT/RIS	295	2519	2538	20	42.0%	58.6%
Gr 6	DISTRICT/RIS	314	2555	2588	33	48.4%	68.5%
Gr 7	DISTRICT/NMS	323	2581	2608	26	53.6%	70.0%
Gr 8	DISTRICT/NMS	341	2614	2622	8	42.5%	55.2%

CT SCHOOL DAY SAT – ELA AND MATH

Grade 11

ELA and Math – CT School Day SAT 2018

ACHIEVEMENT DATA – PERFORMANCE CATEGORY 3 & 4			
		2018	
		Newtown	CT
ELA	% Levels 3 & 4	83%	62%
	Average Score	557	516
Math	% Levels 3 & 4	62%	40%
	Average Score	556	503

ALL PERFORMANCE CATEGORY RESULTS								
	Level 1		Level 2		Level 3		Level 4	
	Newtown	CT	Newtown	CT	Newtown	CT	Newtown	CT
ELA	7%	20%	11%	18%	60%	45%	23%	17%
Math	8%	23%	30%	36%	42%	29%	20%	11%

ELA & Mathematics – CT School Day SAT 2018

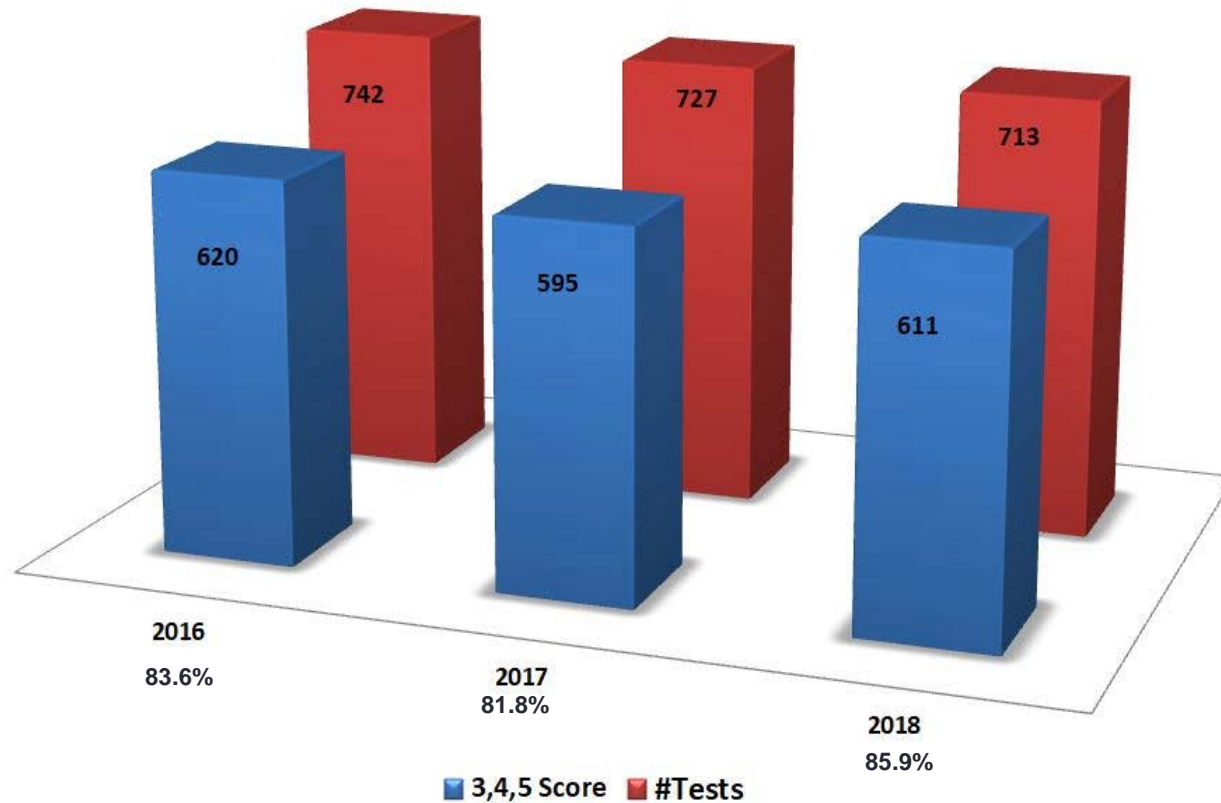
DRG B and Connecticut - % at Level 3 and Above

District	ELA	Math
Avon	89.9%	78.9%
Brookfield	81%	60%
Cheshire	81%	58%
Fairfield	82%	60%
Farmington	87%	71%
Glastonbury	81%	68%
Granby	83%	57%
Greenwich	86%	69%
Guilford	87%	63%
Madison	93%	71%
Monroe	83%	59%
New Fairfield	86%	57%
Newtown	82%	62%
Region 5	84.8%	65%
Region 15	84%	62%
Simsbury	90%	77%
So. Windsor	74%	51%
Trumbull	82%	66%
West Hartford	79%	61%
Connecticut	62%	40%

ADVANCED PLACEMENT

Advanced Placement Results

AP Exams and Scores 3,4,5



nwea
map GROWTH

Measuring what matters

October 16, 2018
Newtown Board of Education
Anne Uberti, Principal

What is the NWEA Map Growth Assessment?

- Computer adaptive-assessment
- Measures growth over time
- Measures performance independent of grade level
- Common-core aligned
- Provides powerful reports which provide instructional insights
- Measures what students know and what they are ready to learn

When are the assessments administered?

- Kindergarten
 - Math, Spring only
- Grades 1-6
 - Reading and Math: Fall, Winter, Spring
- Grades 7-8
 - Reading, Language Usage and Math: Fall, Spring
- Grade 9
 - Reading and Math: Fall, Spring

What do district results look like?

- **District Summary** - Summarizes RIT score test results for the current and all historical terms
- **Student Growth Summary** - Shows aggregate growth compared to the norms for similar schools
- **Projected Proficiency Summary** - Shows aggregated projected proficiency data to determine how a group of students is projected to perform on separate state and college readiness tests.

Projected Proficiency Summary

SBAC Math 3-8



Projected Proficiency Summary Report

Aggregate by District by Grade

Term Tested:
District:
Grouping:

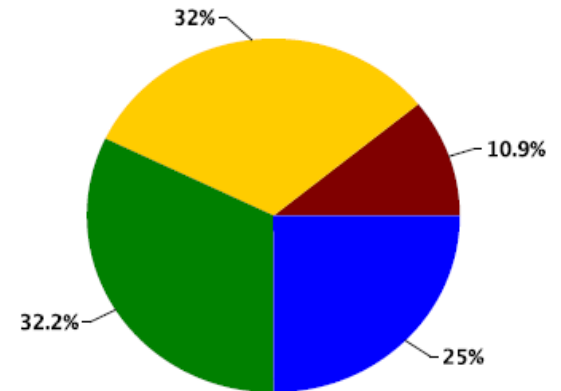
Fall 2018-2019
Newtown School District
None

Mathematics

Projected to: Smarter Balanced Assessment Consortia taken in spring.

View Linking Study: <https://www.nwea.org/resources/linking-the-smarter-balanced-assessments-to-nwea-map-assessments/>

Grade	Student Count	Level 1		Level 2		Level 3		Level 4	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
3	285	20	7.0%	89	31.2%	126	44.2%	50	17.5%
4	273	16	5.9%	79	28.9%	141	51.6%	37	13.6%
5	283	45	15.9%	125	44.2%	56	19.8%	57	20.1%
6	338	48	14.2%	105	31.1%	97	28.7%	88	26.0%
7	335	28	8.4%	98	29.3%	90	26.9%	119	35.5%
8	337	44	13.1%	96	28.5%	86	25.5%	111	32.9%
Total	1851	201	10.9%	592	32.0%	596	32.2%	462	25.0%



Projected Proficiency Summary

SBAC Reading 3-8



Projected Proficiency Summary Report

Aggregate by District by Grade

Term Tested:
District:
Grouping:

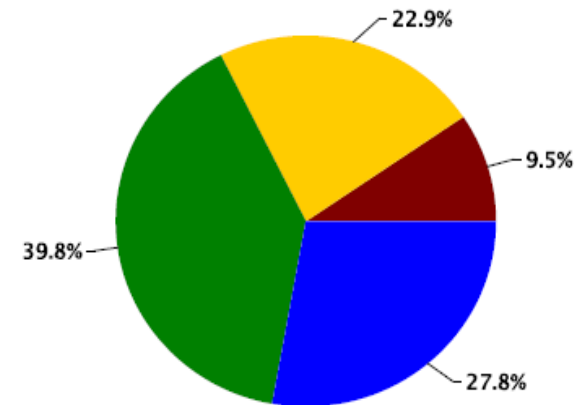
Fall 2018-2019
Newtown School District
None

Reading

Projected to: Smarter Balanced Assessment Consortia taken in spring.

View Linking Study: <https://www.nwea.org/resources/linking-the-smarter-balanced-assessments-to-nwea-map-assessments/>

Grade	Student Count	Level 1		Level 2		Level 3		Level 4	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
3	285	41	14.4%	75	26.3%	78	27.4%	91	31.9%
4	273	22	8.1%	52	19.0%	69	25.3%	130	47.6%
5	283	31	11.0%	64	22.6%	120	42.4%	68	24.0%
6	336	30	8.9%	80	23.8%	155	46.1%	71	21.1%
7	333	18	5.4%	82	24.6%	158	47.4%	75	22.5%
8	340	34	10.0%	70	20.6%	156	45.9%	80	23.5%
Total	1850	176	9.5%	423	22.9%	736	39.8%	515	27.8%



Projected Proficiency Summary

SAT Reading 5-9



Projected Proficiency Summary Report

Aggregate by District by Grade

Term Tested:
District:
Grouping:

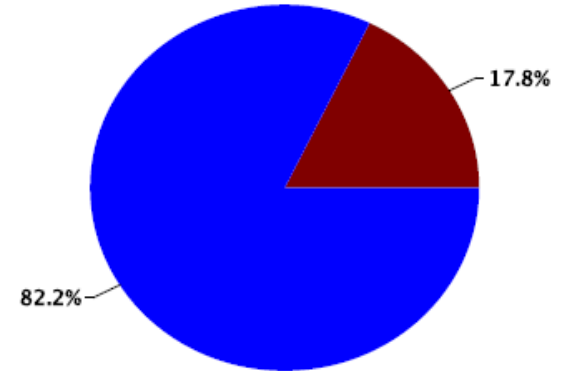
Fall 2018-2019
Newtown School District
None

Reading

Projected to: SAT taken in spring.

View Linking Study: <https://www.nwea.org/resources/map-growth-college-readiness-benchmarks/>

Grade	Student Count	Not On Track		On Track	
		Count	Percent	Count	Percent
5	283	57	20.1%	226	79.9%
6	336	61	18.2%	275	81.8%
7	333	54	16.2%	279	83.8%
8	340	62	18.2%	278	81.8%
9	313	52	16.6%	261	83.4%
Total	1605	286	17.8%	1319	82.2%



Projected Proficiency Summary

SAT Math 5-9



Projected Proficiency Summary Report

Aggregate by District by Grade

Term Tested:
District:
Grouping:

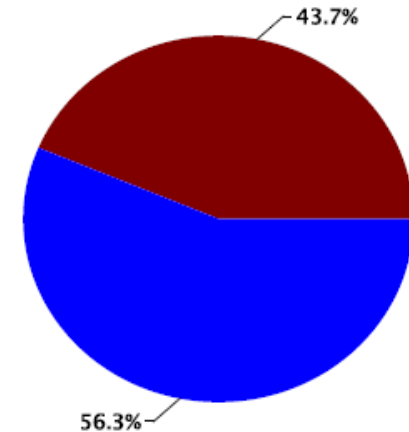
Fall 2018-2019
Newtown School District
None

Mathematics

Projected to: SAT taken in spring.

View Linking Study: <https://www.nwea.org/resources/map-growth-college-readiness-benchmarks/>

Grade	Student Count	Not On Track		On Track	
		Count	Percent	Count	Percent
5	283	125	44.2%	158	55.8%
6	338	174	51.5%	164	48.5%
7	335	139	41.5%	196	58.5%
8	337	133	39.5%	204	60.5%
9	79	28	35.4%	51	64.6%
Total	1372	599	43.7%	773	56.3%



Student Growth Summary

Math 3-9



Student Growth Summary Report

Aggregate by District

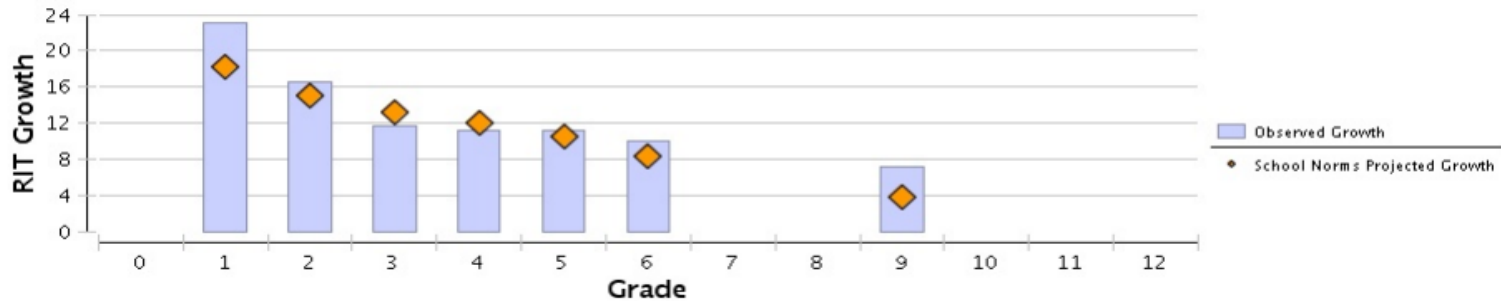
Term: Spring 2017-2018
District: Newtown School District

Norms Reference Data: 2015 Norms
Growth Comparison Period: Fall 2017 - Spring 2018
Weeks of Instruction: Start - 4 (Fall 2017) ^
End - 32 (Spring 2018) ^
Grouping: None
Small Group Display: No

Mathematics

Grade (Spring 2018)	Growth Count‡	Comparison Periods						Growth Evaluated Against								
		Fall 2017			Spring 2018			Growth		School Norms			Student Norms			
		Mean RIT	SD	Percentile	Mean RIT	SD	Percentile	Observed Growth	Observed Growth SE	Projected Growth	School Conditional Growth Index	School Conditional Growth Percentile	Count with Projection	Count Met Projection	Percent Met Projection	Student Median Conditional Growth Percentile
0	0	**			**			**				**				
1	240	165.2	12.8	69	188.2	14.1	88	23.0	0.5	18.3	1.57	94	240	189	79	72
2	274	188.8	13.7	98	205.4	14.2	98	16.6	0.4	15.0	0.58	72	274	186	68	65
3	267	196.9	10.4	87	208.6	9.8	79	11.7	0.4	13.2	-0.69	24	267	118	44	43
4	267	207.2	10.9	81	218.3	11.4	75	11.2	0.4	12.0	-0.43	34	267	138	52	47
5	316	217.4	14.1	80	228.6	17.2	81	11.2	0.5	10.5	0.25	60	316	185	59	56
6	324	225.6	12.6	87	235.7	13.6	90	10.1	0.3	8.3	0.80	79	324	212	65	64
7	1	*			*			*					*			
8	0	**			**			**					**			
9	146	240.6	8.2	87	247.7	10.1	92	7.1	0.6	3.9	1.42	92	146	108	74	70
10	0	**			**			**					**			
11	0	**			**			**					**			
12	0	**			**			**					**			

Mathematics



Explanatory Notes

^ These values for weeks of instruction are the median across your schools and are used in all calculations except the Student Norms section, which uses the values from each student's school of record.
* Summaries for groups of fewer than 10 students are not shown, as the sample size may be too small for acceptable statistical reliability.
** Calculations not provided because students have no MAP results in at least one of the terms. The Growth Count is zero.
‡ Growth Count provided reflects students with MAP results in both the Start and End terms. Observed Growth calculation is based on that student data.

Student Growth Summary

Reading 3-9



Student Growth Summary Report

Aggregate by District

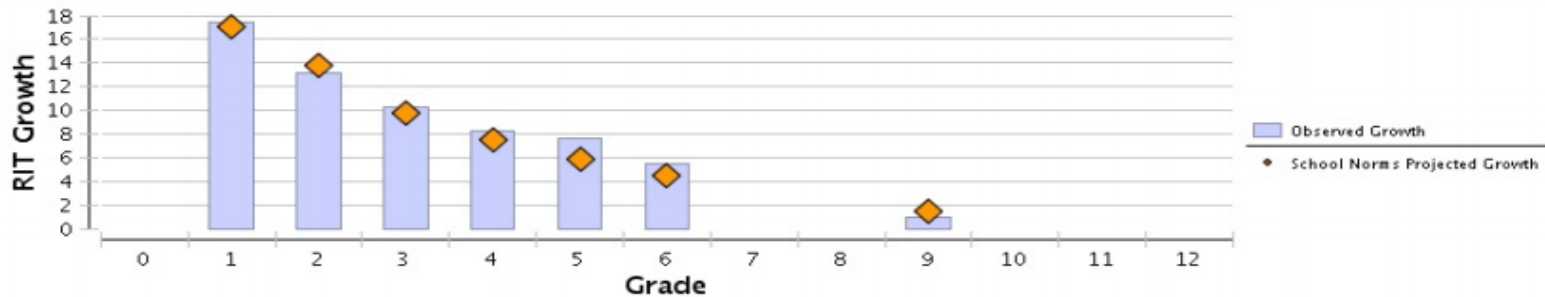
Term: Spring 2017-2018
District: Newtown School District

Norms Reference Data: 2015 Norms
Growth Comparison Period: Fall 2017 - Spring 2018
Weeks of Instruction: Start - 4 (Fall 2017) ^
End - 32 (Spring 2018) ^
Grouping: None
Small Group Display: No

Reading

Grade (Spring 2018)	Growth Count‡	Comparison Periods						Growth Evaluated Against								
		Fall 2017			Spring 2018			Growth		School Norms			Student Norms			
		Mean RIT	SD	Percentile	Mean RIT	SD	Percentile	Observed Growth	Observed Growth SE	Projected Growth	School Conditional Growth Index	School Conditional Growth Percentile	Count with Projection	Count Met Projection	Percent Met Projection	Student Median Conditional Growth Percentile
0	1	*			*				*				*			
1	240	167.0	12.4	86	184.4	12.7	85	17.4	0.6	17.1	0.12	55	240	131	55	53
2	274	184.9	13.3	94	198.0	12.5	92	13.2	0.4	13.8	-0.27	39	274	151	55	53
3	267	198.2	13.4	93	208.5	11.9	93	10.3	0.5	9.8	0.27	61	267	158	59	61
4	267	205.6	13.8	87	214.0	11.2	89	8.3	0.5	7.5	0.54	70	267	160	60	56
5	310	212.5	14.3	86	220.2	12.8	91	7.6	0.5	5.9	1.03	85	310	211	68	64
6	321	220.1	11.8	93	225.6	10.9	94	5.5	0.4	4.5	0.50	69	321	207	64	63
7	1	*			*			*					*			
8	0	**			**			**					**			
9	270	231.0	11.8	93	232.0	12.7	91	1.0	0.4	1.5	-0.23	41	270	121	45	55
10	0	**			**			**					**			
11	0	**			**			**					**			
12	0	**			**			**					**			

Reading



Explanatory Notes

- ^ These values for weeks of instruction are the median across your schools and are used in all calculations except the Student Norms section, which uses the values from each student's school of record.
- * Summaries for groups of fewer than 10 students are not shown, as the sample size may be too small for acceptable statistical reliability.
- ** Calculations not provided because students have no MAP results in at least one of the terms. The Growth Count is zero.
- ‡ Growth Count provided reflects students with MAP results in both the Start and End terms. Observed Growth calculation is based on that student data.

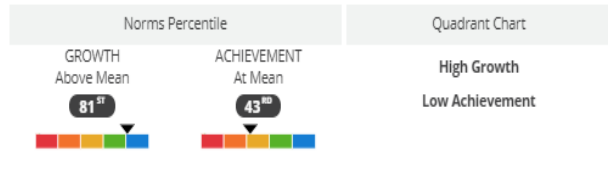
How are the results used?

- To differentiate instruction
- To evaluate programming
- To predict college readiness
- As a universal screener tool for SRBI
- To help teachers set student goals
- To inform parents on student progress

Student Profile Report

COMPARISONS

GROWTH & ACHIEVEMENT MEASURES



PROJECTIONS

Projected result for tests

Level 2	Smarter Balanced Assessment Consortia If taken in the spring
Not On Track	ACT College Readiness If taken in the spring
Not On Track	SAT If taken in the spring

INSTRUCTIONAL AREAS

203	Number and Operations	→
207	Operations and Algebraic Thinking	→
211	Measurement and Data	→
216	Geometry	→

◇ Relative Strength

GROWTH GOALS

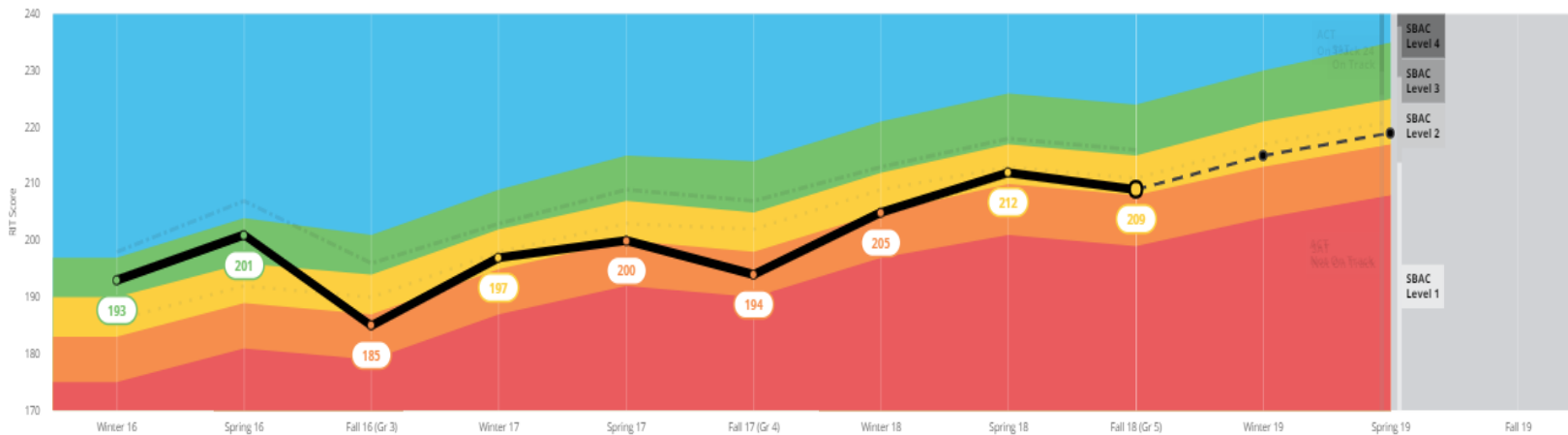
WINTER 2019

🎯 Customize the growth target for this student by setting a growth goal →

Past Goals

There are no previous goals for this student.

GROWTH OVER TIME



Percentile Bands 1-20 21-40 41-60 61-80 81-100 no data

- RIT Score: Mathematics
 - Projected Score: Mathematics
 - Average Achievement
 - District Grade Level Mean
 - Linking Study
 - ACT
 - SAT
 - SBAC
- Some future terms are not yet setup in the system. ⓘ

A revised policy to consider.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board ~~on or after July 1, 2018~~ when entering into a contract with a contractor for purposes listed above, shall ensure the contract includes, but is not limited to the following:

1. A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)
2. A description of the means by which the Board ~~students, their parents or legal guardians, may retain possession and control of student generated content, and if applicable, means by which a student, parent or legal guardian of a student may transfer student generated content to an electronic mail account.~~ may request the deletion of any student information, student records or student-generated content in the possession of the contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, provided the Board of Education may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate data following a disaster recovery.
3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.
4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student's record, student information or student-generated content and correct erroneous information, if any in such student material.
5. A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

6. A description of the procedures that a contractor will follow for notifying ~~a student, the parent or legal guardian of a student, parent, legal guardian of a student, and the Board,~~ in compliance with C.G.S. 10-234dd ~~as soon as practical, but not later than forty eight (48) hours after the contractor becomes aware of or suspects that any student record, student information, or student-generated content under the contractor's control has been subject to unauthorized access or suspected unauthorized access.~~ when there has been an unauthorized release, disclosure or acquisition of student information, student records or student-generated content.
7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon ~~completion~~ expiration of the ~~contracted services unless~~ contract between the contractor and the Board of Education except a student, parent or legal guardian of a student ~~chooses~~ may choose to independently establish or maintain an electronic account with the contractor after the expiration of such contract for the purpose of storing student-generated content. (e.g., essays, research papers, portfolios, creative writing, music, audio files, or photographs, but not standardized assessment responses.)
8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
9. A statement that Connecticut laws shall govern the rights and duties of all parties to the contract, (contractor and the Board).
10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.
11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the contract.

The Board of Education may use a student data privacy agreement as provided by Shipman and Goodwin, current counsel, or the uniform student data privacy terms-of-service agreement addendum, developed by the Commission for Educational Technology (CET), in contracts entered into pursuant to C.G.S. 10-234bb. Such amendment shall conform to the requirements for a contract listed above.

Any provision of a contract or the terms-of-service agreement addendum entered into between a contractor and the Board on or after July 1, 2018, that conflicts with the provisions listed above shall be void. Moreover, a contract is void if it lacks any of the above provisions. The Board will give the contractor reasonable notice to amend the contract or the terms-of-service agreement addendum to include the missing provisions.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

Any contract entered into on and after July 1, 2018, or the terms-of-service agreement addendum that does not include the provisions listed above shall be void, provided the Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract or the terms-of-service agreement addendum to include the required provisions.

The Board of Education shall maintain and update, as necessary, a website with information relating to all contracts entered into pursuant to this policy. Not later than five business days after executing a contract pursuant to this policy the Board shall ~~provide electronic notice to any student and the parent or legal guardian of a student affected by the contract~~ post notice of such contract on the Board's website. The notice shall include the contract and (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student information, student records or student-generated content may be collected as a result of the contract. ~~The Board shall post such notice and the contract on the Board's Internet website.~~

On or before September 1st annually, the Board of Education shall electronically notify students and the parents/guardians of students of the address of the Internet website described in this policy.

The Board of Education and a contractor may include in any contract executed pursuant to this policy, the uniform student data privacy ~~provided by Shipman and Goodwin current counsel or the~~ terms-of-service agreement addendum, previously described, to satisfy the requirements of this policy.

The Board of Education is not required to enter into a contract pursuant to this policy if the use of an Internet website, online service or mobile application operated by a consultant or an operator is unique and necessary to implement a child's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, and such Internet website, online service or mobile application is unable to comply with the provisions of this policy, provided (1) such Internet website, online service or mobile application complies with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, as amended from time to time, (2) the Board of Education can provide evidence that it has made a reasonable effort to (A) enter into a contract with such consultant or operator to use such Internet website, online service or mobile application, and (B) find an equivalent Internet website, online service or mobile application operated by a consultant or an operator that complies with the provisions of this section, (3) the consultant or operator complies with the provisions of section 10-234cc, as amended for such use, and *****(4) the parent/legal guardian of such child, and, in the case of a child with an individualized education program, a member of the planning and placement team, sign an agreement that (A) acknowledges such parent/legal guardian is aware that such Internet website, online service or mobile application is unable to comply with the provisions of this policy, and (B) authorizes the use of such Internet website, online service or mobile application.** The Board of Education shall, upon the request of a child's parent/legal guardian, provide the evidence described above to such parent/legal guardian.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

The Board expects that an operator shall implement and maintain reasonable security procedures and practices that meet or exceed industry standards and that are designed to protect student information, student records, and student-generated content from unauthorized access, destruction use, modification and disclosure; and delete any student information, student records or student-generated content within a reasonable amount of time if a student, parent/guardian or Board requests deletion of such student information, student records or student generated content unless:

1. state or federal law prohibits such deletion or otherwise requires the retention of such student information, student records or student-generated content, or
2. a copy of such student information, student records or student-generated content is in the possession of the operator as part of a disaster recovery storage system and is inaccessible to the public and unable to be used in the normal course of business by the operator, provided such student, parent/legal guardian of a student or the Board may request the deletion of any such student information, student records or student-generated content if such copy is used by the operator to repopulate accessible data following a disaster recovery.

~~that, based on the data's sensitivity and risk from unauthorized access, do the following:~~

- ~~1. use technology and methodologies consistent with guidance issued about protected health information under the federal Health Information Technology for Economic and Clinical Health Act of 2009. (HITECH Act),~~
- ~~2. maintain technical safeguards for student records in a manner consistent with federal HITECH Act regulations on technical safeguards for electronic protected Health Information, and~~
- ~~3. otherwise meet or exceed industry standards.~~

The Board will utilize the written guidance developed by the Department of Education in consultation with the Commission for Educational Technology concerning the implementation of FERPA and the laws relating to student data privacy. Such written guidance includes, a plain language explanation of how such student data privacy laws are to be implemented, information about the uniform student data privacy terms-of-service agreement addendum, and (3) how such addendum may be incorporated into contracts executed pursuant to section 10-234bb, as amended.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

Notice of Breach of Security/Data Breaches

Upon notice of a breach of security by a contractor, the Board shall, not later than two business days after receipt of such notice, notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

Note: ~~The Board may desire to contract for more prompt notice of a breach of security.~~

Definitions

1. **“Contractor”** means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.
2. **“Operator”** means the operator of an Internet website, online service, online application, (app) or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.
3. **“Consultant”** means a professional who provides non-instructional services, including administrative, planning, analytical, statistical, or research services to a board of education under a contract.
4. **“Student”** means a Connecticut resident enrolled in a preschool program participating in the state-wide public school information system, pursuant to section 10-10a of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

Definitions (continued)

5. **“Deidentified information”** means any information that has been altered to prevent the identification of an individual student.
6. **“Eligible student”** means a student who has reached 18 years of age.
7. **“Student-generated content”** means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. “Student-generated content” does not include student responses to a standardized assessment.
8. **“Student records”** means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.

“Student records” does not mean any of the following:

- a. Deidentified information, allowed under the contract to be used by the contractor to improve educational products for adaptive learning purposes and for customizing student learning.
 - b. Deidentified information, used to demonstrate the effectiveness of the contractor’s products in the marketing of such products.
 - c. Deidentified information, used for the development and improvement of the contractor’s products and services.
9. **“Online service”** includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.
 10. **“Student information”** is personally identifiable information regarding a student that in any media or format that is not publicly available that meets any of the following:
 - a. Is created or provided by a student, or the student’s parent or legal guardian, by using an operators’ website, online service, or mobile application (app) for school purposes.
 - b. Is created or provided by an employee or agent of the board of education, to an operator for school purposes.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

Definitions (continued)

- c. Is gathered by an operator through the operation of the operator’s Internet website, online service, or mobile application (app) and identifies a student including but not limited to information in the student’s educational record or email account, first and last name, home address, telephone number, date of birth, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or behavioral assessments.
11. **“School purposes”** means purposes that customarily take place at the direction of a teacher, or a board of education or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians.
 12. **“Targeted advertising”** means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student-generated content or inferred from the usage of the operator’s Internet website, online service or mobile application by such student. It does not include any advertising to a student on a website that the student accesses at the time or in response to a student’s response or request for information or feedback.

The Board, through this policy, places restrictions on an “operator” as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online service or mobile application:

1. Engage in targeted advertising on the operator’s site, service, or application, or on any other Internet website, online service or mobile application;
2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;
3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-based Issues (continued)

4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator's Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

The Board recognizes that an operator may:

1. Use student information (1) to maintain, support, evaluate or diagnose the operator's Internet website, online service or mobile application (app), or (2) for adaptive learning purposes or customized student learning.
2. Use de-identified student information (1) to develop or improve the operator's Internet website, online service or mobile application (app), or other Internet websites, online services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.
3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.

Nothing in this policy shall be construed to:

1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;
2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;
3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;
4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-based Issues (continued)

5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;
6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information;
7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for school purposes.

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.

(cf. 3520.1 – Information Security Breach and Notification)

(cf. 3520.11 – Electronic Information Security)

(cf. 3520.12 – Data-Based Information Management System Confidentiality Policy)

(cf. 5125 – Student Records)

(cf. 5145.15 – Directory Information)

(cf. 6162.51 – Surveys of Students/Student Privacy)

Legal Reference: Connecticut General Statutes

1-19(b)(11) Access to public records. Exempt records.

7-109 Destruction of documents.

10-15b Access of parent or guardians to student's records.

10-209 Records not to be public.

10-234aa Definitions

10-234bb Contracts between boards of education and contractors re student data. Requirements. (as amended by PA 18-125)

10-234cc Requirements for operators re student data

10-234dd Duties re unauthorized release, disclosure or acquisition of student data (as amended by PA 18-125)

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-based Issues

Legal Reference: Connecticut General Statutes (continued)
46b-56(e) Access to Records of Minors.
Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).
P.A. 16-189 An Act Concerning Student Privacy
PA 17-200 An Act Making Revisions to the Student Data Privacy Act of 2016
PA 18-125 An Act Concerning Revisions to the Student Data Privacy Act
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g).
Dept. of Educ, 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.
Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232g (2014)
Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§6501 *et seq.* (2014)

Policy adopted:

cps 6/16
rev 9/16
rev 7/17
rev 6/18

Students

Use of Electronic Devices

Use of Private Technology Devices by Students

Students may possess privately owned technological devices on school property and/or during school sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools. The Newtown Board of Education (“Board”) considers allowing students to bring to school such devices to be a privilege and not a right. The Board reserves the right to revoke this privilege if a student fails to adhere to the following guidelines and/or the Board’s ~~acceptable~~ responsible use and student discipline policies.

Parents and/or guardians must read and sign the attached agreement form before a student may be permitted to bring to school a privately owned technological device.

Definitions

Board Technology Resources

For the purposes of this policy, “Board Technology Resources” refers to the Board’s computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students.

Privately Owned Technological Devices

For the purposes of this policy, “Privately Owned Technological Devices” refers to privately owned wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, walkmen, CD players and walkie-talkies, Blackberries, personal data assistants, I-Phones and other electronic signaling devices.

Use of Privately Owned Technological Devices

Privately owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff. Privately owned technological devices may only be used during non-instructional time when approved by administration. ~~Privately owned technological devices may not be used during school recess~~ ***or on a school bus.

Note: *Use of devices is governed by the Responsible Use of Technology Policy (BOE P6141.321).*

Students

Electronic Devices

Use of Privately Owned Technological Devices (continued)

Use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to the following:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board technology resources;
- Damaging Board technology resources;
- Accessing or attempting to access any material that is obscene or contains pornography;
- The sending, sharing, viewing or possessing pictures, e-mails or other material of a sexual nature in electronic or any other form on a cell phone or other electronic device is prohibited; in the school setting.”
- Cyberbullying;
- ~~Taking pictures without the specific permission of the subject of the picture;~~
- ~~Using a privately owned technological device to violate~~ Violating any school rules, including the unauthorized ~~recording (photographic or audio)~~ visual or audio recording of another individual without the permission of the individual or individuals; ~~or a school staff member;~~ or
- Taking any action prohibited by any Federal or State law.

Additional guidelines around distribution of electronic material can be found in BOE Policy 5131.82.

Sexting

The taking, disseminating, transferring or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, e-mailing or sexting, etc.) may constitute a crime under State and/or Federal law. Any person taking, disseminating or sharing obscene, pornographic, lewd or otherwise illegal images or photographs, even if the subject is oneself, may be punished under this policy/code of conduct and will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution and lifetime inclusion on sexual offender registries.

Students

Electronic Devices (continued)

Search of Privately Owned Technological Devices

A student's privately owned technological device may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their privately owned technological devices. If a privately owned technological device is stolen, lost, or damaged, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately owned technological device that is stolen, lost, or damaged while at school. Furthermore, the Board shall not be liable for any data plan charges or any other costs associated with the use of private technological devices. For that reason, students are advised not to share or loan their privately owned technological devices with other students.

Students shall take full responsibility for their device and shall keep it safely stored when not in use. Classroom teachers will determine the best storage location for such devices. Students are required to take home their privately owned technological devices at the end of each school day.

Disciplinary Action

Misuse of the Board's technology resources and/or the use of privately owned technological devices to access or utilize the Board's technology resources in an inappropriate manner or in a manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of privately owned technological devices on school property, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

It is the policy of the Board of Education to permit students, using their privately owned technology devices, to access the Board's ~~computers~~ and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students. Additionally, it is the expectation of the Board of Education that students who access these resources while using privately owned technology devices will act at all times appropriately in

Students

Electronic Devices (continued)

Access to Board Technology Resources (continued)

ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board technology resources shall only be used to access educational information and to promote learning activities both at home and at school. The Board considers access to its technology resources to be a privilege and not a right. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board technology resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures using school accounts. No user may deviate from these log-on/access procedures. Students are advised that the Board's network administrators have the capability to identify users and to monitor all privately owned technological devices while they are logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board technology resources and can do so despite the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes. Therefore, students should be aware that they should not have any expectation of personal privacy in the use of privately owned technological devices to access Board technology resources. This provision applies to any and all uses of the Board's technology resources and that any privately owned technological devices access same.

Harm to Board Technology Resources

Any act by a student using a privately owned technological device that harms the Board's technology resources or otherwise interferes with or compromises the integrity of Board technology resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

Closed Forum

~~This policy shall not be construed to establish a public forum or a limited open forum.~~

- (cf. 5114 – Suspension and Expulsion/Due Process)
- (cf. 5131 – Conduct)
- (cf. 5131.8 – Off School Grounds Misconduct)
- (cf. 5131.82 – Restrictions on Publications and Written or Electronic Material)
- (cf. 5131.911 – Bullying)
- (cf. 5131.913 – Cyberbullying)
- (cf. 5144 – Discipline/Punishment)
- (cf. 5145.5 – Sexual Harassment)
- (cf. 5145.51 – Peer Sexual Harassment)
- (cf. 6141.321 – Computers: Responsible Computer, Network and Internet Use)

Legal References: Connecticut General Statutes

10-233j Student possession and use of telecommunications devices

31-48d Employees engaged in electronic monitoring required to give prior notice to employees.

53a-182 Obstructing free passage: Class C misdemeanor.

53a-183 Harassment in the second degree: Class C misdemeanor.

53a-250 Definitions.

Electronic Communication Privacy Act, 28 U.S.C. §§2510 through 2520.

Eisner v. Stamford Board of Education, 440 F. 2d 803 (2nd Cir 1971)

Trachtman v. Anker, 563 F. 2d 512 (2nd Cir. 1977) cert. denied, 435 U.S. 925 (1978)

Hazelwood School District v. Ruhlmeir, 484 U.S. 260, 108 S Ct 562 (1988)

Bethel School District v. Fraser, 478 US 675 (1986)

Tinker v. Des Moines Independent Community Dist., 393 US 503, (1969)

Policy adopted: NEWTOWN PUBLIC SCHOOLS

cps 7/12 Newtown, Connecticut

rev 3/14

~~Bring Your Own Device Student Agreement~~

~~The use of technology to provide educational material is a privilege at school that we wish all students to have beginning in grade ____ in _____, 20___. When abused, privileges will be taken away. When respected, they will benefit the learning environment tremendously.~~

~~Students and parents who bring their own device must adhere to the Student Code of Conduct as well as all Board policies, particularly the Internet Acceptable Use and Internet Safety. Additionally, students must adhere to the following:~~

~~Devices are to be used for instructional purposes connected to the approved curriculum, not to cheat on assignments or tests, not to make personal phone calls, not to send text messages, and not to post information, photos, or videos not authorized by the teacher.~~

~~**Students acknowledge the following: (*Determine which the District wants to include.*)**~~

- ~~• Only the school's Internet will be accessed. Attempts will not be made to bypass the local connection.~~
- ~~• The District's network filters will be applied to one's connection to the Internet and attempts will not be made to bypass them.~~
- ~~• Only authorized data can be accessed. Infecting the network with a virus, Trojan, or program designed to damage, alter, or destroy the network; and hacking, altering, or bypassing security policies are not allowed.~~
- ~~• The school District has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.~~
- ~~• All data must be stored on the student's hard drive. Backing up the data through a jump drive, an external drive, or another media device regularly is strongly encouraged.~~
- ~~• As we are working to achieve a more paperless environment, printing from personal laptops will not be possible.~~
- ~~• As we do not have enough outlets for students to charge their devices in classrooms, each student must charge his or her own device prior to bringing it to school daily.~~
- ~~• Using a personal device to transmit or share inappropriate content during the school day will result in the loss of BYOD/BYOT privileges. Additional consequences may be applied depending upon the circumstances. Transmission of material of a bullying nature or sexual nature will not be tolerated.~~
- ~~• Using a personal device at unauthorized times will result in the loss of BYOD/BYOT privileges. Use of these devices in the cafeteria, gymnasium, locker rooms, hallways, and bathrooms is strictly prohibited. The purpose of BYOD/BYOT is purely for the extension and enrichment of the learning environment.~~

- ~~Devices cannot be used during assessments, unless otherwise directed by a teacher.~~
- ~~Students must immediately comply with teachers' requests to shut down devices or close the screen. Devices must be in silent mode and put away when asked by teachers.~~

5131.81
Form 1
 (continued)

~~Bring Your Own Device Student Agreement~~

- ~~Students are not permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.~~
- ~~Students can only access files on the computer or Internet sites which are relevant to the classroom curriculum and suggested by a teacher.~~
- ~~Students are not to physically share their personal devices with other students, unless approved in writing by their parent/guardian.~~
- ~~Personal devices may not be used to cheat on assignments, tests or for non-instructional purposes, such as making personal phone call and text/instant messaging.~~
- ~~Personal devices may not be used to send inappropriate e-messages during the school day.~~

~~As a student, I understand and will abide by all on this agreement. I further understand that any violation is unethical and may result in the loss of my device privileges as well as other disciplinary action.~~

~~As a parent, I understand that my child will be responsible for abiding by the policy pertaining to this program and its guidelines. I have read and discussed them with him/her and he/she understands the responsibility he/she has in the use of their personal device.~~

~~Signature _____ Signature _____
 of Student: _____ of Parent: _____~~

~~Printed _____ Printed _____
 Name: _____ Name: _____~~

~~Date: _____ Date: _____~~

5131.81 Form 1



NEWTOWN PUBLIC SCHOOLS
3 PRIMROSE STREET
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Newtown Public Schools

Bring Your Own Device (BYOD) Grades K-8 Form Student Wireless Device Agreement

Technology has changed the way we approach education as we prepare our students for future opportunities. We understand the many educational benefits of using technology in the classroom and the importance of the integration of technology in our curriculum. In an effort to encourage our students to continue to develop 21st century skills, students in Newtown Public Schools may now bring their own technology to school.

Use of devices to enhance learning in the classroom will be pursued when deemed appropriate at individual teacher discretion. Examples may include taking notes, maintaining planners, reading eBooks, accessing online resources, researching and collaborating with others using [Google's G Suite for Education \(G Suite\)](#), etc. It is suggested that students save their work to their [G Suite](#) accounts so they can access it from anywhere.

The use of personal devices by students is optional. Students who do not participate in BYOD will not be penalized. Alternate modes of participation will be available.

If a student wishes to use a personally owned electronic device in school, the student and parent/guardian must read and sign this agreement and return it to the school. Students participating in BYOD must also adhere to the pre-existing [Responsible Use Policy\(BOE P6141.321\)](#), [Use of Electronic Devices Policy\(BOE P5131.81\)](#) and [Restrictions on Publications and Written or Electronic Material Policy\(BOE P5131.82\)](#)

Definition of Device

For purposes of BYOD, “device” means a personal wireless and/or portable electronic device that may (but is not required to) offer capability to connect to wireless networks. The device must easily and comfortably permit a user to read electronic content and utilize productivity software.

Internet Access

Students MUST connect to the school’s filtered wireless network when accessing the Internet. Personal Wi-Fi enabled devices such as, but not limited to, smart phones/iPads/personal

5131.81
Form 1
(cont’d)

hotspots are not permitted to be used to access other Internet networks. Only the Internet service provided by the school may be accessed while in school.

Security and Damages

Responsibility to keep the device secure rests with the individual owner. Schools, including their staff or employees, are not liable for any device stolen or damaged on school grounds. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal belongings that are impacted in similar situations (e.g., graphing calculators). It is recommended that students personalize their devices for easy identification and utilize protective cases.

BYOD Student Agreement (Elementary, Intermediate, & Middle School)

Use of technology in a school is a privilege which comes with great responsibility. Students will be allowed to use their laptops, tablets, smartphones or other electronic devices for educational purposes at school.

In addition, devices:

- must be in silent mode while in school
- must be used for instructional purposes at all times (Personal communications, such as phone calls, texting, instant messaging are not allowed during instructional times.)
- must be used only with the approval of teacher or school administrator.
- must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, watching video broadcasts, participating in chat rooms, etc.)
- must be charged prior to bringing them to school and must be capable of running off battery while at school
- must have up-to-date virus protection and not be used to bypass network security or with the intent to cause damage to the network
- must be used ethically and not for hacking, altering or bypassing security policies
- may, ~~teacher and those included in the video or recording approval,~~ be used to record, transmit or post images or video during school hours and/or activities such as field trips for educational purposes only with the approval of those included in the video or recording approval
- ~~may not be used during lunch in the cafeteria or between classes~~

It is NOT the responsibility of teachers or the staff of Newtown Public Schools to troubleshoot individual devices during the school day. Check your owner’s manual for issues regarding connectivity.

The school reserves the right to inspect a student’s personal device if there is a reason to believe that the student has violated the Responsible Use Agreement.

I understand and will abide by the above guidelines. I further understand that any violation may result in disciplinary action.

Signature of student: _____ Date: _____

Printed name of student: _____

Signature of parent/guardian: _____ Date: _____

**5131.81
Form 2**



**NEWTOWN PUBLIC SCHOOLS
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Newtown Public Schools

Bring Your Own Device (BYOD) Grades 9-12 Form Student Wireless Device Agreement

Technology has changed the way we approach education as we prepare our students for future opportunities. We understand the many educational benefits of using technology in the classroom and the importance of the integration of technology in our curriculum. In an effort to encourage our students to continue to develop 21st century skills, students in Newtown Public Schools may now bring their own technology to school.

Use of devices to enhance learning in the classroom will be pursued when deemed appropriate at individual teacher discretion. Examples may include taking notes, maintaining planners, reading eBooks, accessing online resources, researching and collaborating with others using [Google's G Suite for Education \(G Suite\)](#), etc. It is suggested that students save their work to their [G Suite](#) accounts so they can access it from anywhere.

The use of personal devices by students is optional. Students who do not participate in BYOD will not be penalized. Alternate modes of participation will be available.

If a student wishes to use a personally owned electronic device in school, the student and parent/guardian must read and sign this agreement and return it to the school. Students participating in BYOD must also adhere to the pre-existing [Responsible Use Policy \(BOE P6141.321\)](#), [Use of Electronic Devices Policy \(BOE P5131.81\)](#) and [Restrictions on Publications and Written or Electronic Material Policy \(BOE P5131.82\)](#)

Definition of Device

For purposes of BYOD, “device” means a personal wireless and/or portable electronic device that may (but is not required to) offer capability to connect to wireless networks. The device must easily and comfortably permit a user to read electronic content and utilize productivity software.

Internet Access

Students MUST connect to the school’s filtered wireless network when accessing the Internet. Personal Wi-Fi enabled devices such as, but not limited to, smart phones/iPads/personal hotspots are not permitted to be used to access other Internet networks. Only the Internet service provided by the school may be accessed while in school.

**5131.81
Form 2
(cont’d)**

Security and Damages

Responsibility to keep the device secure rests with the individual owner. Schools, including their staff or employees, are not liable for any device stolen or damaged on school grounds. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal belongings that are impacted in similar situations (e.g., graphing calculators). It is recommended that students personalize their devices for easy identification and utilize protective cases.

BYOD Student Agreement (High School)[1]

Use of technology in a school is a privilege which comes with great responsibility. Students will be allowed to use their laptops, tablets, smartphones or other electronic devices for educational purposes at school.

In addition, devices:

- must be in silent mode while in school
- must be used for instructional purposes at all times
- must be used only with the approval of teacher
- must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, participating in chat rooms, etc.)
- must be charged prior to bringing them to school and must be capable of running off battery while at school
- must have up-to-date virus protection and must not be used to infect the network with a virus, trojan, program designed to alter or destroy the network
- must be used ethically and not for hacking, altering or bypassing security policies
- may, ~~teacher and those included in the video or recording approval,~~ be used to record, transmit or post images or video during school hours and/or activities such as field trips for educational purposes only with the approval of those included in the video or recording approval.

It is **not** the responsibility of teachers or the staff of Newtown Public Schools to troubleshoot individual devices during the school day. Check your owner’s manual for issues regarding connectivity.

The school reserves the right to inspect a student’s personal device if there is a reason to believe that the student has violated this agreement.

I understand and will abide by the above guidelines. I further understand that any violation may result in disciplinary action.

Signature of student: _____ Date: _____

Printed name of student: _____

Signature of parent/guardian: _____ Date: _____

R5131.81(a)



A new sample regulation to consider.

Students

Electronic Device

Use of Beepers – Paging Devices/Cellular Telephones

Option #1: (Ban on devices except for emergency need)

~~Students who have extenuating and special circumstances, such as, but not limited to, personal, or family health related situations, may, upon the parent(s)/guardian(s) request, or request of the student himself/herself if over eighteen years of age, be in possession of a cellular telephone, pager/beeper, or other emergency electronic communications device.~~

~~“Walkie Talkies,” portable CB radios, portable “HAM” radios, portable police scanning devices, or portable games or toys that transmit a signal more than 20 feet or through walls, shall not be allowed in any circumstance unless proof is offered that such a device is necessary for health emergency purposes and permission is granted for their use by the building Principal.~~

~~Except for situations involving a bona fide health or safety emergency, electronic communications devices are not to be used during class or instructional time, or during the passing time between classes, unless specific permission has been granted by the building Principal.~~

~~Students found to be using any electronic communications device to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. Students violating this rule will be disallowed from~~

~~carrying any personal communication device following the incident unless a bona fide health emergency exists. In no case will a device be allowed which has the capability to take “photographs” of any kind.~~

~~Option #2: (Communication devices allowed, with parental permission and with controls)~~

~~While certain electronic communication devices are allowed in school, the following regulations apply:~~

- ~~• “Walkie Talkies,” portable CB radios, portable “HAM” radios, portable scanning devices, or portable games or toys that transmit a signal more than 20 feet or through walls, shall not be allowed in the schools in any circumstances unless specific permission has been granted by the building Principal or Superintendent.~~
- ~~• Cellular telephones, pagers/beepers shall be turned off during instructional or class time, during passing times between classes and at any school sponsored events where there is a reasonable expectation of quiet attentiveness or where use of the device would cause any disruption unless there is a bona fide health or safety emergency.~~

R5131.81(b)

Students

Electronic Device

~~Use of Beepers – Paging Devices/Cellular Telephones (continued)~~

~~Option #2: (continued)~~

- ~~• Devices operated in violation of this rule shall be confiscated and not returned until, where appropriate, a parent/guardian conference has been held.~~
- ~~• Students found to be using any electronic communications device to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. Students violating this rule will be disallowed from carrying any personal communication device following the incident unless a bona fide health emergency exists. In no case will a device be allowed which has the capability to take “photographs” of any kind.~~
- ~~• Students found to be using any electronic communications device in violation of these rules shall be subject to disciplinary action. Where appropriate, police authorities may be contacted.~~

~~Option #3: (Communication devices allowed without parent/guardian permission sought and with controls)~~

While certain electronic communication devices are allowed in school, the following regulations apply:

- ~~“Walkie Talkies,” portable CB radios, portable “HAM” radios, portable scanning devices, or portable games or toys that transmit a signal more than 20 feet or through walls, shall not be allowed in the schools in any circumstances unless specific permission has been granted by the building Principal. In no case will any device be allowed which has the capability to take “photographs” of any kind.~~
- ~~Cellular telephones, pagers/beepers shall be turned off during instructional or class time, during passing times between classes and at any school sponsored events where there is a reasonable expectation of quiet attentiveness or where use of the device would cause any disruption unless there is a bona fide health or safety emergency.~~
- ~~Devices operated in violation of this rule, or for any illegal purpose, shall be confiscated, and not returned until, where appropriate, a parent/guardian conference has been held.~~
- ~~Students found to be using any electronic communications device to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. Students violating this rule will be disallowed from carrying any personal communication device following the incident unless it can be established by the building Principal that such a device is necessary for a bona fide health or safety emergency.~~

R5131.81(e)

Students

Electronic Device

Use of Beepers – Paging Devices/Cellular Telephones (continued)

Option #3: (continued)

- ~~Students found to be using any electronic communications device in violation of these rules shall be subject to disciplinary action. Where appropriate, policy authorities may be contacted.~~

An optional policy to consider.

Basis for the NMS Ethical and Appropriate Use of Technology letter to be used by district.

Students

Use of Electronic Devices

Restrictions on Publications and Written or Electronic Material

School-Sponsored Publications and Websites: School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications and Web Sites Accessed or Distributed at School: Students are prohibited from accessing and/or distributing at school any written or electronic material, including material from the Internet that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to, material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to the maturity level of the students, including, but not limited to, material that is **discriminating**, obscene, pornographic, or pervasively lewd and vulgar, or contains indecent or vulgar language; or
4. Is primarily intended for the immediate solicitation of funds.

The distribution of non-school sponsored written material shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution of the material is endorsed by the School District.

Accessing or distributing "at school" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

5131.82(b)

Students

Use of Electronic Devices

Restrictions on Publications and Written or Electronic Material (continued)

Student-Created or Distributed Written or Electronic Material Including Blogs: A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing written or electronic material, including Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

** add from NMS letter ?

Using the Internet to harass, humiliate, or defame any person, student, teacher, or adult alike is unacceptable. Acts of cyberbullying are not tolerated, are disruptive to the learning process, and are therefore prohibited in the district. As stated in the Newtown Public Schools Acceptable Responsible Use of Technology Agreement, it is each person's responsibility to "report inappropriate behaviors and uses to an administrator or staff member.

Parental responsibility is essential. Parents are legally responsible for their child's online activity until the child is 18 years of age. Parents need to be aware of their child's online activities. It is the responsibility of parents to frequently monitor their child's technology usage. — Can we say this?

Sexting (repeated from 5131.81)

The taking, disseminating, transferring or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, e-mailing or sexting, etc.) may constitute a crime under State and/or Federal law. Any person taking, disseminating or sharing obscene, pornographic, lewd or otherwise illegal images or photographs, even if the subject is oneself, may be punished under this policy/code of conduct and will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution and lifetime inclusion on sexual offender registries."

(cf. 0521 – Nondiscrimination)

(cf. 5114 – Suspension and Expulsion/Due Process)

(cf. 5131 – Conduct)

(cf. 5131.8 – Off School Grounds Misconduct)

(cf. 5131.81 – Use of Electronic Devices)

(cf. 5131.911 – Bullying Prevention and Intervention Policy)

(cf. 5131.913 – Cyberbullying)

(cf. 5144 – Discipline/Punishment)

(cf. 5145.4 – Nondiscrimination)

(cf. 5145.5 – Sexual Harassment)

(cf. 5145.51 – Peer Sexual Harassment)

(cf. 6145.3 – Publications)

Need to verify these policies

Legal Reference: *Eisner v. Stamford Board of Education*, 440 F. 2d 803 (2nd Cir 1971)

Trachtman v. Anker, 563 F. 2d 512 (2nd Cir. 1977) cert. denied, 435 U.S. 925 (1978)

Hazelwood School District v. Ruhlmeir, 484 U.S. 260, 108 S Ct 562 (1988)

Bethel School District v. Fraser, 478 US 675 (1986)

Tinker v. Des Moines Independent Community Dist., 393 US 503, (1969)

Policy adopted:

cps 12/09

NEWTOWN PUBLIC SCHOOLS

2018-2019

ETHICAL AND APPROPRIATE USE OF TECHNOLOGY

Dear Parent(s)/Guardian(s),

~~According to the Newtown Public School mission statement, we are committed to creating an environment where “tolerance and understanding of every person’s rights and beliefs” is essential to the school community. This includes the proper and ethical use of technology.~~

~~Students are actively using technology to send, post, share, and forward photos, videos, and/or audio files in the public domain, including through social networking sites. Although students are not permitted to use technology in this way during the school day, our school’s ethical expectations still apply in these situations outside school time. It is unacceptable to use the Internet to harass, humiliate, or defame any person, student, teacher, or adult alike. Acts of cyberbullying are not tolerated, are disruptive to the learning process, and are therefore prohibited in the district.* As stated in the Newtown Public Schools Acceptable Use of Technology Agreement, it is each person’s responsibility to “report inappropriate behaviors and uses to an administrator or staff member.”~~

~~Parental responsibility is essential. Parents are legally responsible for their child’s online activity until the child is 18 years of age. Parents need to be aware of their child’s online activities. It is the responsibility of parents to frequently monitor their child’s technology usage.~~

~~Understanding that our school community respects the privacy of our students, teachers, and staff, **photos, videos, and/or audio files are not to be sent, posted, shared, or forwarded on the Internet without the permission of the individual(s). Violators will face consequences in accordance with the school and district disciplinary codes and may also face serious legal ramifications.**~~

~~In order for all members of our community to feel safe, it is important that these appropriate ethical standards are followed.~~

~~Please discuss these standards with your child, sign the attached expectations, and return the third sheet to your child’s homeroom teacher tomorrow. You may keep this first page for your reference.~~

* Reference: Newtown Board of Education Bullying Policy (5131.911)

Instruction

Computers: Responsible Computer, Network and Internet Use

Overview

The [Newtown](#) Board of Education (Board) provides its students and staff access to a multitude of technology resources. Access to information and communication technologies (ICT) is considered a privilege and not a right. ICT resources consist of any technology and/or devices that access or convey information, software applications, Internet resources and Internet environments.

These resources provide opportunities to enhance learning and improve communication within our community and with the global community beyond the local campus. The advantages of having access to these resources are viewed by the Board as far greater than any potential downside. However, with the privilege of access is the responsibility of students, teachers, staff and the public to exercise appropriate personal responsibility in their use of these resources. The policies of the Board are intended to promote the most effective, safe, productive, and instructionally sound uses of networked information and communication tools. The District also makes a good faith effort to protect its students from exposure to Internet materials that are harmful or explicit. The District maintains a system of Internet content filtering ~~devices and software controls~~ that meet federal standards established in the Children's Internet Protection Act (CIPA).

Digital Citizen

The District uses information and technology in safe, legal, and responsible ways. It is incumbent upon all members of the school community to use technology ethically, constructively, and with respect for the work of others. Independent and appropriate use of information and communication technologies is predicated upon responsible and ethical conduct. Therefore, a responsible digital citizen, whether staff, student or volunteer, is one who:

- **Respects One's Self.** Users will select online names that are appropriate and honest about one's identity, and will consider the information and images that are posted online. Users will communicate and interact with others in respectful ways.
- **Respects Others.** Users will refrain from using technologies to bully, tease or harass other people. Users will not access or use hate-based or sexually explicit materials (inclusive of sexting regardless of if the subject is oneself) nor will they disparage others.
- **Protects One's Self and Others.** Users will protect themselves and others by reporting abuse and not forwarding inappropriate materials or communications. Users will adhere to age requirements and guidelines of all websites. Users will protect personal information and respect the privacy of others' information by not revealing any such information through email communications or the use of the Internet unless directed by a staff member.

Instruction

Computers: Responsible Computer, Network and Internet Use

Digital Citizen (continued)

- **Respects Intellectual Property.** Users will suitably cite any and all use of websites, books, media, etc.
- **Protects Intellectual Property.** Users will request to use the software and media others produce. Respect will be shown for intellect and creativity by asking permission, giving credit and observing the law.
- **Respects Classroom Guidelines.** Users will follow all guidelines set by teachers regarding the use of electronic devices. Users will respect teachers and classmates by keeping all communication school related.

Expectations

Responsible use of the technology resources provided by the Board is expected to be ethical, respectful, academically honest, and supportive of the school's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices used for school purposes will be treated as extensions of the physical school space. Administrators, or their designees, may review files and communications (including electronic mail and chats) to insure that users are using the system in accordance with Board policy. Users should not expect that files stored ~~on servers or disks~~ or stored in district-provided resources will be private.

Some activities are expressly prohibited by law. Users are expected to abide by the generally accepted rules of network etiquette. The following guidelines are intended to clarify expectations for conduct, but they should not be construed as all-inclusive. Given the nature of emerging technologies, it is impossible to anticipate or prevent all problems that may occur.

- Use of electronic devices should be consistent with the Board's educational objectives, mission and curriculum.
- Transmission of any material in violation of any local, federal and state laws is prohibited. This includes, but is not limited to copyrighted material, licensed material and threatening or obscene material.
- Intentional or unintentional use of computing resources to access or process, proxy sites, pornographic material, explicit text or files, or files dangerous to the integrity of the network is strictly prohibited.
- Software and/or services may not be installed or downloaded on school devices without prior approval of the Superintendent or designee.

Instruction

Computers: Responsible Computer, Network and Internet Use

Expectations (continued)

- Use of computing resources for non-school sponsored commercial activities, product advertisement or religious or political lobbying is prohibited.
- Users may be held personally and financially responsible for vandalism. ~~Malicious or intentional damage done to network software, data, user accounts, hardware and/or unauthorized costs incurred~~ Vandalism is defined as any malicious or intentional attempt to harm, destroy, modify, abuse or disrupt operation of any network within the District or any network connected to the Internet, operation of any form of electronic communications, the data contained on any network or electronic communications, the data of another user, usage by another user, or District-owned software or hardware. This includes, but is not limited to, the uploading or creation of computer viruses and the use of encryption software.
- Files stored on district-managed networks or in district-provided resources are the property of the school district and, as such, may be inspected at any time and should not be considered private.
- Materials published for electronic publication must be for educational purposes. School administrators, teachers and staff may monitor these materials to ensure compliance with content standards.

Communications via ICT resources are often public in nature and general school rules and communication apply. It is expected that users will at all times comply with District standards and will act in a responsible and legal manner in accordance with District standards as well as with federal and state laws.

The District recognizes its responsibility to educate students regarding appropriate behavior on social networking and chat room sites about cyberbullying. Therefore, students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response. (***) meets the erate requirement)

It is important that all users and parents understand that the District, as owner of the ICT resources, reserves the right to monitor and review the use of ICT resources. Such monitoring or review will be limited and done, as needed to ensure that the systems are being used for District-related educational purposes. Therefore, all users must be aware that they should not have any expectation of personal privacy in the use of these ICT resources.

Instruction

Computers: Responsible Computer, Network and Internet Use (continued)

Optional Language: Monitoring access is for, but not limited to, the following reasons:

- Ensuring the safety and security of people and resources;
- Ensuring positive learning and work environments;
- Keeping schools safe from harassment, intimidation or threats;
- Ensuring ICT resources use relates to educational mission and goals;
- Preventing breaches of confidentiality;
- Prevention of copyright infringements;
- Ensuring appropriate Internet access;
- Ensuring appropriate communication messages, such as email, blogs, chats and discussion forums; and
- Ensuring appropriate file downloads and print requests.

Policy Violations

The District reserves the right to refuse access to the Internet to anyone. Violating any portion of this policy may result in disciplinary action, including temporary or permanent ban on computer or Internet use, suspension or dismissal from school, and/or legal action. The District may cooperate with law enforcement officers in investigations related to illegal activities conducted through its network.

Legal Reference: Connecticut General Statutes

53a-182b Harassment in the first degree: Class D felony. (as amended by PA 95-143)

20 U.S.C. Section 6777, No Child Left Behind Act

20 U.S.C. 254 Children's Internet Protection Act of 2000

47 U.S.C. Children's Online Protection Act of 1998

Public Law 110-385 Broadband Data Improvement Act/Protecting Children in the 21st Century Act

Policy adopted

Staff Technology Use Guideline

The Newtown Public Schools (NPS) provide computers, networks and Internet access to support the Newtown Public Schools mission statement, to enhance the curriculum and learning opportunities for students and to assist staff in the efficient completion of job related tasks and duties. Notwithstanding the foregoing, incidental use of the network, e-mail and internet system by staff members is permitted as long as such use is limited in frequency and duration, does not interfere with the primary intended use of the system, and is initiated during non-work periods. All members of staff have a responsibility to use the school's network in a professional, lawful, and ethical manner.

All District devices and network services are under the custody and supervision of the Newtown Public School system. Only the staff of the Technology Department is authorized to install programs or hardware and grant access to computers and district resources on the wired network.

The school system reserves the right to monitor all computer and Internet activity by employees. Employees should have no expectation of privacy in their use of district computers and related services. This includes, but is not limited to, the use of a District assigned email address. Email accounts are provided to staff for the purpose of conducting school related business. ~~The appropriate use of such accounts is defined in the Newtown Public Schools [Email Guidelines for Staff \(Guideline #5\)](#) *this is outdated*.~~ All emails to and from the employee using the Newtown Public School address are archived for a period of up to 10 years.

Internet access is provided via the school network on a filtered, as-available basis. The District shall not be liable for any claims, losses, damages, or costs (including legal fees) of any kind, suffered directly or indirectly, arising out of the use of the District's network in violation of this policy including, but not limited to, "identity theft." Each user is responsible for the content of all electronic text, audio, or imagery that he/she transmits. Users are not responsible for unsolicited information that he/she receives. No user will knowingly download or store on district technology pirated or unlawfully attained music, video or electronic resources.

Electronic communications with students should be professional, and transparent. All communication between staff and student should be considered a matter of record regardless of whether it is communication for an educational or otherwise sponsored school activity. The distinction between the role of a public educator and personal friendships with students should always be visible and strongly communicated. Acceptable forms of communication include the use of district supplied email, PowerSchool/Teacher, teacher websites, [Google Classroom](#) and SchoolMessenger. Staff is warned of the dangers of texting. Texting, although quick and convenient, can easily stray off topic and easily be misinterpreted by a parent. Unacceptable forms of communication include the use of non-district supplied email accounts and partaking in online gaming activities.

The District has implemented the use of an enterprise anti-virus solution. Acknowledging that the quantity and composition of viruses and worms is constantly changing, no virus protection is 100% reliable. The District shall not be liable for the transmission of any virus or worm to the employee's home system through the employee's use of USB storage devices or email. For the employee's protection in general, it is strongly recommended that they are protecting their home systems with an up-to date anti-virus product.

The District will be providing wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of the NPS wireless network is entirely at the risk of the user, and the school district is not responsible for any loss of information, injury or damages resulting from the use of the wireless connection.

Inappropriate use of the Newtown Public Schools' network may result in loss of user privileges or other disciplinary actions, up to and including discharge. Illegal uses of the district's computer networks and Internet services may also result in referral to law enforcement authorities.

**Responsible ~~Acceptable~~ Use of Technology
Staff Agreement**

Staff is to utilize the Newtown Public Schools' devices, networks, and Internet for job related and educational purposes. The use of bullet points in this document is meant to clarify and explain the preceding text. The bullet points are not meant to be interpreted independently. Examples of unacceptable uses may include but are not limited to:

- Accessing websites designed for dating or personal relationships
- Adult entertainment
- Entering competitions or sweepstakes for personal gain
- Gambling
- Installing, downloading, distributing, or storing any non-job related files or file attachments such as add-on animation screen saver programs, chain letters, etc. The employee is to refrain from storing music and imagery of a personal nature, unless job-related or for incidental personal use.
- Private business, monetary or personal gain
- Solicitation of non-District business

Attempts to use someone else's identity, and/or password or to bypass existing Internet access restrictions provided by the District's filter are in violation of acceptable use.

Staff must take care when using social networking websites even when such use occurs in their own time using their own computer. Social Networking sites invite users to participate in informal ways that can be open to abuse, and often make little or no distinction between adult users and children.

You must not allow any ~~pupil~~ **student** to access personal information you post on a social networking site. In particular:

- You must not add a ~~pupil~~ **student**, other than a family member, to your 'friends list'.
- You should ensure that personal information is not accessible via a 'Public' setting, but ensure it is set to a 'Friends only' level of visibility.
- You should avoid contacting any ~~pupil~~ **student** privately via a social networking website, even for school-related purposes.

Electronic communications with students should be professional, and transparent. All communication between staff and student should be considered a matter of record regardless of whether it is communication for an educational or otherwise sponsored school activity.

- The distinction between the role of a public educator and personal friendships with students must always be visible and strongly communicated.
- Avoid texting. It can easily stray off topic and easily be misinterpreted by a parent.
- Avoid the use of non-district supplied email accounts and partaking in online gaming activities.

Staff should also take care when posting to any public website (including online discussion forums or blogs) that their comments do not harm their professional standing or the reputation of the school – even if their online activities are entirely unrelated to the school.

- Unless authorized to do so, you must not post content on websites that may appear as if you are speaking for the school.
- You should not post any material online that can be clearly linked to the school that may damage the school’s reputation.
- You should avoid posting any material clearly identifying yourself, another member of staff, or a ~~pupil~~ student, that could potentially be used to embarrass, harass, or defame the subject.

Staff is required to use reasonable care in the use of local technology resources (hardware, software, and communications devices):

- Use computers and the network appropriately in the completion of daily duties.
- Resources should not be used for private business, monetary or personal gain.
- Respect copyrights. Copyrighted software and other instructional materials must not be copied or transferred to another except as provided under the license agreement or copyright notice. Unlawfully gained, or pirated content, is forbidden.
- Authorship and/or publishers of information in electronic form must be appropriately acknowledged in writing and research (footnotes, bibliographies, etc).
- Vandalism or theft of resources (including data and files) will not be tolerated.
- Passwords must not be exchanged and other's passwords must not be used. The individual is responsible to maintain the privacy of ~~their~~ his/her own user accounts and to respect the privacy of other users’ accounts.
- Report inappropriate behaviors and uses to an administrator. Hacking, altering system or network configurations, and installation of software without the permission of the Technology Department are inappropriate behaviors.

The school district reserves the right to:

- monitor device and/or network use
- review files and messages stored on network servers

I have read, understand, and will abide by the ~~Acceptable~~ Responsible Use of Technology Staff Agreement.

Signature

Date _____

Printed Name _____

Rev’d January 13,2012



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Newtown Public Schools
Responsible Use of Technology Agreement
Grades 5-12

Statement of Purpose:

The Newtown Public School District, ~~as referenced by BOE Policy 8-300~~, believes that all students should have access to technology when they act in a responsible, efficient, courteous, and legal manner. Internet access and other online services, available to students and teachers, offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students as digital citizens.

Responsible use of technology, whether provided by district or student-owned, is devoted to activities that support teaching and learning. The following are our agreements about the use of technology in the Newtown Schools.

Terms of Agreement:

The district

- will take reasonable steps to ensure that students use information technology ~~responsibility~~ **responsibly**.
- cannot guarantee nor be held responsible for the accuracy of the information students find on the Internet.
- utilizes a filtering system to minimize the possibility of a student reaching inappropriate sources.
- may review files and messages stored on our servers or transmitted within our network (File space is comparable to a school locker).

It is important for parents and students to understand the responsibilities that accompany the use of district technology and are listed below.

Students

- must use District-provided technologies, such as computers, network resources and the Internet **solely** for educational purposes. They must
 - respect the intellectual property of others.
 - always cite electronic sources from which information is accessed.
 - never intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).

Students (continued)

- must respect the rights of the individual and practice safe behaviors. They must
 - never distribute private information about themselves or others.
 - only use their own assigned accounts.
 - always maintain the privacy of their own user account and respect the privacy of another's account.
 - always report to a staff member any perceived problem with information that someone is giving or asking of them.

- must use computers, electronic devices, and the network appropriately. They must
 - never destroy or damage data, networks, or other resources belonging to fellow network users or the school community.
 - never disable or circumvent any technology protection measure installed on school technological resources.
 - report inappropriate behaviors and uses to an administrator or staff member including hacking, altering system/network configurations, bypassing Internet content filtering systems and/or the installation of software or hardware without the permission of a staff member.

- must respect and practice the principles of community. They must
 - only communicate in ways that are kind and respectful.
 - never use technology to harass, humiliate or defame any individual.
 - always report threatening or discomfiting respect the rights of the individual and practice safe behaviors.

Consequences:

Inappropriate use of the Newtown Public Schools' network and technology resources may result in loss of user privileges in addition to other disciplinary and/or legal actions.

Reference:

[BOE policy P6141.321](#)

[BOE policy P5131.81](#)

[BOE policy P5131.82](#)

8-300

(This is only included if paper form is handed out)

Newtown School District Responsible Use Of Technology Agreement
Grades 5-12

The district will provide an environment consistent with its mission, the requirements of the Connecticut State Board of Education, and federal/state laws, where students can receive the benefits available through the instructional use of technology that will assist them in accomplishing the goals of the district.

Signing below indicates we understand the Responsible Use of Technology Agreement.

Student: _____ **Parent/Guardian:** _____

Printed name: _____ **Printed name:** _____

School: _____ **Grade:** _____

Date: _____

Parents of students entering grades 5, 7 & 9 and newly-enrolled students will be asked to complete this form.

Please return this signed form to your child's school.



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Newtown Public Schools
Responsible Use of Technology Agreement
Grades K-4

Parents and Students,

Please read together, sign and return the next page to the school.

Statement of Purpose

The Newtown Public School District, ~~as referenced by BOE Policy 8-300,~~ believes that all students should have access to technology when they act in a responsible, efficient, courteous, and legal manner. Internet access and other online services, available to students and teachers, offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students.

Responsible use of technology, whether provided by district or student-owned, is devoted to activities that support teaching and learning. The following are our agreements about the use of technology in the Newtown Schools.

Terms of Agreement

Using the computer correctly and responsibly is very important. I promise to follow these rules.

1. I promise to use all computer equipment with care and respect.
2. I promise to only work on programs and web pages that my teachers tell me to use.
3. I promise to ask for help if I don't know what to do.
4. I promise to tell an adult if I read or see something on the computer that is not appropriate.

5. I promise never to use the computer to hurt, frighten, or bully others.
6. I promise to print only when my teacher tells me to.
7. I promise to use only my assigned accounts.
8. I promise to be considerate of other computer users and their privacy. I will not touch someone else's computer equipment.
9. I promise never to give out personal information about myself or anyone else when using the computer.
10. I promise to help others follow these rules.
11. I understand that if I break any of these promises, I might not be able to use the computers.

(Only included if paper form used.)

I will sign my name to show that I will follow the rules for the Responsible use of technology.

Student Name (Print) _____

Student Signature _____

Classroom Teacher _____

Grade _____ Date Signed _____

Signing below indicates we understand the rules of the technology agreement. I have read this responsible Use Agreement and have discussed it with my child.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ Date Signed: _____

Please return this form to your child's homeroom teacher.

Reference:

BOE policy P6141.321

BOE policy P5131.81

BOE policy P5131.82

8-300