

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Thursday, June 6, 2013 at 7:30 p.m. in the Reed Intermediate School library.

D. Leidlein, Chair	J. Reed
L. Roche, Vice Chair	L. Gejda
C. McCubbin, Secretary	R. Bienkowski
R. Gaines (absent)	10 Staff
W. Hart	80 Public
K. Alexander	2 Press
J. Vouros	

Mrs. Leidlein called the meeting to order at 7:30 p.m.

Item 1 – Student Recognition

Jason Hiruo, Assistant Principal of Newtown High School, introduced the top 5% of the 2013 graduating class and the valedictorian and salutatorian. Those students include Kristen Campbell, Danielle Chaloux, Neil Davis, Jay Destories, Christopher Erikson, Abigail Fagerholm, Lauren Frazzetta, Caitlin Gibney, Joshua Goldman, Madelyn Good, Michelle Green, Evan Isaacs, Andrew Jensen, Corey Katz, Joseph Kohrman-Glaser, Pieter Martino, Adam Oelberg, Kelly O’Sullivan, Aiden Pelisson, Leah Pinckney, Alexander Strzelecki, Evan Swain, David Swigart, and Sean Watkins. The valedictorian is Joseph Kohrman-Glaser and the salutatorian is Sean Watkins. Mrs. Leidlein presented the CAFE Student Leadership Awards to Stephen Conway and Lauren Frazzetta.

Diane Sherlock, Principal of Newtown Middle School introduced teacher Kathy Bremer who presented certificates to the Math Olympiad participants. The sixth grade students include Elise Johnson, Morgan Main, Michael Arena, Hailey Pankow, AJ Friesl, and John Auerbach. Those in seventh grade include Ravi Ahuja, Michael Arther, James Barden, Aiden Ford, Nick Harper, Cathy Hyeon, Yanni Kousidis, Will Kraus, Andrew Lally, Topher Pirner, Kevin Reiss, and Germane Anyoha. The eighth grade students included Capri Agresta, Kevin Arther, Matthew Auerbach, Kata Dapra, Melissa Shohert, and Jake Wilson. Mrs. Bremer introduced John Sicbaldi, sixth grade teacher. They are very proud of these students who tied for first place.

Item 2 – Recognition of Retirees

Dr. Reed introduced Diane Sherlock, Principal of Newtown Middle School for 14 years who came to Newtown from Grand Rapids, Michigan. Pam Fagan has been at Middle Gate School for 27 years as a kindergarten teacher and math/science specialist. Becky Virgalla has been at Sandy Hook School for 15 years where she taught reading, technology and research skills and the last 7 years was their reading consultant. Christina Welsh has taught technology education at Newtown Middle School for 7 years and previously taught for 28 years in the Norwalk Public Schools.

Those retirees unable to attend were Jay Daly who taught technology education at Newtown High School for 18 years, Suzanne Perry kindergarten teacher at Sandy Hook School for 11 years, Janet Walker with 23 years in our pre-school program, and Barbara Williams who was a reading recovery teacher at Head O.Meadow School for 19 years.

Item 3 – Consent Agenda

MOTION: Mr. Hart moved to approve the consent agenda which included the Newtown High School band and choir field trip to Orlando, Florida, various donations to Sandy Hook School, the child rearing leave of absence for Meg Horn, teacher at Sandy Hook School, the resignation of Jennifer Sinal, Assistant Principal at Reed Intermediate School, the resignation for retirement of Janet Walker in the pre-school program, the resignation of Elizabeth Ryan, teacher at Newtown High School, and the donation from Apple for hardware, software, professional development, and services for the district. Mr. Vouros seconded. Vote: 5 ayes

Dr. Reed stated that the donation from Apple was over \$750,000 to be distributed through the K-8 grades as part of our program with Columbia University's readers workshop.

Dr. Gejda stated she was very grateful for the patience of Apple in working with the district and that this donation would help us implement the program in our buildings.

Item 4 – Public Participation

Sandy Roussas, 38 Maltbie Road, spoke about the benefits of full day kindergarten for the families and that it would also affect our property value. Surrounding towns have it now or will have it next year. Early childhood education is essential to a child's growth. She asked the Board to institute a full day kindergarten program.

Kathy Reiss, 42 Obtuse Road, spoke last year about not having full day kindergarten. The cost of the 13 new educators will crowd out future initiatives. She asked to take the academic pressure off the students and teachers. Don't let common core standards cause this decision to be made. Don't remove the half day option for parents. Offer a full day one day per week for those who want it.

Nick Wall, 186 Berkshire Road, has a son in 3rd grade now and one going to kindergarten in the fall. Out of 186 cities in Connecticut, 103 offer full day kindergarten. Newtown should keep up with the rest of Connecticut. Full day kindergarten is crucial for common core state standards. Most children are used to being in a full day child care program. Also with weather related closing there is more time lost in a half day program.

Stephanie Berko 90 Sandy Lane, stated that her daughter is 4 and reading. We are still being hurt by what happened in December. Because we need money for security it makes it difficult to use money for full day kindergarten.

Casey Ragan, 12 Meadow Road, is a Bethel teacher. They have full day kindergarten and the majority of their classes are reading 10 or above.

Dr. Reed stated we may have to have higher class sizes next year.

Mrs. Ragan said they moved their class size to 20 with one teacher. She asked the Board to support full day kindergarten.

Robin Fitzgerald, 24 Old Farm Hill Road, agreed with the speakers regarding full day kindergarten. She applauded the job the teachers and EAs do in the half day program. With limited funds we can't abandon the programs we have in place for the other students. She doesn't think we should have it if programs will be affected and class size will increase.

Elizabeth Keats, 16 Leopard Drive, spoke about the importance of full day kindergarten. Her daughter has been in a full day daycare and thrives. She will have to go to private school if we don't have full day kindergarten. She encouraged the Board to find a way to make it happen.

Anna Lawler, 14 Johnson Drive, was in support of full day kindergarten which would be a better experience for the students.

Tatiana Cook, 29 Maple Wood Trail, has a second grader in Sandy Hook School and will have twins in kindergarten next year. The children deserve a full day program.

Item 5 – Reports

No correspondence report.

Chair Report: Mrs. Leidlein gave Dr. Reed the signed Patriot's jersey, which was donated to the school district and the Town. Also, Ridgefield was hosting a fashion show with proceeds being donated to the Newtown Scholarship Fund.

Item 7 – New Business

MOTION: Mrs. Roche moved that the Board of Education approve the Origo Stepping Stones math resource for grades K-4. Mr. Vouros seconded.

Dr. Gejda, Pam Fagan from Middle Gate School, Gail Maletz from Head O'Meadow School, Jenna Connors from Hawley School and Andrew Hall from Reed Intermediate School spoke about the proposed math resource for grades K-4.

Dr Gejda said the cost is \$75,000 over 2 years. The adoption includes 5-year teacher licenses, students journals for K-4 and big books for grades 1 and 2. Teachers will have access over the summer and parent information sessions will be provided. The cost next year would be \$34,000 for what we use now. We want to prepare our students for common core standards. There will also be an assessment in 2014. We've been using the same program for 17 years.

Vote: 6 ayes

Item 6 – Old Business

2013-2014 Operating Budget: Full Day Kindergarten

Dr. Reed spoke about the number of grants which could help with funding but we don't know yet what those would be used for. The donation of \$750,000 from Apple is for carts and I pads for every teacher. The Serv Grant was approved through August 31. He spoke about the savings by removing all new positions from the budget. Years ago full day kindergarten was opposed by 40% of the parents. Into the 90s we didn't have the room. If the priority is to implement full day kindergarten he doesn't feel we will have to go into class size. By eliminating all new positions exclusive of kindergarten he can probably find a way to make this happen. The four purposes of attending kindergarten are social, emotional, physical and intellectual. He sees full day kindergarten as a chance for more play and creative time. Regarding the common core standards his concern is about the pressure it will place on teachers. He doesn't feel the standards are designed for a 2-1/5 hour program. We could end up with 21 or 22 in a kindergarten class. A ratio of 1 to 10 is important in kindergarten. Dr. Reed looked for guidance from the Board if they want the full day kindergarten program.

Mr. Hart asked to see the numbers that would allow us to have the full day program.

Dr. Reed said all new positions would be eliminated except for security. Those include the high school assistant principal, the teacher, secretary, track and gym coaches, increasing the time for the guidance director to 12 months at the high school, the part time clerk at Reed, the world language teacher at the middle school, and the project adventure teacher at Reed.

Mr. Hart asked the percentage from the excess cost grant. Mr. Bienkowski said it was 72%. Mr. Hart said over the last several years we cut maintenance and technology and asked if we could protect those areas.

Dr. Reed said we won't have a major reduction in those areas.

Mr. Hart agreed with trying to keep the full day kindergarten program but wants to see specifically how it will hurt us.

Mr. Vouros feels the project adventure position at Reed will help with their schedule.

Dr. Reed's concern about the kindergarten program is the assumption that it will automatically stay. This has been a major priority for 2 years. He doesn't think this is the year for increased class size through the school system because of what we've been through.

Mr. Alexander said the Board wanted to do this and he is looking forward to having it worked into the budget.

Mrs. Roche feels it should be worked into the budget.

Mrs. Leidlein also supports it.

Dr. Reed would provide the budget figures.

Item 5 – Reports (continued)

Superintendent's Report:

Dr. Reed said that because of the additional responsibilities for the superintendent related to the December events GE Capital is allowing Joni Cappoccitti, an HR manager, to assist him for a year with her salary to be paid by GE Capital. They have 3 staff members working with Pat Llodra also. Bruce Storm and Bob Gilchrist, retired superintendents, have also volunteered to work on policy review in consultation with CAGE. With the Serv Grant there is an expansive amount of responsibility and Julie Haggard doesn't have enough time to devote to the implementation. We will have a comprehensive search for some positions. We are looking for retirees for 5 to 6 weeks as an acting director to help her.

Last night the State of Connecticut passed \$50M to build a new school in Newtown. He acknowledged all the work Pat Llodra has done along with the 28 task force members who reached a unanimous decision for Newtown.

He gave the Board the draft copy of the ed specs and asked for their questions.

Mrs. Roche asked when the town would go to a referendum.

Dr. Reed said we would be voting on accepting money from the State for the school possibly sometime in the fall. Another newsletter will be coming out.

Mr. Alexander asked when the draft would go to the State.

Dr. Reed said we would adopt them at our next meeting. We can also modify the ed specs later.

Item 7 – New Business

Chartwells Contract:

MOTION: Mr. Hart moved to approve the one-year renewal of the Chartwells agreement for the period July 1, 2013 to June 30, 2014. Mrs. Roche seconded.

George Sottile, Dan Shields and Jill Paterson attended and spoke about the new FDA regulations USDA regulations which result in less reimbursable meals. They plan to improve the program and will also be at the open houses to show their program to parents.

Vote: 6 ayes

Healthy Food Statement:

Mr. Bienkowski said we do not comply with this statement because it causes certain restrictions in the sale of meals. It would be a burden from a financial standpoint.

Mrs. Leidlein thanked Chartwells for their assistance in transitioning to Chalk Hill School.

MOTION: Mr. Hart moved that on behalf of the Newtown Board of Education pursuant to section 12-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will not meet said standards during the period of July 1, 2013 through June 30, 2014. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored. Mr. Alexander seconded. Vote: 6 ayes

Student Activities Fund Accounts:

MOTION: Mr. Hart moved that the Board of Education, in accordance with Board Policy 3-400, approve continuing the existing school activities fund accounts. Mr. Vouros seconded.

Mr. Bienkowski said this requires to be authorized every year. The funds are overseen by the principal and managed by the secretary. They are audited every year.

Mrs. Leidlein asked if there was any concern regarding how these accounts are monitored by the auditor.

Mr. Bienkowski said the auditors have not expressed any concern regarding these accounts.

Vote: 6 ayes

May 20, 2013 Minutes:

MOTION: Mr. Hart moved that the Board of Education approve the minutes for the two special meetings held on May 20, 2013. Mr. Vouros seconded. Vote: 3 ayes, Mrs. Roche, Mr. McCubbin, Mr. Alexander abstained

May 21, 2013 Minutes:

MOTION: Mrs. Roche moved that the Board of Education approve the minutes of May 21, 2013. Mr. Alexander seconded. Vote: 6 ayes

May 29, 2013 Minutes

MOTION: Mrs. Roche moved that the Board of Education approve the minutes of May 29, 2013. Mr. Hart seconded. Vote: 5 ayes, Mr. McCubbin abstained

Item 8 – Public Participation

Kinley Nagle, 8 Glover Avenue, is a special education teacher who wants to help the community.

Michelle Assante, 16 Wendover Road, is a proponent of full day kindergarten. She wants to understand how we can support that program. She has a child who will be in kindergarten next year who is enrolled at St. Rose for the full day program. She wanted information on class sizes for next year.

MOTION: Mr. Alexander moved to adjourn. Mrs. Roche seconded. Vote: 6 ayes

Item 9 – Adjournment

The meeting adjourned at 10:12 p.m.

Respectfully submitted:

Cody McCubbin
Secretary

Consent Agenda Items

- NHS Band and Choir Field Trip or Orlando, FL
- Donations
- Personnel Items

NO BUS NEEDED



FIELD TRIP BUS REQUEST FORM

Teacher Making Request: Eckhardt/matson Date: April 9, 2013

Other Staff Involved: TBD

Date of Proposed Field Trip: April 24-28 2014

Class/Group Involved: Band and Choir

Number of Students Scheduled to Make Trip: Est, 150

Other Adults (non-teachers) Chaperoning the Trip (list names): TBD

Destination: Orlando, Florida

Place and Time of Departure: Est. NHS - 6:00 a.m.

Estimated Time of Return: 8 p.m.

Special Arrangements (i.e. stopping at a restaurant, picnic, etc.): TBD

Estimated Cost of ^{Trip}Transportation: _____

Estimated Cost per Student: \$1300.00

Other Information: We will make all travel arrangements

PRINCIPAL APPROVAL BY SIGNATURE: *CDunn* DATE: 04/12/13

OVERNIGHT/OUT-OF-STATE FIELD TRIP BOE APPROVAL: _____ DATE: _____

Billing Information

Bill to: _____

Pricing: _____ Hours @ _____ per hour = _____

_____ Miles @ _____ per mile = _____

Minimum Charge: _____

Total Charge per Bus: _____

Confirmation

Information taken by: _____ Date Confirmed: _____

Confirmed by: _____ Recorded in Book: _____

To BOE for Approval on June 6, 2013

Donations
6/4/2013

SHES

John T. Haggard, High School	\$ 200.00
Verizon Foundation	\$ 525.00

Morgan Stanley - Annual Appeal Campaign - employee contributions	\$ 136.25
Brookfield Education Assoc.	\$ 850.00

\$ 1,711.25

Total \$ 1,711.25

SHES Library

\$

Newtown Public
Schools

\$

Total

\$

\$

\$ 1,711.25

NPS Teachers

\$

\$ 1,711.25

\$ 1,711.25

June 6, 2013

Apple is pleased to provide Newtown Public Schools with a comprehensive array of hardware, software, professional development and services designed to help the school system continue to provide its students with the 21st Century learning experiences they need to reach their full potential while in school, the workforce and the community.

Apple has a deep empathy for all that you've suffered and a sincere appreciation for the way you've chosen to respond. Apple is extending this "helping hand" as a way to support and assist Newtown students and faculty in your journey forward.

Apple will be providing:

- 22 mobile carts with 587 iPads, AppleCare+ protection plan and cases for student use in your elementary, intermediate and middle schools
- 266 iPads for faculty and administrator use in those same schools
- 6 MacBook Pro laptops for mobile cart device management
- Multiple days of professional development (PD) for each teacher and administrator designed to help support your Reading Workshop, and faculty evaluation and support initiatives
- Professional services to help organize and implement the rollout of the equipment and supporting PD
- Over \$19,000 in Volume Vouchers that can be used to buy software, apps, digital books and resources

Apple believes in a world in which all learners are empowered to discover their own genius and develop the skills and talents to make a valuable contribution to society. We sincerely hope that this donation contributes to your healing and progress for years to come.

111N - 3 2013

May 28, 2013

Dear Dr. Reed,

I hope this letter finds you well. As you know, I am currently on maternity leave since I had my second child in March. I am writing to ask that my leave be extended.

I am requesting a child rearing leave of absence for the 2013 – 2014 school year. I would like to return to my current full-time teaching position for the 2014-2015 school year.

Thank you in advance for your consideration in this matter. If you have any questions, please contact me at home (203) 296-9026.

Sincerely yours,



Meg Horn

Cc: Donna Page

Dr. John Reed, Superintendent

Newtown Public Schools

3 Primrose Street

Newtown, CT 06470

May 30, 2013

Dear Dr. Reed,

I hereby submit my official letter of resignation as the assistant principal of Reed Intermediate School.

I am incredibly excited for the next phase of my professional journey as I join the leadership team in Milford as the k-12 Supervisor of English/ Language Arts.

Thank you for the opportunities afforded me these past ten years. I have the utmost respect for my Newtown colleagues who continue to put the needs of children first. I have grown immensely in the art of teaching and learning both as a classroom teacher and also as a line administrator.

The memories and relationships I have built with my colleagues, my students, and the families of Newtown will always be dear to my heart.

Respectfully,

A handwritten signature in cursive script, reading "Jennifer J. Sinal". The signature is written in black ink and is positioned above the printed name.

Jennifer J. Sinal

CC: Joan Libby, Human Resources


6/3/2013

JUN 03 2013

Dr. Reed,

I have made the decision to retire from my teaching position in the Preschool Program in Newtown at the end of this school year. I have enjoyed the years I have spent working closely with the staff in Newtown and also with the children and their families. Thank you for this opportunity.

Sincerely,


Janet Walker

Elizabeth A. Ryan
34 Castle Lane
Levittown, NY, 11756
(516) 578-3511
elizabeth.ryan@hotmail.com

June 4, 2013

Dr. Janet Robinson, Superintendent
Newtown Public Schools
3 Primrose Street
Newtown, CT 06470

Dear Dr. Robinson,

I am writing to inform you that I am resigning from my current position as a mathematics teacher at Newtown High School. My last day of employment will be June 30th, 2013, as per the responsibilities under the terms of my employment contract.

I regret that I must resign from my position but want to thank you for my experiences. I am very gracious for the opportunities I have been given as a teacher in the Newtown School District.

Sincerely,

Elizabeth A. Ryan

Elizabeth A. Ryan

cc: Chip Dumais, Newtown High School Principal



Newtown Public Schools Memo

To: Members of the Board of Education
From: Linda Gejda, Assistant Superintendent
Date: June 3, 2013
Re: Resource Adoption Request: K-4 Origo *Stepping Stones* Mathematics

For the past 2 years, members of the K-12 Mathematics Committee have been reviewing resources to implement the revised K-4 math curriculum. We reviewed *Singapore Math*, *Math in Focus*, *Investigations* and *Stepping Stones*. *Stepping Stones* came to the district's attention when our math specialists attended an informational session at Wesleyan University. The district currently uses *Growing with Math*, however program materials will no longer be published nor aligned with the CCSS.

Stepping Stones evolved out of an Australian math program. Kindergarten teachers have been piloting *Stepping Stones* for the 2012-13 school year. Selected units/activities have also been piloted at different grade levels.

Attached to this memo is a summary of teacher feedback about the pilot. The indicators listed correlate to the resources ("K-8 Publishers' Criteria for the Common Core State Standards for Mathematics" and the TriState rubric) provided by the state department of education and multiple organizations involved in Common Core implementation and assessment. You may view these resources at

http://www.corestandards.org/assets/Math_Publishers_Criteria_K8_Spring%202013_FINAL.pdf

You are also receiving several pages detailing the cost of the program. The items that we are paying for are 5-year online teacher licenses and one year of student journals for the first year of implementation in grades K-4. A full 5-year adoption would cost \$75, 712.30 and student journals would be paid for by each school beginning in the 2014-15 school year. At our request, Origo is breaking the cost of the adoption into two phases: Our total for the first year is **\$49, 484**. In the 2014-15 school year, my office will pay **\$26, 228** and the schools will pay the cost of student journals, as they do now.

Origo is interested in Newtown being the Connecticut "Lighthouse" district. This designation will enable the district to receive additional licenses and professional development at no extra cost. Math specialists will be trained at Origo's expense and provide us with "in-house" training. In exchange for this, other districts may send teachers to Newtown to see the program in action.

Our math/science specialists will be present at our June 6th BOE meeting for a brief overview of the program and to assist in answering questions.

Please contact me if you have further questions.

Newtown Public Schools Origo Stepping Stones Pilot Review

Pilot teachers were asked to evaluate *Stepping Stones* based on the following criteria. Results were aggregated and are summarized below.

The Program...	<p style="text-align: center;">TEACHER AVERAGE RATING</p> <p style="font-size: small;">Rating Scale: 0 = Too Early to Tell 1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree</p>	<p style="text-align: center;">Notable Teacher Comments</p>
1. Focuses strongly where the Common Core State Standards focus.	3.88	<ul style="list-style-type: none"> • <i>Very helpful the way SS provides the correlation to CCSS for each lesson by allowing you to hover over objectives to see alignment</i>
2. Is rigorous in promoting deep conceptual understanding, procedural skill and fluency, and applications of mathematics.	3.82	<ul style="list-style-type: none"> • <i>Rigorous and goes deeper in all areas</i> • <i>Students already have deeper number sense.</i>
3. Is coherent and makes connections between topics, so math “makes sense.”	3.76	<ul style="list-style-type: none"> • <i>The resource allows enough time to be spent on a module so that students have a solid understanding, and this understanding continues to be deepened throughout the modules.</i> • <i>Students make sense of skills from module to module.</i>
4. Supports the Standards’ emphasis on mathematical reasoning.	3.71	<ul style="list-style-type: none"> • <i>Each lesson connects to the Standards of Mathematical Practice and reinforces mathematical reasoning.</i>
5. Clearly states objectives/standards to be taught in each lesson and module.	3.88	<ul style="list-style-type: none"> • <i>The parent letters for each module are great at explaining objectives to parents and also give parents ideas for promoting learning at home.</i>
6. Engages students.	3.71	<ul style="list-style-type: none"> • <i>Many hands on activities for Kindergarten which help students process concepts more fully</i> • <i>The students love all the interactive Smart Board activities and games.</i>
7. Encourages students to think critically.	3.82	<ul style="list-style-type: none"> • <i>Students learn to apply what they have learned in multiple ways through relevant tasks and investigations.</i>
8. Encourages students to communicate their thinking.	3.82	<ul style="list-style-type: none"> • <i>Many opportunities for student discourse and discussions, particularly related to problem solving and strategy</i>
9. Encourages students to develop and use multiple methods to solve problems.	3.65	<ul style="list-style-type: none"> • <i>Students are not taught one procedure to apply problems. Rather, through deep understanding of content, they develop multiple strategies to solve problems that make sense to them.</i>
10. Encourages the use of mathematical language.	3.76	<ul style="list-style-type: none"> • <i>Students are encouraged to use mathematical language when writing and verbalizing explanations.</i> • <i>Many opportunities for teachers to model use of math language</i>

Newtown Public Schools
Origo Stepping Stones Pilot Review

	<p style="text-align: center;">TEACHER AVERAGE RATING</p> <p>Rating Scale: 0 = Too Early to Tell 1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree</p>	<p>Notable Teacher Comments</p>
<p>The Program...</p> <p>11. Provides for a balance of large group, small group, pairs and independent work.</p>	3.65	<ul style="list-style-type: none"> • Great variety of options from which the teacher can choose what will work best for each learner.
<p>12. Uses a variety of engaging materials and technology to effectively support instruction and deepen students' conceptual understanding.</p>	3.53	<ul style="list-style-type: none"> • Great SMART Board games and Big Books • SMART Board activities are already prepared and ready to go. • Learning is enhanced by so much technology – Flare, Fundamental Games, Staticware • Playlists make lesson planning easy. • Every lesson provides a link for re-teaching, practice, and enrichment for students. • I was able to access first and second grade lessons to work with several advanced learners. • Differentiation in each lesson is helpful in meeting the needs of all learners.
<p>13. Provides for differentiation: re- teaching and extension of student learning.</p>	3.71	
<p>14. Offers a variety of assessments options that align with instruction.</p>	3.76	<ul style="list-style-type: none"> • Multiple choices for assessment – including interviews, performance tasks, and “check-ups” – that align nicely with instruction. • Many formative and summative assessment options!
<p>15. Embeds pedagogical and content background for teachers.</p>	3.82	<ul style="list-style-type: none"> • Provides built in professional development for each module that can be viewed with colleagues or individually whenever it is convenient. • The online videos have been a wonderful resource when teaching a new concept. They have been invaluable!

Additional teacher feedback:

- This resource is a huge asset in teaching the Common Core State Standards.
- Students have a better understanding of number sense.
- Students are learning how to approach problems in a number of ways.
- Students are excited to learn math and look forward to new activities.
- This was an easy transition from Growing with Math.
- Stepping Stones is clear and easy to use.
- My students enjoy the virtual manipulatives.
- My students are retaining more from module to module.
- The resource dives deeply into topics rather than “skimming” over them.
- Not enough time to implement with fidelity in half-day K program.
- In March, I wrote to Stepping Stones about a lesson that was difficult for my students. They responded immediately. They called a meeting with the authors and decided to change the directions based on my feedback. I was very impressed that they took the time to consider my thoughts. The fact that this is an online resource is very helpful because the authors can easily modify and improve lessons without having to reprint, so the revisions are immediately available to teachers.

ORIGO Education

Company Address PO Box 369
St. Charles, MO 63302
US

Created Date 5/21/2013
Expiration Date 5/31/2013
Quote Number 00001065

Prepared By Jennifer Kafati
E-mail j_kafati@origomath.com

Contact Name Bev Schaedle
Phone (203) 426-7620
Email schaedlerb@newtown.k12.ct.us

Bill To Name Newtown Public Schools
Bill To 3 Primrose Street
Newtown, CT 06470

Ship To Name Newtown Public Schools

Product	List Price	Sales Price	Quantity	Total Price
BB FULL completion set Grade 1	\$323.45	\$323.45	17.00	\$5,498.65
BB FULL completion set Grade 2	\$323.45	\$323.45	19.00	\$6,145.55
Number Case Grade 1	\$189.00	\$189.00	17.00	\$3,213.00
Number Case Grade 2	\$189.00	\$189.00	19.00	\$3,591.00
Number Case Grade 3	\$189.00	\$189.00	17.00	\$3,213.00
Number Case Grade 4	\$189.00	\$189.00	17.00	\$3,213.00
Number Case Grade K	\$189.00	\$189.00	9.00	\$1,701.00
SS SJ 1- Stepping Stones Student Journal Grade 1	\$9.95	\$9.95	250.00	\$2,487.50
SS SJ 2 - Stepping Stones Student Journal Grade 2	\$9.95	\$9.95	287.00	\$2,855.65
SS SJ 3 - Stepping Stones Student Journal Grade 3	\$9.95	\$9.95	340.00	\$3,383.00
SS SJ 4 - Stepping Stones Student Journal Grade 4	\$9.95	\$9.95	338.00	\$3,363.10
SS SJ K - Stepping Stones Student Journal Grade K	\$9.95	\$9.95	223.00	\$2,218.85
Stepping Stones 5 Year Subscription	\$415.00	\$83.00	79.00	\$6,557.00

Subtotal \$47,440.30
Total Price \$47,440.30
Shipping and Handling \$2,044.16

Grand Total \$49,484.46

Year 1: 2013-14

Quote Acceptance Information

Signature _____
Name _____
Title _____
Date _____

ORIGO Education

Company Address PO Box 369
 St. Charles, MO 63302
 US

Created Date 6/3/2013
 Quote Number 00001106

Prepared By Jennifer Kafati
 E-mail j_kafati@origomath.com

Contact Name Bev Schaedle
 Phone (203) 426-7620
 Email schaedlerb@newtown.k12.ct.us

Bill To Name Newtown Public Schools
 Bill To 3 Primrose Street
 Newtown, CT 06470

Ship To Name Newtown Public Schools

Product	List Price	Sales Price	Quantity	Total Price
SS SJ 1- Stepping Stones Student Journal Grade 1	\$9.95	\$9.95	250.00	\$2,487.50
SS SJ 2 - Stepping Stones Student Journal Grade 2	\$9.95	\$9.95	287.00	\$2,855.65
SS SJ 3 - Stepping Stones Student Journal Grade 3	\$9.95	\$9.95	340.00	\$3,383.00
SS SJ 4 - Stepping Stones Student Journal Grade 4	\$9.95	\$9.95	338.00	\$3,363.10
SS SJ K - Stepping Stones Student Journal Grade K	\$9.95	\$9.95	223.00	\$2,218.85
Stepping Stones 5 Year Subscription	\$415.00	\$332.00	79.00	\$26,228.00

Paid by schools

Year 2: 2014-15

Subtotal \$40,536.10
 Total Price \$40,536.10
 Shipping and Handling \$715.40
 Grand Total \$41,251.50

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

AMENDMENT NUMBER FOUR

THIS AMENDMENT NUMBER Four, dated June 6th , 2013 and effective July 1, 2013, is between the **Newtown Public Schools** ("SFA") and **Compass Group USA, Inc. by and through its Chartwells Division** ("FSMC").

WHEREAS, the SFA and Chartwells are parties to a certain agreement, dated March 3, 2009, as amended ("Agreement"), whereby Chartwells manages the SFA's food service operation and facilities; and

WHEREAS, the parties now desire to amend the aforesaid Agreement;

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Per Section 1.3 of the Agreement, the parties agree to exercise their right to renew the Agreement beginning July 1, 2013 and ending June 30, 2014.
2. Chartwells Management Fee shall be a flat rate of Two Thousand Six Hundred **Sixty Six Dollars** (\$2,666) per month for 10 months (September through June).
3. Chartwells Administrative Fee shall be a flat rate of Seventeen Thousand **Four hundred and two dollars** (\$17,402) per month for 10 months. (September through June)
4. Chartwells guarantees the bottom line on the operating statement for the **2013-2014** academic year will be a breakeven. If the annual operating statement shows a profit less than breakeven Chartwells will reduce its Management and Administrative Fee by the difference between the actual and guaranteed amount (breakeven), but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management and Administrative Fee, as set forth above. The guaranteed amount is based on the following assumptions remaining in effect for the entire school year: (i) Reimbursement rates for The National School Lunch and Breakfast program meals will not be less than the rates in effect for the prior school year; (ii) the value of government donated commodities and/or cash in lieu thereof will not be less than **\$85,519** as the stated planned assistance level; (iii) the number of full service lunch days during the school year will not be less than 183 for elementary/intermediate, 169 for middle, and 158 for high school; (iv) the number of serving periods, locations, serving times and types of service will not change materially; (v) student enrollment for

the term of the contract period will be not less than 4,839 ***** students; (vi) the selling prices of menu pattern meals will not be lower than \$2.60 for elementary schools, \$2.85 for middle/intermediate school and \$3.10 for high school; (vii) A la carte selections will be not less than prior year; (viii) Service will not be interrupted as a result of fire, work stoppage, strike or school closing; (ix) revisions to the District's Wellness Policy, including CT Healthy Food Certification, will not reduce participation or increase costs; (x) FSMC shall not be responsible for lost revenue related to charged or humanitarian meals allowed by the SFA.

- 5. In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- 6. This Amendment is effective July 1, 2013. All other terms and conditions contained in the original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their duly authorized officers, all done the day and year first above written.

Newtown Public Schools

**COMPASS GROUP USA, INC.
by and through its Chartwells
Division**

By: _____
Name: Debbie Leidlein
Title: Board of Ed Chair
Date: _____

By: _____
Name: Keith T. Cullinan
Title: President - Schools
Date: _____

******* Please note this figure is contingent upon full day kindergarten in place for the 2013-2014 contract period. If full day kindergarten is not in place for the 2013-2014 contract period this number will be decreased by 230 students.**

NPS
Newtown Public Schools
Activity Accounts
Period Ending March 31, 2013

Hawley School
Managed by: Secretary
Approved by: Principal
Current Balance: \$3,856.71

Middle School
Managed by: Secretary
Approved by: Principal
Current Balance: \$95,100.75

Sandy Hook School
Managed by: Secretary
Approved by: Principal
Current Balance: \$9,390.09

High School
Managed by: Secretary
Approved by: Principal
Current Balance: \$344,867.91

Middlegate School
Managed by: Secretary
Approved by: Principal
Current Balance: \$5,966.81

Custodial Account
Managed by: Business Assistant
Approved by: Director of Business
Current Balance: \$68,813.79

Head O'Meadow
Managed by: Secretary
Approved by: Principal
Current Balance: \$2,311.09

Continuing Education
Managed by: Bookkeeper
Approved by: Director of Continuing Ed
Current Balance: \$35,080.02

Reed Intermediate
Managed by: Secretary
Approved by: Principal
Current Balance: \$47,285.91

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education special meeting on Monday, May 20, 2013 at 5:00 p.m. in the Board offices at 3 Primrose Street.

Present: D. Leidlein, Chair J. Reed
 W. Hart
 J. Vouros

Item 1 – Call to Order

Mrs. Leidlein called the meeting to order at 5:08 p.m.

Item 2 – MOTION FOR EXECUTIVE SESSION

MOTION: Mr. Hart moved that the Expulsion Subcommittee of the Board of Education enter Executive Session for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of the student involved are likely to be discussed. Further, I move that the following persons are to be invited into Executive Session to assist in either giving testimony or evidence, or representing the various parties to the proceedings: John R. Reed, Interim Superintendent of Schools, the student who is the subject of the expulsion proceedings, the parent of the student who is the subject of the expulsion proceedings; Attorney Michelle C. Laubin, the Board's procedural advisor, and Kathy June, Clerk. Mr. Vouros seconded. Vote: 3 ayes

Item 3 – Executive Session

The Board heard testimony regarding student A052013 and deliberated on the matter.

Item 4 – Return to Public Session

MOTION: Mr. Hart moved that the student about whom the expulsion hearing was conducted on May 20, 2013 at 5:00 p.m. is to be expelled, effective immediately, until May 9, 2014. During the term of his expulsion the student shall be provided with an alternative education opportunity. If, in the judgment of the Interim Superintendent of Schools, John R. Reed, the student has actively and cooperatively participated in his alternative education program, and if the student complies with a requirement to comply with the terms of the agreement, the student may be re-enrolled in the regular school program on a probationary basis on August 27, 2013. Under the terms of his probation, if the student commits any offense which otherwise would be punishable by either an in-school or out-of-school suspension or student fails to comply with terms of this agreement, his expulsion will resume immediately and will continue until May 9, 2014. Mr. Vouros seconded. Vote: 3 ayes

MOTION: Mr. Hart moved to adjourn. Mr. Vouros seconded. Vote: 3 ayes
Mr. Hiruo joined the meeting.

Item 5 – Adjournment

The meeting adjourned at 5:35 p.m.

Respectfully submitted:

Debbie Leidlein
Chair

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education special meeting on Monday, May 20, 2013 at 5:30 p.m. in the Board conference room at 3 Primrose Street.

Present: D. Leidlein J. Reed
 W. Hart
 J. Vouros

Item 1 – Call to Order

Mrs. Leidlein called the meeting to order at 5:57 p.m.

Item 2 – MOTION FOR EXECUTIVE SESSION

MOTION: Mr. Hart moved that the Expulsion Subcommittee of the Board of Education enter Executive Session for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of the student involved are likely to be discussed. Further, I move that the following persons are to be invited into Executive Session to assist in either giving testimony or evidence, or representing the various parties to the proceedings: John R. Reed, Interim Superintendent of Schools, Kathy Boettner, Assistant Principal of Newtown High School, the student who is the subject of the expulsion proceedings, the parents of the student who is the subject of the expulsion proceedings; Attorney Michelle C. Laubin, the Board's procedural advisor, and Kathy June, Clerk. Mr. Vouros seconded. Vote: 3 ayes

Item 3 – Executive Session

The Board heard testimony regarding student B052013 and deliberated on the matter.

Item 4 – Return to Public Session

MOTION: Mr. Hart moved that the student about whom the expulsion hearing was conducted on May 20, 2013 at 5:30 p.m. is to be expelled, effective immediately, until March 21, 2014. During the term of his expulsion the student shall be provided with an alternative education opportunity. If, in the judgment of the Interim Superintendent of Schools, John R. Reed, the student has actively and cooperatively participated in his alternative education program, and if the student complies with a requirement to comply with all aspects of the stipulated agreement, the student may be re-enrolled in the regular school program on a probationary basis on August 27, 2013. Under the terms of his probation, if the student commits any offense which otherwise would be punishable by either an in-school or out-of-school suspension or otherwise fails to comply with this agreement, his expulsion will resume immediately and will continue until March 21, 2014. Mr. Vouros seconded. Vote: 3 ayes

MOTION: Mr. Hart moved to adjourn. Mr. Vouros seconded. Vote: 3 ayes
Mr. Hiruo joined the meeting.

Item 5 – Adjournment

The meeting adjourned at 6:20 p.m.

Respectfully submitted:

Debbie Leidlein
Chair

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Tuesday, May 21, 2013 at 7:00 p.m. in the council chambers at 3 Primrose Street.

D. Leidlein, Chair	L. Gejda
L. Roche, Vice Chair	R. Bienkowski
C. McCubbin, Secretary	2 Staff
R. Gaines (absent)	5 Public
W. Hart	2 Press
K. Alexander	
J. Vouros	

Mrs. Leidlein called the meeting to order at 7:08 p.m.

Item 1 – Consent Agenda

MOTION: Mrs. Roche moved to approve the minutes of May 7, 2013. Mr. Alexander seconded.
Vote: 4 ayes, 2 abstained (Mrs. Leidlein, Mr. Hart)

MOTION: Mrs. Roche moved to approve the consent agenda which included the high school yearbook students field trip to UConn, the high school western studies and Italian language students field trip to Italy, the donation of \$1,000 to the Newtown Pre-school, the donation of an upright piano to Sandy Hook School, the \$300 donation to the high school Leo Club, the donation of \$500 to the high school Poetry Out Loud Club, the donation of \$200 to the high school drama program, and various donations regarding Sandy Hook School and the district totaling \$3,674.13. Also approved was the resignation of Jason Hiruo, assistant principal at Newtown High School, the resignation of Christopher Breyan, lead teacher at Hawley School, the leave of absence for Ted Varga, teacher at Sandy Hook School, and the resignation for retirement for Barbara Williams, reading recovery teacher at Head O'Meadow School.
Mr. Alexander seconded. Vote: 6 ayes

Item 2 – Public Participation (none)

Item 3 – Reports

Correspondence: Mr. McCubbin stated the Board received 26 emails. Seven pertained to the budget, 15 regarding the Sandy Hook Task Force and four were miscellaneous regarding the pre-school at the high school, alternatives to attending high school, leak of confidential records and security questions.

Mr. Alexander stated that the Board appreciates public contact regarding the budget but it is important at this time to send recommendations to the Legislative Council.

Chair Report: Mrs. Leidlein received a Patriots jersey signed by Mr. Krafts and players presented to the Board of Education and Town of Newtown.

Dr. Reed said the jersey could possibly be used to raise money, as a donation or be displayed.

Financial Report and Transfers:

MOTION: Mr. Hart moved to approve the financial report and transfers for the month ending April 30, 2013. Mr. McCubbin seconded.

Mr. Bienkowski went over the financial report and indicated that all main object accounts were in a positive balance position. We received information from the State Department of Education that the percent of eligible expenses for the excess cost grant was going to approximately 72% which represents a \$70,759 decline in our expected revenue. \$230K is included as a credit for expected reimbursements from the SERV grant. We also received the winter sports revenue this month.

Mr. Hart asked if we would get through the end of the year with this budget. Mr. Bienkowski felt we would. The amount of expenses offset by the SERV grant is critical to making this work. We will have to watch it very closely to break even.

Mrs. Leidlein asked how the costs in the SERV grant were reflected in this report. Mr. Bienkowski said there's a revenue offset listed for support for additional administration at Sandy Hook School, estimated figures for additional EAs and nurses extra time, along with security salaries. Extra work for other personnel is also included.

Vote: 6 ayes

Superintendent's Report:

Dr. Reed spoke about the modest end-of-the-year balance with reimbursements from the SERV grant. We have focused most of our planning on grants. The ed specs for Sandy Hook School don't have to be adopted until late in the summer. Late March meetings began to be held between the volunteers assisting the town and professional firms. It started with boiler plate ed specs for a school originally approved by the state. When the design firm is hired we will revisit the ed specs and square footage. The state will use the October enrollment including our preschool for a total of 499 students. The ed specs this summer will be preliminary. Retired superintendents have volunteered to assist including Tom Jokubaitis. The design firm has to be selected first. We are soliciting input from the staff. Regarding security, the state will be developing new specs for schools.

Mr. Hart asked if there was an internal committee working on ed specs. Dr. Reed said he and the design team, which included Turner Construction, were asking for feedback from the teachers. The new administrators will also be part of this committee. Mr. Alexander asked if the ed specs addressed security issues.

Dr. Reed said experts were brought in regarding security which will contribute some growth in square footage for this school. We will be one of the first schools to have these concerns addressed. Regarding the security committee, there are a number of grants that were submitted. The Department of Justice grant was submitted through Bob Tait. Some will provide resources for the police department needs. Another grant addresses the \$100,000 needed for lock set replacements, total hardware replacements and door and frame replacements. If the grants don't supply enough money we may need a supplemental appropriation.

Dr. Reed addressed the budget for the next year. Given the changes to the requested increase it's difficult to follow what the implications will be. The average budget increase over the last few years is .9%. The Board of Finance made suggestions on items for us to reduce. Next year we will have additional students attending the magnet schools over what we had estimated. There will be some positive adjustments to the budget for additional savings. The majority of positions in the budget will be hard to fill because we have a negative \$200,000 in the budget that has to be made up.

If people choose to talk about wanting to make donations we are open to them. We are in discussions with Apple for a contribution in technology but the challenge there is equity in the district. We can't take it all for one school so we are hoping their donation can be shared where needed. We need money for the assessment that has to be given for the new evaluation system with money. Curriculum work will be modified. He feels there will be a possible \$150K or \$200K additional cut. Full day kindergarten would have to be paid for by new teachers and eliminating items elsewhere in the district. We have to get out of the cycle of not passing budgets. He feels this is not the year to raise class size. We still need to understand the impact on each of the Sandy Hook students. It's also important to maintain contact with the teachers.

Mr. Vouros said it appears we have to increase class size to find money for full day kindergarten.

Dr. Reed stated that the new standards will impact us on the number of hours students need to be in class. We can't guarantee full day kindergarten. The community needs to see the correlation between the programs we requested and voting for the budget.

Mr. Vouros said it was devastating to him that students in only 2 and one-half hours have to gear up for content standards when they need more time for creativity and play. We need to be able to sustain the full day program in the following years also.

Dr. Reed said taking positions out to put others in should be done at the beginning of the budget process. At the present time not knowing what will happen with Legislative Council we don't know where we will get the money.

Mr. Vouros asked about the project adventure teacher at Reed.

Dr. Reed was grappling with that position because it is tied to the scheduling of the school. He believes the work that central office is trying to do is challenging. 40% is related to what happened in December. He's trying to get some assistance at no cost to the school system which includes retired superintendents in the state to be in the office one or two days per week.

Item 4 – Old Business

Serv Grant Update:

Dr. Reed was told it may be approved Friday but some additional forms were needed. He feels the vast majority of the items will be approved.

Mr. Alexander verified that the SERV grant has no effect on our budget and will not add to our income.

Dr. Reed said some feel donated funds are coming to us but we only have \$25,000 in a fund for our use.

Item 5 – New Business

Mr. McCubbin announced that he would be relocating to London for work and would be resigning from the Board.

Item 6 – Public Participation

Kinley Nagle, 8 Glover Avenue, is a certified special education teacher who offered her services to the district. She had taught school in Maine.

MOTION: Mr. Hart moved that the Board of Education go into executive session to interview candidates for administrative positions and invited Dr. Reed. Mr. Vouros seconded.

Vote: 6 ayes

Item 7 – Executive Session

The Board interviewed candidates.

Item 8 – Public Session for Vote

MOTION: Mrs. Roche moved that the Board of Education appoint Kathleen Gombos as principal of Sandy Hook Elementary School effective on or about July 1, 2013 with the salary per the administrators' contract. Mr. Alexander seconded. Vote: 6 ayes

MOTION: Mrs. Roche moved that the Board of Education appoint Timothy Napolitano as assistant principal of Sandy Hook Elementary School effective on or about July 1, 2013 with the salary per the administrators' contract. Mr. Hart seconded. Vote: 6 ayes

MOTION: Mr. Hart moved to adjourn the meeting. Mrs. Roche seconded. Vote: 6 ayes

Item 9 – Adjournment

The meeting adjourned at 9:45 p.m.

Respectfully submitted:

Cody McCubbin
Secretary

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Wednesday, May 29, 2013 at 7:00 p.m. in the council chambers 3 Primrose Street.

Present:	D. Leidlein, Chair	J. Reed
	L Roche, Vice Chair	L. Gejda
	W. Hart	
	R. Gaines	
	K. Alexander	
	J. Vouros	

Mrs. Leidlein called the meeting to order at 7:00 p.m.

MOTION: Mrs. Roche moved that the Board of Education go into executive session to interview candidates for administrative positions and invited Dr. Reed and Dr. Gejda. Mr. Hart seconded. Vote: Unanimous

Item 2 – Executive Session

Mr. Vouros left executive session at 7:50 p.m.
The Board came out of executive session at 8:45 p.m.

Item 3 – Public Session

MOTION: Mr. Gaines moved that the Board of Education appoint Anne Uberti as principal of Reed Intermediate School effective on or about July 1, 2013 with salary per the administrators' contract. Mrs. Roche seconded. Vote: 5 ayes

MOTION: Mrs. Roche moved that the Board of Education appoint Thomas Einhorn as principal of Newtown Middle School effective on or about July 1, 2013 with salary per the administrators' contract. Mr. Hart seconded. Vote: 5 ayes

MOTION: Mr. Hart moved to adjourn. Mr. Gaines seconded. Vote: 5 ayes

Item 4 – Adjournment

The meeting adjourned at 8:50 p.m.

Respectfully submitted:


Debbie Leidlein
Chair



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
Participating in the National School Lunch Program

FROM: Charlene Russell-Tucker, Chief Operating Officer 
Division of Family and Student Support Services

DATE: January 25, 2013

SUBJECT: 2013-14 Healthy Food Certification Statement

This memo summarizes the requirements for submitting the annual Healthy Food Certification Statement to the Connecticut State Department of Education (CSDE). It also provides information on the Connecticut Nutrition Standards and healthy food certification resources.

Annual Healthy Food Certification Statement

Section 10-215f of the Connecticut General Statutes (C.G.S.) requires that each local board of education or governing authority for Connecticut public school districts participating in the National School Lunch Program (NSLP) must **take action annually** to certify whether all food items sold to students **will or will not** meet the Connecticut Nutrition Standards. This includes all regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools and endowed academies.

Under C.G.S. Section 10-215b, districts that certify for the healthy food option must follow the Connecticut Nutrition Standards (see page 2) for all food items sold to students separately from a reimbursable breakfast or lunch. These food items include food offered for sale to students at all times in all schools and from all sources including, but not limited to, school stores, vending machines, school cafeterias and any fundraising activities on school premises. Districts that opt for healthy food certification receive 10 cents per lunch, based on the total number of reimbursable lunches (paid, free and reduced) served in the district's NSLP in the prior school year.

The healthy food certification application materials are available on the CSDE's Application Forms for Healthy Food Certification Web page at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322424>. Additional guidance, resources and a PowerPoint presentation on the application procedures are also available. Interested school districts should review these materials and meet with the appropriate individuals responsible for the school food service program, school stores, vending machines, culinary arts programs and fundraising activities to ensure that all criteria will be followed.

All public school districts participating in the National School Lunch Program must complete the Healthy Food Certification Statement – Addendum to Agreement for Child Nutrition Programs (ED-099). Districts that certify for the healthy food option must also complete the District Contact and Information Sheet. These forms must be returned by **July 1, 2013**, to the Connecticut State Department of Education, Bureau of Health/Nutrition, Family Services and Adult Education, 25 Industrial Park Road, Middletown, CT 06457.

Connecticut Nutrition Standards

A summary of the Connecticut Nutrition Standards is available at <http://www.sde.ct.gov/sde/lib/sde/PDF/DEPS/Student/NutritionEd/SummaryCTnutritionStandards.pdf>. Additional information on the Connecticut Nutrition Standards is available on the CSDE's Connecticut Nutrition Standards Web page at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322422>.

Resources for Healthy Food Certification

Numerous resources to assist districts with implementing healthy food certification are available on the CSDE's Healthy Food Certification Web page at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322420>, including:

- Questions and Answers on Connecticut Statutes for School Food and Beverages;
- Fundraising with Food and Beverages;
- Requirements for Food and Beverages in Vending Machines;
- Requirements for Food and Beverages in School Stores; and
- Ensuring District Compliance with Healthy Food Certification.

State Beverage Requirements

As a reminder, the beverage requirements of C.G.S. Section 10-221q **apply to all public schools**, regardless of whether the district certifies for the healthy food option under C.G.S. Section 10-215f. This includes all public school districts, interdistrict magnet schools, charter schools, endowed academies and the Connecticut Technical High School System. Additional information on the beverage requirements is available on the CSDE's Beverage Requirements Web page at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322418>.

If you have any questions or need additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

CRT:sff

cc: Stefan Pryor, Commissioner of Education
School Food Service Directors
Business Managers

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

and

On behalf of the _____
(Name of the Board of Education or Governing Authority)

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, (*select appropriate box*)

will (*must complete Sections 3 and 4 on page 2*)

will not (*sign below and return form*)

meet said standards during the period of **July 1, 2013 through June 30, 2014**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____
(Signature of the Authorized Representative) (Printed Name of the Authorized Representative)

Title (Superintendent of Schools, President or Chairperson of the Board) Date of Authorization

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, (*select appropriate box*)

will

will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2013 through June 30, 2014.**

**Local or Regional Board of Education or
Governing Authority**

Signature: _____

(Signature of the Authorized Representative)

(Printed Name of the Authorized Representative)

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____

(Signature of State Agency Representative)

Brian Mahoney

(Printed Name of State Agency Representative)

Chief Financial Officer

Title

Date

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.