

ATTENDANCE:

Laura Roche, Board of Education
Kathy Hamilton, Board of Education

Dr. Joseph Erardi, NPS Superintendent

- **CALL TO ORDER**

The Board of Education Policy Sub-Committee Meeting was called to order at 9:06 a.m.

- **PUBLIC PARTICIPATION**

None

- **APPROVED MINUTES**

Motion made by Ms. Roche and second by Ms. Hamilton to approve the minutes of October 8, 2014 and October 20, 2014. All in Favor

- **COMMUNICATIONS/ANNOUNCEMENTS**

Ms. Hamilton sent a sample policy (#3152) to committee members to prepare for the future discussion of policy revolving around town referenda.

- **UNFINISHED BUSINESS**

- Ms. Hamilton will review the revisions made to the Policy Series 0000 (Mission – Goals – Objectives) before packet is sent to CABE.

Policy #	Policy Title	Status
	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Current policy will stay the same with the exception of moving the dates up one month. Meg will contact CABE to see if there are corresponding policy numbers. She will advise CABE that we will be doing this policy "out of order" in order to facilitate board discussion of his upcoming review.

- **NEW BUSINESS**

Policy #	Policy Title	Status
1112	News Media Relationships	Complete using existing Newtown policy 2-300 with suggested regulations by CABE
1112.1	Coverage of BOE Meetings	CABE did not include in packet
1112.2	School News Releases	CABE did not include in packet
1112.3	News Conference/Interviews	Do not include

1112.4	Sports and Special Events	Do not include
1112.5	Media Access to Students	Do not include
1112.6	Video Taping of Staff/Students	Complete using existing policy presently numbered 8-406
1115	Requests for Information About the Schools	Complete using optional policy from CABE with addition of directing request to the Superintendent of Schools.
1180	Memorials for Deceased Students or Staff	Meg: Request additional information from CABE
1200	Participation by the Public	CABE did not provide policy. This is our policy 9325.
1205	Agenda Format/Preparation and Dissemination	Ms. Hamilton will review our current policy 9325.2 and complete at next meeting.
1210	School Community Associations	Use CABE first sample policy
1212	School Volunteers	Request additional information from CABE on fingerprint policy.
1220	Citizens Advisory Committee	Use CABE sample policy with paragraph from policy 1221 regarding Board of Education
1221	Citizens Advisory Committee – For the Board of Education	Do not include
1222	Citizens Advisory Committee – For Staff	Do not include
1223	Parental Involvement/Chapter 1	Do not include
1230	Other School – Connected Organizations/Booster Clubs	Use CABE sample policy removing sentence regarding Board of Education requesting financial records or treasurer's report. Removing alternative /additional language.
1240	Citizen's Assistance to School Personnel	Use CABE policy
1250	Visits to the Schools	Use CABE policy with the additional information about security.
1251	Loitering or Causing of Disturbance	Use existing Newtown policy 9-302
1252	Motorized Vehicles on School Property	Request additional information from CABE about cars parking on school property
1300	Public Activities Involving Staff, Students or School Facilities	Request from CABE more information
1300.1	Public Activities Involving Staff, Students or School Facilities – Community Engagement	Use CABE policy with revisions

- ACTION ITEMS FOR NEXT MEETING**

Responsible Party	Action	Comments	Due Date
Meg	Contact CABE to see if there are corresponding policy numbers for Newtown policies: 2-103, 2-103.1, 2-103.2 (Superintendent Review Process). Advise CABE that we will be doing this policy "out of order" in order to facilitate board discussion of his upcoming review.		11/17/2014
Meg	Request additional information from CABE for policy #1180		11/17/2014
Kathy	Ms. Hamilton will review our current policy 9325.2 and complete at next meeting.		11/17/2014
Meg	Contact CABE about fingerprinting policy.		11/17/2014
Meg	Request additional information from CABE about cars parking on school property (policy 1252)		11/17/2014
Meg	Request additional information for policy #1300		11/17/2014

- NEXT SET OF POLICIES TO REVIEW AND REVISE**

Series 1000 (Community Relations):

Policy #	Policy Title	Point Person
1310	Relations between Public and School Personnel	Dr. Erardi
1311	Staff Participation in Community Activities	Dr. Erardi
1311.1	Political Activities of School Employees	Dr. Erardi
1311.2	Political Activities in the Schools/On School Board Property	Dr. Erardi
1312	Public Complaints	Dr. Erardi
1312.2	Complaints About Policies	Dr. Erardi
1313	Gifts to School Personnel	Dr. Erardi
1313.1	Parental Involvement in Title I Programs	Dr. Erardi
1314	Soliciting Funds from and by Students	Dr. Erardi
1315	Distribution of Materials to School/Personnel	Dr. Erardi
1316	Relations Between Public and School Personnel	Dr. Erardi
1316.1	Public Conduct at School Activities	Dr. Erardi
1320	Relations Between Public and Students	Dr. Erardi

1321	Public Performance by Students	Dr. Erardi
1321.1	Public Performance by School Music Organizations	Dr. Erardi
1322	Contests for Students	Ms. Roche
1323	Gifts to Students	Ms. Roche
1324	Soliciting Funds from and by Students	Ms. Roche
1325	Advertising and Promotion	Ms. Roche
1326	Solicitations by Staff Members	Ms. Roche
1327	Relations With Youth Organizations	Ms. Roche
1330	Use of School Facilities	Ms. Roche
1330.1	Use of School Fields by Outside Organizations	Ms. Roche
1331	Smoke Free Environment	Ms. Roche
1332	Assignment of Personnel to Cover School Events/Activities	Ms. Roche
1340	Access to School Procedures and Materials	Ms. Roche
1350	Senior Citizens' Benefits	Ms. Roche
1360	Awards and Scholarships	Ms. Roche
1400	Relations between other Governmental Agencies and the Schools	Ms. Roche
1410	Local Units	Ms. Hamilton
1411	Law Enforcement Agencies	Ms. Hamilton
1412	Fire Department	Ms. Hamilton
1413	Health Department	Ms. Hamilton
1414	Welfare Department	Ms. Hamilton
1415	Recreation Department	Ms. Hamilton
1416	Fiscal Authority	Ms. Hamilton
1420	Country and Intermediate Unites; (RESC)	Ms. Hamilton
1430	State Government	Ms. Hamilton
1440	Federal Government	Ms. Hamilton
1500	Relations between Area, State, Regional and National Associations and the Schools	Ms. Hamilton
1510	Area Associations	Ms. Hamilton
1520	State Associations	Ms. Hamilton
1530	Regional Associations	Ms. Hamilton
1540	National Associations	Ms. Hamilton
1600	Relations between Non-Public and other Educational Organizations and the Schools	Ms. Hamilton
1610	Parochial Schools	Ms. Hamilton
1620	Private Schools	Ms. Hamilton
1630	Correctional Schools	Ms. Hamilton
1640	Colleges and Universities	Ms. Hamilton
1650	Cooperative Arrangements for State Mandated Adult Education	Ms. Hamilton
1660	School/Business Partnerships	Ms. Hamilton
1661	Cooperative Arrangements with Businesses and Industry	Ms. Hamilton

1700	Otherwise Lawful Possession of Firearms on School Property	Ms. Hamilton
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- **PUBLIC PARTICIPATION**

None

- **ADJOURNMENT**

A motion by Ms. Hamilton and second by Ms. Roche was made to adjourn the meeting at 10:45 a.m. All in favor

Submitted: Kathy Hamilton, Policy Committee Chair