BOE Policy Committee Minutes 3 Primrose Street, Newtown, CT August 26, 2016

Meeting was called to order at 9:08 a.m.

IN ATTENDANCE: Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES: M. Ku made a motion to approve the minutes of July 21, 2016, R. Harriman-Stites seconded. Minutes were unanimously approved.

UNFINISHED BUSINESS:

Action	Follow-up
Policy 5125 – Student Records: Confidentiality	• The committee will review the draft policy provided by
(FERPA) – The committee reviewed the draft policy	Shipman and Goodwin.
written by Shipman and Goodwin. M. Reilly	
informed the committee that D. Petersen said the	
draft policy is appropriate as written. The	
committee agreed to review the draft policy	
provided by Shipman and Goodwin one more time	
before moving the policy forward to the Board.	
Policy 5131.111 – Video Surveillance – The	• The policy will be included with the 5000 series
committee reviewed the draft policy that	policies when the group is moved to the Board of
incorporated the changes already decided upon.	Education.
They recommend the "another version of this	
optional policy to consider" provided by CABE and	
the regulation to the Board of Education with the	
recommended changes.	
Policy 5131.6 – Alcohol, Drugs, Tobacco – The	• M. Reilly will forward a copy of Policy 5131.6 with
committee reviewed Draft Policy 5131.6 that	recommended changes to the Board of Education for
incorporated the new updates from CABE. They	review.
agreed to remove the alternate language to consider	
on tobacco and E-cigarettes. The committee also	
agreed to recommend the "policy including sections	
pertaining to inhalant drugs and performance drugs"	
from CABE to the Board of Education with the	
recommended changes.	

under Reporting Child Sexual Abuse and Assault. M. Reilly will check with J. Evans Davila and M. Gerace to see where we are with the guidelines from the State. M. Reilly will arrange for the committee to meet with Conforming Youth – J. Erardi spoke with the BOE. Attempt who clarified the privacy section of the policy. M. Reilly will arrange for the committee to meet with the NHS GSA Club before they move the policy forward to the Board. M. Reilly will arrange for the committee to meet with the NHS GSA Club before they move the policy forward to the Board. Policy 3541.32 – Bus Contractor – J. Erardi confirmed that All-Star currently provides the BOE a list and description of vehicles to be used for transportation by August 1 ³ . The committee agreed not to recommend this aptional policy. The policy will be included with the 3000 series policies when the group is moved to the Board of Education for approval. Policy 3541.341 – Non Public School Students – The committee agreed not to recommend this optional policy. No further action. Policy 3541.342 – Senior Citizens – The committee agreed not to recommend this optional policy. No further action. Policy 3541.342 – Senior Citizens – The committee agreed to recommend this optional policy. No further action. Policy 3541.43 – Transportation Equipment - The committee agreed to recommend "a sample policy will be included with the 3000 series policies when the group is moved to the Board of Education or approval. Policy 3541.41 – Transportation Equipment - The committee agreed to recommend this optional policy. The policy will be included with the 3000 seri	Policy 5145.511 – Sexual Abuse Prevention and Education Program – The committee reviewed	• M. Reilly will check with J. Evans Davila and M. Gerace to see where we are with the guidelines from
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agreed not to recommend this optional policy.	Policy 3541.42 – Vandalism – The committee	• No further action.
	agreed not to recommend this optional policy.	
Policy 3541.43 – School System Owned Vehicles – • No further action.	Policy 3541.43 – School System Owned Vehicles –	• No further action.
	The committee agreed not to recommend this	
optional policy.	optional policy.	

Policy 3541.44 – Privately Owned Vehicles – The committee remove the alternate language, the bullet about a limited number of student involved and the sentence that says it is forbidden for any student to drive a vehicle on a school sponsored trip. M. Reilly will forward the edited version of the policy to L. Rodrigue for her input.	
Policy 3541.5 – Transportation Safety Complaints – The committee added the following to the policy – "In the event of a safety complaint the Board of Education, or designee, must be notified as soon as possible. Details of the transportation complaint should be made available at that time." The committee agreed to recommend the revised "sample policy to consider" provided by CABE to the Board of Education for approval.	• The policy will be included with the 3000 series policies when the group is moved to the Board of Education.
Policy 3541.51 – Denial of Transportation (Hearings) – The committee agreed to recommend our current policy presently numbered 3-702 to the Board of Education.	• The policy will be included with the 3000 series policies when the group is moved to the Board of Education.
Policy 3541.6 – Bus Drivers – The committee agreed to recommend "an optional policy to consider" provided by CABE with changes. Policy 3541.7 – Student Behavior – The committee agreed not to recommend this optional policy.	 The policy will be included with the 3000 series policies when the group is moved to the Board of Education. No further action.
Policy 3541.8 – Student Bus Assignments – The committee agreed not to recommend this optional policy.	• No further action.
Policy 3541.9 – Accident Reports – The committee agreed not to recommend this optional policy.	• No further action.

NEW BUSINESS:

Action	Follow-up
Policy 1700 – Otherwise Lawful Possession of	• No further action.
Firearms on School Property – The committee	
reviewed the update from CABE and agreed not to	
recommend any changes to our current policy.	
Policy 3520.13 – Student Data Protection and	• Review at a future date.
Privacy/Cloud-Based Issues - The committee agreed	
to review update at a future date.	
Policy 4111/4211 – Recruitment and Selection –	• Review CABE update with the 4000 policy series.
The committee agreed to review update with the	
4000 series.	
Policy 4112.51/4212.51 – Employee Reference	• Review CABE update with the 4000 policy series.
Checks – The committee agreed to review update	
with the 4000 series.	

Policy 4121 – Substitute Teachers – The committee agreed to review update with the 4000 series.	• Review CABE update with the 4000 policy series.
Policy 4112.5/4212.5 – Security Check/	• Review CABE update with the 4000 policy series.
Fingerprinting – The committee agreed to review	
update with the 4000 series.	

Discussion/action was postponed to a future meeting:

Item	Responsibility
Policy 3542 – Food Service	R. Harriman-Stites
Policy 3542.1 – Purpose and Facilities	R. Harriman-Stites
Policy 3542.2 – Responsibilities and Duties	R. Harriman-Stites
Policy 3542.21 – Board of Education	R. Harriman-Stites
Policy 3542.22 – Employees	R. Harriman-Stites
Policy 3542.3 – Menus and Services	R. Harriman-Stites

PUBLIC PARTICIPATION:

None

A motion to adjourn the meeting was made by R. Harriman-Stites and seconded by M. Ku. All were in favor. Meeting was adjourned at 10:48 a.m.

Submitted: Michelle Ku, Policy Committee Chair