

**Board of Education
Communications Committee
BOE Conference Room
3 Primrose Street
Newtown, Connecticut
Wed, Jan 05, 2017 7:00 p.m.**

Minutes of meeting in the Board offices at 3 Primrose Street.

Present: K. Alexander
J. Vouros
D. Cruson

Item 1 – Call to Order

Mr. Alexander called the meeting to order at 7:02 p.m.

Item 2 – Public Participation - none

Item 3 – New Business

a. Discussion regarding Board of Education Budget Communications

Items to include in newsletters were discussed. Possible columns include Schedule of all meetings on Budget, information about Board Process including chances for Public Input, explanation of grant funded positions being taken on by the Board budget, Points of Pride throughout the District, Superintendent access, and budget highlights.

The team plans to create a newsletter for each hurdle in the Budget Process. Newsletters will include pictures from the District.

Distribution of newsletters will follow model of previous years with dual posting on District website and Google Drive with announcements by email and twitter. Facebook page was discussed but no plans were made.

Item 4 – Public Participation - none

Item 5 – Adjournment

MOTION: Mr. Cruson moved to adjourn. Mr. Vouros seconded. Vote: 3 ayes
The meeting adjourned at 7:28 p.m.

Respectfully submitted:

Keith Alexander
Chair