

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
OCTOBER 31, 2012**

SUMMARY

This fourth report for the fiscal year 2012-13 has taken on four additional columns with more detailed information.

The first column added is the detail of what was actually spent for the prior year 2011-12. This will help provide a reference point relating our current approved budget to that which was ultimately spent last year.

The second column added are recommended “current transfers” to and from various accounts where needs are evident and balances appear to be available at this time. It is very early in the year and such estimates are not usually put forward at this time, but the accelerated budget development calendar requires us to do it now so the projected needs for next year will be based on current anticipated expectations.

Previously, when the budget was presented by the end of January, there would be six months of data and experience available. This new deadline will reduce the actuals to four months with more variability for the 2013-14 year.

The third column added is the “anticipated obligations” which in some cases will be the budgeted numbers and in others where analysis has been done actual estimates that may be above or below the remaining balances available.

The fourth column indicates a “projected balance” taking all the previous information into account.

We have spent \$7M for operations in the month of October. \$2M went into our self-insurance fund for the second quarter payment. \$3.4M for salaries with the balance of \$1.6M for all other expenses necessary for operations.

All the main object accounts remain in a positive balance position for this month and would be so even taking the transfers out of the equation.

All of the sub-account balances are in positive positions except for three: Nurses, Special Education Service Salaries, and Tuition which are expected to be offset by anticipated excess cost grant receipts.

This report paints a more positive picture at this time based on the internal reviews and analysis that remove a great deal of the uncertainty we had about difficulties going into this year. The new concern we will worry about will be how the State’s current deficit position may impact our anticipated excess cost grant revenue, but we will have to see how this develops.

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget balance is expected to be adequate to continue planned services for the balance of the year. Because of turnover, position reallocation, changes in assignments, and salary charges to grants, the teacher's salary account will allow for a fund transfer out to cover other district needs. Most of the other positive transfers recommended are to provide funds for the salary adjustments granted to non-represented employees.

200 EMPLOYEE BENEFITS

Current estimates continue to be on track with no change.

300 PROFESSIONAL SERVICES

It was noted previously that this account needed to be monitored closely. At this time, we are recommending that \$184,638 be transferred in as detailed below:

Special Education Legal	\$20,000
Occupational Physical Therapy	\$ 1,730
Transitional Services	\$14,500
Speech & Hearing Services	\$68,908
Health Services –Elementary/RIS	\$79,500

400 PURCHASED PROPERTY SERVICES

Current estimates continue to be on track with no change.

500 OTHER PURCHASED SERVICES

Contracted Services includes a transfer out for \$8,440 for memberships that were incorrectly budgeted within. Transportation will be able to provide \$100,000 for other needs due to the greater efficiency in routing than originally budgeted. This amount plus another \$90,000 will be transferred into the out-of-district tuition account for the needs previously elaborated on.

600 SUPPLIES

All these sub-accounts are currently anticipated at budget except for electricity which will be providing \$25,000 for other needs. Reed and the Middle School seem to be providing savings compared to last year for the limited period included. We are optimistic that additional funds may become available due to the savings measures we have recently implemented. As this develops this will be presented and also incorporated in the 2013-14 budget estimate.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANEOUS

A transfer of \$9,213 into this account for memberships that were coded in the budget to incorrect accounts.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski
Director of Business
November 16, 2012

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
<u>GENERAL FUND BUDGET</u>										
100	SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ 43,885,835	\$ 9,228,543	\$ 33,389,616	\$ 1,267,676	\$ 1,368,582	\$ (100,906)
200	EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ 10,425,010	\$ 5,231,346	\$ 3,872,539	\$ 1,321,125	\$ 1,319,607	\$ 1,518
300	PROFESSIONAL SERVICES	\$ 839,913	\$ 732,105	\$ 184,638	\$ 916,743	\$ 177,145	\$ 437,414	\$ 302,184	\$ 384,316	\$ (82,132)
400	PURCHASED PROPERTY SERV.	\$ 1,920,448	\$ 1,787,285	\$ -	\$ 1,787,285	\$ 600,680	\$ 359,177	\$ 827,428	\$ 827,427	\$ 1
500	OTHER PURCHASED SERVICES	\$ 6,908,882	\$ 6,299,500	\$ 81,560	\$ 6,381,060	\$ 2,003,180	\$ 3,798,303	\$ 579,577	\$ 1,396,185	\$ (816,608)
600	SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ 4,676,512	\$ 1,080,674	\$ 798,958	\$ 2,796,880	\$ 2,794,710	\$ 2,170
700	PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ 209,375	\$ 174,326	\$ 1,564	\$ 33,486	\$ 33,421	\$ 65
800	MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 58,127	\$ 741	\$ 15,106	\$ 15,106	\$ (0)
TOTAL GENERAL FUND BUDGET		\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 18,554,022	\$ 42,658,310	\$ 7,143,462	\$ 8,139,354	\$ (995,892)
GRAND TOTAL		\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 18,554,022	\$ 42,658,310	\$ 7,143,462	\$ 8,139,354	\$ (995,892)
Excess Cost Grant Reimbursement Offset									75%	\$ 1,252,159
Net Projected Balance										\$ 256,267

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100	SALARIES									
	Administrative Salaries	\$ 2,841,719	\$ 2,837,501	\$ 11,811	\$ 2,849,312	\$ 831,605	\$ 2,017,707	\$ (0)	\$ -	\$ (0)
	Teachers & Specialists Salaries	\$ 29,587,529	\$ 30,496,134	\$ (280,039)	\$ 30,216,095	\$ 5,838,193	\$ 24,289,580	\$ 88,322	\$ 53,322	\$ 35,000
	Early Retirement	\$ 16,000	\$ 16,000		\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 72,611	\$ 81,787	\$ (6,200)	\$ 75,587	\$ 41,979	\$ 29,603	\$ 4,005	\$ 4,004	\$ 0
	Homebound & Tutors Salaries	\$ 249,480	\$ 170,998	\$ 4,954	\$ 175,952	\$ 36,247	\$ 79,887	\$ 59,818	\$ 79,764	\$ (19,946)
	Certified Substitutes	\$ 599,171	\$ 586,650		\$ 586,650	\$ 116,483	\$ 151,118	\$ 319,050	\$ 333,049	\$ (14,000)
	Coaching/Activities	\$ 539,589	\$ 541,749		\$ 541,749	\$ 560	\$ 94,611	\$ 446,578	\$ 446,578	\$ -
	Staff & Program Development	\$ 139,517	\$ 195,857		\$ 195,857	\$ 32,634	\$ 66,243	\$ 96,979	\$ 96,979	\$ 0
	CERTIFIED SALARIES	\$ 34,045,617	\$ 34,926,676	\$ (269,474)	\$ 34,657,202	\$ 6,913,702	\$ 26,728,749	\$ 1,014,751	\$ 1,013,696	\$ 1,055
	Supervisors/Technology Salaries	\$ 600,021	\$ 609,577	\$ 1,782	\$ 611,359	\$ 173,249	\$ 411,830	\$ 26,280	\$ 26,280	\$ (0)
	Clerical & Secretarial salaries	\$ 1,954,405	\$ 1,942,502	\$ 4,168	\$ 1,946,670	\$ 508,584	\$ 1,430,329	\$ 7,757	\$ 7,757	\$ 0
	Educational Assistants	\$ 1,733,935	\$ 1,824,359		\$ 1,824,359	\$ 325,433	\$ 1,474,932	\$ 23,994	\$ 23,994	\$ 0
	Nurses & Medical advisors	\$ 580,246	\$ 680,221		\$ 680,221	\$ 152,580	\$ 533,619	\$ (5,978)	\$ -	\$ (5,978)
	Custodial & Maint Salaries	\$ 2,686,968	\$ 2,822,289		\$ 2,822,289	\$ 797,981	\$ 1,959,480	\$ 64,828	\$ 64,000	\$ 828
	Bus Drivers salaries	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,389	\$ 101,256	\$ 7,090	\$ 108,346	\$ 29,899	\$ 72,689	\$ 5,759	\$ 5,700	\$ 59
	Special Education Svcs Salaries	\$ 682,289	\$ 760,852	\$ 3,934	\$ 764,786	\$ 196,912	\$ 665,715	\$ (97,841)	\$ -	\$ (97,841)
	Attendance & Security Salaries	\$ 140,940	\$ 146,750	\$ 2,089	\$ 148,839	\$ 35,834	\$ 109,650	\$ 3,355	\$ 3,355	\$ 0
	Extra Work - Non-Cert	\$ 71,886	\$ 68,401		\$ 68,401	\$ 35,290	\$ 2,624	\$ 30,487	\$ 30,000	\$ 487
	Custodial & Maint. Overtime	\$ 210,183	\$ 210,363		\$ 210,363	\$ 55,491	\$ -	\$ 154,872	\$ 154,800	\$ 72
	Civic activities/Park & Rec	\$ 41,673	\$ 43,000		\$ 43,000	\$ 3,588	\$ -	\$ 39,412	\$ 39,000	\$ 412
	NON-CERTIFIED SALARIES	\$ 8,803,935	\$ 9,209,570	\$ 19,063	\$ 9,228,633	\$ 2,314,842	\$ 6,660,867	\$ 252,925	\$ 354,886	\$ (101,961)
	SUBTOTAL SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ 43,885,835	\$ 9,228,543	\$ 33,389,616	\$ 1,267,676	\$ 1,368,582	\$ (100,906)

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200	EMPLOYEE BENEFITS									
	Medical & Dental Expenses	\$ 8,039,444	\$ 7,933,343		\$ 7,933,343	\$ 4,226,717	\$ 3,631,963	\$ 74,663	\$ 74,527	\$ 136
	Life Insurance	\$ 82,766	\$ 84,270		\$ 84,270	\$ 27,711	\$ -	\$ 56,559	\$ 56,310	\$ 249
	FICA & Medicare	\$ 1,257,494	\$ 1,357,597		\$ 1,357,597	\$ 284,995	\$ -	\$ 1,072,602	\$ 1,072,000	\$ 602
	Pensions	\$ 439,834	\$ 475,318		\$ 475,318	\$ 448,347	\$ 27,543	\$ (572)	\$ 250	\$ (822)
	Unemployment & Employee Assist.	\$ 120,616	\$ 128,120		\$ 128,120	\$ 10,865	\$ -	\$ 117,255	\$ 116,520	\$ 735
	Workers Compensation	\$ 446,361	\$ 446,362		\$ 446,362	\$ 232,711	\$ 213,033	\$ 619	\$ -	\$ 619
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ 10,425,010	\$ 5,231,346	\$ 3,872,539	\$ 1,321,125	\$ 1,319,607	\$ 1,518
300	PROFESSIONAL SERVICES									
	Professional Services	\$ 634,759	\$ 490,240	\$ 184,638	\$ 674,878	\$ 149,464	\$ 395,513	\$ 129,901	\$ 212,033	\$ (82,132)
	Professional Educational Ser.	\$ 205,154	\$ 241,865		\$ 241,865	\$ 27,682	\$ 41,900	\$ 172,283	\$ 172,283	\$ (0)
	SUBTOTAL PROFESSIONAL SVCS	\$ 839,913	\$ 732,105	\$ 184,638	\$ 916,743	\$ 177,145	\$ 437,414	\$ 302,184	\$ 384,316	\$ (82,132)
400	PURCHASED PROPERTY SVCS									
	Buildings & Grounds Services	\$ 651,996	\$ 671,800		\$ 671,800	\$ 243,592	\$ 190,295	\$ 237,912	\$ 237,912	\$ 0
	Utility Services - Water & Sewer	\$ 106,310	\$ 116,600		\$ 116,600	\$ 35,653	\$ -	\$ 80,947	\$ 80,947	\$ 0
	Building, Site & Emergency Repairs	\$ 463,765	\$ 460,850		\$ 460,850	\$ 152,660	\$ 8,173	\$ 300,017	\$ 300,017	\$ (0)
	Equipment Repairs	\$ 213,556	\$ 252,403		\$ 252,403	\$ 49,748	\$ 45,474	\$ 157,181	\$ 157,181	\$ 0
	Rentals - Building & Equipment	\$ 274,884	\$ 285,632		\$ 285,632	\$ 119,027	\$ 115,234	\$ 51,370	\$ 51,370	\$ 0
	Building & Site Maintenance	\$ 209,937	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,920,448	\$ 1,787,285	\$ -	\$ 1,787,285	\$ 600,680	\$ 359,177	\$ 827,428	\$ 827,427	\$ 1

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500	OTHER PURCHASED SERVICES									
	Contracted Services	\$ 374,023	\$ 408,667	\$ (8,440)	\$ 400,227	\$ 158,951	\$ 67,635	\$ 173,641	\$ 173,641	\$ (0)
	Transportation Services	\$ 4,443,994	\$ 3,819,431	\$ (100,000)	\$ 3,719,431	\$ 954,853	\$ 1,754,174	\$ 1,010,403	\$ 938,805	\$ 71,598
	Insurance - Property & Liability	\$ 336,943	\$ 291,066		\$ 291,066	\$ 162,707	\$ 126,515	\$ 1,844	\$ -	\$ 1,844
	Communications	\$ 112,883	\$ 127,369		\$ 127,369	\$ 27,768	\$ 74,547	\$ 25,054	\$ 25,054	\$ 0
	Printing Services	\$ 51,981	\$ 50,697		\$ 50,697	\$ 4,064	\$ 7,528	\$ 39,105	\$ 39,000	\$ 105
	Tuition - Out of District	\$ 1,364,044	\$ 1,392,548	\$ 190,000	\$ 1,582,548	\$ 642,383	\$ 1,757,818	\$ (817,653)	\$ 73,479	\$ (891,132)
	Student Travel & Staff Mileage	\$ 225,014	\$ 209,722		\$ 209,722	\$ 52,454	\$ 10,085	\$ 147,183	\$ 146,206	\$ 977
	SUBTOTAL OTHER PURCHASED SEI	\$ 6,908,882	\$ 6,299,500	\$ 81,560	\$ 6,381,060	\$ 2,003,180	\$ 3,798,303	\$ 579,577	\$ 1,396,185	\$ (816,608)
600	SUPPLIES									
	Instructional & Library Supplies	\$ 991,852	\$ 1,002,246		\$ 1,002,246	\$ 411,087	\$ 74,467	\$ 516,692	\$ 516,000	\$ 692
	Software, Medical & Office Sup.	\$ 231,715	\$ 165,988		\$ 165,988	\$ 23,481	\$ 61,213	\$ 81,294	\$ 81,000	\$ 294
	Plant Supplies	\$ 361,207	\$ 361,100		\$ 361,100	\$ 146,355	\$ 36,291	\$ 178,454	\$ 178,424	\$ 30
	Electric	\$ 1,371,748	\$ 1,442,763	\$ (25,000)	\$ 1,417,763	\$ 372,644	\$ -	\$ 1,045,119	\$ 1,045,119	\$ (0)
	Propane & Natural Gas	\$ 311,240	\$ 358,287		\$ 358,287	\$ 39,317	\$ -	\$ 318,970	\$ 318,000	\$ 970
	Fuel Oil	\$ 557,923	\$ 617,123		\$ 617,123	\$ -	\$ 617,123	\$ -	\$ -	\$ -
	Fuel For Vehicles & Equip.	\$ 480,240	\$ 565,019		\$ 565,019	\$ 15,352	\$ -	\$ 549,667	\$ 549,667	\$ (0)
	Textbooks	\$ 234,884	\$ 188,986		\$ 188,986	\$ 72,438	\$ 9,864	\$ 106,684	\$ 106,500	\$ 184
	SUBTOTAL SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ 4,676,512	\$ 1,080,674	\$ 798,958	\$ 2,796,880	\$ 2,794,710	\$ 2,170

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BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2012

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700	PROPERTY									
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177		\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0
	Technology Equipment	\$ 264,535	\$ 51,602		\$ 51,602	\$ 44,181	\$ -	\$ 7,421	\$ 7,421	\$ (0)
	Other Equipment	\$ 46,973	\$ 33,596		\$ 33,596	\$ 5,968	\$ 1,564	\$ 26,065	\$ 26,000	\$ 65
	SUBTOTAL PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ 209,375	\$ 174,326	\$ 1,564	\$ 33,486	\$ 33,421	\$ 65
800	MISCELLANEOUS									
	Memberships	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 58,127	\$ 741	\$ 15,106	\$ 15,106	\$ (0)
	SUBTOTAL MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 58,127	\$ 741	\$ 15,106	\$ 15,106	\$ (0)
	TOTAL LOCAL BUDGET	\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 18,554,022	\$ 42,658,310	\$ 7,143,462	\$ 8,139,354	\$ (995,892)

